

EXHIBIT A



Town of Jamestown

Town Clerk's Office

Town Hall, 93 Narragansett Avenue
Jamestown, Rhode Island 02835-1199

401-423-9800 • Fax 423-7230

email: rfagan@jamestownri.net

Roberta J. Fagan

Town Clerk

Probate Clerk

June 28, 2024

Glenn and Majorie Andreoni
10 Seaview Avenue
Jamestown, RI 02835

Re: Water Service Extension Request

Dear Mr. and Ms. Andreoni,

The following is the decision on your application for a water main extension and associated service connection outside of the Jamestown Urban Water District, dated January 2, 2024, to property identified as 10 Seaview Avenue, Jamestown, R.I. (AP 7 Lot 134) and placed on the Town of Jamestown Water and Sewer Commission ("Commission") meeting agenda for consideration and action.

Your application, along with three other applications for similar water service extension and connection requests to their nearby properties, was first considered by the Commission at their February 20, 2024, meeting. At their February 20, 2024, meeting, your application was continued because several new documents in support of your application were submitted that evening. The Commission continued your application for review and consideration to their meeting set for April 15, 2024. At the April 15, 2024, Commission meeting, your legal counsel made a statement into the record that you have been experiencing water-related issues at your property and that your application complied with the several standards set forth in the General Laws governing this type of application.ⁱ Your legal counsel then presented Brian Thalmann as an expert in civil engineering who had previously been accepted by the Commission in that capacity. Mr. Thalmann testified that he had personal knowledge of the site through a site inspection. Mr. Thalmann further testified that no other physical location was available on the property to site another well. Robert Ferrari was called next and presented as an expert in water supply. Mr. Ferrari had been previously accepted by the Commission as an expert in that capacity. Mr. Ferrari testified that your well had a yield of 0.6 gallons per minute – which is below acceptable yield.ⁱⁱ Mr. Ferrari also testified that the water quality was brackish and high in dissolved solids. Mr. Ferrari stated no other location was available on your property to site a new well. Mr. Ferrari concluded that your well does not meets the depth-to-yield standard nor suitable quality for drinking.ⁱⁱⁱ Mr. Glenn Andreoni then addressed the Commissioners to explain his personal experience with the lack of water available at the property. Your legal counsel then rested her presentation of your application. Since the Commission had three other similar applications to consider, your application, along with the other

three applications, was continued to the May 6, 2024, Commission meeting.

At the May 6, 2024, Commission meeting your legal counsel presented Mr. Andreoni to provide additional testimony. During questioning by a commissioner, you confirmed that the use of the property is seasonal mostly by two occupants.^{iv} No further presentation was made in support of your application.

Mr. Michael Gray, the Department of Public Works Director and who has responsibility for the Town's Water and Sewer divisions, appeared and presented a report to the Commission concerning the Town's water supply and distribution system. Mr. Gray testified that the Town purchased the water plant and its water distribution system from a private company by authorization of a special act of the General Assembly passed in 1968 and the subsequent approval of the special act by local referendum.^v Mr. Gray testified that the water system purchased by the Town only served a limited geographic area, primarily within the village area (referred to as the Urban District in the current water system supply management plan and rules) and areas south of the village where former military facilities were located.^{vi} Mr. Gray testified that your property is located to the north of and outside the Urban Water District and that no water service is available to or exists at your property. Mr. Gray also testified that the Town has no plans to extend the water service system north of the current boundary of the Urban Water District (which is south of your property). Mr. Gray also testified that all costs to operate, improve, and maintain the water supply and distribution system are the responsibility of the ratepayers in the system. Mr. Gray testified that your property is not part of the water supply system, and you are not a ratepayer.

Mr. Gray testified that the Town has undertaken significant improvements since its acquisition of the water supply and distribution system, including but not limited to improvements to the two surface water reservoirs and adding a ground water well to bolster supply. Mr. Gray testified that the Commission has implemented regulations to reduce water consumption to balance the supply and demand for water among the current system users. Mr. Gray explained that supply replenishment is unpredictable since it relies on annual rainfall, and that consumption demand, which exceeds supply for up to five (5) months each year, must be closely monitored and regulated to ensure the continued capability of the system to supply water to current users.^{vii}

At the conclusion of Mr. Gray's testimony, your legal counsel questioned Mr. Gray and advocated on behalf of your application that the Commission approve your water service extension and connection request on the basis that your property satisfies the standards of the State law.^{viii} The Commission continued your application to their May 20, 2024, meeting to allow time for the commissioners to thoughtfully consider the evidence submitted on behalf of your application before they begin their deliberations.

At the May 20, 2024, Commission meeting, the commissioners discussed the present conditions of the Jamestown water system, specifically the limited supply and distribution network. The commissioners discussed the past history of the limited water supply, their adoption of rules to limit and reduce consumption of water by system users to conserve the limited and unpredictable supply, and the reasons why the water system is limited to a specific geographic area to ensure available supply will be adequate to meet current and predicted future system consumption demand. The commissioners also discussed the relevant standard of review provision in the Rules and Regulations of the Board of Water and Sewer Commissioners (the "Rules") for water service

extensions outside the Urban District. The Commission discussed the relevance and applicability of Rule 14.B. of the Rules, which states, in relevant part, at b.4., "Extensions to and within the rural district shall be prohibited." However, the Rule provides that "Nothing herein shall be construed to prohibit or prevent the Board of Water and Sewer Commissioners from making such improvements, including extensions, which shall, in the opinion of the Board, improve the quality or quantity of water furnished to existing water uses (sic)."^{ix}

You were one of four applications seeking a municipal water extension and connection which were considered by the Commission simultaneously. All four applications concern properties located on Seaview Avenue. Your property, along with the other three application properties, is located outside of the Urban Water District and has no municipal water supply, distribution lines, or service. These facts have been true since the creation of the Jamestown Water District in 1968. Your legal counsel presented two experts and one layperson testimony in support of the proposition that your property complied with the requirements of R.L. General Laws 46-15.2(b), Sections 1-7. Neither you, nor any of the other applicants, addressed, offered testimony, or presented any evidence concerning the relevant requirements of the Jamestown Water and Sewer Commission Rules, 14.B.b.4.; to wit, how and whether your application to extend water outside of the Urban Water District would "improve the quality or quantity of water furnished to existing water [users]".

The Jamestown Board of Water and Sewer Commissioners was created by a special act of the General Assembly in 1968, in pertinent part, to allow for the purchase of the then-existing Jamestown Water Company by the Town (the "Act"). The Town voters ratified the special act by referendum thereby authorizing the Town to purchase the Jamestown Water Company. At the time of its acquisition, the Jamestown Water Company provided water service to a geographic area somewhat synonymous with the Jamestown Village, so-called. In addition, a water service distribution line extended south of the Village area to serve areas formerly used as federal defense installations, to Beavertail and facilities commonly known as Fort Getty and Fort Wetherill. In time and up to the present, through the adoption of its water supply and distribution plan and the Rules, the Commission has designated the geographic area mostly comprised as the Village as the Urban Water District and the area south of the Urban District as the Rural Water District. The Water Supply System Management Plan (the "Plan"), in effect and applicable to your application specifically shows the water service areas at Figure 2.3. * Figure 2.3 contains a specific notation that it "shows the boundaries of the Urban Water and Sewer Districts...[and] No future extensions of water service are planned at this time." Of particular relevance to your application is that neither the Act nor the Plan obligate the Commissioners to provide water service everywhere in Town or to areas outside of the Urban Water District not presently receiving water service.^{xi} It is undisputed that your property is located outside of the Urban Water District as shown in Figure 2.3. It is also undisputed that your property is not receiving municipal water service. Your evidence established that your property has a private well as its water supply.

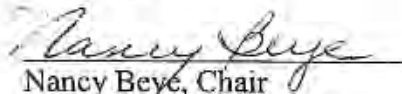
It was undisputed on the record that the Act, the Plan, and the Rules provides the Commission the discretion to authorize extensions and connections to the municipal water system for property located outside of the Urban Water District, such as is the case for your property. In fact, you offered no evidence to the contrary. Your entire presentation focused on the relevant provisions of the General Laws 46-15.2(b). The Commission is specifically charged with the obligation to preserve and protect the water supply and ensure its wise and responsible use.^{xii} In addition, the

Commission has the responsibility to the present users of the water system to provide sufficient water. By their very nature, extensions, expansions, and new connections outside of the current water service area are injurious to and endangers the Commission's obligations to its present users. All these facts were considered in the adoption of the Rules, 14.B.(b) requirement that extensions and connections outside of the Urban Water District may be authorized when the applicant shows it will constitute an improvement to the quality or quantity of water furnished to the existing water system users.

Such is not the case here. You offered no evidence to demonstrate or show that your requested extension and connection had any improvement to the quality or quantity of water furnished to the existing system users. To the contrary, your application's evidence only showed a benefit to your property without consideration of the detriment to the existing system users, the water supply capacity, or improvement to the quality or quantity of water furnished to existing water system users. Your sole reliance in making this application was compliance with the General Laws 46-15.2(b). All the testimony and evidence you entered into the record of the hearing on this application focused on this sole metric. You failed to offer any evidence whatsoever regarding compliance with the Rules at 14.B.b.4. In conclusion, the Commission had no evidence or decisional law presented to it during the course of this hearing to show or demonstrate that Jamestown has to provide water to everybody; that this new general law overrules the special act of the legislature which created the municipal water system or that mere compliance with the criteria set forth in the new general law obligates the water system to extend its distribution lines and provide a service connection to the applicant; or that, this new general law nullifies the Rules that have been promulgated for the district.

On the preceding basis and for the many reasons stated previously, herein, Commissioner R. White made a motion to deny this application for an extension and connection of a new water service outside of the Urban Water District. The motion was seconded by Commissioner Meagher. The vote was 4 in favor and 0 opposed to the motion. The motion carried by a 4-0 vote.

Very truly yours,



Nancy Beye, Chair
Jamestown Water and Sewer Commissioners

ⁱ Transcript p. 70-73 (Apr. 15, 2024).

ⁱⁱ *Id.* at p. 76.

ⁱⁱⁱ *Id.* at p. 78.

^{iv} Transcript p. 37 (May 6, 2024)

^v Chapter 273 of the Public Laws (1968).

^{vi} Transcript p. 59 (May 6, 2024).

^{vii} *Id.* at p. 84-89.

^{viii} *Id.* at p. 113.

^{ix} Rules and Regulations of the Board of Water and Sewer Commissioners, Rule 14.B.4. (2009)

^x Water Supply System Management Plan, 5 Year Update, p. 2-9 (Mar. 2018).

^{xi} *See, e.g., id.* at 2.6.I Geographic Service Area; *see also* 2.9.3.

^{xii} Transcript p. 10-11 (May 20, 2024).

EXHIBIT B



**State of Rhode Island
Water Resources Board**
RI Division of Statewide Planning
235 Promenade Street, Suite 230
Providence, RI 02908

☎ (401) 222-7901 ☎ FAX: (401) 222-2083



MEMORANDUM

To: All Parties

From: Kathleen Crawley, Acting General Manager, Water Resources Board (WRB) – Division of Statewide Planning

Cc: Matthew Smith, Esq., Deputy Chief, DOA Legal
Meredith Brady, Associate Director, Division of Statewide Planning
Michael Walker, Senior Project Manager, Commerce Corporation
Russell Houde, Jr., P.E., Assistant Chief Engineer, Pawtucket Water Supply Board

Date: September 18, 2024

Subject: WRB – Jamestown Water Service Denial Appeals – Briefing Schedule

The schedule for briefings in this matter is hereby set, as follows:

- Appellants will have 30 days to prepare and submit a brief to support their argument detailing relevant facts of the case. Briefs to be transmitted electronically by COB on October 18, 2024.
- Appellees will then have 30 days to prepare briefs in response, to be transmitted electronically by COB on November 20, 2024.
- There will then be a 15-day period beginning after the Thanksgiving holiday for any appellants to respond to issues raised by the briefs of the appellees. Any resulting responses must be transmitted electronically by COB on December 13, 2024.

All transmittals should be made to Acting General Manager Kathleen Crawley (Kathleen.Crawley@doa.ri.gov) with copy to Attorney Matthew Smith (matthew.smith@doa.ri.gov).

Once all materials have been received, WRB staff will confirm the scheduling for a public meeting of the three-member advisory panel of the WRB in early January 2025, with a tentative date of 9:30 am on January 8, 2024.

EXHIBIT C

PARE PROJECT NO. 17103.00

**CLEAN WATER INFRASTRUCTURE
REPLACEMENT PLAN**

JAMESTOWN WATER DISTRICT



PREPARED FOR:

**TOWN OF JAMESTOWN
P.O. BOX 377
JAMESTOWN, RI 02835**

PREPARED BY:

**PARE CORPORATION
8 BLACKSTONE VALLEY PLACE
LINCOLN, RI 02865**

JULY 2019

SECTION 1 - OVERVIEW

This Clean Water Infrastructure Replacement Plan (Plan) has been prepared in accordance with the Rules and Regulations for Clean Water Infrastructure Plans promulgated pursuant to the requirements and provisions of RIGL Chapter 46-15.6 Clean Water Infrastructure of the General Laws of Rhode Island, as amended and maintains consistency with the Clean Water Infrastructure Act, Chapter 46-15.6 of the General Laws of Rhode Island, as amended.

This Plan was prepared in conformance with applicable provisions of State and Federal laws including the Federal Safe Drinking Water Act (42 USC Section 300 f eq. seq.) and Chapter 46-13 of the General Laws of Rhode Island, Public Drinking Water Supply.

Furthermore, this Plan maintains consistency with the goals and policies of the Town of Jamestown Comprehensive Community Plan and the Water Supply System Management Plan for the Jamestown Water District.



SECTION 3 - SYSTEM OVERVIEW

This section provides an overview of the JWD water supply system including its organization and legal structure, service area, and a brief description of the major system components. The locations of the major system components in the JWD system are depicted on **Figure 3-1**.

3.1 Organization and Legal Structure

The JWD was established by legislation of the General Assembly of the State of Rhode Island in March 1969. However, the water supply system on Conanicut Island dates back to 1890, when it was owned and operated by the Newport Water Works Corporation. Today, the JWD water supply system is classified as a “Community” Public Water Supply System within the Town of Jamestown (Town). As such, the JWD is required to conform to all applicable rules and regulations of the RIDOH and the Federal Safe Drinking Water Act (SDWA). The water system currently maintains full compliance with the stipulations of these rules and regulations.

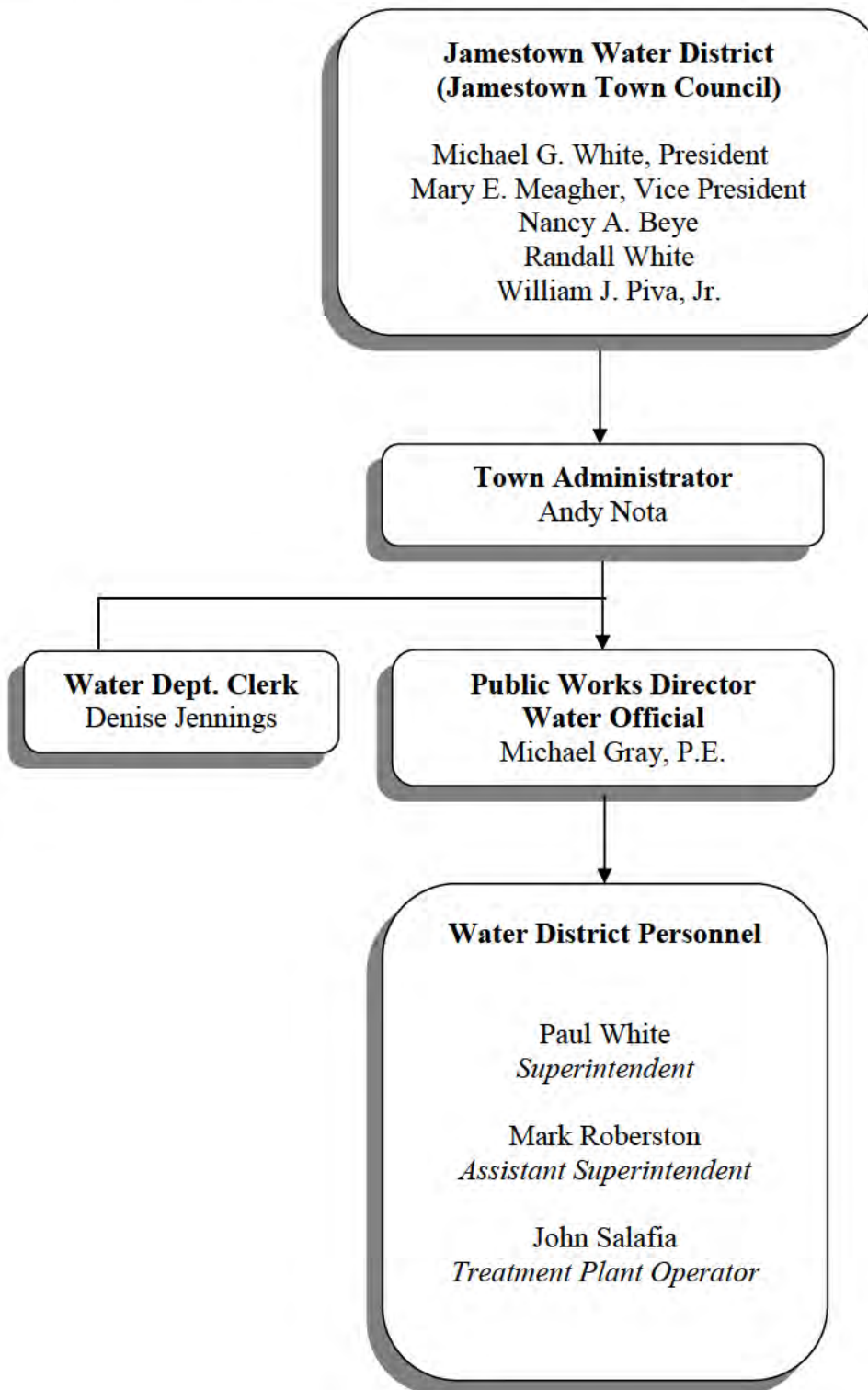
The Town operates under the Council-Administrator form of government. The Town Council, which sits as the Board of Water and Sewer Commissioners (Board), is the governing body of the Town’s water system. The Board creates and administers public water policies through the Town Administrator and Public Works Director, who is the head of the JWD. The Public Works Department, Town Engineer, and Water District personnel are responsible for the full implementation and operation of the public water supply system.

The Water Division, under the direction of the Public Works Director, is responsible for maintenance and operation of all physical facilities related to water supply, treatment, and delivery. The Water Division has 3 full-time employees. In addition to the Public Works Director, there is one other staff member at the managerial level. The Treatment Plant Operator must meet state certification requirements. The water system is designated by the State of Rhode Island Department of Health as #1858419. **Figure 3-2** provides a chart of the organizational framework of the JWD.



FIGURE 3-2

JAMESTOWN WATER DISTRICT ORGANIZATION CHART



3.2 Service Area

The JWD service territory is predominantly confined to the Jamestown Village area, which is the Town's urban district. Water service connections in the remaining rural portions of Town are predominately in the Beavertail section of Town, south of Jamestown Village. **Figure 3-3** provides a rough overview of the physical boundaries of the water service district.

The JWD has approximately 1,493 service connections (as of 2019), broken up as follows:

Residential	1,401
Commercial	96
Industrial	0
Governmental	31
Total	1,528

Every customer served by the JWD is supplied and billed through one primary water meter for each separate service connection, thus providing 100 percent distribution metering. Each customer service connection is therefore equipped with a service line, curb stop, and meter assembly. The service pipe from the distribution main to the curb stop is owned and maintained by the JWD. It is the responsibility of the customer for the installation and maintenance of the service line from the curb stop to the building structure plumbing system. All newly installed residential meters are of the remote read type, equipped with receptacles for remote reading from the outside.

3.3 Water Supply

Surface water is obtained primarily from North (Carr) Pond, which has occasionally been supplemented with water from South (Watson) Pond. Pumps are used to transfer water from South Pond to North Pond. North Pond was constructed in the early 1900s and then enlarged in 1914 to its current size of approximately 28 acres, with a watershed of approximately 192 acres. South Pond serves as a secondary water source for the system. It was constructed in the late 1800s and has an approximate size of seven 7 acres, with a watershed of approximately 448 acres.

Environmental constraints in the vicinity of the reservoirs prohibit them from undergoing expansion to increase the JWD's water supply. Therefore, the JWD installed groundwater production wells to develop



new sources of water supply. Two (2) bedrock wells located near North Pond, identified as JR-1 and JR-3 are used to supplement the water supply. Water from JR-1 is pumped directly into the North Pond intake while JR-3 is pumped directly into North Pond. Each well is rated for 50,000 gpd. There is a total of eight groundwater wells, which also include JR-2, JR-4, JR-5, JR-6, JR-7, and JR-8. While JR-1 and JR-3 are both active, typically only JR-1 is used, while the remaining wells are used only as monitoring wells.



Public Water
and Sewer
Service Area

TOWN OF
JAMESTOWN
RHODE ISLAND

Comprehensive Plan, 2014

Map Legend

Features

- Highways
- Roads

Boundaries

- Jamestown
- RI Municipal
- Streams
- Other States
- Sewer Pump Stations
- Rural Water District
- Urban Water and Sewer District

This map is not the product of a Professional Land Survey. It was created by Jamestown GIS Department for general reference, informational, planning or guidance use, and is not a legally authoritative source as to location of natural or manmade features. Proper interpretation of this map may require the assistance of appropriate professional services. The Town of Jamestown makes no warranty, express or implied, related to the spatial accuracy, reliability, completeness, or currentness of this map.



Justin Jobin
Jamestown GIS Dept.
May 2014



The JWD also maintains an emergency interconnection with the Town of North Kingstown through a six-inch flexible water main across the Jamestown Verrazano Bridge. The connection runs from a hydrant on Tashtassuck Road in Jamestown to a hydrant on Lorelei Drive in North Kingstown. The flexible water line consists of three, 2,500 linear foot trailer-mounted hose reels, which can be put into place by driving the trailer across the bridge between the two hydrants. These hose reels are located at the Treatment Plant.



Hose Reel at the Treatment Plant

The current agreement with North Kingstown allows for a maximum daily flow of 200,000 gpd and the interconnection is strictly for emergency purposes. It was most recently used in 2002.

3.4 Treatment Facilities

Raw water from North Pond flows through a 7,500-foot long, 10-inch PVC pipe to a pretreatment station at South Pond. Pretreatment consists of pH adjustment and the addition of chlorine dioxide for odor, color, and taste.

Pretreated water then flows by gravity through a 10-inch PVC pipe for an additional 2,600 feet to the water treatment facility on North Road.

The original water treatment plant (WTP) on North Road dates back to the 1930s but was completely reconstructed in 1991. The maximum treatment capacity of this plant was 375,000 gallons per day (gpd). In the mid-2000s the WTP was found to be incapable of meeting the maximum day water demand for the JWD system, and was deficient at meeting changing water quality criteria. The processes employed at this plant also produced a large volume of wastewater.

Since then, the JWD constructed a new, state-of-the-art ultrafiltration membrane-based treatment plant, which was completed in 2009 and put into service in May of that year. The new WTP is located in a new building adjacent to the existing plant but utilizes some of the existing facilities such as raw and finished water pumping. **Figure 3-4** shows a site plan of the new WTP. It produces 350,000 gpd of treated water on average and has an approximate maximum capacity of 500,000 gpd. The new WTP was also designed to reduce the amount of backwash wastewater that was previously generated.



EXHIBIT D

Jamestown Rhode Island



2015 Comprehensive Community Plan



Adopted by the Jamestown Planning Commission / June 18, 2014.
Amended 4-6-2015

Adopted by the Jamestown Town Council / June 18, 2014.
Amended 4-6-2015

Approved by the State of Rhode Island /

B. LAND USE

1. General

Land use in Jamestown varies considerably. In a traditionally evolved village, the core village has commercial and mixed uses surrounded by high density residential use. Traditionally, residential density decreased with distance from the village, ending with larger-lot residential, farmland and natural areas. Jamestown follows this pattern with the addition of several pockets of non-conforming smaller-lot neighborhoods such as the Jamestown Shores on the northwest coast and Clarke's Village on Beavertail. In addition, Jamestown has an abundance of undeveloped land, which helps not only to preserve Jamestown's character as a small, rural, island community but to protect natural resources, and to provide numerous recreational opportunities for residents. This undeveloped land consists of permanently protected land that is both privately and publicly owned; temporarily protected land; and land that has the potential for future development.

The largest developed land use is single-family residential. Commercial land uses are located in the downtown area with a small minority of grandfathered commercial uses located outside the commercial district. While new residential development has slowed somewhat in comparison with the past decade, home expansions/renovations have increased significantly.

The Town and private organizations have made great strides in protecting farmland and additional open space in recent years. The amount of land being temporarily protected under the State's Farm, Forest and Open Space Program is 857 acres or 14% of the land in Jamestown. This program allows a reduction on property taxes if the land meets certain criteria as farmland, open space or forestland

The Land Use section will discuss both current and future land use in Jamestown.

2. Land Use Types

Jamestown can be divided into four types of land areas: the village area, the Jamestown Shores area, rural residential areas, and conservation and recreation areas. (See Map 2, LAND AREAS)

a. The Village

The village is defined as the area between Great Creek and Hamilton Avenue that extends between the east and west shorelines of the Island, excluding Beavertail. The highest density development is located primarily in the village area. This density is supported by the presence of Town sewer and water services. The majority of structures in the village area is residential single-family homes, although a small number of multi-family apartments and condominiums are also present. The trend experienced in the 1990s of converting formerly single-family homes into multi-family homes has virtually halted: many

of these structures have been converted back to single-family use and few remain in multi-family use.

The village area has historically been the focal point for commercial, business and civic activity in Jamestown. The village area is the center for the service business and retail industry in Town. Almost 90 businesses are located within the village in the two largest commercial zones, Commercial Downtown (CD) and Commercial Limited (CL), with CD having three times more businesses than CL.

Adding to the diversity of the village area is the presence of commercial and residential mixed-use structures. Town facilities located within the village area include: Melrose and Lawn Avenue schools, the Philomenian Library, the Town Hall, the Recreation Center, the Police Station, and the Fire and Ambulance buildings. The north side of the village area has several large open space areas, including the golf course, the sanctuary, Taylor Point, and Great Creek Marsh.

The East Ferry area of the village has the greatest concentration of the Town's recreational boating activity, public waterfront access for boat launching and fishing, and commercial businesses.

The village area from West to East Ferry and between Hamilton Avenue and Mount Hope Avenue comprises the urban service district. Under existing Rules and Regulations of the Board of Water and Sewer Commissioners, only those households with frontage along existing sewer and water lines are allowed to connect to the system. All other connections are allowed only at the discretion of the Board (see Public Services and Facilities Section for a more detailed discussion of this issue).

b. The Jamestown Shores

The Jamestown Shores area is located north of Watson Farm to Capstan Street and west of North Road and the Cedar Hill Farm Development to the west passage of Narragansett Bay. It was subdivided in the early 1940s and developed slowly, mostly as a summer colony. Over the last few decades, summer cottages have been converted to year-round use and many new houses have been built on the substandard lots, with infill development continuing.

Jamestown Shores is exclusively a single-family residential neighborhood. Although the Shores area is currently zoned as R-40, which requires 40,000 square feet as the minimum building lot size, many lots are non-conforming substandard lots of 7,200 square feet as originally platted. The Shores currently has an average density of 2.8 dwelling units per acre and the prevailing lot size is between 7,200 and 14,400 square feet. The combination of high-density development and potential groundwater pollution due to close proximity between drinking water wells and onsite wastewater treatment systems (OWTS) led to the enactment of a merger provision. In 1967, a provision was created, requiring substandard adjacent lots under the same ownership be combined to form one lot.

In addition, the Shores neighborhood has poor soils for septic absorption and has a limited groundwater resource. The Town wells, which draw groundwater near the Town reservoir and pump it to the reservoir, may possibly affect the wells in the Shores area. Problems are encountered with the high rate of run-off from impervious surfaces associated with development and a high water table. Pollutants that seep into the groundwater from faulty OWTS and into nearby wells pose potential health risks. To partially solve this problem and/or alleviate future problems, the 2001 On-Site Wastewater Management Ordinance mandates inspection of OWTSs. Since 2005, this area and the Conanicut Park area at the very north end of the island are subject to development regulations in the Zoning Ordinance based on high groundwater and impervious soils close to the ground's surface. The "High Groundwater Table and Impervious Layer Overlay District" regulates impervious coverage on lots as well as storm-water attenuation for new development.

No public water or sewer service extends to the Shores area. Because a significant amount of all water withdrawn from the ground is eventually returned through OWTS, the continued use of OWTS is necessary to maintain acceptable levels of groundwater. Currently, the Town does not intend to extend sewer services to this area in the future. According to the Dr. Ann Veeger Study from URI, the limited capacity of the Town's reservoirs would not sustain the extension of these services. In addition, the report stated that the installation of a public sewer system would eliminate the groundwater infiltration provided by onsite wastewater treatment systems (OWTS).

Wetlands in the Jamestown Shores area restrict development to some extent. The Town of Jamestown has redeemed almost one hundred lots that were held for non-payment of taxes in order to insure their preservation for the purposes of groundwater protection. The legal fees required for the redemption of these lots was provided by several years of budget allocations specifically for the purpose of Water Resources Protection.

A number of rights-of-way to the water along Seaside Drive provide access for local residents. The largest right-of-way is the Town-owned Heads Beach. Heads Beach is an unguarded bathing beach with an unimproved area for boat launching. A public mooring field exists off the Heads Beach area.

c. Rural Residential Areas

Rural residential areas are located north and south of the village area, including: Beavertail, the Dumplings, East Passage and West Reach subdivisions, and areas along North Road and East Shore Road. These areas are scattered with older homes along main roads adjacent to farmlands and larger lot development. The existing zoning requires 80,000-square-foot minimum lot size. Because of the large lot sizes and low-density development, these areas rely on OWTS and wells, where most of the soils are poorly suited for OWTS and the groundwater resource at Beavertail has low yields.

The Conanicut Park area is an exception, containing many smaller lots. Full development of these lots could cause a groundwater quality problem, although many have

development restrictions from wetlands as well as the Zoning Ordinance, the High Groundwater Table and Impervious Layer Overlay District.

d. Conservation Areas

The Town's primary conservation area is located in the "Center Island" district and consists of the Jamestown Brook watershed, wetlands, farmland, salt marsh, Great Creek, recreation areas, and an abundance of the cultural and historical resources of the Island. There exists a very small amount of residential development in this area, including farmhouses and outbuildings.

Other conservation areas include Dutch and Gould Islands, Ft. Getty, Mackerel Cove Town Beach, Sheffield Cove, and Ft. Wetherill and Beavertail State Parks.

State, local, and private efforts have served to permanently protect approximately 29% of Jamestown, including Dutch and Gould Islands and three farms in the Windmill Hill Historic District. Priority areas for preservation have been the center island farmland and lots in the Jamestown Shores. Over 100 lots have been preserved in the Jamestown Shores through Town ownership, and the recently preserved Dutra and Neale Farms are protected through conservation easements that restrict future development. Although owned by a private foundation, Watson Farm is considered permanently protected because the deed specifically states that the farm must be maintained as such with specific restriction to future development.

The area in the north and south pond watersheds is zoned RR-200, requiring 200,000 square feet, nearly five acres, for a single-family house.

There are no public services in this area, and it is anticipated that no other public services will be needed or provided in the future.

MAP 2

Land Areas

TOWN OF JAMESTOWN

RHODE ISLAND

Comprehensive Plan, 2014

Map Legend

Roads

Highways

Streams

Jamestown Shores

Conservation Area

Rural Residential

The Village

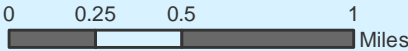
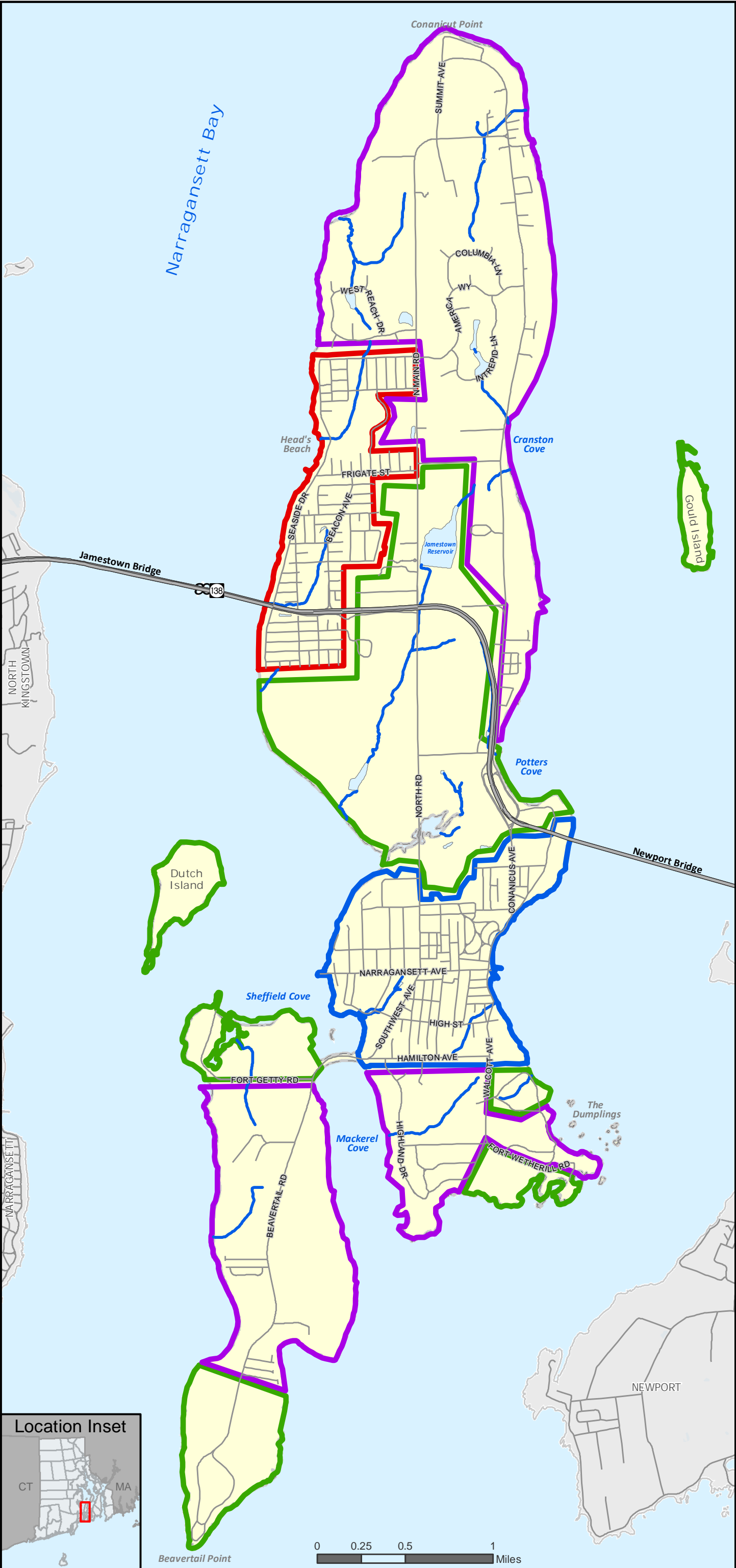
Waterbodies

Source:
RIGIS, E911 Roads,
& The Town of Jamestown

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Justin Jobin
Jamestown GIS Dept.
May 2014



The Town also operates a mandatory household recycling program. This program is mandated by the State and includes the recycling of glass, plastic, aluminum, paper products, and newspapers. The recycling program requires weekly curbside pick-up of the designated recyclable materials. The average rate of recycling for Rhode Island towns in 2009 was 23%. In 2010 Jamestown recycled 27% of its residential waste stream.

Rhode Island General Law 23-19-13(3) requires all municipalities contracting with the Rhode Island Resource Recovery Corporation to prepare “a plan that includes a description of the process by which thirty-five percent (35%) of its solid waste will be recycled and fifty percent (50%) of its solid waste will be diverted beginning July 1, 2012”. The Town Council formed a Committee in 2010 for the purpose of studying methods to increase community recycling in Jamestown. The Committee met 19 times over the last year and is in the process of preparing a final report to the Town Council. Potential recommendations discussed at the Committee level to increase recycling include an educational program, Transfer Station improvements, and a financial incentive program. The Committee coordinated its work with the island’s recycling hauler, and studied the operations of the Town Transfer Station.

e. Public Water Supply and Treatment

The Town Council sits as the Board of Water and Sewer Commissioners. This Board is the governing body of the Town’s water supply. The Board creates and administers public water policies through the Public Works Director, who is the head of the Water Department. The Public Works Department and Water Division personnel are responsible for the full implementation and operation of the public water supply. Because the Town does not sell water outside of the municipality, it is not regulated by the Public Utilities Commission.

The Town’s public water system dates back to the 1890s, when it was run as a private company. In 1969, the Town purchased the system, which consists of two reservoirs, two bedrock wells, a water treatment facility, and approximately 20.5 miles of water distribution lines. Jamestown has also been purchasing water from North Kingstown since 1993 on an emergency basis through the pipeline laid by the National Guard and Jamestown Public Works across the old Jamestown Bridge that same year. When the old bridge was demolished in 2006, the Town purchased, with the assistance of RIDOT, three hose reels with 8000 linear feet of six inch piping that can be deployed on the walking area of the new bridge.

f. Jamestown Water Treatment Facility

Approximately 99% of the water supply from the reservoirs is surface water runoff and about 1% is spring-fed. The North Reservoir is located in the northeast quadrant of the intersection between North Road and the John Eldred Parkway. It has a watershed of approximately 192 acres and a water body area of 28 acres. The net useable storage from this reservoir is 60 million gallons. The South Reservoir is located just north of the Great Creek on the western side of North Road. This reservoir has a watershed of 448 acres and a

water body area of 7.3 acres. Its useable capacity is approximately 8 million gallons. The two reservoirs are connected and deliver water to the treatment facility through a 10-inch PVC main. According to the 2001 Fay Spofford & Thorndike Report, the total maximum safe daily yield is 283,000 gallons for the North Reservoir and 83,000 gallons for the South Reservoir. The Water Supply Management Plan prepared by Pare Engineering in 2001 provides more detailed information on water supply. A number of bedrock wells were drilled in the late 1990s and two currently supply water to the Town's water supply system.



The Jamestown Public Water Supply system has a pre-treatment facility at South Pond. This facility was designed to provide chemical treatment for disinfection, taste, and odor control, color reduction, pH adjustment, and flow monitoring. This facility has the capability to treat up to 500,000 gallons per day with the existing chemical feed pumps.

Jamestown Water Treatment Facility

In 1991, the Town constructed a new water treatment and filtration plant with automated controls. The water treatment process includes upflow clarafloculator filtration, pH adjustments, disinfection, and corrosion control. This plant can treat approximately 500,000 gallons per day at peak times

The Town presently has 1,496 customers (approximately 53% of total Town units) on the public water supply (see Map 22 – PUBLIC WATER AND SEWER SERVICE AREA) including the following water users: 1 hotel with 32 rooms (Bay Voyage), 3 large multi-family complexes consisting of a total of 85 units, 1 senior housing complex with 46 units located behind the Portuguese American Club, 67 commercial properties, and Municipal Buildings

The remaining customers are generally single-family homes. Linear footage of water distribution lines is 20.5 miles and consists mostly of 6-inch and 8-inch pipe (refer to Map 22 - PUBLIC WATER AND SEWER SERVICE AREA). The Town also has approximately 100 fire hydrants that are serviced by the Public Works Department.

Average per capita water consumption is 55 gallons/day/person for single-family units, compared to surrounding towns, which average 75 gallons/day/person. In 2001, the Town estimated two-family water consumption at 31 gallons/day/person and 33 gallons/day/person for multi-family residential users. Commercial use is approximately 250 gallons/day per connection. Current average daily usage is approximately 390,000 gallons per day (which includes 150 gallons/day of inflow and infiltration); high seasonal usage is over 400,000 gallons/day, versus 350,000 gallons in 1990. Obtaining water from North Kingstown will continue to be on an “emergency” basis and may be dependent on their supply capacity.

The Town has two, one-million-gallon capacity steel standpipes for storage of water. The first was constructed in 1974, was refurbished in 1998, and stores approximately 950,000

Reserved for Map 22 – Public Water and Sewer Service Area

MAP 22

Public Water
and Sewer
Service Area

TOWN OF
JAMESTOWN
RHODE ISLAND

Comprehensive Plan, 2014

Map Legend

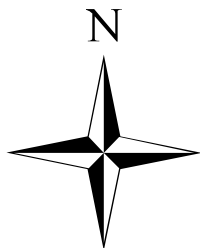
Features

- Highways
- Roads

Boundaries

- Jamestown
- RI Municipal
- Streams
- Other States
- Sewer Pump Stations
- Rural Water District
- Urban Water and Sewer District

This map is not the product of a Professional Land Survey. It was created by Jamestown GIS Department for general reference, informational, planning or guidance use, and is not a legally authoritative source as to location of natural or manmade features. Proper interpretation of this map may require the assistance of appropriate professional services. The Town of Jamestown makes no warranty, express or implied, related to the spatial accuracy, reliability, completeness, or currentness of this map.



Justin Jobin
Jamestown GIS Dept.
May 2014

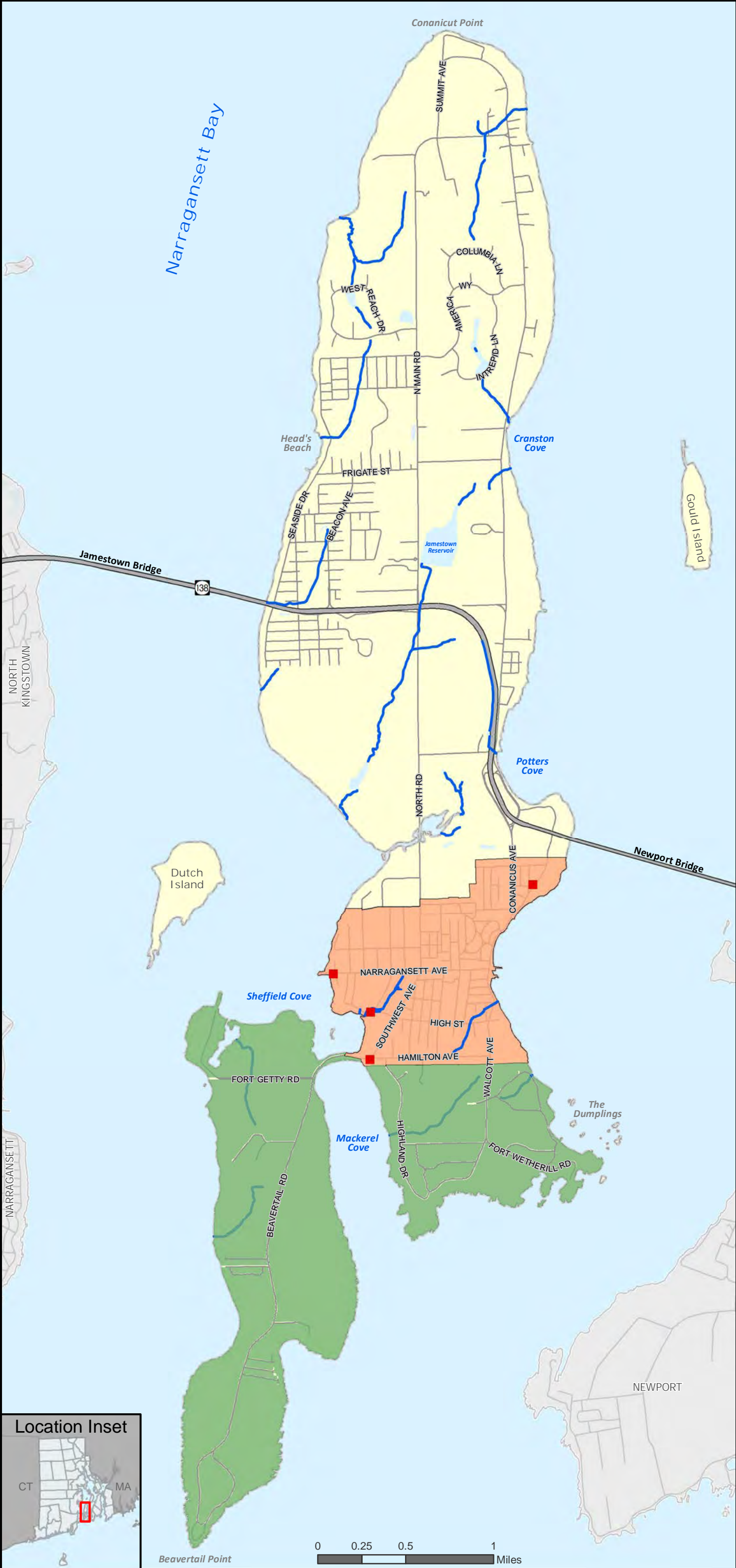


Table II. B-4. Capacity of Wastewater Treatment Facility

Due to the conditions of existing sewer pipes, groundwater infiltration, and other means of stormwater infiltration, an additional 200,000 to 1.3 million gallons of water may enter the facility depending on the season. This reduces the maximum capacity of the sewage treatment plant as outlined in the following table:

Estimated Hydraulic Capacity of Sewer System (accounts for inflow and infiltration)	2,267 Connections
Ideal Capacity of Sewer System (Assumes no inflow and infiltration)	4,244 Connections
Number of Connections at Buildout	1,436 Connections

Although the number of connections is reduced due to inflow and infiltration, the estimated hydraulic capacity of the sewer system, 2,267 connections, is still significantly greater than the maximum number of 1,436 sewer connections at buildout.

The table below illustrates the capacity by permitted flow rate in millions of gallons per day (MGD). As shown, the estimated average daily flow at buildout, 0.46 MGD, is less than the 0.73 MGD monthly average as allowed under The Town's RIPDES Permit.

Wastewater Treatment Facility Capacity	1.9 MGD
Maximum Daily Flow Limit	2.1 MGD
RIPDES Permit Capacity	0.73 MGD on monthly average
Average Flow Daily Flow for 2010	0.39 MGD
Estimated Average Daily Flow at Buildout	0.46 MGD

Table II. B-5. Municipal Water System Buildout

TOTAL NEW UNITS	
Developable (85 Vacant Lots)	100 Units
Developable Sub-Dividable Properties (40 Lots)	88 Units
Affordable Housing <ul style="list-style-type: none">• 25 Accessory Dwelling Units• 60 Single Family Homes	85 Units
TOTAL UNITS	273 Potential New Units

Current Connections	1,463
Potential New Connections	273
TOTAL CONNECTIONS	1,736

Table II. B-6. Usage in Gallons per Day

Average Daily Usage	248,000 GPD
Water Treatment Facility Capacity	500,000 GPD
Average Daily Usage at Buildout	294,273 GPD
North Pond Capacity*	283,000 GPD

Capacity of Water Treatment Facility: Although North Pond capacity can be increased to 403,000 GPD by supplementing from wells and by pumping of water from South Pond Reservoir to North Pond Reservoir, there is no guarantee that these supplies will be available during times of need.

Table II. B-7. Buildout Analysis By Plat

PLAT	EXISTING UNITS	NUMBER OF POTENTIAL UNITS	POTENTIAL POPULATION INCREASE (2.29 pph)
1	106	123	282
2	176	23	53
3	271	46	105
4	98	35	80
5	201	44	101
6	18	6	14
7	97	11	25
8	555	121	277
9	559	85	195
10	89	30	69
11	30	20	46
12	111	70	160
13	11	5	11
14	98	37	85
15	183	37	85
16	118	40	92
TOTAL	2721	733	1679

Public Services And Facilities Action Plan

Goal #1 : Provide a high quality of public services to the community that protect the health, safety, and welfare of all residents.

Goal #2: Provide orderly and efficient arrangement of public services and facilities that support the existing and future needs of the community.

☼ **Policy #1:** Site, design, build, maintain, and operate public facilities to be compatible, as far as possible, with the character of the neighborhood in which they are located.

Policy #2: Ensure the cost of public services remains reasonable and is distributed equitably to users of those services and facilities.

Policy #3: Increase the quantity and improve the quality of the Town's existing public drinking water supply.

Policy #4: Manage growth to ensure there are adequate public services and facilities to accommodate Jamestown's growing population.

Policy #5: Develop Town wide energy and sustainability goals.

Policy #6: Achieve 35% state recommended recycling and 50% waste diversion rates

Policy	Action	Time Frame in Years					Initiation Responsibility	Resources	Status
		1	2	3	4	5			
Public Services & Facilities ☼ Policy #1 ☼ Site, design, build, maintain, and operate public facilities to be compatible, as far as possible, with the character of the neighborhood in which they are located.	☼ a. Design and build a consolidated municipal facility to house all departments currently located in Town Hall.						Town Council	Finance Dept. and other Municipal Departments and Bds., FTM, Town Buildings and Facilities Committee	Completed
	☼ b. Design and build a new highway garage meeting the current and future needs of the community.						Town Council	Public Works Dept., TBF Comm., Town Administrator Planning Dept.,	Completed

Time Frame in Years

Initiation



Action

Policy

Responsibility

Resources

Status

Public Services & Facilities (con't)	Policy #1 (con't)	c	»»»»	Recreation Department	Town Administrator	In process by Town Council Consultant
Public Services & Facilities (con't)	Site, design, build, maintain, and operate public facilities to be compatible, as far as possible, with the character of the neighborhood in which they are located.	Conduct a needs analysis for future indoor recreation.	»»»»			
		d. Provide adequate funding to ensure proper building and facility maintenance.	»»»»»»»»»»»»»»»» Ongoing	Town Administrator	Town Council, Annual Budget, Financial Town Meeting	Ongoing
		e. Develop standards for exterior lighting that are consistent with State Regulations and consider "Dark Sky" initiatives.	»»»»	Planning Commission	Town Admin., Public Works	Still valid action.
		☀ f. Consider amending the Zoning Ordinance to include a Public Zone that provides for the adequate review of new or expanded public facilities.		Town Council	Planning Commission, Town Planner	Completed 2002
		g. Investigate benefits of consolidating Emergency Medical Services functions adjacent to fire station.	»»»»	Town Council	Fire Chief, Town Administrator, Planning Commission	New Action
		h. Budget the development of a north-end garage to house fire equipment to reduce response time in that area.	»»»»	Town Council	Town Administrator, Finance Director, Fire Chief	New Action

Policy	Action	Time Frame in Years					Initiation Responsibility	Resources	Status
		1	2	3	4	5 ➔			
Policy #4 ☼ <i>Manage growth to ensure there are adequate public services and facilities to accommodate Jamestown's growing population.</i>	☼ a. Investigate one or more growth management methods. b. Assess the need for new Town services such as brush chipping, hazardous waste days, spring/fall-cleaning, trash pick-up, etc.	»»»»»»»»					Planning Department	Planning Comm., Town Council, Other Communities, Statewide Planning	Growth Management necessary when services are stressed beyond capacity. Reassess need for such methods.
		»»»»»»»»»»»»»»	Ongoing				Town Administrator	Planning Dept., Public Works Dept., Town Survey, Recycling Committee	Ongoing. Recycling recommendations forthcoming.
Policy #5 <i>Develop Town wide energy and sustainability goals</i>	a. Develop an energy plan that addresses strategies and specific implementation actions that relate to energy consumption at the public service and facility level. b. Incorporate sustainable building practices including green energy into all Town building projects where feasible. c. Develop or utilize a committee focused on developing feasible green energy alternatives for Town Facilities	»»»»»»»»»»»»»»					Planning Commission	Town Council, Town Administrator	New Action.
		»»»»»»»»»»»»»»	Ongoing				Town Administrator	Public Works Dept.	New Action.
		»»»»»»»»					Town Council	Buildings and Facilities Committee	New Action.
Policy #6 Achieve 35% state recommended recycling	a. Town Council should work with the Recycling Committee to establish achievable goals.	»»»»»»					Town Council	Recycling Committee, RI Resource Recovery Corporation	New Action

Policy	Action	Time Frame in Years					Initiation Responsibility	Resources	Status
		1	2	3	4	5 →			
and 50% waste diversion rates.	b. Implement a recycling education program.	»»»»»					Town Council	“	New Action
	c. Implement transfer station improvements to facilitate recycling.	»»»»»					Town Council	“	New Action
	d. Investigate a financial incentive program to increase recycling.	»»»»»					Town Council	“	New Action

Appendix A

EXECUTIVE SUMMARY

This Water Supply System Management Plan (WSSMP) has been prepared as required under Rhode Island General Laws 46-15.3, as amended and titled "The Water Supply System Management Planning Act" (Act). The legislative authority to effectuate the goals and policies of this Act has been conferred to the Rhode Island Water Resources Board (RIWRB). To this end, the RIWRB has promulgated the Rules and Regulations for Water Supply System Management Planning, October 1998, as amended to implement the provisions of the Act.

Under this legislation, the Town of Jamestown – Jamestown Water District (JWD), as a water purveyor supplying over 50 million gallons of water per year, is responsible for the preparation and adoption of a WSSMP. It is also required that the Town update this WSSMP periodically, as significant changes warrant, and every five years, or as otherwise stipulated in the Regulations.

This WSSMP has been prepared to provide the proper framework to promote the effective and efficient conservation, development, utilization and protection of the natural water resources of the State as utilized by the Town. Further, the overall goals shall be consistent with State Guide Plan Element 721, "Water Supply Policies for Rhode Island." The purpose of this WSSMP is to outline the objectives of the Water Supply System Management Planning process for the Town of Jamestown Water Supply System, and to serve as a guide to employ the proper decision making processes toward meeting that goal.

The WSSMP contains a detailed description of the water system and includes the policies and procedures related to its general operation and management. The Emergency Management section relates to the vulnerability assessment of the water system for use in emergency planning. It shall be incumbent upon the JWD to implement the recommendations and procedures outlined in this WSSMP in order to comply with the overall requirements of the Act.

Background

The JWD was established by legislation of the General Assembly of the State of Rhode Island in March 1869. The original system, privately developed and owned, dated back to 1890. The source of supply was derived from two surface water storage impoundments, the North and South Ponds, constructed in 1901 and 1909, respectively. The JWD, to this day, continues to derive its primary source of supply from these reservoirs. The North reservoir was expanded to increase overall capacity in the early 1900s.

A conventional water treatment plant was originally installed in 1920 and upgraded periodically over time into the 1950s. By the 1950s, the system served approximately 2,000 year round residents and up to 4,000 seasonal residents. A distribution system and storage tank was in place to serve the southern portion of the island south of Rhode Island Route 138. In 1991, the Town constructed a new pretreatment and main treatment plant at the storage reservoirs. The reservoirs continue to be the main source of supply, however, the Town has pursued other options of water supply (i.e. interconnection with the Town of North Kingstown and installation of bedrock wells).

The main service area for the public water supply is the Village area of Town. The urban district is the area which has historically served as the commercial and residential focus for the island. Public services and facilities have traditionally been located in the Village area. Water service is also supplied to the rural water district, the area to the south of the Village area. Water service connections in the rural water district area are subject to the approval of the Town's Board of Water and Sewer Commissioners and must be consistent with the Comprehensive Community Plan.

Water System Description

The JWD supply and distribution system is classified by the Rhode Island Department of Health as a "Community" Public Water Supply System. As such, the system is required to conform to applicable rules and regulations of the RIDOH and the Federal Safe Drinking Water Act (SDWA). The water system currently maintains full compliance with the stipulations of these rules and regulations.

The existing JWD system was developed primarily from the original water supply system that originated in the 1890's. Improvements to the infrastructure have been implemented over the years to maintain and upgrade the system to keep pace with increasingly stringent water quality regulations.

The water quality has consistently been rated as good to excellent with occasional exceedances of secondary water quality standards for color and turbidity from the surface water supply of the reservoirs.

The water supply consists of two reservoirs that capture surface water runoff. The North reservoir has a watershed of approximately 192 acres and a water body of 28 acres with a net usable water volume of 51 million gallons. The South reservoir has a watershed of approximately 448 acres and a water body of 7.3 acres with a net useable volume of 8 million gallons. The two reservoirs are interconnected and deliver water to the treatment facility through a 10-inch PVC main. The total maximum safe day yield for the North Reservoir is 194,000 gallons and 89,000 for the South Reservoir.

In addition, the JWD also maintains an emergency interconnection (6 inch flexible water line) with the Town of North Kingstown water system across the Jamestown Verrazano Bridge. The interconnection has the capability of supplying the JWD with up to 200,000 gallons daily. Two bedrock wells, JR-1 (installed 1996) and JR-3 (installed 2004) are used to supplement available water supply at a rate of approximately 50,000 gpd, each.

The system employs a pretreatment facility located at South Reservoir. This facility pretreats between 180,000 to 350,000 gallons per day. Pretreatment consists of pH adjustment, chlorine dioxide (ClO₂) bleaching for odor, color, and taste, and flow monitoring. A new water treatment and filtration plant with automated controls was constructed in 1991. The water treatment process is upflow "clarafloculator" filtration package units, pH adjustment, disinfection, and corrosion control.

The transmission and distribution system consists of upwards of 20.5 miles of asbestos cement, cast iron, and polyvinyl chloride (PVC) pipeline, the majority of which is less than 20 years in age and ranges in size from 6 to 12-inch. New and replacement main sections consist predominantly of PVC pipe.

The service area is operated as a single pressure zone that is controlled by the overflow elevation (204.0 feet MSL) of the one million gallon storage standpipe. This establishes the hydraulic grade and maintains system pressure in the range of 30 to 60 psi. The useable storage capacity of this tank is estimated at 0.7 million gallons.

The source and distribution system is 100% metered. The water department staff is responsible for the daily operation and maintenance of the water system that also includes metering and billing of customers. The JWD is operated as an "Enterprise Fund Agency" within the municipal corporation of the Town of Jamestown. The Town has established enterprise funds for operations that are organized to be self-supporting through user charges. It is the intent that all costs of providing the services to the general public on a continuing basis be financed or recovered fully through user charges.

Policy and Procedure

The service population is comprised of residential, commercial, and government customers of which there are approximately 1,447 metered accounts. The service population is approximately 3,168 of the roughly 5,843 residents in Town. The remaining residents not serviced by the public water system are served via private individual wells. Current average day demand is 196,000 gallons with a maximum day demand of 393,000 gallons. The total available water is equal to 583,000 gallons (with 200,000 gallon capacity from North Kingstown). Under projected water demand for the 5- and 20-year planning periods, it is expected that the average day demand will be equal to 207,000 gallons and 235,000 gallons, respectively. Corresponding, maximum day projections are 455,000 gallons for the 5-year and 517,000 gallons for the 20-year planning periods. These projections are based primarily on population growth projections and do not account for significant water savings potentially realized through implementation of demand management strategies. A 15 percent unaccounted allowance for water has been incorporated into the growth projection.

In the past the JWD was faced with an increasing water demand and limited available water resources. This resulted in the establishment of the emergency interconnection with the Town of North Kingstown and the enactment of strict conservation measures. These measures included extensive residential retrofit programs. The Town has implemented several recommendations of the FS&T study in hopes of increasing the capacity of the surface water sources. Included in these improvements are recommendations to improve water quality in order to reduce filter backwashing to further result in water savings. Based on forecasts of available water volumes, it is envisioned that the available safe yield can be raised to approximately 500,000 gallons per day, which will meet the projected demand for the 5- and 20-year projections, and beyond. The JWD also implemented a vigorous leak detection program. All of these measures have helped to increase supply and lower demand throughout the JWD.

The JWD historically maintains a non-account water volume in the range of 25 percent ($\pm 5\%$). However, the current year 2005 had 13.9% total non-account water. This is largely due to leak detection. Large volumes of water are required to backwash filters and for water quality monitoring. Excluding these estimates for treatment plant use, the system non-account water is historically equal to approximately 15 – 20 percent with the current year at 8.2%, which is consistent with State guidelines and goals historically and well below for the current year.

The system's per capita water demand has been reduced from 53.7 gpcd in 1998 to 45.4 gpcd in 2005. This is largely attributed to increased conservation measures employed by the general water consumer. This is considered to be well below the State average of 75 gpcd.

Water quality protection is an important aspect to the JWD as the source of supply continues to be affected by growth, potential pollution sources, and increases in demand. The Town currently employs zoning ordinances, site plan reviews, and has made numerous land purchases within wellhead protection area. It has also created conservation easements for parcels within the wellhead protection area.

Given the current goal of achieving a 15% unaccounted water volume and the long-term goal of reducing this value to 10%, the JWD is also prepared to implement appropriate system management strategies to maintain compliance with these goals. The JWD shall employ demand management procedures of a suitable nature to promote the ultimate goal of permanent long-term savings through efficient water use. Water use trends can be affected significantly by changes in water use practices, which can occur as result of technologic changes and demand management and/or water conservation policy and practice. This is to be achieved through a combination of measures that promote efficient water use, recycling, conservation, retrofit and new installation of low flow plumbing fixtures, public

education and appropriate use of fees, rates and charges. It is the ultimate goal to minimize peak demand use requirements and to minimize average day demand use requirements.

The JWD shall continue to employ proper system management procedures including programs for meter management (source and distribution), leak detection and repair, implementation of a preventive maintenance plan, infrastructure rehabilitation, and a billing rate schedule which promotes efficient and non-wasteful water use. It is intended that the financial management of the system will be one in which normal operation, maintenance, and rehabilitation will be funded through operating revenue from the customer base. Where possible, the JWD shall seek alternate funding sources such as State and Federal grants, for major improvement projects.

The Emergency Management section of the Plan establishes the responsibilities and authority within the JWD for responding to most probable emergencies and outlines specific tasks for carrying out functional and constructive solutions based on a review of the potential emergencies and risks. The procedures outlined are consistent with the goals of the State Emergency Water Supply System Management Plan. It is also intended that this document provide guidance to ensure that the primary aspects of recovery from an emergency are addressed in an organized manner to aid in an efficient response and in maintaining drinking water quality and quantity.

EXHIBIT E

RULES AND REGULATIONS
of
BOARD OF WATER AND SEWER COMMISSIONERS

As amended May 18, 2009

DEFINITIONS

The word "Commission" as used herein is THE BOARD OF WATER AND SEWER COMMISSIONERS OF THE TOWN OF JAMESTOWN, R. I.

"Customer" means any person, corporation, company, association, or partnership, which has an ownership interest in premises furnished water by the Board of Water and Sewer Commissioners.

"Premises" shall include, but shall not be restricted to:

- (a) Each unit in a condominium as the same is defined in Title 34, Chapter 36.1, Section 1.03, of the General Laws of Rhode Island;
- (b) Each unit physically separated from other units within a building or structure and having separate washroom, bathroom and/or cooking facilities;
- (c) Any structure having washroom, bathroom and/or kitchen facilities;
- (d) Any undeveloped property.
- (e) A wharf or pier.

"Rural Water and Sewer District" shall refer to all the land in the Town of Jamestown which is not contained within the Urban Water and Sewer District as described below and further designated as the Rural District on the Urban and Rural Water and Sewer District Map, Appendix A.

"Service Pipe" means the water pipe that runs between the main and the customer's place of consumption, including fire lines.

"Sewer Service Connection" shall refer to a hard pipe attachment to a single structure on an individual lot with frontage on the right of way within which the public sewer main is located.

"Street" means any land, road or highway used by the public for purposes of travel by vehicles or any suitable easement granted through the Board of Water and Sewer Commissioners to provide water and/or sewer to two (2) or more premises.

"Street Main" means the water or sewer pipe normally maintained by the Commission under any street.

"Undefined Terms": Where any term, word or phrase utilized in these Regulations is undefined and is defined in the Zoning Ordinance, such term, word or phrase shall be defined in accord with the Zoning Ordinance.

"Urban Water and Sewer District" shall refer to all the land in the Town of Jamestown bounded to the north by a line running east along the north property line of Plat 8, Lot 30, from the West Passage of Narragansett Bay extended to Arnold Avenue and continuing east on Arnold Avenue to North Road, then north on North Road to Whittier Road, then east on Whittier Road to Prudence Lane, then south on Prudence Lane to Bryer Avenue, then east on Bryer Avenue to Calvert Place, then north on Calvert Place to Mount Hope Avenue, then east on Mount Hope Avenue to Bayview Drive, then north on Bayview Drive to property line of Plat 8, Lot 645, to the East Passage of Narragansett Bay and bounded to the south by the water shut off at the Mackerel Cove Beach House, running east along Hamilton Avenue right of way and along the northern edge of Plat 9, Lots 827 and 324, extended east to the East Passage of the Narragansett Bay and further defined as that land which is encompassed within the area shown and designated as the Urban District on the Urban and Rural Water and Sewer District Map, Appendix A. All reference to roadway boundaries is defined as the centerline of the roadway.

"Water Service" means the flow of water from the street main through the "SERVICE CONNECTION" AND "SERVICE PIPE" to and through the water meter and into the "CUSTOMER'S" interior piping system for consumption or use therein.

"Water Service Connection" means the water service pipe, excluding corporation cock, from the main to and including the curb stop adjacent to the street line or the customer's property line, and such other valves and fittings as the Commission may require between the main and curb stop.

"Water or Sewer Extension" means the physical extension of any street main and/or the supply of municipal water or sewer to premises in excess of the number allowed as a matter of right by the Zoning Ordinance of the Town of Jamestown, as the same may be amended from time to time.

GENERAL RULES

1. The rules and regulations as herein set forth constitute a part of the contract with every customer taking water from the Commission each of whom shall be deemed to assent and be bound thereby.

2. The Commission will attempt to provide an adequate supply of water throughout its system, but in view of the limitations of the system cannot assume responsibility or liability, direct, indirect or consequential, for any damage from failure to do so. Whenever possible, work necessitating the interruption of service will be scheduled to provide the least inconvenience to the customer. The Commission will make a reasonable effort to give notice in advance of any work necessitating the interruption of service. To safeguard against possible damage due to interruption of service, customers shall regulate their installations connected with the water supply system so that damage will not occur if water is shut off without notice. Automatic check valves shall be installed on the service at the building. Water boilers and storage pressure tanks shall be provided with a temperature, vacuum, and pressure relief valves which customers shall keep in good operating condition at all times. Lever type valves are required.

3. Authorized employees of the Commission shall have reasonable access to customers' premises for the purpose of reading, testing or repairing meters; inspecting plumbing connections, fixtures or pipes, inspecting for illicit connections or discontinuing service for any of the reasons listed under Rule 60 and such employee will wear a Commission uniform or carry a badge identification card, or insignia, identifying him as a commission employee. Services rendered after hours or on weekends or Holidays are subject to special charges, and this service shall be for emergencies only.

4. Whenever the public interest so requires, the Commission reserves the right to curtail or suspend entirely the use of water for essential and nonessential purposes. Such limitation of use shall be without liability on the part of the Commission.

5. No customer shall supply water to other persons or permit any connection to be made on his premises for supply to other premises.

6. If there is not sufficient pressure or flow in the system to permit an industrial or commercial customer to qualify for preferred risk insurance, the expense for any improvement in the system for this specific purpose shall be borne by the customer.

7. Customers are responsible for keeping their service pipes, house pipes and fixtures in good order and protected from freezing. Failure to do so may result in interruption of service and costly repairs for which the Commission is not liable.

8. Any changes in location of meters or services requested by the customer shall, if approved by the Commission, be made at the customer's expense.

9. No pipe or fixture connected with the mains of the Commission may be connected with pipes or fixtures supplied with water from any other source. Storage or mixing tanks subject to contamination, swimming pool re-circulating systems, private wells and reclaiming

water systems, etc. are considered for the purpose of this regulation as other sources. Such cross connections are in violation of Rhode Island State Health Department regulations. All service connections shall have an approved backflow device installed after the meter. The device shall be the property of the owner and shall be maintained and tested at the owner's expense.

10. The piping and plumbing on all premises supplied from the Commission's water system shall conform to all State and local regulations.

11. Water furnished by the Commission shall not be used for air conditioning or equipment cooling.

12. In the event that any customer shall use water at rates of flow that cause noticeable pressure variations in the water system, the Commission may require that the customer control his flow rates or install equipment to minimize such variations.

13. Commercial buildings and restaurants shall comply with the 2006 International Plumbing Code chapter 10, section 1003 for the installation of grease traps.

14. The owner is responsible for the maintenance of the sewer service from the house to the main including the tap.

15. The Commission from time to time may grant permission for recreational use of the reservoir.

APPLICATIONS AND TRANSFERS

13A. Urban Sewer District. All requests for sewer service connections and extensions within the urban district must be reviewed and approved as outlined below.

Applications for sewer connections shall meet the following requirements:

a. Approval by the Director of the Department of Public Works of all engineering and technical matters.

b. Compliance with the Zoning Ordinance of the Town of Jamestown as determined by the Zoning Enforcement Officer.

c. Assumption of responsibility for cost of all improvements, labor, and equipment necessary to make the connection including necessary road repairs by the applicant.

d. Payment of \$3,000 per dwelling unit or per commercial unit to the Town of Jamestown, Sewer Division.

As a condition of approval for all service connection requests, the applicant shall install or replace existing plumbing fixtures with water efficient fixtures as specified in Rule 15 for new and existing construction and the standards adopted pursuant thereto.

Applications for sewer extensions in the urban district shall meet the following requirements:

a. Approval by the Director of the Department of Public Works of all engineering and technical matters.

b. Compliance with system capacity as determined by the Commission.

c. Consistency with the Zoning Ordinance of the Town of Jamestown as determined by the Zoning Enforcement Officer.

d. Assumption of responsibility for cost of all improvements, labor, and equipment necessary to make the extension and subsequent connections including necessary road repairs by the applicant.

e. Payment of \$3,000 per dwelling unit or per commercial unit to the Town of Jamestown, Sewer Division.

As a condition of approval for all sewer extension requests in the urban district, the applicant shall install or replace existing plumbing fixtures with water efficient fixtures as specified in Rule 15 for new and existing construction and the standards adopted pursuant thereto.

13B. Rural Sewer Districts. All requests for sewer service connections and extensions within the rural district must be reviewed and approved as outlined below.

Applications for connections shall require the following:

a. Frontage on the public sewer main in the right of way.

b. Discharge estimates.

c. Assumption of responsibility for cost of all improvements, labor, and equipment necessary to make the connection by the applicant.

d. Payment of \$3,000 per dwelling unit or per commercial unit to the Town of Jamestown, Sewer Division.

As a condition of approval for all service connection requests, the applicant shall install or replace existing plumbing fixtures with water efficient fixtures as specified in Rule 15 for new and existing construction and the standards adopted pursuant thereto and satisfy the technical specifications required by the Director of Public Works.

All applications for a sewer extension shall show to the satisfaction of the Commission the following:

a. The request is not contrary to the goals and policies of the Comprehensive Community Plan in effect at the time of application. Prior to the approval of any sewer service extension, the Commission shall receive an advisory opinion from the Planning Commission and the Public Works Director relative to the proposal.

b. Existing conditions pose a risk to public health, safety, or welfare.

c. The general area proposed for expansion is not suitable for service by Individual Sewerage Disposal Systems or other acceptable alternative systems. The applicant shall furnish such information in connection therewith as requested by the Commission.

As a condition of approval for all service extension requests, the applicant shall:

a. Install or replace existing plumbing fixtures with water efficient fixtures as specified in Rule 15 for new and existing construction and the standards adopted pursuant thereto.

b. Satisfy the Commission that there is adequate system capacity.

c. Satisfy the Board that the extension will not have a negative effect on existing private wells in the area.

d. Assume responsibility for cost of all improvements, labor and equipment necessary for the expansion by the applicant.

e. Pay an amount sufficient to allow for mitigation of inflow/infiltration equal to or greater than that which will be generated by the proposed extension. This amount shall be determined by the Public Works Director.

14A. Urban Water District. All requests for water extensions and/or service connections shall be made on forms provided by the Commission and signed by the owner of the premises to be supplied or his duly authorized representative.

I. Within the Urban Water District requests for water connections to single or two-family residential uses shall be granted by the Commission subject to the payment of a \$3,000 connection fee for each unit, or such fee as is established by the Commission from time to time, as well as an installation fee which shall be based on the amount of time and material incurred by the water department in performing the installation. The minimum installation fee shall be \$1,850 for services installed on town roads and \$3,300 for services installed on state highways. The Commission will consider, on a case by case basis, requests to waive the installation fee with respect to connections which will service low or moderate income housing as defined in Section 45-53-3 of the Rhode Island General Laws, as amended from time to time. Said connection fee shall be placed in the capital reserve fund for the purpose of making future improvements to the public water system while the installation fee shall be placed in the operating account to cover the actual installation expenses incurred.

Within the Urban Water District requests for water extensions to single or two-family residential uses will be allowed under the following conditions:

a. That the owner, at his expense, shall extend a municipal water main in a street in accordance with the specifications approved by the Public Works Director. All

cost associated with the extension including but not limited to engineering, materials and labor shall be the responsibility of the owner.

b. That the above described extension of water shall be designed and constructed consistent with the improvement of the municipal system and in accordance with generally accepted water and sewer distribution practices and approved by the Public Works Director, and shall be required for the purpose of insuring that the distribution and quality of water delivered to existing customers shall not be impaired.

c. All pipe and materials shall conform to AWWA specifications. The size of the pipe shall be a minimum of eight (8) inches or as outlined in the Fay, Spofford and Thorndike report of fire flows, whichever is greater. No recycled pipe or materials are to be used.

d. Extensions shall be looped and not allow for dead ends if feasible. If no public way is available to loop a line, the line shall be extended to the midpoint of the property requesting the extension.

e. That a performance bond with surety in an amount satisfactory to the Commission shall be required to insure the proper construction and completion of the extension.

f. That any service connection is subject to the payment to the Commission of \$3,000 connection fee or such connection fee as is established by the Commission from time to time, per a dwelling unit or per commercial unit.

g. Applicant shall install or replace existing plumbing fixtures with water efficient fixtures as specified in Rule 15 for new and existing construction and the standards adopted pursuant thereto.

h. Prior to service, all lines shall be chlorinated, flushed, pressure tested and water quality tested.

i. The Jamestown Fire Chief must be consulted as to the necessity of fire hydrants. A hydrant must be placed at the end of any dead-end street.

j. Consistency with system capacity as determined by the Commission.

k. That any service connection is subject to the payment of an installation fee which shall be based on the amount of time and material incurred by the water department in performing the installation. The minimum installation fee shall be \$1,850 for services installed on town roads and a \$3,300 installation fee for services installed on state highways. The Commission will consider, on a case by case basis, requests to waive the installation fee with respect to connections which will service low or moderate income housing as defined in Section 45-53-3 of the Rhode Island General Laws as amended from time to time. Said fee shall be placed in the operating account to cover the actual installation expenses incurred.

II. All requests for water extensions and/or service connections to uses other than one or two family dwelling units will be subject to the following conditions:

a. The applicant shall be subject to the requirements listed in (a), (b), (c), (d), (e), (f), (g), (h), (i) and (j) above.

b. The applicant shall show to the satisfaction of the Commission that the proposed extension or service connection:

1. Is consistent with the Comprehensive Community Guide Plan adopted December 23, 1991, as amended;

2. Will not result in an increase in annual consumption of water that would otherwise result if:

(i) The applicant dedicated the use of the premises to a use as allowed by the Zoning Ordinance as a matter of right and not the result of any variances.

3. Will not reduce the level of fire protection of the community.

III. Any requests for continued service connections where the applicant proposes an expansion of use or a change in use will be subject to the following conditions:

a. The applicant shall be subject to the requirements listed in subparagraph (g) and (j) of this section 14A I, and

b. The applicant shall be subject to the requirements of subparagraph (b) (1), (2) and (3) of this section, 14A II; and

14B. Rural Water Districts. All service connections in the Rural Water District shall be subject to the following conditions:

a. The applicants shall be subject to the requirements described for connections in the urban district for one or two-family residential uses.

b. The applicants shall show to the satisfaction of the Commission that the proposed service connection requested:

1. Is Consistent with the Comprehensive Community Guide Plan adopted December 23, 1991, as amended;

2. Will not impair the available resources of the Urban Water District;

3. Will not reduce the level of fire protection of the community; the property shall not be part of a major subdivision.

4. Extensions to and within the rural district shall be prohibited.

Nothing herein shall be construed to prohibit or prevent the Board of Water and Sewer Commissioners from making such improvements,

including extensions, which shall, in the opinion of the Board, improve the quality or quantity of water furnished to existing water uses.

CONSERVATION

15A. Limitations on Use. In an effort to conserve water, the following rules shall control the uses hereafter described:

1. No customer shall connect an in-ground or underground irrigation or sprinkler system to the municipal water system. Lawn irrigation shall be prohibited from June 1 to August 31.
2. No customer shall use water furnished by the municipal water system for lawn irrigation, house washing, boat washing, or residential car washing when the height of NORTH RESERVOIR is more than 42 inches below the top of the spillway and after publication of said information in a daily or weekly newspaper of general circulation within the Town of Jamestown.
3. When the height of the North Reservoir is from 42 inches to 60 inches below the top of the spillway and after publication as described in subsection 2, above, no customer shall use water furnished by the municipal water system for any outdoor use.
4. Any customer alleged to have violated any of subsections 1 through 4, of Section 15A or any of subsections 1 through 4 of Section 15B of the Rules and Regulations, may be required to appear at a show cause hearing before the Commission. Notice of the show cause hearing shall be mailed to the customer by first class mail at least fourteen (14) days before the hearing. The notice shall set forth the time, date and place of hearing and the subsection or subsections alleged to have been violated. The hearing shall be open to the public. Violations shall be established upon proof to a preponderance of the evidence before the Commission, as found by a majority vote of all members of the Commission, that the customer has violated the aforementioned Rules and Regulations. If the Commission finds that there has been a violation of the Rules and Regulations, the burden shall be upon the customer to show cause, by a preponderance of the evidence satisfactory to a majority of the Commission, why the customer's water service should not be discontinued or, as an alternative to discontinuance, temporarily suspended upon such terms and conditions as the Commission deems appropriate.
5. An application for relief from the literal requirements of subsections 2, 3, and 4, above, in the form of a variance, shall be made in writing to the Board of Water and Sewer Commissioners, specifying the relief sought and reasons therefore. The Commission shall hold a public hearing on any application for a variance in an expeditious manner, after receipt, in proper form, of an application, and shall give notice of the public hearing by publication of notice in a newspaper of general circulation within the Town of Jamestown at least once each week for three (3) successive weeks prior to the date of the hearing, which may include the week in which the hearing is to be held, at which hearing

opportunity shall be given to all persons interested to be heard upon the matter of the application for the variance. Notice also shall be sent by first class mail to the applicant at least fourteen (14) days before the hearing. The cost of publishing and mailing notices shall be borne by the applicant. The Commission may grant relief in the form of a variance, setting forth terms, conditions and limitations it deems appropriate, only upon a four-fifths (4/5) vote of all members of the Commission and only upon a finding that the applicant has proven by clear and convincing evidence:

a.) That the requested relief will not compromise the ability of the Commission to supply customers with adequate quantities of safe potable water; and,

b.) That the requested relief will not contribute to conditions inimical to the public health, safety and welfare or to the Town of Jamestown Water Supply Management Plan; and,

c.) That the applicant has no reasonably available and practical alternative, such as wells, holding tanks, water tankers, off-island services, or the like, to supply water for the use or uses in question; and,

d.) That the applicant will suffer substantial hardship if relief is not granted and that the hardship is not the result of any prior action of the applicant and does not result primarily from the desire of the applicant to realize greater financial gain; and,

e.) That the relief to be granted is the least relief necessary.

| 7-6. The Commission may temporarily suspend all or part of the Limitations on Use set forth in subsections 2, 3 and 4 above, for such period or periods of time and/or upon such terms and conditions it deems appropriate at a public hearing and upon a four-fifths (4/5) vote of all members of the Commission and upon a finding, upon a preponderance of the evidence, that it is satisfied that rainfall, other meteorological conditions, North Reservoir height, projected water usage needs, and other factors it deems pertinent establish that the suspension will not compromise the ability of the Commission to supply customers with adequate amounts of potable water for the foreseeable future, and that the suspension will not contribute to conditions inimical to the public health, safety, welfare or to the Town of Jamestown Water Supply Management Plan. The reason for and the dates comprising the period of suspension shall be set forth in the decision of Commission. However, the Commission may terminate the suspension at any time if it determines at public hearing and upon majority vote that a preponderance of evidence shows that conditions require reinstatement of the suspended subsection or subsections. Notice of public hearings hereunder shall be published in a newspaper of general circulation within the Town of Jamestown at least seven (7) days before the hearing. Notices of suspension, termination and/or reinstatement shall be published in such a newspaper within seven (7) days of the Commission's action.

15B. Limitations on Appliances, Toilets and Fixtures. In an effort to conserve water, the following rules shall control appliances, toilets and fixtures.

1. New Construction. No connection to the municipal water system shall be approved unless all clothes washers, dishwashers, toilets, faucets and showerheads meet or exceed the water efficiency standards established and published by the board from time to time.

2. Existing Construction. No clothes washer or dishwasher in any structure connected to the municipal water system shall be replaced except with such appliance as meets or exceeds the water efficiency standards established and published by the board from time to time.

3. Existing Toilets, Faucets, Showerheads and Clothes Washers.

a. Sale. No interest in improved real property connected to the municipal water system shall be conveyed for consideration unless and until all toilets, faucets and showerheads therein meet or exceed the low-flow standards established and published by the board from time to time.

b. Non-Sale. All toilets, faucets and showerheads in all improved real property connected to the municipal water system shall meet or exceed the low-flow standards set forth in the following in Table A, below. The Owner of any improved real property which is not in compliance with the requirement shall be billed an addition Fifty Dollar (\$50.00) charge for each quarter during which the noncompliance continues.

Plumbing Fixture or Fixture Fitting	Maximum Flow Rate or Quantity**
Water Closet	1.6 gallons per flushing cycle
Urinal	1.0 gallons per flushing cycle
Shower Head	2.5 gallons per minute at 80 psi
Lavatory, private	2.2 gallons per minute at 60 psi
Lavatory, public	0.5 gallons per minute at 80 psi
Lavatory, public, metering or self-closing	0.25 gallon per metering cycle
Sink faucet	2.2 gallons per minute at 60 psi

**Consumption tolerances shall be determined from reference standards.

Within fifteen (15) years of the date May 17, 1999, all clothes washers in all improved real property connected to the municipal water system shall meet or exceed the water efficiency standards established and published by the board the from time to time.

4. Procedure. No person shall connect new construction as described in (B)(1) above, replace appliances as described in (B)(2) above, or replace toilets, faucets, showerheads and clothes washers as described in (B)(3)(a) and (B)(3)(b) above, unless issued a permit therefore by the office of the building official of the Town of Jamestown.

Upon installation or replacement of the appliances and/or fixtures described herein, every owner shall apply to the office of the building official for a certificate of compliance which shall be

issued by the office of the building official upon satisfactory evidence that the appliances and/or fixtures meet the standards established and published by the board from time to time. The office of the building official shall charge as an inspection fee for said certificate of compliance such fee as may be established and published by the Commission from time to time. Said certificate of compliance shall be presented to the Clerk of the Commission who shall maintain a permanent record of the same.

SERVICES

16. A single service may not supply more than one premises.

17. All new services, renewed services, and existing services transferred to new owners shall be metered. The Commission may meter private fire lines if it so desires.

18. All new and renewed services shall be a minimum of one (1) inch in diameter with no soldered joints underground. Services shall be Type K copper tubing. Customers who replace their service line at their discretion shall be responsible for excavating back to the main, backfilling with gravel and compacting the trench. The Commission shall re-tap the main, replace the tubing to the corporation stop and patch the road.

19. All services shall be provided with a full way shut off and valve box at the curb or at a convenient point prescribed by the Commission between the curb and the property line, and with a ball valve inside the cellar wall, except that valves without wastes may be used in connections with a meter, one valve to be located on the street side and the other on the building side of the meter. Where more than one building on a premises is supplied by a single service, the branch line to each building shall have an underground shut off valve with valve box outside the building.

20. When an applicant applies for service, except in conjunction with new main extensions, the Commission or its agent will furnish, install, own and maintain such new service connection. The applicant will bear the cost of the service connection pipe and curb stop and their installation. The applicant will also be charged for tapping the main, furnishing and installing the corporation cock and curb box, and for the costs of excavation, backfill and removal and replacement of paving, walks, curbs, etc., necessarily incurred with respect to new services. Such charges shall be assessed in the form of an installation fee which shall be based on the amount of time and material incurred by the water department in performing installation. The minimum installation fee shall be \$1,850 for services installed on town roads and \$3,300 for services installed on state highways. Said installation fee shall be utilized to cover the actual installation expenses incurred. The Commission will consider, on a case by case basis, requests to waive the installation fee with respect to connections which will service low or moderate income housing as defined in Section 45-53-3 of the Rhode Island General Laws as amended from time to time.

21. The Commission or its agent will furnish, install, own and maintain at its expense, all replacements of service connections it deems necessary, including the cost of excavation, backfill, removal,

and replacement of paving, walks, curbs, etc. necessarily incurred with respect to each replacement.

22. The customer at his own expense shall furnish, install, own and maintain the service pipe from the curb stop to the place of consumption, and shall assume ownership of the curb box, keeping service pipe and box in good repair in accordance with reasonable requirements of the Commission.

23. The customer shall inform the Commission previous to backfill so that the Commission may make an inspection in order to determine whether the service pipe complies with company requirements. No service pipe shall be turned on without prior approval by the Commission.

24. Maintenance of all service pipes from curb stop to inside the cellar wall, shall be paid for by the customer.

25. The service pipe shall extend through that point on the customer's property line or the street line easiest of access to the utility from its existing distribution system and, where practicable, from a point at right angles to the existing distribution line in front of the premises to be served. New service pipes and replacement of existing service connections shall not cross-intervening properties. The approval of the Commission shall be secured as to the proper location for the service pipe.

26. Services shall be laid at a minimum depth of 4'-6" below ground. The Commission will not be responsible for damages done to services which have not been properly drained. Services for buildings without cellars shall have underground stop and waste valves between building and curb shutoff.

27. Customers who wish to convert from seasonal to year round service shall be responsible for lowering service to a minimum depth of 4'-6" below ground level. Such services which have been lowered shall be inspected by the Commission before backfilling. The Commission, at its discretion, may shut off seasonal meters which are used all year, which have not been lowered to the proper depth.

28. Water services may not be laid in the same trench with other underground utility facilities.

29. No service pipe shall cross any portion of a seepage system or be installed less than 10 feet away from any portion of a seepage system.

30. All existing underground lawn sprinkling systems shall be equipped with check valves and vacuum breakers to prevent back siphonage into the water system.

31. If part of a multiple family house changes ownership, the new owner shall have a separate service and meter installed.

32. The cost of restoring a deactivated service in excess of any salvage realized shall be borne by the customer.

METERS

33. The Commission shall determine the type and size of the meter to be installed. Each premises must be separately metered. The Commission will require that each apartment in a multiple family apartment house be separately metered where the existing plumbing permits, with suitable control valves for each unit at locations to be determined by the Commission.

34. No Sub-metering will be permitted.

35. Services provided with meters larger than inch and a half shall include valves, a sealed by-pass and test tee around the meter.

36. For the installation of seasonal meters, upon notification, between April 15th and May 31st, a charge of \$50.00 will be made. For installing a seasonal meter before or after said dates, upon notification, a charge of \$75.00 will be made. For removing, testing and storing of seasonal meters, upon notification, between September 15th and October 31st, a charge of \$50.00 will be made. For removing, testing and storing of seasonal meters, upon notification, before or after said dates, a charge of \$75.00 will be made. Attention is called to the Rules pertaining to disconnecting meters. Any repairs required to rehabilitate a seasonal meter must be borne by the customer.

37. Meters will be owned, installed, maintained and removed by the Commission. Damage due to freezing, hot water, faulty connections, or customer's negligence shall be paid for by the customer.

38. No person, other than a Commission employee, shall break seals or disconnect meters unless specifically authorized in writing by the Commission to do so. If any person takes such action without authorization from the Commission, he will be liable for any damages which may result therefrom, and shall be billed on the basis of water used in a similar period.

39. The customer will provide at his expense, an accessible and protected location for the meter, which location shall be subject to the approval of the Commission at the time of service pipe installation. The meter must be located inside the building it serves and have adequate accessibility and protection against freezing or other damage to the meter. A setting within a building shall be located just inside the cellar wall at a point which will control the entire supply, exclusive of fire lines, to the premises; except that when the service pipe exceeds 100 feet in length, the Commission may require that the meter be set near the street shut off with suitable valves in a pit at least five (5) feet deep with a cover. Pit and cover shall be owned, installed and maintained by the customer; pit construction and location shall be approved by the Commission.

40. The customer is responsible for maintaining piping on either side of meter in good condition and valved on both sides of meter so that meter may be removed or replaced conveniently and without impairing such piping. The Commission reserves the right to seal the valve before the meter or to place meter seals on each side of the meter. If a leak should develop, subsequent to meter removal or replacement, due to poor condition of the piping, the customer shall be responsible for any necessary repairs.

41. Swimming pools or other facilities which might require considerable quantities of water may be required to be separately metered and to have separate services. Customers are not permitted to fill pools with water from hydrants.

42. The customer is requested to notify the Commission promptly of any defect in, or damage to, the meter or its connection.

43. In order to assure accuracy, the Commission may at any time remove a meter for tests, repairs or replacement.

44. The Commission will, upon written request by a customer and if he so desires, in his presence, make without charge a test of the accuracy of the meter in use at his premises, provided the meter has not been tested by the Commission within the period of one (1) year previous to such request. A written report of the results of the test shall be furnished the customer.

45. The Commission can assume no responsibility for the clogging of interior house plumbing that may occur during or after repairs to services or meters.

BILLING AND COLLECTION

46. Separate premises shall be separately billed.

47. Bills are payable when rendered. Failure of the customer to receive the bill or notice does not relieve him from the obligation of payment or from the consequences of its non-payment.

48. Water supplied to a building occupied by more than one tenant shall be charged to the owner or his agent and shall not be charged to the various tenants in the building. However, upon written request of an owner, the Commission will meter each tenant separately and bill the owner for each metered tenant, in addition to his own bill from which the tenant's metered water shall be deducted. In any event, the owner shall be primarily liable and responsible for water supplied.

49. Whenever a metered customer is receiving water for more than one purpose, predominant use as determined by the Commission shall determine whether he is to be billed at residential, commercial or industrial rates.

50. Where a premises is supplied by two or more meters connected to a single service, the minimum charge for each meter shall be applied and the registrations combined in the computation of consumption charges. Where a premises is supplied through more than one service the minimum charge shall be applied to each meter and the registrations shall not be combined. Combined billing will not be allowed except on the same premises.

51. Bills for residential and commercial metered service rendered quarterly, shall cover consumption during the previous quarter except the minimum meter charge is billed in advance.

52. Bills for industrial and commercial customers and large consumers shall be rendered monthly and may cover consumption during

the previous month, except the minimum meter charge is billed in advance.

53. First and final bills, shall be prorated so as to adjust the bill to the periods for which service was rendered. Bills for seasonal metered service, including installation and minimum meter charges, shall be rendered at the time the meter is installed. Bills for removing, testing and storing the seasonal meters and for all water used above the minimum allowed. shall be rendered at the time the meter is removed. No seasonal meter shall be installed unless and until all charges against the account have been paid in full. Prorated charges will be made in cases where new cottages are occupied for the first time subsequent to July 15th.

54. Private fire protection charges shall be billed quarterly and shall be billed in advance.

55. Public fire protection charges shall be billed quarterly and shall be billed in advance.

56. Water for construction purposes will be sold at regular commercial meter rates. If it is not practicable to install a meter, the minimum commercial meter rate will apply.

57. Miscellaneous sales and temporary services are billed as the service is rendered.

58. All bills are due upon presentation. If any part of a bill is unpaid 30 days after presentation, the Commission may, after 15 days written notice, discontinue service. If water is turned off for non-payment there will be a charge for turning on the water again.

Customers are warned that under the Enabling Act of the Legislature establishing the Water Commission, interest at the rate of 8% per annum must be charged on all unpaid bills from thirty days after due date until date of payment. Also under the Enabling Act, the Collector of Taxes shall present a certificate to the Town Clerk stating the amount of the delinquent bill, its due date and the name of the owner of the real estate as a public record, notice of which shall be mailed to such owner. From the date of such filing until the same is paid in full, such delinquent bill plus any interest and charges accruing thereon shall constitute a lien upon the real estate on a parity with the lien for town taxes.

Listed below is a schedule of the billing:

BILL SENT OUT = DUE DATE

DUE DATE + 20 DAYS = REMINDER NOTICE

DUE DATE + 30 DAYS = TURN OFF NOTICE

Note: This also starts interest charges and the filing of the lien.

TURN OFF NOTICE + 6 DAYS = Telephone call or letter to address of record.

TURN OFF NOTICE + 15 DAYS = Shut Off Water Service.
TOTAL DAYS TO SHUT OFF = 45 DAYS

Note: No shut offs under Rule 61 will be done on the day immediately prior to a weekend or Holiday.

59. Bills which are incorrect due to meter or billing errors will be adjusted as follows:

Whenever a meter in service is tested and found to have over-registered more than two per cent (2%), the Commission will adjust the customer's bill for the excess amount paid, determined as follows:

If the time at which the error first developed can be definitely determined, the amount of overcharge shall be based on that period of time. If the time at which the error first developed cannot be determined, the amount of the overcharge shall be for a period equal to one-half of the time since the meter was last tested. If more than one customer received service through the meter during the period for which the refund is due, a refund will be paid to the present customer only for the time during which he received service through the meter.

Whenever a meter in service is found not to register, the Commission may render an estimated bill. The Commission will estimate the charge for the water used by averaging the amount registered over a similar period preceding or subsequent to the period of non-registration or for corresponding periods in previous years adjusting for any changes in the customer's usage.

Billing adjustments due to faulty meters will be calculated on the basis that the meter should be one hundred per cent accurate. For the purpose of billing adjustment the meter error shall be one-half of the algebraic sum of the error at maximum test flow plus the error at intermediate test flow.

When a customer has been overcharged as a result of incorrect reading of the meter, incorrect calculation of the bill, incorrect connection of the meter or other similar reasons, the amount of the overcharge will be refunded or credited to the customer.

When a customer has been undercharged as a result of incorrect reading of the meter, incorrect calculation of the bill, incorrect connection of the meter or other similar reasons, the amount of the undercharge will be billed to the customer.

DISCONTINUANCE OF WATER SERVICE

60. Service may be refused or discontinued for any of the following reasons:

(a) A condition determined by the Commission to be hazardous.

(b) Customer use of equipment in such a manner as to adversely affect the Commission's equipment or the Commission's service to others.

(c) When the Commission has discovered that by fraudulent means a customer has obtained unauthorized water service or has diverted the water service for unauthorized use or has

obtained water service without same being properly registered upon the Commission's meter.

(d) Tampering with the equipment furnished and owned by the Commission.

(e) Violation of or non-compliance with the Commission's Rules and Regulations.

(f) Failure of the customer to fulfill his contractual obligations for service or facilities subject to the Commission's Rules and Regulations.

(g) Failure of the customer to permit the Commission reasonable access to its equipment.

(h) Failure of the customer to furnish such service equipment, permits, certificates or rights of way as shall have been specified by the Commission as a condition to obtaining service or are necessary therefore or for withdrawal or termination thereof.

Whenever possible, no service will be disconnected on the day immediately prior to a weekend or holiday, except as provided in subparagraphs (a), (b), (c) and (d) of this section.

PRIVATE FIRE SERVICE CONNECTIONS

61. Fire hydrants and sprinkler systems shall be installed and maintained at the expense of the customer. The size, material and location of piping and specifications for any tanks and pumps that may be required shall be submitted in writing to the Commission for approval.

62. Private fire services shall not be used to serve water for purposes other than fire protection, and no water shall be taken from a private fire service connection or hydrant for any purpose other than to extinguish fires or to test fire-fighting equipment. Such tests shall be made only after written notification to, and approval by, the Commission.

63. The Commission shall not be held liable or responsible for any losses or damage resulting from fire or water which may occur due to the installation of a private fire service connection or any leakage or flow of water therefrom.

PUBLIC FIRE SERVICE

64. If the Fire Department desires to use water from hydrants for testing equipment or for any purpose other than that of extinguishing fires, they must contact the Commission in advance of such usage.

65. Persons other than authorized fire department personnel who desire to use water from public hydrants for building or other purposes must first obtain permission in writing from the Commission.

66. All public fire hydrants shall be owned and maintained by The Commission.

67. Any hydrant located on public property or a public right of way is by definition subject to public fire charges rather than private fire charges.

WATER MAINS

68. All water mains laid as replacements or extensions of the existing system shall be a minimum of eight (8) inches in diameter, and shall comply with plans for the future water system network. Six (6) inch pipe may be laid for short distances between larger sized mains, or in other circumstances, but only by special permission of the Commission.

If the Commission requires the installation of a water main of larger diameter than ten (10) inches, they shall bear the cost difference between the ten (10) inch main and the larger size required.

Design and layout of the proposed water main, including valves, hydrants and appurtenances, shall be according to accepted good engineering practice and shall be approved by the Commission before any material shall be ordered or construction work started.

Water mains shall be laid with a minimum of 4'-6" of cover, with proper tamping, and with backfill placed in accordance with Commission specifications.

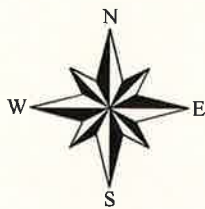
Materials to be used in the construction work shall be as specified and approved by the Commission.

EXTENSION AND FINANCING OF WATER MAINS

69. Reference is hereby made to Chapter 13 of the Code of Ordinances.

THE TOWN OF JAMESTOWN RHODE ISLAND

APPENDIX A: JAMESTOWN URBAN WATER & SEWER DISTRICT



0 1 2 Miles

The information depicted on this map is for general planning purposes only. It may not be adequate for legal boundary definition or regulatory interpretation.

**URBAN WATER
& SEWER
DISTRICT**

Jamestown GIS
Department
JJ 11/24/09

RIGIS

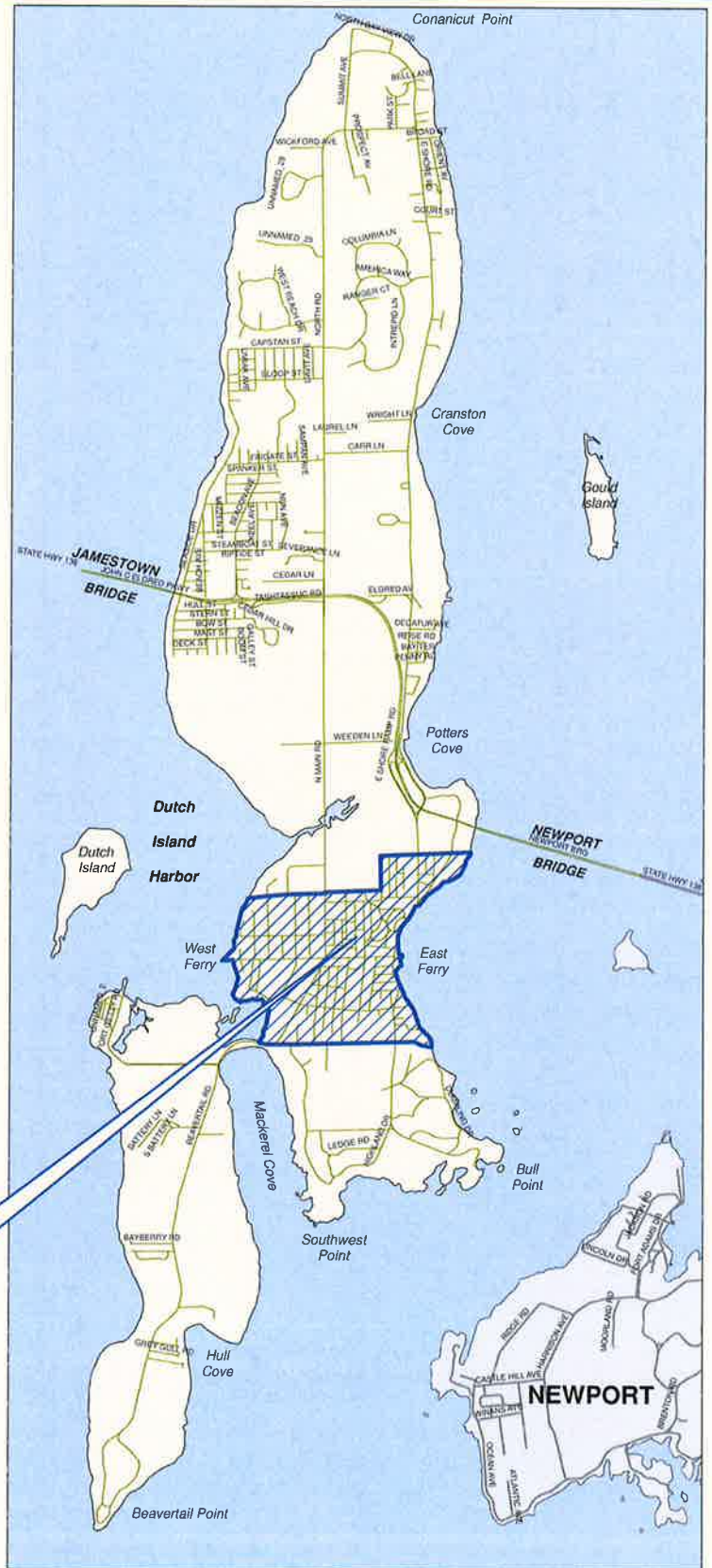


EXHIBIT F

**TOWN OF JAMESTOWN
DEPARTMENT OF PUBLIC WORKS
WATER DEPARTMENT**

**WATER SUPPLY SYSTEM MANAGEMENT PLAN
5-YEAR UPDATE**

PREPARED FOR:

RHODE ISLAND
WATER RESOURCES BOARD
1 CAPITOL HILL, 3RD FLOOR
PROVIDENCE, RI 02908

PREPARED BY:

PARE CORPORATION
8 BLACKSTONE VALLEY PLACE
LINCOLN, RI 02865

ORIGINAL SUBMISSION MAY 2017

REVISED MARCH 2018

exceedances of secondary water quality standards for color and turbidity from the surface water supply of the reservoirs.

The water supply consists of two reservoirs that capture surface water runoff and two supply wells. The North Pond reservoir has a watershed of approximately 192 acres and a water body of 28 acres with a net usable water volume of 51 million gallons. The South Pond reservoir has a watershed of approximately 448 acres and a water body of 7.3 acres with a net useable volume of 8 million gallons. The two reservoirs are interconnected and deliver water to the treatment facility through a 10-inch PVC main. The total maximum safe day yield for North Pond is 194,000 gpd and it is 89,000 gpd for South Pond. Two supply wells, JR-1 (installed 1996) and JR-3 (installed 2004), are each rated for 50,000 gpd though only one can be used at a given time. The JWD also maintains an emergency interconnection (6-inch flexible water line) with the Town of North Kingstown water system across the Jamestown Verrazano Bridge. The interconnection has the capability of supplying the JWD with up to 200,000 gallons daily but is only used for emergencies. It has not been used since 2002.

The system employs a pretreatment facility located at South Pond. This facility pretreats between 180,000 to 350,000 gpd. Pretreatment consists of pH adjustment, chlorine dioxide (ClO₂) bleaching for odor, color, and taste, and flow monitoring. The main water treatment plant is a new facility that was constructed in 2010, replacing a facility that had been in service since 1991. The new facility was designed to treat up to 500,000 gpd, including raw water from South Pond. It also produces higher quality finished water and reduces backwash water discharges to Great Creek.

Raw water enters the clearwell of the 1991 treatment plant before passing through a screener and then into a chemical mixing tank where it undergoes pH adjustment and coagulant addition. Flow then splits into parallel treatment trains consisting of coagulation basins and membrane filtration basins. Finished water is pumped to the system's two storage tanks by a pump station with two 350 gpm pumps.

The transmission and distribution system consists of upwards of 20.5 miles of asbestos cement, cast iron, and polyvinyl chloride (PVC) pipeline, the majority of which is less than 20 years in age and ranges in size from 6-inch to 12-inch. New and replacement main sections consist predominantly of PVC pipe. The service area is operated as a single pressure zone that is controlled by the overflow elevation (204.0 feet MSL) of two one million gallon storage standpipes. The original standpipe was constructed in 1974 and a second standpipe was constructed in 2007. These tanks establish the hydraulic grade and maintain system pressure in the range of 30 to 60 psi. The tanks are located alongside one another and the useable storage capacity of each tank is estimated at 0.7 million gallons but there is a transfer pump station between the two tanks which effectively increases the usable storage of the two-tank system.

The source and distribution system is 100% metered. The water department staff is responsible for the daily operation and maintenance of the water system that also includes metering and billing of customers. The JWD is operated as an "Enterprise Fund Agency" within the municipal corporation of the Town of Jamestown. The Town has established enterprise funds for operations that are organized to be self-supporting through user charges. It is the intent that all costs of providing the services to the public on a continuing basis be financed or recovered fully through user charges.

The service population is comprised of residential, commercial, and government uses and there are approximately 1,493 metered accounts as of 2016. The service population is approximately 3,184 people, of the roughly 5,472 residents in Town. The remaining residents not serviced by the



SECTION 5.0 AVAILABLE WATER

5.1 General

North Pond is the primary water supply for the Jamestown system. The JWD supplements the reservoir with water withdrawn from their supply well, JR-1, during peak demand times of year. Well withdrawals typically make up a very small amount of the water withdrawn from the JWD's sources.

Analysis of the safe yield of the North Pond Reservoir system was conducted previously by staff of the Rhode Island Department of Environmental Management, Division of Water Supply Management. The purpose of the study was to determine the ability of the existing system to meet the water supply needs of the existing customer base. The full report was provided in the last WSSMP, while this chapter presents the major findings of the study. Also presented are the findings of a more recent study, completed in 2000 by Fay, Spofford and Thorndike, Inc. (FS&T).

In times of drought, the JWD has also utilized South Pond for its water supply. A study of the safe yield of the watershed was conducted by Richard Hazen in 1983. This report will be referred to for supporting data on the probable safe yield of South Pond, though the reservoir has not been used for some time.

5.2 Physical Characteristics of the Reservoirs

Jamestown's reservoirs were constructed in the 19th century by the creation of earth dams in two natural drainage swales. The spillways have been modernized to concrete structures permitting outflow above a certain water level. There is no provision for flashboards at either spillway. Elevation of North Pond, when full is 37 feet above mean sea level, 27 feet above South Pond.

Both reservoirs are shallow, and as such are subject to high rates of evaporation during the hottest months. South Pond, being of small capacity with a fairly large drainage area, is very responsive to rainfall, especially when the ground is saturated. Public Works officials have observed the water level in South Pond rise a foot overnight. Because of the physical and water quality limitations of South Pond, it is not considered a reliable source of supply but remains an active source that can potentially be used in the future should some of its water quality limitations be suitably addressed.

5.3 Safe Yield of Surface Waters

5.3.1 *FS&T Safe Yield Analysis, October 2000*

FS&T completed a safe yield study of North and South Ponds in October 2000 on behalf of the JWD. The Safe Yield Analysis Report (text only) is included in Appendix D. This represents the most recent safe yield analysis performed on the JWD's supply sources.

FS&T created a computer model to simulate the Town's water supply system and compute the safe yield. The model incorporated historic hydrologic and hydraulic factors (i.e. precipitation, direct runoff, evaporation, demand withdrawal rates) as well as current operational factors in its mass balance approach. The results of this analysis are presented in Table 5.1. A second safe yield analysis was then conducted whereby the transfer of water from South Pond to North Pond was simulated. These results are presented in Table 5.2.



Table 5.1
SAFE YIELD (gpd)

Average Surface Water Inflow Factor	North Pond	South Pond	Total
0.40	175,000	86,000	261,000
0.45	194,000	89,000	283,000
0.50	213,000	92,000	305,000

Table 5.2
SAFE YIELD WITH TRANSFER PUMPING (gpd)

Average Surface Water Inflow Factor	North Pond	South Pond	Total
0.40	304,000	80,000	384,000
0.45	321,000	83,000	404,000
0.50	333,000	55,000	421,000

A transfer pumping between South Pond and North Pond is in place but is not typically used due to the water quality issues in South Pond.

5.3.2 Previous Analyses

RIDEM chose a method of computer mass balance of reservoir inflows and outflows using the U.S. Army Corps of Engineers Hydrologic Engineering Center program HEC-5: Simulation of Flood Control and Conservation Systems.

The Hazen study used stream flow records of mainland rivers. Additionally, the study used storage yield curves recorded in NEWWA reports from 1969. Studies of the 27 square mile Abbott Run watershed and the 93 square mile Scituate watershed during the record-breaking drought of the mid 1960s were used to determine the expected yield of a reservoir in the region. The NEWWA procedure takes into account the drainage area; the percentage of drainage area covered by the reservoir; the rainfall and probable loss by evaporation; the stream flow; and the storage required to assure the desired supply. Data are computed on the basis of drainage areas, with safe yield and storage required stated per square mile.



North Pond

Applying the HEC-5 methodology, the following are the results of the safe yield analysis for different drought scenarios:

**Table 5.3
NORTH POND SAFE YIELD**

Drought Analysis	Safe Yield (GPD)
1% change of occurrence (100% reliability)	175,000
5% change of occurrence (95% reliability)	210,000
Drought of Record (99% reliability)	185,000

South Pond

Although South Pond is a small reservoir, it receives runoff from 70 percent of the watershed, or 0.7 square miles. Total runoff is 700,000 gpd, but the characteristics of the drainage area are significantly different from the North Pond drainage area. A vast wetland encompasses much of the watershed above South Pond. This increases evaporation and transpiration and reduces the quantity of runoff, especially during dry weather.

South Pond was drawn daily for five months in early 1981. Pumping averaged 180,000 gpd, with a maximum one-day yield of 364,000 gallons. Hazen's estimate of the safe yield of the reservoir is as follows:

**Table 5.4
SOUTH POND SAFE YIELD**

Drought Analysis	Safe Yield (GPD)
2% change of occurrence (98% reliability)	100,000

Like the FS&T Evaluation, the results of this study suggest that partial use of South Pond would substantially increase available water to the system.

Because South Pond is served by more than two thirds of the drainage area of the watershed, its storage capacity is the primary limiting factor in its utility to the water supply. The other deficiency of South Pond is water quality. Below North Pond, runoff passes slowly through a large wetland on the way to South Pond. This "percolating" process causes the water in South Pond to have high quantities of organic matter, iron, acid, and other contaminants. This results in discoloration and unpleasant tastes and odors.

Drought Duration

The drought of the 1960s is generally considered the drought of record in this region. However, at the time of the drought, the population of Jamestown was around 2,500, half of the current population. No records exist as to the extent of the drought in Jamestown, but anecdotal information suggests that the Town's water system did not experience an inability to provide sufficient water to customers.

During the summer of 1993, a short-term drought occurred. From late-July through September, Jamestown received very little rainfall. As the summer season progressed, evaporation combined with diminished inflow and high demand to create a crisis situation for the water supply system.



South Pond, normally reserved for supplemental supply, was already at the bottom of the reserve storage zone though no water had been drawn from it. The Town instituted an outdoor watering ban in August, and conservation was greatly encouraged.

Efforts to reduce water consumption were not sufficient to stabilize the level of the reservoirs. By late summer North Pond held only a 20-day supply of water. The National Guard was notified and began delivering water by truck from North Kingstown. This practice continued until November 15 of that year.

When winter rains began to recharge South Pond, it was used to supply the water system, allowing North Pond to recharge without use. It was found that when water is drawn from South Pond, the rate of flow through the upstream wetland increases. This unfortunately does not result in improved water quality.

In the final analysis, the National Guard delivered 7.5 million gallons to the Jamestown water supply. It was estimated at the end of the deliveries that the North Pond volume was 6.7 million gallons. Jamestown would almost certainly have run out of water had not the National Guard helped supplement the supply.

The Town has prepared a plan to avoid having a situation like the 1993 water deficiency in the future. The plan is described in the augmentation study section as well as in Section 10 – Drought Management of this WSSMP.

Water Withdrawals

There are no withdrawals from Jamestown Brook.

5.4 Limitations to Water Use

The new water treatment plant has a design capacity of 0.5 MGD, more than the safe yield of the supply sources and above current and future estimates of the MDD. The only limitation to drawing water is the water quality of South Pond. Even when the reservoir is full, water quality at South Pond is much lower than North Pond. While the new treatment plant was designed to treat water from South Pond, sludge generation when using raw water from South Pond makes the treatment plant inefficient. Therefore, supply from South Pond is not typically used.

5.5 Available Water/Demand Comparisons

Although the two reservoirs appear to have a combined safe daily yield of 283,000 gallons, the actual available water is less due to the poor water quality of South Pond, as noted above. In the past, North Pond has been used almost exclusively for supply, providing the Town with a safe daily yield of 185,000 gallons (based on the RIDEM analysis and the Drought of Record). Also, it is doubtful whether South Pond could truly provide 100,000 gpd, due to the water quality problems described above. The ADD exceeds the safe yield of North Pond during the warmer months each year, and the JWD supplements supply with withdrawals from Well JR-1 in periods of higher water use. The JWD has implemented a number of water conservation strategies and continues to impose outdoor water use restrictions in an attempt to control water use peaks during the summer months.

5.6 Alternative Supply

The JWD maintains alternative supply sources in addition to North Pond and the two active supply wells, JR-1 and JR-3. While South Pond is considered an active supply source and is



maintained as such, it effectively acts as an alternate surface water supply as withdrawals are infrequent due to raw water quality.

It was the JWD's intent with construction of the new treatment plant in 2011 to increase treatment capacity to 500,000 gpd while also having the capability to treat water from South Pond. In practice; however, the treatment process is inefficient and a high volume of sludge is generated when raw water from South Pond is used, making withdrawals from South Pond impractical.

Over the years, the JWD explored development of additional supply wells around wells JR-1 and JR-3. However, these other wells are currently not being used as supply due to concerns over groundwater depletion.

The JWD has an emergency interconnection with North Kingstown, consisting of truck-mounted flexible piping that can be connected to hydrants on either side of the Jamestown Verrazano Bridge. This interconnection is not intended for permanent use, and development of a permanent interconnection is not immediately feasible and would be extremely costly due to Jamestown's isolated nature as an island in Narragansett Bay, over a mile from the nearest mainland.

5.7 Supply Augmentation Study

Since 1993 the Town has investigated various alternatives to source augmentation to meet the ever-increasing demand requirement of drinking water. The following summarizes the actions taken to augment supply.

5.7.1 Water Supply Committee Report (1995)

In response to the drought of 1993, the Town established a Water Supply Committee. The committee was comprised of a variety of professionals with expertise in drinking water issues. Over a two-year period, the committee developed and evaluated a number of alternatives to increase the supply of public water. The committee completed its report in 1995.

A copy of the Water Supply Committee report was provided in the previous WSSMP. Below is a brief description of the primary alternatives considered by the committee, as presented in this report. The committee was only charged with evaluating supply augmentation. Water conservation has been considered separately by the Conservation Commission and JWD staff.

1. *Expand North Reservoir* – This alternative included diversion of Carr Creek and improvements to the impoundment dam. Carr Creek watershed has an area of 0.11 square miles, which could yield over 100,000 gpd. Also, it was estimated that raising the spillway and dam at North Pond by 12 inches would result in an increase in storage capacity of 8 MG. This volume represented a 35-day supply of water, based on 1992 consumption. It would represent a 40-day supply based on current ADD.

Both the Carr Creek diversion and dam improvements involve significant permitting and engineering studies. The committee recommended no action on this alternative at that time, and this alternative has not been revisited since.

2. *Development of South Pond* – South Pond could be utilized if water quality were improved sufficiently to make the water treatable. Methods of reducing the effects of organic material in the watershed were discussed, but this possibility was dismissed as impractical and requiring extensive further study.



Initial results indicate the same portion of South Pond water may be returned to North Pond through transfer pumping or mixed at the treatment plant, but this alternative required further evaluation. Since then, the new treatment plant was designed to treat water from South Pond, but the increased sludge generation would make treatment too inefficient for long term use.

3. *Bedrock Drilling* – This approach involves drilling a series of wells to tap water trapped in bedrock fissures. Significant background study has been done to determine the most effective well locations. The water would be pumped directly into the distribution system if quality is high enough, or it could be pumped to the treatment plant.

The JWD has done extensive well exploration over the years. Well JR-3 is a result of these efforts and has been in service since 2000.

4. *Water Conservation* – Developing methods of reducing per capita consumption were recommended as part of the report. The Conservation Commission has recommended specific steps for water conservation. These affect residential and commercial consumers, as well as treatment plant operations.

Among the most significant recommendations in the report are: (1) an education program to raise public awareness on methods of water conservation, and (2) “change-out” and retrofit programs to encourage/require users to utilize water conserving fixtures, toilets, and washing machines. The results of these programs are discussed elsewhere in this WSSMP.

Results

The Town opted to pursue Alternatives #3 and #4, which were met with success. Well JR-3 has been in service since 2000. Estimated yields from the wells JR-1 and JR-3 are 50,000 gpd, each. They are only used at times of year with high demand. Water conservation measures have also been proven successful and the JWD will continue to pursue water conservation in the system. For instance, the ADD presented in the 1993 report was 248,000 gpd and was a similar rate in the 2000 Safe Yield Analysis performed by FS&T, referenced earlier. Future ADD estimates were projected to increase, but they have decreased and the ADD currently averages 200,000 gpd for a typical year. The JWD has realized a lot of success through water conservation practices.

5.7.2 Water Treatment Feasibility Study – 1999

In September 1998, the Town of Jamestown contracted Fay, Spofford & Thorndike, Inc. to evaluate alternative sources of water supply and the feasibility of associated water treatment requirements. A Water Treatment Feasibility Study was prepared in April 1999. The Executive Summary from the Report was provided in the previous WSSMP. Below is a brief description of the alternatives that were considered in the report.

The report concluded that North Pond is not able to meet the ADD based on its estimated safe yield and recommended that the Town explore one of two tracks for increasing supply. One of the options presented in this report was to

“establish a permanent connection with North Kingstown at an estimated life cycle cost of about \$3.2 million pending discussions with North Kingstown officials and a more detailed cost evaluation. This has the advantages of providing adequate water supply and being more reliable in terms of water quality. The major disadvantages are cost and the Town becomes dependent upon an outside community for its water supply.”



The Town has since developed an emergency interconnection (6-inch flexible water line) between hydrants with the Town of North Kingstown and the Town of Jamestown, but a permanent connection has not been implemented.

The second recommended track was to develop additional supply in Jamestown. Since 1995 the Town had done extensive well exploration and development. These efforts resulted in installation of Well JR-3 with an estimated safe yield of 50,000 gpd, like that of Well JR-1 though both wells are never used at the same time.

Utilizing Narragansett Bay as a water supply source had also been reviewed. High-pressure reverse Osmosis (RO) is the membrane-separation technique typically utilized to reduce the total dissolved solids (TDS) in the seawater from 34,000 mg/l to less than 500 mg/l for drinking water. This was a very costly option, estimated at close to \$6 million for construction of a desalination plant. Costs associated with desalination have increased since completion of this report and this alternative has not been seriously explored in recent years.

5.7.3 *Limnological Baseline Study*

In 1999, the Town retained Ecosystem Consulting Service, Inc. to conduct a limnological baseline study of the surface water sources based on recommendations from FS&T's 1998 report summarized above. The intent of this study was to quantify the quality of water from the two reservoirs, identify reservoir management techniques, and investigate ways to increase available water supply for the Town. The end result was to assist in identifying cost effective, reasonable approaches to increasing water availability for the Town.

On December 16, 1999, FS&T issued a final/supplemental limnological baseline study for the North and South Ponds in addition to the above. This report identified specific alternatives which could be implemented to increase the overall yield from the surface water supplies while maintaining a reasonable water quality, given the raw water quality limitations of South Pond.

Both reports were provided in the previous WSSMP. Several recommendations for increasing the available water supply were presented, which are summarized as follows:

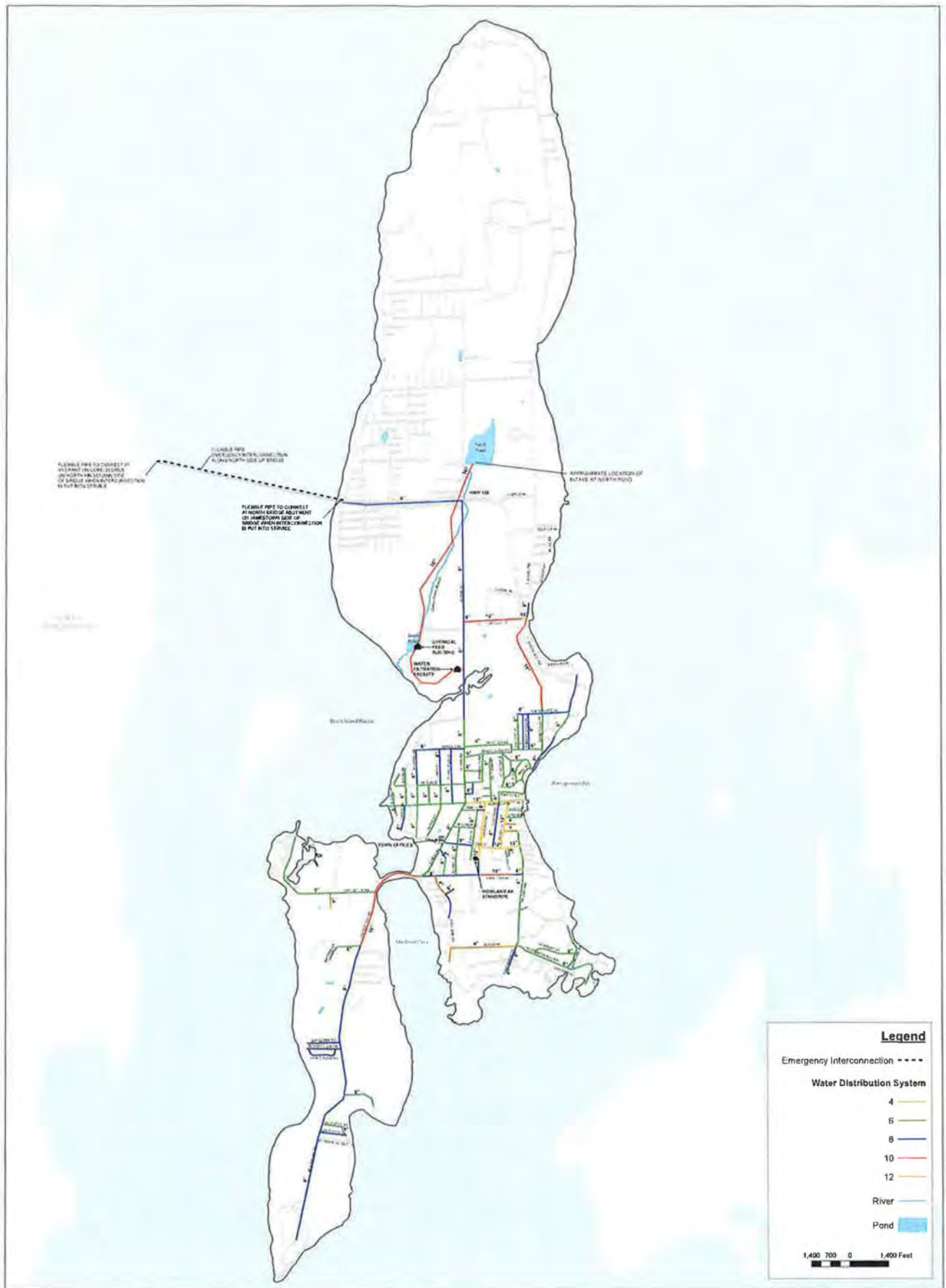
- Increase Safe Yield from North Pond
 - Intercepting and treating water from the South Pond watershed adjacent to the North Pond watershed north of Route 138 and east of wells JR1 and JR3, and diverting this water to North Pond.
 - Increasing the North Pond Reservoir level by 10-14 inches by the addition of flashboards during early summer.
- Improve Water Quality from North Pond
 - By the addition of stormwater detention basins to treat water entering North Pond from the watershed area west of North Main Street. The DPQ was already developed design plans for the installation of these basins to address this issue.
 - The addition of a hypolimnetic aeration and depth selective supply withdrawal system.
- Improve South Pond Water Quality
 - Correcting the "leakage-overflow" to the west from South Pond.



-
- Increasing the storage volume in South Pond through a shallow reservoir expansion to the west from the dam.
 - Installing a hydrologic discharge control assembly at the South Pond spillway.
 - Installing a depth-selective supply withdrawal structure at South Pond.

The total cost of these recommendations was estimated at \$95,000. It was also recommended that a safe yield study of North and South Ponds be conducted to verify the proper transfer rate between the two ponds and to determine the impact of increasing the North Pond reservoir level. This was conducted in 2000 and was discussed earlier in this section.





Legend

Emergency Interconnection - - - -

Water Distribution System

4

6

8

10

12

River

Pond

1,400 700 0 1,400 Feet

PROJECT NO. 10000000 DATE, JANUARY 2014 SCALE, AS SHOWN DESIGNED BY, J. J. JONES CHECKED BY, J. J. JONES APPROVED BY, J. J. JONES DRAWING TITLE: SYSTEM MAP DRAWING NO.	SOURCES: 	TOWN OF JAMESTOWN WATER SYSTEM SYSTEM MAP		 PARE CORPORATION 8 BLACKSTONE VALLEY PLACE LINCOLN, RI 02885 401-334-4100	
	SHEET NO. 1	REVISIONS:			

WORKSHEET #4: Storage Facility Description (Section 8.02 (c) 2) - (If the supplier has more than **three** Storage Facilities additional copies of the table should be made)

Supplier: Jamestown Water Department

	Storage Facility Name	Storage Facility Name	Storage Facility Name
	Howland Avenue Standpipe #1	Howland Avenue Standpipe #2	
Location (Keyed to Map)			
Storage Facility Type (Tank,Stand Pipe,Clearwell)	Standpipe	Standpipe	
Total Storage Volume (Gallons)	1,000,000	1,000,000	
Usable Storage Volume (Gallons)	700,000	700,000	
Facility Age (Nearest Year)	41 Years	10 Years	
Facility Condition (New, Good, Fair, Poor)	Good	Good	
Last Date of Inspection (Mo/Day/Yr)	2012	2010	
Construction Material (Major)	Steel	Steel	
Interior Paint Coating or Lining (Describe)	No	No	
Cathodic Protection (Yes/No)	No	No	

WORKSHEET #8: Service Connections and Population Served - Historic, Current, and Projected (Section 8.02 (e) & Section 8.03 (a))

Supplier: Jamestown Water Department

# of Service Connections	2016	2015	2014	2013	2012	2011	2010	2009	2008	2007	2006
Residential	1,365	1,358	1,358	1,353	1,348	1,348	1,335	1,340	1331	1340	1333
Commercial	98	98	98	100	98	98	99	98	87	89	85
Industrial	0	0	0	0	0	0	0	0	0	0	0
Governmental	30	31	31	31	31	31	29	31	30	30	29
Other	0	0	0	0	0	0	0	0	0	0	0
Total Service Connections	1,493	1,487	1,487	1,484	1,477	1,477	1,463	1,469	1448	1459	1447
Number of Metered Services	1,493	1,487	1,487	1,484	1,477	1,477	1,463	1,469	1448	1459	1447
% of System Metered	100	100	100	100	100	100	100	100	100	100	100
Total Population Served ¹	3,184	3,168	3,232	3,220	3,208	3,208	3,168	3,168	3168	3168	3168

What is the present population eligible to be served (Section 8.02 (e) 3)? 4,735

What is the projected population for the five-year planning period (Section 8.03 (a) 1)? 3,184

What is the projected population for the twenty-year planning period (Section 8.03 (a) 1)? 3,711

¹ For 2011-2014, this number is based on 2.38 persons per household, taken from latest US Census.



FAY, SPOFFORD & THORNDIKE, INC.

ENGINEERS • PLANNERS • SCIENTISTS

5 BURLINGTON WOODS • BURLINGTON, MASSACHUSETTS 01803
TEL (781) 221-1000 • (800) 835-8666 • FAX (781) 229-1115

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STEVEN R. WHITE
THOMAS D. JENKINS
MICHAEL A. ROACHE
FRANK A. TRAMONTOZZI

October 6, 2000

Mr. Steve Goslee
Public Works Director
Town of Jamestown
P.O.Box 377
Jamestown, RI 02835

Subject: **Final Report**
Safe Yield Study - North and South Ponds

Dear Mr. Goslee:

FAY, SPOFFORD & THORNDIKE, INC. (FST) is pleased to submit twenty (20) copies of the Final Report on the Safe Yield Study for North and South Ponds. The findings of the study indicate that the total yield of North and South Pond is about 285,000 gpd without transfer pumping and about 400,000 gpd with transfer pumping.

If you have any questions, please do not hesitate to call.

Sincerely,

Fay, Spofford & Thorndike, Inc.
By,

Christopher C. Yannoni, P.E.
Associate

CCY:ccy
WJ-001
Enclosures

V. Safe Yield Analysis

A. General Method

The safe yield of the reservoir system was defined as the annual average daily withdrawal rate which results from:

- the maximum depletion of all useable storage capacity at least once during the 40 year period of simulation between 1960 and 1999.

B. Safe Yield Model Development

FST created a computer model to simulate the Town of Jamestown's water supply system and compute the safe yield. The safe yield is influenced by a number of hydrologic and hydraulic factors, including watershed area, local rainfall-runoff relationships, reservoir storage capacity, and system losses. In multi-reservoir systems such as the Town's, system operation and management also affect the safe yield. The simulation model incorporates these factors and performs mass balance computations ($\text{INFLOW} - \text{OUTFLOW} = \text{CHANGE IN STORAGE}$) for North Pond or South Pond on a monthly basis, to simulate system responses to water withdrawal rates. Key inputs to the model that characterized the water supply system included:

- precipitation on reservoir (pond)*
- direct runoff (surface water inflow)
- reservoir evaporation
- demand withdrawal rates
- inter-reservoir transfers

* The term "reservoir" and "pond" is considered one in the same and was utilized throughout the text and in the computer model outputs included in the Appendix.

C. Model Simulation and Validation

Model simulation and validation runs were completed for North Pond. Inflows to the reservoir system consisted of precipitation on the reservoir surface, and surface water inflow from the watershed drainage area. Outflows included evaporation, demand withdrawals and overflow spillage. A variable monthly runoff factor was utilized to estimate the surface water inflow.

2. Yield Analysis Results with Reservoir Management

A second yield analysis was conducted considering the possible transfer of overflow from South Pond to North Pond in an effort to maximize the safe yield. Estimated overflow from both North and South Pond generated by the computer model for 1997 to 1999 is presented in Figure 7:

Figure 7 shows that a significant amount of water is lost from South Pond due to its small storage capacity in relation to its large drainage area. The installation of a raw water transfer pump station at South Pond and about 10,000 feet of pipeline from the transfer pump station to the north side of North Pond would provide the ultimate flexibility in terms of minimizing spillage and maximizing the safe yield. The safe yield of North Pond and South Pond utilizing average surface water inflow (run-off) factors of 0.40, 0.45 and 0.50 with transfer pumping are presented in Table 8.

Table 8: Safe Yield with Transfer Pumping (gpd)

Average Surface Water Inflow Factor	North Pond	South Pond	Total
0.40	304,000	80,000	384,000
0.45	321,000	83,000	404,000
0.50	333,000	88,000	421,000

Table 8 shows that at an average surface water inflow factor of 0.45, the safe yield with transfer pumping from South Pond to North Pond is increased from a total of 283,000 gpd to 404,000 gpd, an increase of 42%. A total transfer pump rate of about 180 gpm or two (2) 100 gpm pumps along with 10,000 feet of 6-inch pipe would be required.

EXHIBIT G



TOWN COUNCIL MEETING
Monday, May 17, 2021
6:30 P.M.

PURSUANT TO EXECUTIVE ORDER NO. 20-05 EXECUTED BY GOVERNOR GINA RAIMONDO ON MARCH 16, 2020, THIS MEETING WILL BE TELECONFERENCED VIA ZOOM:

The public is invited to observe and participate in the deliberations of this meeting by accessing the meeting link set forth herein. For those without access to video observation platforms, you may also call in to listen to the deliberations of this meeting by using the call-in phone number provided herein. To participate during Public Hearing or Public Input you will press *9 to raise your hand.

JOIN VIA PHONE: 1-301-715-8592 or 1-312-626-6799
or 833-548-0276 US Toll-free or 833-548-0282 US Toll-free
WHEN PROMPTED, ENTER MEETING ID: 948 7760 3919

PRESS # AGAIN TO JOIN THE MEETING

JOIN VIA COMPUTER OR MOBILE APP: Meeting ID: <https://zoom.us/j/94877603919>

TO VIEW THE MEETING LIVE STREAM WITH NO INTERACTION, PLEASE VISIT THE FOLLOWING LINK:

<http://158.123.195.41/OTRMedia/Town2020/Others2020/StreamPrim.Jtown.html>

Attachments for items on this meeting agenda are available to the public on the Town website at <http://www.jamestownri.gov/town-government/town-council/town-council-meetings-minutes/2021-meetings-minutes/2021-meetings/-fsiteid-1>

I. ROLL CALL

II. CALL TO ORDER, PLEDGE OF ALLEGIANCE

III. TOWN COUNCIL SITTING AS THE BOARD OF WATER AND SEWER COMMISSIONERS

Please Note in Accordance with Section 42-46-6 (b) the Council May Review, Discuss and/or Take Action and/or Vote on the following items:

- A) Approval of Minutes; review, discussion and/or action and/or vote
1) April 19, 2021 (regular meeting)

- B) Open Forum – Water & Sewer Matters

Comments are not limited to items on this agenda. However, items not on this agenda will only be heard and not acted upon by the Town Council. Note: Section 42-46-6 of the Open Meetings Act, and Department of the Attorney General Advisory Opinions relevant to this item on any public body meeting agenda specifically prohibits the Town Council from discussing, considering or acting on any topic, statement or question presented. The Town Council may, if warranted,

refer such matters to an appropriate committee, to another body or official, or post the matter for consideration at a properly-noticed, future meeting.

- 1) Scheduled request to address - none
 - 2) Non-scheduled request to address
- C) Report of Town Officials:
- 1) Pumping report
 - 2) Town project reports
 - a) Town Wells
 - b) Water Treatment Plant
 - c) Transfer Pumping/Reservoir
 - d) Distribution System
 - e) Wastewater Treatment Facility
 - 3) Finance Director's Report: Comparison of Budget to Actuals as of April 30, 2021
- D) Letters and Communications:
- 1) Copy of Letter to: Water and Sewer
From: Ethel Belle Evans, Walcott Avenue
Dated: May 10, 2021
Re: Request for sewer charge relief from April 2021 Water and Sewer Bill
- E) Unfinished Business
- 1) Review, Discussion and/or Action and/or Vote on the Request from Loren DeVeau of Avenue B for sewer charge relief from the April 2021 Water and Sewer bill, continued from April 19, 2021 Water and Sewer Meeting
- F) New Business
- 1) Review, Discussion and/or Action and/or Vote on the application of Christina Paolino (applicant) and Joseph Paolino (owner) for Plat 7 Lot 86, 68 East Shore Road, for water line extension
 - 2) Review, Discussion and/or Action and/or Vote on the application of Glen and Marjorie Andreoni (owners) for Plat 7 Lot 34, 10 Seaview Avenue, for water line extension
 - 3) Review, Discussion and/or Action and/or Vote on the application of John and Julie Shekarchi (owners) for Plat 7 Lot 88, 20 Seaview Avenue, for water line extension
- G) The Town Council Adjourns from sitting as the Board of Water and Sewer Commissioners

IV. ACKNOWLEDGEMENTS, ANNOUNCEMENTS, PRESENTATIONS, RESOLUTIONS AND PROCLAMATIONS

Please Note in Accordance with Section 42-46-6 (b) the Council May Review, Discuss and/or Take Action and/or Vote on the following items:

- A) Review, Discussion and/or Action and/or Vote regarding a Proclamation declaring June 13th through June 19th Jamestown Graduates Week, No. 2021-05

- B) Review, Discussion and/or Action and/or Vote regarding a Resolution of Support for House Bill 6271 "An Act Relating to Alcoholic Beverages – Retail Licenses", No. 2021-06
- 1) Copy of Email to Town Solicitor Ruggiero from Connie Slick in Opposition to Town Council Support for House Bill 6271
 - 2) Copy of Email to Representative Deb Ruggiero from Connie Slick in Opposition to House Bill 6271

V. PUBLIC HEARINGS, LICENSES AND PERMITS

The Town Council will review each license application and vote on it individually. All approvals for licenses and permits are subject to the resolution of debts, taxes and appropriate signatures as well as, when applicable, proof of insurance. Please Note in Accordance with Section 42-46-6 (b) the Council May Review, Discuss and/or Take Action and/or Vote on the following items:

- A) Public Hearing: Review, Discussion and/or Action and/or Vote on the proposed amendment to the Code of Ordinances, Chapter 70 Traffic and Vehicles, Article III. Specific Street Regulations Section 70-55; Article IV. Stopping, Standing and Parking Sec. 70-80, Sec. 70-87, Sec. 70-91 and Sec. 70-92 (moved and replaced with Definitions); Sec. 70-93 through Sec. 70-102 (add new); and Sec. 70-103 (former Sec. 70-92 moved in its entirety and renumbered). The amendments are proposed in order to update the existing Traffic and Vehicles Ordinance.
- B) Town Council Sitting as the Alcoholic Beverage Licensing Board
Notice is hereby given by the Town Council of the Town of Jamestown, being the Licensing Board in said Town as provided under Title 3, Chapters 1-12 of the General Laws of Rhode Island 1956, and as amended that the following Transfer application has been received for a **Class BT Victualer Liquor License**

TRANSFER: CLASS BT- VICTUALER

Bay Voyage, LLC
dba: Bay Voyage
150 Conanicus Avenue
Jamestown, RI 02385

TO: CLASS BT – VICTUALER

JB'S on the Water, LLC
dba: JB'S on the Water
150 Conanicus Avenue
Jamestown, RI 02835

- 1) Request for Town Council Review, Discussion and/or Action and/or Vote of approval to proceed to advertise for Public Hearing on June 8, 2021, with advertisement in the *Jamestown Press* editions of May 20th and 27th.
- C) Town Council Sitting as the Alcoholic Beverage Licensing Board
Notice is hereby given by the Town Council of the Town of Jamestown, being the Licensing Board in said Town as provided under Title 3, Chapters 1-12 of the General Laws of Rhode Island 1956, and as amended.

- 1) Review, Discussion and/or Action and/or Vote for Renewal of Approval of Requests for Temporary Seasonal Expansion of Existing Liquor License Applications in accordance to R.I.G.L 3-5-17, for service and consumption areas valid with Special Event Application of the Chamber of Commerce for Dine Out Event in response to COVID- 19; with proposed Extension to June 22, 2021 unless revoked earlier:
 - a) KALI LLC dba J22 Tap & Table, 22 Narragansett Ave.
 - b) Jamestown Beer Holdings LLC dba The Generals Crossing, 34 Narragansett Avenue
 - c) Jamestown Locals LLC dba Narragansett Café, 25 Narragansett Avenue
 - d) Johnny Angels Clam Shack LLC dba Angels Kitchen, 23B Narragansett Avenue
 - 2) Review, Discussion and/or Action and/or Vote for Renewal of Approval of KALI LLC dba J22 Tap & Table for Temporary Seasonal Expansion of Existing Liquor License Applications in accordance to R.I.G.L 3-5-17, for service and consumption areas to include property contingent on lease agreement with REGNUM LLC, located at 20 Narragansett Avenue with proposed Extension to June 22, 2021 unless revoked earlier.
- D) Event/Entertainment License Application: All event license application approvals are subject to any and all COVID-19 protocols in affect at the time of the event; Review, Discussion and/or Action and/or Vote on the following:
- 1) Applicant: Save the Bay
 Event: 45th Annual Save the Bay Swim
 Date: July 17, 2021
 Location: Potters Cove
- E) Victualing and Holiday License Application: All Victualing and Holiday license application approvals are subject to any and all COVID-19 protocols in affect; Review, Discussion and/or Action and/or Vote on the following:
- 1) Applicant: The Wicked Whisk, LLC dba The Wicked Whisk
 Location: 79 North Road
 Hours: 7:00 a.m. to 10:00 p.m.
 Operation: Ice Cream Shop

VI. COUNCIL, ADMINISTRATOR, SOLICITOR, COMMISSION/COMMITTEE COMMENTS & REPORTS

Please Note the Following Items are Status Reports and Matters of Interest to the Council and are for Informational Purposes unless Indicated Otherwise and will be Acted upon in Accordance with Section 42-46-6 (b)

- A) Town Administrator's Report: Jamie A. Hainsworth
 - 1) Covid-19 Status
 - 2) Financial Town Meeting, FY 2021-2022 Budget
 - 3) Jamestown Housing Authority Executive Director Vacancy
 - 4) Beavertail Lighthouse Property Surplus Announcement

- 5) Rhode Island Coastal Resources Management Council
- 6) Consideration and Concern for a Vendor's Service in Town area
- 7) Reminder: RI Slave History Medallions Dedication, 12:00 noon on Saturday, May 22, 2021
- 8) Reminder: Memorial Day Parade, 10:00 a.m. on Monday, May 31, 2021

B) EMA Report: Chief Edward A. Mello: Regarding COVID-19

VII. UNFINISHED BUSINESS

Please Note in Accordance with Section 42-46-6 (b) the Council May Review, Discuss and/or Take Action and/or Vote on the following items:

- A) Review, Discussion and/or Action and/or Vote on 91 Carr Lane, Affordable Housing on Town Property, Town Council Clarification of the Project Concept/Description relating to Town property previously known as Plat 4 Lot 52 (6.9+ acres) now known as Plat 4 Lot 47 (Watershed Conservation lot, 5.5+ acres) and Plat 4 Lot 52 (1.35+ acres), proposed to be a Mixed Income Development of four (4) lots, two (2) Affordable Units and two (2) Market Rate lots.
 - 1) PowerPoint Presentation by Town Planner Lisa W. Bryer
- B) Upcoming Meetings and Sessions – dates and times
 - 1) Annual Financial Town Meeting – Monday, June 7, 2021 @ 7:00 p.m.
 - 2) Town Council Special Meeting – Tuesday, June 8, 2021 @ 6:30 p.m.
 - 3) Town Council/Water and Sewer Regular Meeting – Monday, June 21, 2021 @ 6:30 P.M.
 - 4) Town Council Regular Meeting – Tuesday, July 6, 2021 @ 6:30 p.m.
 - 5) Town Council Interviews for Board/Commission/Committee Vacancies – Schedule date and time

VIII. NEW BUSINESS

Please Note in Accordance with Section 42-46-6 (b) the Council May Review, Discuss and/or Take Action and/or Vote on the following items:

- A) Review, Discussion and/or Action and/or Vote on the Rhode Island State Transportation Improvement Program (STIP) for Federal Fiscal Years (FFY) 2022-2031 and Town Council review of current projects listed on STIP in preparation for the June 22, 2021 Public Release and Notification/Start of the 30-Day Public Comment Period for Draft STIP.
 - 1) Letter of RI Division of Statewide Planning Associate Director Meredith E. Brady announcing FFY 2022-2031 STIP, dated April 8, 2021
 - 2) STIP Letter of Transmittal to State of RI for FFY 2018-2027 including Priority Sheet, dated August 10, 2017
 - 3) Current Jamestown STIP projects
- B) Review, Discussion and/or Action and/or Vote on the Request of TPG Marinas Dutch Harbor, LLC (the “Buyer” or “Proposed Tenant”) for Approval of the Proposed Assignment of the “Lease of Property at West Ferry by the Town of Jamestown, RI” (the “Town” or “Landlord”) dated October 21, 2020, from Dutch Harbor Board Yard, LLC (Current “Tenant” or “Seller”) to TPG Marinas Dutch Harbor, LLC (the “Buyer or “Proposed Tenant”); if approved:

- 1) The Lease is to be assigned upon transfer of the property between the Buyer and Seller;
- 2) The Council to authorize the Town Administrator to execute any and all agreements for the assignment, with review and approval by the Town Solicitor, and effective upon satisfactory proof the sale of the property has been executed to TPG Marinas Dutch Harbor LLC.

IX. ORDINANCES, APPOINTMENTS, VACANCIES AND EXPIRING TERMS

Please Note in Accordance with Section 42-46-6 (b) the Council May Review, Discuss and/or Take Action and/or Vote on the following items:

- A) Appointments, Vacancies and Expiring Terms; review, discussion, and/or action and/or vote
 - 1) Jamestown Affordable Housing Committee (One (1) vacancy with a three-year term ending date of May 31, 2024); duly advertised
 - a) Letters of interest for appointment received
 - i) Michael Liebhauser
 - ii) Bob Plain
 - 2) Jamestown Fire Department Compensation Committee (One (1) Fire Department Representative vacancy with a term ending date of May 31, 2024); duly advertised
 - a) Letter of interest for appointment received
 - i) John Preece
 - 3) Jamestown Fire Department Compensation Committee (Two (2) Citizen-at-Large Representatives with unexpired term ending dates of May 31, 2023 and May 31, 2024); duly advertised
 - a) No applicants for Citizen-at-Large Representative
 - 4) Jamestown Housing Authority (Two (2) vacancies with an unexpired term ending date of December 31, 2025 and an unexpired term ending date of December 31, 2024);
 - a) Letter of interest for appointment received
 - i) Doreen Dell

X. CONSENT AGENDA

An item on the Consent Agenda need not be removed for simple clarification or correction of typographical errors. Approval of the Consent Agenda shall be equivalent to approval of each item as if it had been acted upon separately for review, discussion and/or potential action and/or vote. A Consent Agenda item or items may be removed by the Town Council for review, discussion and/or potential action and or vote.

- A) Adoption of Town Council Minutes
 - 1) May 3, 2021 (Regular Meeting)
 - 2) April 26, 2021 (Special Meeting)
- B) Acceptance and Receipt of Jamestown School Department Bid Award for the Lawn Avenue School Abatement and Flooring Replacement to: Martone, Inc. for the amount of \$319,999.00, as bid, as recommended by the Jamestown School Administration/School Committee
- C) Acceptance, Approval and Authorization for Signing by the Town Administrator for the Memorandum of Agreement By and Between the Town of Jamestown and

Del's Lemonade and Refreshments, Inc. for the Town Property located at Mackerel Cove

- D) Pole Petition of The National Grid and Verizon New England, Inc. to locate and maintain a new Joint Pole 5-50 at 30 Seaview Avenue, with recommendation for approval by Public Works Director Michael C. Gray
- E) Finance Director's Report: Comparison of Budget to Actuals as of April 30, 2021

XI. COMMUNICATIONS, PETITIONS, AND PROCLAMATIONS AND RESOLUTIONS FROM OTHER RHODE ISLAND CITIES AND TOWNS

The Council may acknowledge any of the listed Communications and Proclamations and Resolutions. Should any member wish to have a conversation on any of the matters, the item will be placed on a future agenda for review, discussion and/or potential action and/or vote.

- A) Communications Received:
 - 1) Copy of Letter to: Town Administrator
From: SWCA Environmental Consultants
Dated: April 30, 2021
Re: Invitation to consult on the Revolution Wind Farm and Revolution Wind Export Cable Project, North Kingstown, RI, and Notification of Using the NEPA Process to Fulfill NHPA Section 106
 - 2) Copy of Press Release to: Town Administrator
From: Dennis Webster of Arnold-Zweir Post 22, American Legion
Dated: May 3, 2021
Re: 2021 Memorial Day Parade in Jamestown
 - 3) Copy of Email to: Town Planner and Deputy Town Clerk
From: Michelle and Pieter Snoeren
Dated: May 3, 2021
Re: Opinion on Proposal for 121 Carr Lane
 - 4) Copy of Letter to: Town Administrator
From: RI Department of Revenue, Division of Municipal Finance
Dated: May 5, 2021
Re: Notice of Proposed Property Tax Rate Change for fiscal year 2021-2022 Meets the requirements of Regulation 280-RICR-40-00-1: Standards and Procedures for Property Tax and Fiscal Disclosure for RI Cities and Towns
 - 5) Copy of Letter to: Town Clerk
From: General Services Administration Real Property Utilization and Disposal Public Buildings Service Director John E. Kelly
Dated: May 7, 2021
Re: Beavertail Lighthouse Property – National Historic Lighthouse Preservation Act of 2000

- 6) Copy of Letter to: Town Administrator
From: SWCA Environmental Consultants
Dated: May 12, 2021
Re: Notice of Intent to Prepare an Environmental Impact Statement for Revolution Wind LLC's Proposed Wind Energy Facility Offshore Rhode Island, with Scoping Meeting Times Corrected

B) Resolutions from other Rhode Island Cities and Towns Received:

- 1) Copy of Resolution to: Town Council
From: Smithfield School Committee
Adopted: April 26, 2021
Re: Support for House Bill 5193 Moratorium on the Expansion of Charter Schools
- 2) Copy of Resolution to: Town Council
From: Smithfield School Committee
Adopted: April 26, 2021
Re: Support for House Bill 5555 Gun Free Schools
- 3) Copy of Resolution to: Town Council
From: Smithfield School Committee
Adopted: April 26, 2021
Re: Support for House Bill 6030 State Reimbursement of Transportation Services Cost for Public and Private School Pupils

XII. OPEN FORUM- To participate you will press *9 to raise your hand.

The meeting moderator will coordinate your participation.

Comments are not limited to items on this agenda. However, items not on this agenda will only be heard and not acted upon by the Town Council. Note: Section 42-46-6 of the Open Meetings Act, and Department of the Attorney General Advisory Opinions relevant to this item on any public body meeting agenda specifically prohibits the Town Council from discussing, considering or acting on any topic, statement or question presented. The Town Council may, if warranted, refer such matters to an appropriate committee, to another body or official, or post the matter for consideration at a properly-noticed, future meeting.

- A) Scheduled request to address - none
- B) Non-scheduled request to address

XIII. ADJOURNMENT

Pursuant to RIGL § 42-46-6(c) Notice of this meeting shall be posted on the Secretary of State's website and at the Town Hall and the Jamestown Philomenian Library. Notice is also posted at the Jamestown Police Station and on the Internet at www.jamestownri.gov.

ALL NOTE: If communications assistance is needed or other accommodations to ensure equal participation, please call 1-800-745-5555, or contact the Town Clerk at 401-423-9800, via facsimile to 401-423-7230, or email to kmontoya@jamestownri.net not less than three (3) business days prior to the meeting.

Posted on the RI Secretary of State website on May 13, 2021

**TOWN OF JAMESTOWN
TOWN COUNCIL MEETING
for
TOWN, WATER AND SEWER MATTERS**

A regular meeting of the Jamestown Town Council sitting as the Board of Water and Sewer Commissioners was held on May 17, 2021. This meeting was held pursuant to Executive Order No. 20-05, executed by Governor Gina Raimondo and was teleconferenced via Zoom.

The meeting was called to order via Zoom at 6:32 PM by Commission President Nancy A. Beye. The following members were present:

Mary E. Meagher, Vice President
Erik G. Brine
Michael G. White
Randall White

Also, present were:

Jamie A. Hainsworth, Town Administrator
Denise Gamon, Town Clerk's Assistant
Christina D. Collins, Finance Director
Michael Gray PE, Public Works Director
Lisa Bryer, Town Planner
Peter D. Ruggiero Esq., Town Solicitor
Denise Jennings, Water and Sewer Clerk

AWARDS, PRESENTATIONS AND ACKNOWLEDGMENTS

(None)

READING AND APPROVAL OF MINUTES

1) April 19, 2021 (regular meeting)

Motion was made by Commissioner Meagher, seconded by Commissioner Randall White to accept the April 19, 2021 regular meeting minutes. Vote: President Beye, Aye; Vice President Meagher, Aye; Commissioner Brine, Aye; Commissioner Michael White, Aye; Commissioner Randall White, Aye

OPEN FORUM

Commission President Beye noted that this open forum would be for water and sewer matters only.

1) Scheduled requests to address:

(None)

2) Non-scheduled request to address:

(None)

REPORT OF TOWN OFFICIALS

1) **Pumping Report:**

The Public Works Director reported the following:

- Pumping was up slightly for the month of April, compared to March 2021 and was down slightly compared to April of 2020. Fort Getty Campground is now online. Demand (water usage) will increase through July.
- Rainfall is below average for the month of April. Annual water restrictions begin June 1st. Staff will continue to monitor reservoir level.
- North Reservoir is @ 60MG, usable storage-60MG.
- South Pond is @ 6MG, usable storage- 6MG

2) **Town project reports:** *(See attached Project Update Report dated May 2021)*

Treatment Plant-

Emergency Interconnection with the Town of North Kingstown-

The Public Works Director reported the following:

- Jamestown Water Department staff continues to with Weston and Sampson Engineers and has done three rounds of sampling from North Kingstown Water at their Saunderstown water storage tank and analytical testing. Some of the data has been sent to the RIDOH. Hoping to have preliminary meeting with RIDOH within the next month.

Following clarification on a few items, it was the consensus of the Commission to accept the Public Works Director's report.

3) **Finance Director's Report:** Comparison of Budget to Actuals as of April 30, 2021

The Finance Director stated that she did not have anything additional to report.

LETTERS AND COMMUNICATIONS

1) Copy of letter received May 10, 2021 from **Ethel Belle Evans of 70 Walcott Avenue re: request for sewer charge relief** from her 04/21 Water and Sewer bill

The Public Works Director reported that in the past the Commission has granted relief on the sewer usage side only and he stated that the Commission has not granted relief on the water side, as money was used to treat the excess water usage. The Public Works further reported that the leak was investigated by staff and it was determined that the leak was outside into the yard.

The Finance Director reported that historically staff would review the average water usage to make sure that the sewer relief requested takes this average usage into consideration, before granting a sewer adjustment/relief to Ms. Evans and Ms. DeVeau.

Motion was made by Commissioner Randall White, seconded by Commission Michael White to grant sewer relief to Ethel Belle Evans of 70 Walcott Avenue, as reported by the Public Works Director and recommended by the Finance Director.

Vote: President Beye, Aye; Vice President Meagher, Aye; Commissioner Brine, Aye; Commissioner Michael White, Aye; Commissioner Randall White, Aye

UNFINISHED BUSINESS

- 1) Copy of letter received April 7, 2021 from **Loren DeVeau of 10 Avenue B** requesting relief from her 04/21 Water and Sewer bill.

The Public Works Director reported that the customer discovered a hose bib that had been turned on/or accidentally left on and that the excess water usage did not go into the sewer system, as money was used to treat the excess water usage.

Motion was made by Commissioner Randall White, seconded by Commission Michael White to grant sewer relief to Loren DeVeau of 10 Avenue B, as reported by the Public Works Director and as previously recommended by the Finance Director.

Vote: President Beye, Aye; Vice President Meagher, Aye; Commissioner Brine, Aye; Commissioner Michael White, Aye; Commissioner Randall White, Aye

NEW BUSINESS

- 1) Review, Discussion and/or Action and/or Vote on the application of **Christina Paolino (applicant) and Joseph Paolino (owner) (Plat 7 Lot 86, 68 East Shore Road) for water line extension**

Christina Paolino of 68 East Shore Road stated that she is asking for a water line extension to her house at 68 East Shore Road. She has supplied supporting documentation to the Commission and Town Staff. Ms. Paolino further stated the following:

- She purchased the property in 2016. She lives there with her son and fiancé.
- Her well is failing and she has exhausted all options.
- She had a baby in 2019 and she has had many health scares with him and does not want to have more. She can only bath her son in an inch of water. If he bathes, then they do not have enough water to bath.
- The water makes them sick to ingest. She does not want to put all lives in danger. She can't go on like this.
- She wants to stay here and raise her son and hopes to have more family.

She stated that she has two expert witnesses, Joseph Duhamel, Project Engineer of DiPrete Engineering and Robert Ferrari, PE of Northeast Water Solutions.

Commission President Beye stated that she had read/reviewed the supporting documents and that Ms. Paolino has done a lot of research/work on this matter and that she understands her situation.

Joseph Duhamel, Project Engineer of DiPrete Engineering stated the following:

- His firm has been involved with matter for several years and began analysis in 2017.
- Ms. Paolino has a 400 foot well that yields a tenth of a gallon per a minute.

- The water is very brackish. His firm has looked into other alternatives, such as desalinization and drilling another well, although yield would be inadequate. If another well was drilled, he is not sure what would be done with the rejected water and would have to install a dry well.
- His firm recommended that Ms. Paolino request hooking into the municipal water system, which is the best long-term solution.

Robert Ferrari, PE of Northeast Water Solutions Ferrari a PE at Northeast Water Solutions his firm has 40 years of experience and has been assisting Ms. Paolino with this matter.

Mr. Duhumel stated that Ms. Paolino contacted his firm to do the engineering for the requested/proposed water line extension on East Shore Road extending to her property at 68 East Shore Road. His firm will work with the Public Works Director on this project and that they concur that a water line extension is the best option for Ms. Paolino. Mr. Duhumel briefly outlined his engineering plan for the proposed water line extension.

Commission President Beye thanked Ms. Paolino, Mr. Duhumel and Mr. Ferrari for their input. Commissioner Michael White stated that he would like to hear from the other two applicants with requests for water line extension, specifically Glen and Marjorie Andreoni (owners) (Plat 7 Lot 34, 10 Seaview Avenue) and John and Julie Shekarchi (owners) (Plat 7 Lot 88, 20 Seaview Avenue).

The Public Works Director stated that he received a request for continuance from the applicant John and Julie Shekarchi (owners) (Plat 7 Lot 88, 20 Seaview Avenue) to the next Water and Sewer meeting in June and that there are two additional applicants that did not meet the meeting deadline and that they will also be placed on the June Water and Sewer meeting agenda.

2) Review, Discussion and/or Action and/or Vote on the application of **Glen and Marjorie Andreoni (owners) (Plat 7 Lot 34, 10 Seaview Avenue) for water line extension**

Glen Andreoni of 10 Seaview Avenue stated the following:

- His property is about 100 feet from Ms. Paolino's property and that he has the same problems with his well.
- He stated that he lives in Smithfield year-round and summers in Jamestown, although he would like to live in Jamestown year-round, but he can't due to his well issue.
- His well fails every year and he can't sell the property, due to the well issues.

Mr. Andreoni made reference to the Public Works Director's memorandum dated 05-12-21, specifically Section 14B Rural Water Districts of the Rules and Regulations of the Board of Water and Sewer Commissioners and the criteria pertaining to service connections in the Rural Water District and the conditions that they are subject to. Mr. Andreoni thanked the Commission and requested that they approve his application.

The Public Works Director briefly outlined his memorandum dated 05-12-21 (*see attached*) and stated that those in the Urban District are allowed to connect by right and those who are in the Rural District do not have the right to connect and may apply by application to the Commission. The Paolino's and the Andreoni's have proven their need and he noted that the Town has not seen many requests for water extensions in the Rural District. The Public Works Director stated that in the past, the Board has approved *service connections* in the Rural District, where the *line already exists* and also two extensions, specifically one on Hull Cove Farm Road and one on Racquet Road and that both extensions were installed under Public Works Department supervision and were paid for by the applicants.

The Public Works Director briefly outlined the Safe Yield Study, usage of wells and blending of South Pond with North Reservoir to help increase supply. The Public Works Director noted that average daily demand is approximately 150,000 gallons and that we need to make sure that we have enough supply for our existing rate payers and the Urban District.

Commissioner Randall White stated that he has many questions and hopes that the Public Works Director, Town Planner and the Town Administrator can provide clarification to help the Commission to understand more clearly. Specifically, the Town Planners comments regarding the Comprehensive Plan and also the Public Works Directors comments regarding Section 14B-Rural Water Districts of the Rules and Regulations of the Board of Water and Sewer Commissioners and the criteria pertaining to service connections in the Rural Water District, the conditions they are subject to and the reference pertaining to Section 14B and the impairment of our current/existing users. Discussion ensued regarding the 2000 Build Out Analysis and the available service connections and improvements made to assist with increasing the water supply.

Mr. Duhumel stated that Ms. Paolino's house is only 5 houses past the last water service connection and that her expected usage is only 115 gallons per a day. He understands the whole Urban and Rural District rule, but her family is in dire need of water. Mr. Duhumel suggested that the Commission approve an emergency temporary connection this evening.

It was the consensus of the Commission, that they need to look at the bigger picture and get clarification on this matter from the Public Works Director, Town Planner and the Town Administrator prior to taking any action on the water extension applications.

The Town Planner suggested not moving on the water extension applications this evening and that she and the Public Works Director should meet to discuss and report back at the next Water and Sewer meeting in June.

Commissioner Brine stated that he agreed with Commission Randal White. Commission President Beye stated that she understands their need, although the Commission needs additional information prior to taking any action on the water extension applications.

Joseph Paolino, Owner of 68 East Shore Road expressed his concerns regarding his family's dire need for water and asked the Commission not to put this matter off another month.

Commissioner Meagher stated that she understands their need, although the Commission needs additional information, specifically how many houses are going to be served in this area, how many people will be affected and we need to know the build out numbers.

Motion was made by Commissioner White, seconded by Commissioner Meagher to continue the water extension application requests to the next Water and Sewer meeting in June and to ask Town staff to gather information and answers to the questions as discussed and report back to the Commission at the next Water and Sewer meeting in June.

Vote: President Beye, Aye; Vice President Meagher, Aye; Commissioner Brine, Aye; Commissioner Michael White, Aye; Commissioner Randall White, Aye

- 3) Review, Discussion and/or Action and/or Vote on the application of John and Julie Shekarchi (owners)

(Plat 7 Lot 88, 20 Seaview Avenue) for water line extension
It was the consensus of the Commission to continue the application of John and Julie Shekarchi (owners) (Plat 7 Lot 88, 20 Seaview Avenue) for water line extension, as requested by Mr. Shekarchi to the next Water and Sewer meeting in June.

ADJOURNMENT

Motion was made by Commissioner Randall White, seconded by Commissioner Michael White to adjourn the meeting of the Jamestown Town Council sitting as the Board of Water and Sewer Commissioners at 7:43 PM. Vote: President Beye, Aye; Vice President Meagher, Aye; Commissioner Brine, Aye; Commissioner Michael White, Aye; Commissioner Randall White, Aye

Attest:

Denise Jennings
Water and Sewer Clerk



TOWN COUNCIL MEETING

Monday, June 21, 2021

6:30 P.M.

PURSUANT TO EXECUTIVE ORDER NO. 20-05 EXECUTED BY GOVERNOR GINA RAIMONDO ON MARCH 16, 2020, THIS MEETING WILL BE TELECONFERENCED VIA ZOOM:

The public is invited to observe and participate in the deliberations of this meeting by accessing the meeting link set forth herein. For those without access to video observation platforms, you may also call in to listen to the deliberations of this meeting by using the call-in phone number provided herein. To participate during Public Hearing or Public Input you will press *9 to raise your hand.

**JOIN VIA PHONE: 1-301-715-8592 or 1-312-626-6799
or 833-548-0276 US Toll-free or 833-548-0282 US Toll-free
WHEN PROMPTED, ENTER MEETING ID: 996 6939 2712**

PRESS # AGAIN TO JOIN THE MEETING

JOIN VIA COMPUTER OR MOBILE APP: Meeting ID: <https://zoom.us/j/99669392712>

TO VIEW THE MEETING LIVE STREAM WITH NO INTERACTION, PLEASE VISIT THE FOLLOWING LINK:

<http://158.123.195.41/OTRMedia/Town2020/Others2020/StreamPrimJtown.html>

Attachments for items on this meeting agenda are available to the public on the Town website at: <http://www.jamestownri.gov/town-government/town-council/town-council-meetings-minutes/2021-meetings-minutes/2021-meetings/-fsiteid-1>

I. ROLL CALL

II. CALL TO ORDER, PLEDGE OF ALLEGIANCE

III. TOWN COUNCIL SITTING AS THE BOARD OF WATER AND SEWER COMMISSIONERS

Please Note in Accordance with Section 42-46-6 (b) the Council May Review, Discuss and/or Take Action and/or Vote on the following items:

- A) Approval of Minutes; review, discussion and/or action and/or vote
 - 1) May 17, 2021 (regular meeting)
- B) Open Forum – Water & Sewer Matters

Comments are not limited to items on this agenda. However, items not on this agenda will only be heard and not acted upon by the Town Council. Note: Section 42-46-6 of the Open Meetings Act, and Department of the Attorney General Advisory Opinions relevant to this item on any public body meeting agenda specifically prohibits the Town Council from discussing, considering or acting on any topic, statement or question presented. The Town Council may, if warranted, refer such matters to an appropriate committee, to another body or official, or post the matter for consideration at a properly-noticed, future meeting.

- 1) Scheduled request to address - none
 - 2) Non-scheduled request to address
- C) Report of Town Officials:
- 1) Pumping Report
 - 2) Town Project Reports
 - a) Town Wells
 - b) Water Treatment Plant
 - c) Transfer Pumping/Reservoir
 - d) Distribution System
 - e) Wastewater Treatment Facility
 - 3) Consumer Confidence Report for Calendar Year 2020
 - 4) Public Works Director's Report regarding East Shore Road/Seaview Avenue water line extension applications
- D) Communications
- 1) Copy of Letter to: Town Council
From: Richard A. Boren, Esq., Savage Law Partners
Dated: June 4, 2021
Re: Application of Christina Paolino (applicant) and Joseph Paolino (owner) requesting water line extension, heard before the Town Council Sitting as the Board of Water and Sewer Commissioners on May 17, 2021
- E) Unfinished Business
- 1) Review, Discussion and/or Action and/or Vote on the application of Christina Paolino (applicant) and Joseph Paolino (owner) for Plat 7 Lot 86, 68 East Shore Road for water line extension (continued from May 17, 2021)
 - 2) Review, Discussion and/or Action and/or Vote on the application of Glen and Marjorie Andreoni (owners) for Plat 7 Lot 34, 10 Seaview Avenue, for water line extension (continued from May 17, 2021)
 - 3) Review, Discussion and/or Action and/or Vote on the application of John and Julie Shekarchi (owners) for Plat 7 Lot 88, 20 Seaview Avenue, for water line extension (continued from May 17, 2021)
- F) New Business
- 1) Review, Discussion and/or Action and/or Vote on the application of Sandra Nardolillo (owner) for Plat 7 Lot 90, 72 East Shore Road, for water line extension
 - 2) Review, Discussion and/or Action and/or Vote on the application of Jeffrey and Debby Saletin (owners) for Plat 7 Lot 135, 14 Sea View Avenue for water line extension

- G) The Town Council Adjourns from sitting as the Board of Water and Sewer Commissioners

IV. ACKNOWLEDGEMENTS, ANNOUNCEMENTS, PRESENTATIONS, RESOLUTIONS AND PROCLAMATIONS

Please Note in Accordance with Section 42-46-6 (b) the Council May Review, Discuss and/or Take Action and/or Vote on the following items:

- A) Presentation by Jamestown resident Sharon Gold regarding "Vehicle Idling Project"

V. PUBLIC HEARINGS, LICENSES AND PERMITS

The Town Council will review each license application and vote on it individually. All approvals for licenses and permits are subject to the resolution of debts, taxes and appropriate signatures as well as, when applicable, proof of insurance. Please Note in Accordance with Section 42-46-6 (b) the Council May Review, Discuss and/or Take Action and/or Vote on the following items:

- A) Town Council Sitting as the Alcoholic Beverage Licensing Board
Notice is hereby given by the Town Council of the Town of Jamestown, being the Licensing Board in said Town as provided under Title 3, Chapters 1-12 of the General Laws of Rhode Island 1956, and as amended.
- 1) Review, Discussion and/or Action and/or Vote for Renewal of Approval of Requests for Temporary Seasonal Expansion of Existing Liquor License Applications in accordance to R.I.G.L 3-5-17, for service and consumption areas valid with Special Event Application of the Chamber of Commerce for Dine Out Event in response to COVID- 19; with proposed Extension to July 22, 2021 unless revoked earlier:
 - a) KALI LLC dba: J22 Tap & Table, 22 Narragansett Ave.
 - b) Jamestown Beer Holdings LLC dba: The Generals Crossing, 34 Narragansett Avenue
 - c) Jamestown Locals LLC dba: Narragansett Café, 25 Narragansett Avenue
 - d) Johnny Angels Clam Shack LLC dba: Angels Kitchen, 23B Narragansett Avenue
 - 2) Review, Discussion and/or Action and/or Vote for Renewal of Approval of KALI LLC dba: J22 Tap & Table for Temporary Seasonal Expansion of Existing Liquor License Applications in accordance to R.I.G.L 3-5-17, for service and consumption areas to include property contingent on lease agreement with REGNUM LLC, located at 20 Narragansett Avenue; with proposed Extension to July 22, 2021 unless revoked earlier.
- B) Event/Entertainment License Application: All event license application approvals are subject to any and all COVID-19 protocols in affect at the time of the event; Review, Discussion and/or Action and/or Vote on the following:
- 1) Applicant: Kenneth Weiner
Event: Air Force Gathering
Date: July 31, 2021

- Location: Fort Getty Pavilion
- a) Letter of request for waiver of the Pavilion rental fee
- 2) Applicant: Jamestown Community Chorus
 - Event: Community Chorus Concert
 - Date: July 5, 2021
 - Location: Veterans' Square
- 3) Applicant: Greg Hunter, Jamestown Yacht Club
 - Event: Fools' Rules Regatta
 - Date: August 14, 2021
 - Location: East Ferry Beach
- 4) Applicant: Jamestown School Department
 - Event: 8th Grade Graduation Dance
 - Date: June 24, 2021
 - Location: Lawn Avenue School Ballfield Tent

VI. COUNCIL, ADMINISTRATOR, SOLICITOR, COMMISSION/COMMITTEE COMMENTS & REPORTS

Please Note the Following Items are Status Reports and Matters of Interest to the Council and are for Informational Purposes unless Indicated Otherwise and will be Acted upon in Accordance with Section 42-46-6 (b)

- A) Town Administrator's Report: Jamie A. Hainsworth
 - 1) Covid-19 and ARP
 - 2) Jamestown PSA – Full Property Revaluation for 2021
 - 3) Request from Conanicut Island Sailing Foundation for Pilot Program – Fort Getty Sail Boat Rentals (Agenda Item)
 - 4) Jamestown Farmers Market – Request for 2021 Opening (Consent Agenda Item)

VII. UNFINISHED BUSINESS

Please Note in Accordance with Section 42-46-6 (b) the Council May Review, Discuss and/or Take Action and/or Vote on the following items:

- A) Upcoming Meetings and Sessions – dates and times
 - 1) Town Council Special Meeting – Thursday, July 1, 2021 @ 6:00 p.m.
 - 2) Town Council Regular Meeting – Monday, July 19, 2021 @ 6:30 p.m.
 - 3) Town Council Regular Meeting – Monday, August 16, 2021 @ 6:30 p.m.
 - 4) Town Council Regular Meeting – Tuesday, September 7, 2021 @ 6:30 p.m.

VIII. NEW BUSINESS

Please Note in Accordance with Section 42-46-6 (b) the Council May Review, Discuss and/or Take Action and/or Vote on the following items:

- A) Review, Discussion and/or Action and/or Vote on the Proposal for a Community Wood-Fired Oven by Andrea Colognese and Doriana Carella
- B) Review, Discussion and/or Action and/or Vote to increase the number of Members of the Affordable Housing Committee by One (1), from Seven (7) Members to Eight (8) Members, with a three-year term ending date of May 31, 2024

- C) Review, Discussion and/or Action and/or Vote regarding the RI Department of Transportation initiative to take responsibility for ownership, maintenance and billing of streetlights located on State roads within the Town of Jamestown: Public Works Director Michael C. Gray
- D) Review, Discussion and/or Action and/or Vote regarding the Rhode Island State Transportation Improvement Program (STIP) for 2022-2031, with review and recommendations for project priority to Rhode Island Division of Statewide Planning
 - 1) Memorandum of Town Planner Lisa W. Bryer
- E) Review, Discussion and/or Action and/or Vote regarding the request of Conanicut Island Sailing Foundation (CISF) to allow renting of Hobie's Sail Boats at Fort Getty as a pilot program on Monday evenings and Sunday afternoons from July 5 to August 31, 2021. Authorize the Town Administrator to sign a Memorandum of Agreement By and Between the Town of Jamestown and the Conanicut Island Sailing Foundation.

IX. ORDINANCES, APPOINTMENTS, VACANCIES AND EXPIRING TERMS

Please Note in Accordance with Section 42-46-6 (b) the Council May Review, Discuss and/or Take Action and/or Vote on the following items:

- A) Appointments, Vacancies and Expiring Terms; review, discussion, and/or action and/or vote
 - 1) Jamestown Fire Department Compensation Committee (Two [2] Citizen-at-Large Representatives with an unexpired term ending date of May 31, 2023 and an unexpired term ending May 31, 2024); duly advertised
 - a) No applicants for Citizen-at-Large Representative
 - 2) Jamestown Affordable Housing Committee (One [1] vacancy with a three-year term ending date of May 31, 2024); duly advertised;
 - a) Letter of interest for appointment received; interview conducted
 - i) Michael Liebhauser

X. CONSENT AGENDA

An item on the Consent Agenda need not be removed for simple clarification or correction of typographical errors. Approval of the Consent Agenda shall be equivalent to approval of each item as if it had been acted upon separately for review, discussion and/or potential action and/or vote. A Consent Agenda item or items may be removed by the Town Council for review, discussion and/or potential action and or vote.

- A) Adoption of Town Council Minutes
 - 1) June 8, 2021 (Special Meeting)
- B) Minutes of Boards/Commissions/Committees
 - 1) Planning Commission (March 3, 2021)
 - 2) Planning Commission (March 17, 2021)
 - 3) Planning Commission (April 7, 2021)
 - 4) Planning Commission (May 5, 2021)

- C) Approval of 2021 Memorandum of Agreement By and Between the Town of Jamestown and the Jamestown Farmer's Market, with Authorization for signing by Town Administrator Hainsworth

XI. COMMUNICATIONS, PETITIONS, AND PROCLAMATIONS AND RESOLUTIONS FROM OTHER RHODE ISLAND CITIES AND TOWNS

The Council may acknowledge any of the listed Communications and Proclamations and Resolutions. Should any member wish to have a conversation on any of the matters, the item will be placed on a future agenda for review, discussion and/or potential action and/or vote.

A) Communications Received:

- 1) Copy of Email to: Town Administrator
From: Bernie Courtney
Dated: June 4, 2021
Re: Request for mandatory National Association of Housing and Redevelopment Officials Training and Certification for all members of the Jamestown Housing Authority Board of Commissioners, with a copy of the N.A.H.R.O certification application
- 2) Copy of Letter to: Town Solicitor and Town Council President
From: Bradford Whitman
Dated: June 8, 2021
Re: Letter sent to Harbormaster Skalubinski regarding large wooden raft moored at Mackerel Cove under a permit from the previous Harbormaster, with Attorney General Neronha's letter to CRMC Chair Cervenka regarding their decision on the Petition of Jamestown Boat Yard, Docket No. 2019-06-014 and agency proceedings
- 3) Copy of Email to: Bradford Whitman
From: Police Chief Edward A. Mello
Dated: June 15, 2021
Re: Answer to Complaint filed by Mr. Whitman regarding swim platforms, floating docks, moorings and CRMC Regulations
- 4) Copy of Public Service Announcement to: Jamestown residents and businesses
From: Tax Assessor Christine Brochu
Dated: June 16, 2021
Re: Full Revaluation Project for 2021

XII. OPEN FORUM – To participate you will press *9 to raise your hand.

The meeting moderator will coordinate your participation.

Comments are not limited to items on this agenda. However, items not on this agenda will only be heard and not acted upon by the Town Council. Note: Section 42-46-6 of the Open Meetings Act, and Department of the Attorney General Advisory Opinions relevant to this item on any public body meeting agenda specifically prohibits the Town Council from discussing, considering or acting on any topic, statement or question presented. The Town Council may, if warranted, refer such matters to an appropriate committee, to another body or official, or post the matter for consideration at a properly-noticed, future meeting.

- A) Scheduled request to address - none
- B) Non-scheduled request to address

XIII. ADJOURNMENT

Pursuant to RIGL § 42-46-6(c) Notice of this meeting shall be posted on the Secretary of State's website and at the Town Hall and the Jamestown Philomenian Library. Notice is also posted at the Jamestown Police Station and on the Internet at www.jamestownri.gov.

ALL NOTE: If communications assistance is needed or other accommodations to ensure equal participation, please call 1-800-745-5555, or contact the Town Clerk at 401-423-9800, via facsimile to 401-423-7230, or email to kmontoya@jamestownri.net not less than three (3) business days prior to the meeting.

Posted on the RI Secretary of State website on June 17, 2021

**TOWN OF JAMESTOWN
TOWN COUNCIL MEETING
for
TOWN, WATER AND SEWER MATTERS**

A regular meeting of the Jamestown Town Council sitting as the Board of Water and Sewer Commissioners was held on June 21, 2021. This meeting was held pursuant to Executive Order No. 20-05, executed by Governor Gina Raimondo and was teleconferenced via Zoom.

The meeting was called to order via Zoom at 6:32 PM by Commission President Nancy A. Beye. The following members were present:

Erik G. Brine
Michael G. White
Randall White

Also, present were:

Jamie A. Hainsworth, Town Administrator
Denise Gamon, Town Clerk's Assistant
Christina D. Collins, Finance Director
Michael Gray PE, Public Works Director
Lisa Bryer, Town Planner
Peter D. Ruggiero Esq., Town Solicitor
Denise Jennings, Water and Sewer Clerk (entered zoom at 6:34 PM)

Absent:

Mary E. Meagher, Commission Vice President

AWARDS, PRESENTATIONS AND ACKNOWLEDGMENTS

(None)

READING AND APPROVAL OF MINUTES

- 1) May 17, 2021 (regular meeting)
Motion was made by Commissioner Michael White, seconded by Commissioner Brine to accept the May 17, 2021 regular meeting minutes. Vote: President Beye, Aye; Commissioner Brine, Aye; Commissioner Michael White, Aye; Commissioner Randall White, Aye

OPEN FORUM

Commission President Beye noted that this open forum would be for water and sewer matters only.

- 1) Scheduled requests to address:

(None)

2) Non-scheduled request to address:

(None)

REPORT OF TOWN OFFICIALS

1) Pumping Report:

The Public Works Director reported the following:

- JR-1 is currently in service.
- Pumping was up for the month of May, compared to April 2021 and was up slightly compared to May of 2020.
- Rainfall is up slightly for the month of May, although the Northeast continues to experience dry conditions due to lower than average rainfall. We are 4 inches below our annual average.
- North Reservoir is @ 60MG, usable storage-60MG.
- South Pond is @ 6MG, usable storage- 6MG

2) Town project reports: (See attached *Project Update Report dated June 2021*)

Distribution System:

The Public Works Director reported the following:

- He has been reviewing the bid documents from Pare Corporation for the painting of the water tower.
- Letters have been sent out to the cell providers notifying each of the project and that provisions must be made for managing the antenna and as of this date only one provider (Verizon) has responded and that he met with them at the site to discuss.
- It will take some time to work with all of the providers and we may have to postpone the project until next year, as painting can only be done up till October.

Brief discussion followed regarding the logistics on the relocation of the existing antennas and the placement of a new cell tower at the North end of the island.

Following clarification on a few additional items, it was the consensus of the Commission to accept the Public Works Director's report.

3) Consumer Confidence Report for Calendar Year 2020

The Public Works Director stated that this report goes out annually with the Water and Sewer Bills and it gives an overview of all of the data for the year 2020 and that it shows that the Town meets all of the requirements.

4) Public Works Director's Report dated 06-15-21 re: East Shore Road/Seaview Avenue water line extension applications (*See attached report dated 06-15-21*)

The Public Works Director stated that he has provided a written report to the Commission to answer some of the questions pertaining to the 5 applications for water line extension to East Shore Road/Seaview Avenue. He then asked Commission President Beye how she would like to handle discussion. Commission President Beye stated that she would like to hear from each of the applicant's and she also acknowledged the communication dated 06-04-21 to the Town Council from Richard A. Boren Esq., Savage Law Partners re: application of Christina Paolino (applicant) and Joseph Paolino (owner) (Plat 7 Lot 86, 68 East Shore Road).

LETTERS AND COMMUNICATIONS

- 1) Copy of Letter dated 06-04-21 to the Town Council from Richard A. Boren Esq., Savage Law Partners re: application of **Christina Paolino (applicant) and Joseph Paolino (owner) (Plat 7 Lot 86, 68 East Shore Road) for water line extension**

Communication previously acknowledged by Commission President Beye.

UNFINISHED BUSINESS

- 1) Review, Discussion and/or Action and/or Vote on the application of **Christina Paolino (applicant) and Joseph Paolino (owner) (Plat 7 Lot 86, 68 East Shore Road) for water line extension**

Christina Paolino of 68 East Shore Road stated that she would like Mr. Boren, her attorney to speak on her behalf.

Richard A. Boren Esq., from Savage Law Partners stated that his client Ms. Paolino meet with the Board/Commission on May 17th. Follow that meeting Ms. Paolino asked him to review the Comprehensive Plan. He stated that he was a member of the Jamestown Zoning Board of Review and that he has many years of experience with these types of matters and if the Board had any questions, he would be happy to answer them. Brief discussion ensued regarding ground water in the Jamestown Shores.

Commission President Beye asked if a representative for the application of Glen and Marjorie Andreoni (owners) (Plat 7 Lot 34, 10 Seaview Avenue) would like to speak.

- 2) Review, Discussion and/or Action and/or Vote on the application of **Glen and Marjorie Andreoni (owners) (Plat 7 Lot 34, 10 Seaview Avenue) for water line extension**

Mr. Andreoni stated that he spoke at the meeting in May and did not want to be redundant.

- 3) Review, Discussion and/or Action and/or Vote on the application of **John and Julie Shekarchi (owners) (Plat 7 Lot 88, 20 Seaview Avenue) for water line extension**

John Shekarchi of 20 Seaview Avenue stated that he is experiencing the same issues at Ms. Paolino with intermittent loss of water and that this property is now on its third well. Mr. Shekarchi stated that he is willing to pay for a water extension along with Ms. Paolino and the rest of the group.

Commission President Beye stated that there were two new applicants before the Board and asked if they would like to speak on their applications.

NEW BUSINESS

- 1) Review, Discussion and/or Action and/or Vote on the application of **Sandra Nardolillo (owner) for Plat 7 Lot 90, 72 East Shore Road, for water line extension**

David Nardolillo co-owner of 72 East Shore Road stated the following:

- His property is in between Ms. Paolino and Mr. Andreoni.
- He missed the application deadline last month.
- He has lived in Jamestown for 31 years.

- The new town water treatment filtration system can get an additional 25,000 gallons more a day. At 115 gallons per a day, per a bedroom, this could supply an additional 75 homes to the system.
- The water quality and quantity in the southern area of East Shore Road is poor.
- The Town has a big important decision to make and needs to think about the health and well-being of its residents and requested that the Board consider their application.

2) Review, Discussion and/or Action and/or Vote on the application of **Jeffrey and Debby Saletin (owners) for Plat 7 Lot 135, 14 Seaview Avenue for water line extension**

Jeffrey Saletin of 14 Seaview Avenue stated the following:

- His house is one house north of Mr. Andreoni's.
- He is on his second well and has changed his pumps which help somewhat.
- He has had RI Analytical do testing and he has a lot of fluoride and sodium in his water.
- He thinks that his application is consistent with the Comprehensive Plan.
- This is a real matter of the health and well-being of the residents and requested that the Board consider their application.

The Public Works Director stated that last year he and the Town Administrator met with the applicants to hear the problems that they are experiencing. At that time, they outlined the regulations of the Urban and Rural District and stated that the applicants must come before the Board for consideration. The Public Works Director briefly outlined his report dated 06-15-21 (*see attached report*) and stated that he wanted to provide the Commission with the details of the water supply, details of the build out scenario and a clearer understanding of the regulations.

Commission President Beye thanked the Public Works Director for his report and asked if the Commission had any additional comments regarding the applications.

Commissioner Randall White thanked everyone for a civilized and productive discussion. He stated that it was very informative to hear from Ms. DiMeglio (Paolino) and her experts and also the Andreoni's, Shekarchi's, Nardollio's and the Saletins. Commissioner Randall White briefly outlined the rules and regulations of the Board of Water and Sewer Commissioners, specifically Section 14B which states that service connections are prohibited in the Rural District and the Commission's responsibility to maintain the water system for those currently on the system and to those in the Urban District. The Commission needs to protect this supply. Commissioner Randall White stated that people in the Urban District receive service by right and people in the Rural District do not. Commissioner Randall White further stated that the Commission has a standard and if the Commission moves forward with approval, they would have to ignore the standard and that this can not be ignored. Commissioner Randall White stated that the applications must fail, as they do not meet the standard and that a lot of work needs to be done, before the Commission can go forward with such a request.

Commissioner Brine stated that he appreciated Commissioner Randall White's comments and agrees that as the Town Council their responsibility is to the whole town, but the Town Council sitting as the Board of Water and Sewer Commissioners their responsibility is to the water and sewer customers. Commissioner Brine asked the Public Works Director for clarification regarding what has been done to increase the water supply. The Public Works Director briefly outlined the projects done over the years.

Commissioner Brine asked if any of the applicants had investigated having water trucked in. Ms. Paolino stated that she had investigated this matter and that the RIDOH stated that this is not a permanent solution.

Commissioner Michael White agreed with Commissioner Randall White and Commissioner Brine and stated that it is the responsibility of the Commission to provide safe water for their customers, specifically those currently on the system and to those in the Urban District. Service connection requests in the Rural District are required by application to the Board and extension of service connections in the Rural District are prohibited.

Commission President Beye stated that discussion has gone on for two hours, she has reviewed all of the documents and that a vote needs to be taken on each of the applications.

UNFINISHED BUSINESS cont.

- 1) Review, Discussion and/or Action and/or Vote on the application of **Christina Paolino (applicant) and Joseph Paolino (owner) (Plat 7 Lot 86, 68 East Shore Road) for water line extension**

Motion was made by Commissioner Randall White, seconded by Commissioner Michael White to reject the application of Christina Paolino (applicant) and Joseph Paolino (owner) (Plat 7 Lot 86, 68 East Shore Road) for water line extension. Vote: President Beye, Aye; Commissioner Brine, Aye; Commissioner Michael White, Aye; Commissioner Randall White, Aye

- 2) Review, Discussion and/or Action and/or Vote on the application of **Glen and Marjorie Andreoni (owners) (Plat 7 Lot 34, 10 Seaview Avenue) for water line extension**

Motion was made by Commissioner Randall White, seconded by Commissioner Michael White to reject the application of Glen and Marjorie Andreoni (owners) (Plat 7 Lot 34, 10 Seaview Avenue) for water line extension. Vote: President Beye, Aye; Commissioner Brine, Aye; Commissioner Michael White, Aye; Commissioner Randall White, Aye

- 3) Review, Discussion and/or Action and/or Vote on the application of **John and Julie Shekarchi (owners) (Plat 7 Lot 88, 20 Seaview Avenue) for water line extension**

Motion was made by Commissioner Randall White, seconded by Commissioner Michael White to reject the application of John and Julie Shekarchi (owners) (Plat 7 Lot 88, 20 Seaview Avenue) for water line extension. Vote: President Beye, Aye; Commissioner Brine, Aye; Commissioner Michael White, Aye; Commissioner Randall White, Aye

NEW BUSINESS cont.

- 1) Review, Discussion and/or Action and/or Vote on the application of **Sandra Nardolillo (owner) for Plat 7 Lot 90, 72 East Shore Road, for water line extension**

Motion was made by Commissioner Randall White, seconded by Commissioner Michael White to reject the application of Sandra Nardolillo (owner) for Plat 7 Lot 90, 72 East Shore Road, for water line extension. Vote: President Beye, Aye; Commissioner Brine, Aye; Commissioner Michael White, Aye; Commissioner Randall White, Aye

- 2) Review, Discussion and/or Action and/or Vote on the application of **Jeffrey and Debby Saletin (owners) for Plat 7 Lot 135, 14 Seaview Avenue for water line extension**

Motion was made by Commissioner Randall White, seconded by Commissioner Michael White to reject the application of Jeffrey and Debby Saletin (owners) for Plat 7 Lot 135, 14 Seaview Avenue for water line extension. Vote: President Beye, Aye; Commissioner Brine, Aye; Commissioner Michael White, Aye; Commissioner Randall White, Aye

ADJOURNMENT

Motion was made by Commissioner Michael White, seconded by Commissioner Brine to adjourn the meeting of the Jamestown Town Council sitting as the Board of Water and Sewer Commissioners at 8:26 PM. Vote: President Beye, Aye; Commissioner Brine, Aye; Commissioner Michael White, Aye; Commissioner Randall White, Aye

Attest:

Denise Jennings
Water and Sewer Clerk



TOWN COUNCIL MEETING
Jamestown Town Hall
Rosamond A. Tefft Council Chambers
93 Narragansett Avenue
Monday, October 18, 2021
6:15 P.M.

THIS MEETING WILL BE CONDUCTED IN PERSON ONLY.

THIS MEETING WILL BE LIVE STREAMED: To view the meeting with no interaction:
<http://158.123.195.41/OTRMedia/Town2020/Others2020/StreamPrimJtown.html>

The public is welcome to participate in this Town Council meeting. Open Forum offers citizens the opportunity to clarify an item on the agenda, address items not on the agenda, or comment on a communication or Consent Agenda item. Citizens are welcome to speak to the subject of a Public Hearing, and are allowed to speak at the discretion of the Council President or a majority of Councilors present, or at other times during the meeting, in particular during New or Unfinished Business.

Anyone wishing to speak should use the microphone at the front of the room, stating their name and address for the record; comments must be addressed to the Council, not the audience. It is the Town Council's hope that citizens and Councilors alike will be respectful of each other's right to speak, tolerant of different points of view, and mindful of everyone's time.

Attachments for items on this meeting agenda are available to the public on the Town website at:
<http://www.jamestownri.gov/town-government/town-council/town-council-meetings-minutes/2021-meetings-minutes/2021-meetings/-fsiteid-1>

I. ROLL CALL

II. CALL TO ORDER

III. TOWN COUNCIL INTERVIEWS: The Jamestown Town Council will meet in special session to conduct interviews of the following applicants for the following appointments as follows:

Applicants	Appointments
Robert Plain	Housing Authority

IV. ADJOURNMENT OF SPECIAL SESSION

The Town Council's Open Meeting will begin at 6:30 pm

V. ROLL CALL

VI. CALL TO ORDER, PLEDGE OF ALLEGIANCE

VII. TOWN COUNCIL SITTING AS THE BOARD OF WATER AND SEWER COMMISSIONERS

Please Note in Accordance with Section 42-46-6 (b) the Council May Review, Discuss and/or Take Action and/or Vote on the following items:

- A) Review, Discussion and/or Action and/or Vote to authorize Chair Nancy Beye to sign the June 21, 2021 decisions by the Water and Sewer Commission for applications by Christina Paolino-DiMelgio, **Glenn & Marjorie Andreoni**, John & June Shekarchi, Sandra Nardolillo and Jeffrey & Debby Saletin
 - 1) Water line extension decision letters

The Town Council Adjourns from sitting as the Board of Water and Sewer Commissioners

VIII. ACKNOWLEDGEMENTS, ANNOUNCEMENTS, PRESENTATIONS, RESOLUTION AND PROCLAMATIONS

- A) Acknowledgements:
 - 1) Jamestown Police Department formal swearing in probationary officer Robert Winsor
 - 2) Jamestown Police Life Saving Medal awards presentation
 - a) FBI Special Agent Juan “Carlos” Razon
 - b) Jamestown Police Officer Nate Schaffer
 - c) Jamestown Police Officer Chad Specht
 - d) Jamestown Police Sgt Karen Catlow
- B) Review, Discussion and/or Action and/or Vote regarding the July 19, 2021 Presentation by Sharon Gold on idling vehicles and request to post signs in Town, and approval of Resolution No. 2021-07 Anti- Vehicle Idling Resolution for the Town of Jamestown, Rhode Island
 - 1) Resolution 2021-08 Anti-Vehicle Idling
- C) Review, Discussion and/or Action and/or Vote regarding Gould Island Committee, request for proclamation and letter asking for support of cleanup of Gould Island from our Federal Congressional Delegation
 - 1) Proposed Resolution Requesting Federal Assistance in the Restoration of South Gould Island for Public Access and Recreation
 - 2) Letter from David P. Sommers

IX. PUBLIC HEARINGS, LICENSES AND PERMITS

The Town Council will review each license application and vote on it individually. All approvals for licenses and permits are subject to the resolution of debts, taxes and appropriate signatures as well as, when applicable, proof of insurance. Please Note in Accordance with Section 42-46-6 (b) the Council May Review, Discuss and/or Take Action and/or Vote on the following items:

- A) Town Council Sitting as the Alcoholic Beverage Licensing Board
Notice is hereby given by the Town Council of the Town of Jamestown, being the Licensing Board in said Town as provided under Title 3, Chapters 1-12 of the General Laws of Rhode Island 1956, and as amended that the following application has been received for a **New Class BV-L – Victualer Liquor License**:

CLASS BV-L – VICTUALER

Our Table LLC
dba: Our Table

53 Narragansett Avenue
Jamestown, RI 02835

- 1) Request for Town Council Review, Discussion, and/or Action and/or Vote of approval **to proceed to re-advertise** for Public Hearing on November 1, 2021 by the Town Council, due to cancellation of Town Council meeting scheduled for October 4, 2021.

- B) Town Council Sitting as the Alcoholic Beverage Licensing Board
Notice is hereby given by the Town Council of the Town of Jamestown, being the Licensing Board in said Town as provided under Title 3, Chapters 1-12 of the General Laws of Rhode Island 1956, and as amended that the following application has been received for a **New Class BV – Victualer Liquor License**:

CLASS BV- VICTUALER

Epic Decade, LLC
dba: Curiosity & Co.
14 Narragansett Avenue
Jamestown, RI 02835

- 1) Request for Town Council Review, Discussion, and/or Action and/or Vote to grant approval **Class BV- Victualer Liquor License**
- C) Town Council Sitting as the Alcoholic Beverage Licensing Board Notice is hereby given by the Town Council of the Town of Jamestown, being the Licensing Board in said Town as provided under Title 3, Chapters 1-12 of the General Laws of Rhode Island 1956, and as amended that the following **Transfer application** has been received for a **Class BV- Victualer Liquor License**

TRANSFER:

CLASS BV- VICTUALER

ESJ, Inc.
dba: Simpatico Jamestown
13 Narragansett Avenue
Jamestown, RI 02835

TO:

CLASS BV- VICTUALER

Conanicut Restaurant Group II, LLC
dba: Beech
13 Narragansett Avenue
Jamestown, RI 02835

- 1) Request for Town Council Review, Discussion, and/or Action and/or Vote to grant approval to transfer of **Class BV- Victualer Liquor License granted but not issued pending full compliance with conditions and criteria necessary**: Copy of menu; Department of Health Certificate; RI Sales Tax Permit; evidence of Commercial Liability, Liquor Liability and Property Damage coverage; list of employees and a copy of all TIPs Certification for each employee; current seating/site plan(noting where liquor is stored); signed BCI waiver form, transfer of Deed; and surrendering of the ESJ, Inc. dba Simpatico Jamestown Class BV-Victualer

Liquor License.

The Town Council Adjourns from Sitting as the Alcoholic Beverage Licensing Board

- D) Victualing, Holiday and Entertainment License Application (New): All Victualing and Holiday license application approvals are subject to any and all COVID-19 protocols in affect; Review, Discussion and/or Action and/or Vote on the following:
 - 1) Applicant: Epic Decade LLC, dba Curiosity & Co.
Location: 14 Narragansett Avenue
Hours: 10:00 a.m. to 10:00 p.m. Sunday - Saturday
- E) Victualing, Holiday and Entertainment License Application (New): All Victualing and Holiday license application approvals are subject to any and all COVID-19 protocols in affect; Review, Discussion and/or Action and/or Vote on the following:
 - 1) Applicant: Conanicut Restaurant Group II, LLC dba Beech
Location: 13 Narragansett Avenue
Hours: 11:00 a.m. to 11:00 p.m. Sunday - Saturday
- F) Entertainment License Application: All Event/Entertainment license application approvals are subject to any and all COVID-19 protocols in affect at the time of the event; Review, Discussion and/or Action and/or Vote on the following:
 - 1) Applicant: Epic Decade LLC, dba Curiosity & Co
Location: 14 Narragansett Avenue
- G) Entertainment License Application: All Event/Entertainment license application approvals are subject to any and all COVID-19 protocols in affect at the time of the event; Review, Discussion and/or Action and/or Vote on the following:
 - 1) Applicant: Conanicut Restaurant Group II, LLC, dba Beech
Location: 13 Narragansett Avenue
- H) Holiday License Application (New): All Holiday license application approvals are subject to any and all COVID-19 protocols in affect; Review, Discussion and/or Action and/or Vote on the following:
 - 1) Applicant: The Wickford Collection, dba TWC Home
Location: 17 Narragansett Avenue
Hours: 10:00 a.m. to 5:00 p.m. Monday – Saturday
11:00 a.m. to 4:00 p.m. Sunday
- I) Event/Entertainment License: All Event/Entertainment license application approvals are subject to any and all COVID-19 protocols in affect at the time of the event; Review, Discussion and/or Action and/or Vote on the following:
 - 1) Applicant: Jamestown Parks and Recreation Department
Event: Fright Night at Fort Getty
Date: October 23, 2021, 4:00 p.m.-9:00 p.m.
Location: Fort Getty Pavilion and RV Park

- J) Event/Entertainment License: All Event/Entertainment license application approvals are subject to any and all COVID-19 protocols in affect at the time of the event; Review, Discussion and/or Action and/or Vote on the following:
- 1) Applicant: Conanicut Island Art Association (CIAA)
Event: CIAA Holiday Arts & Crafts Fair
Date: December 4, 2021, 9:00 a.m. to 4:00 p.m.
Location: Lawn Avenue School

X. COUNCIL, ADMINISTRATOR, SOLICITOR, COMMISSION/COMMITTEE COMMENTS & REPORTS

Please Note the Following Items are Status Reports and Matters of Interest to the Council and are for Informational Purposes unless Indicated Otherwise and will be Acted upon in Accordance with Section 42-46-6 (b)

- A) Town Administrator's Report: Jamie A. Hainsworth
- 1) Municipal Parking lot, best use (agenda item)
 - 2) Community Development Block Grant (CDBG) for Jamestown Housing Authority (agenda item)
 - 3) Gould Island Committee (agenda item)
 - 4) Review of Draft RFP for Broadband utility (agenda item)
 - 5) Covid-19 update/ Jamestown School Covid-19 communications page

XI. UNFINISHED BUSINESS

Please Note in Accordance with Section 42-46-6 (b) the Council May Review, Discuss and/or Take Action and/or Vote on the following items:

- A) Review, Discussion and/or Action and/or Vote regarding Walcott Avenue, Traffic Safety request in an effort to reduce speeding cars
- 1) Chief Mello to review 2019 recommendation by the Jamestown Traffic Committee to request the RI State Traffic Committee to install a four-way stop at Walcott Avenue and High Street and direct Town Administrator to send the proposed letter to the State Traffic Committee
 - a) Memorandum from Chief Mello to Town Administrator Hainsworth with attachments
- B) Review, Discussion and/or Action and/or Vote regarding request by the Jamestown Rotary to waive the police detail fee for the Annual Jamestown Classic Bike Race on October 11, 2021.
- 1) Memorandum from Chief Mello to Town Administrator Hainsworth regarding the police detail request by the Jamestown Rotary for the October 11, 2021 Annual Jamestown Classic Bike Race
 - 2) Mark Holland to address the Town Council
 - a) Email from Mark Holland/Jamestown Rotary club (non-profit) requesting waiver/and or payment for police detail, by the Town of Jamestown for the Annual Jamestown Classic Bike Race on October 11, 2021
- C) Review, Discussion and/or Action and/or Vote regarding Fort Getty Gatehouse
- 1) Gatehouse renovation project presentation by Public Works Director

Michael Gray and Parks & Recreation Director Ray DeFalco

a) Memorandum from Parks & Recreation Director Ray DeFalco

b) Fort Getty Gate House (Construction Documents 1/30/2019) approval of design

- D) Review, Discussion and/or Action and/or Vote regarding best use of the Narragansett Avenue Municipal Parking
 - 1) Town Administrator Jamie Hainsworth to present recommendations and decision for best use of Narragansett Avenue Municipal Parking Lot
 - 2) Nick Robertson request to address Town Council
- E) Review, Discussion and/or Action and/or Vote regarding Jamestown Housing Authority (JHA) Board
 - 1) Councilor Randy White to update Council on the October 4, 2021 and October 13, 2021 JHA Board meetings; and potential vote to request JHA Commissioners resignations
- F) Review, Discussion and/or Action and/or Vote regarding RFP Broadband Utility for all residents
 - 1) Review internal draft RFP to hire a consultant to conduct a Broadband Utility feasibility study
- G) Review, Discussion and/or Action and/or Vote regarding scheduling Special Meeting
 - 1) Town Council Special Meeting – request to schedule a Special Meeting on **November 18th or November 22nd (time to be decided)** to approve Our Table LLC BV – L Victualer **renewal application**
- H) Upcoming Meetings and Session – dates and times
 - 1) Town Council Regular Meeting – Monday, November 1, 2021 @ 6:30 p.m.
 - 2) Town Council/Water and Sewer Regular Meeting – Monday, November 15, 2021 @ 6:30 p.m.
 - 3) Town Council Regular Meeting – Monday, December 6, 2021 @ 6:30 p.m.
 - 4) Town Council/Water and Sewer Regular Meeting – Monday, December 20, 2021 @ 6:30 p.m.

XII. NEW BUSINESS

Please Note in Accordance with Section 42-46-6 (b) the Council May Review, Discuss and/or Take Action and/or Vote on the following items:

- A) Review, Discussion and/or Action and/or Vote regarding the proposed 2022 Harbor Rates and 2022/2023 Budget
 - 1) Memorandum from Police Chief Mello to Town Administrator Jamie Hainsworth
 - 2) Proposed 2022 Harbor Rates and 2022/2023 Marine Development Fund Operating Budget approved by the Harbor Commission on October 13, 2021
- B) Review, Discussion and/or Action and/or Vote regarding request from Conanicut Island Sailing Foundation (CISF) to work with Town staff on a land lease at Ft.

Getty to allow CISF to make improvements and grow their programming in Jamestown at Ft. Getty

- 1) Letter from Meg Myles, CISF Executive Director dated October 7, 2021
- C) Review, Discussion and/or Action and/or Vote regarding proposed pickle-ball court installation at Fort Getty
 - 1) Memorandum from Parks & Recreation Director Ray DeFalco

XIII. ORDINANCES, APPOINTMENTS, VACANCIES AND EXPIRING TERMS

Please Note in Accordance with Section 42-46-6 (b) the Council May Review, Discuss and/or Take Action and/or Vote on the following items:

- A) Ordinances; Discussion and Possible Action to Order to Advertise in the Jamestown Press; Notice of a Public Hearing for Proposed Amendments to the Code of Ordinances, Chapter 10, Animals, Article I -In General; Sections 1-2; Article III Dogs and Cats, Section 10-67, Section 10-70, 10-72 through Section 10-75. These Amendments are proposed to update and modernize the existing Dog Leash and Dog At Large ordinance
- B) Ordinances; Discussion and Possible Action to Order to Advertise in the Jamestown Press; Notice of a Public Hearing for Proposed amendment to the Code of Ordinances, Chapter 14- Buildings and Building Regulation, Article V. Short Term Rentals Section 14-80 thru 14-92; and Section 14-93-100. Reserved. These Amendments are proposed to regulate and supervise rental dwellings to protect the public health, safety and welfare.
- C) Appointments, Vacancies and Expiring Terms; Review, Discussion, and/or Action and/or Vote:
 - 1) Library Board of Trustees (One [1] Member vacancy with a three-year term ending date of December 31, 2023)
 - a) Letter of application
 - i) Mackenzie Richards (* Previously Interviewed)
 - ii) Joseph Cannon
 - iii) Robert Flath
 - 2) Jamestown Fire Department Compensation Committee (Two [2] Citizen-at-Large Representatives with an unexpired term ending date of May 31, 2023 and an unexpired term ending May 31, 2024)
 - a) Letter of application
 - i) Mary Ellen Coleman
 - 3) Jamestown Housing Authority (Two [2] Commissioner vacancies with an unexpired five-year term ending date of December 31, 2024 and an unexpired five-year term ending date of December 31, 2025

- a) Letter of application
 - i) Robert Plain
 - ii) Lisa Rafferty
 - iii) Joseph Cannon
 - iv) Susan Q. Romano
- 4) Jamestown Zoning Board of Review (One [1] Member vacancy with a five-year term ending December 31, 2021)
 - a) Letter of interest
 - i) John E. Shekarchi **alternate to full voting member**
 - b) Letter of application
 - i) Jane Bentley

XIV. CONSENT AGENDA

An item on the Consent Agenda need not be removed for simple clarification or correction of typographical errors. Approval of the Consent Agenda shall be equivalent to approval of each item as if it had been acted upon separately for review, discussion and/or potential action and/or vote. A Consent Agenda item or items may be removed by the Town Council for review, discussion and/or potential action and or vote.

- A) Adoption of Town Council Minutes
 - 1) September 20, 2021 (Regular Meeting)
 - 2) September 20, 2021 (Executive Session)
 - 3) September 7, 2021 (Executive Session)
- B) Minutes of Boards/Commissions/Committees
 - 1) Jamestown Tree Preservation and Protection Committee (May 19, 2021)
 - 2) Jamestown Tree Preservation and Protection Committee (June 16, 2021)
 - 3) Jamestown Housing Authority Board of Commissioners (August 31, 2021)
 - 4) Jamestown Zoning Board of Review (August 24, 2021)
- C) Zoning Board of Review Notice of Administrative Decision – Town of Jamestown as the Abutter

**TOWN OF JAMESTOWN
TOWN COUNCIL MEETING
for
TOWN, WATER AND SEWER MATTERS**

October 18, 2021

A regular meeting of the Jamestown Town Council sitting as the Board of Water and Sewer Commissioners was called to order at the Jamestown Town Hall, Council Chambers, 93 Narragansett Avenue at 7:01 PM by Commission President Nancy A. Beye.

The following members were present:

Mary E. Meagher, Commission Vice-President
Erik G. Brine
Michael G. White
Randall White

Also, present were:

Jamie A. Hainsworth, Town Administrator
Roberta J. Fagan, Town Clerk
Christina D. Collins, Finance Director
Michael Gray PE, Public Works Director
Peter D. Ruggiero Esq., Town Solicitor
Denise Jennings, Water and Sewer Clerk

In accordance with Section 42-46-6 (b) the Council May Review, Discuss and/or Take Action and/or Vote on the following items:

Review, Discussion and/or Action and/or Vote to authorize Chair Nancy Beye to sign the June 21, 2021 decisions by the Water and Sewer Commission for applications by Christina Paolino-DiMelgio, Glenn & Marjorie Andreoni, John & June Shekarchi, Sandra Nardolillo and Jeffrey & Debby Saletin.

1) Water line extension decision letters

Motion was made by Commissioner Meagher, seconded by Commissioner Brine to authorize Commission Chair Nancy Beye to sign the June 21, 2021 Water line extension decision letters dated October 13, 2021 for the applications of Christina Paolino-DiMelgio, **Glenn & Marjorie Andreoni**, John & June Shekarchi, Sandra Nardolillo and Jeffrey & Debby Saletin, as submitted by the Town Administrator. Vote: President Beye, Aye; Commission Vice-President Meagher, Aye; Commissioner Brine, Aye; Commissioner Michael White, Aye; Commissioner Randall White, Aye

AWARDS, PRESENTATIONS AND ACKNOWLEDGMENTS

(None Scheduled)

READING AND APPROVAL OF MINUTES

(None Scheduled)

OPEN FORUM

- 1) Scheduled requests to address:
(None Scheduled)
- 2) Non-scheduled request to address:
(None Scheduled)

REPORT OF TOWN OFFICIALS

(None Scheduled)

LETTERS AND COMMUNICATIONS

(None)

UNFINISHED BUSINESS

(None)

NEW BUSINESS

(None Scheduled)

ADJOURNMENT

Motion was made by Commissioner Meagher, seconded by Commissioner Michael White to adjourn the meeting of the Jamestown Town Council sitting as the Board of Water and Sewer Commissioners at 7:02 PM. Vote: President Beye, Aye; Commission Vice-President Meagher, Aye; Commissioner Brine, Aye; Commissioner Michael White, Aye; Commissioner Randall White, Aye

Attest:


Denise Jennings
Water and Sewer Clerk



TOWN COUNCIL MEETING
Jamestown Town Hall
Rosamond A. Tefft Council Chambers
93 Narragansett Avenue
Tuesday, January 2, 2024
6:30 P.M.

THIS MEETING WILL BE CONDUCTED IN PERSON ONLY.

THIS MEETING WILL BE LIVE STREAMED: To view the meeting with no interaction:
<https://jamestownri.gov/how-do-i/watch-live-streamed-town-meetings>

The public is welcome to participate in this Town Council meeting. Open Forum offers citizens the opportunity to clarify an item on the agenda, address items not on the agenda, or comment on a communication or Consent Agenda item. Citizens are welcome to speak to the subject of a Public Hearing and are allowed to speak at the discretion of the Council President or a majority of Councilors present, or at other times during the meeting, in particular during New or Unfinished Business.

Anyone wishing to speak should use the microphone at the front of the room, stating their name and address for the record; comments must be addressed to the Council, not the audience. The Town Council hopes that citizens and Councilors alike will be respectful of each other's right to speak, tolerant of different points of view, and mindful of everyone's time.

Attachments for items on this meeting agenda are available to the public on the Town website at:
<https://jamestownri.gov/town-government/town-council/town-council-meetings-minutes/2023-meetings-minutes>

I. ROLL CALL

II. CALL TO ORDER, PLEDGE OF ALLEGIANCE

III. ACKNOWLEDGEMENTS, ANNOUNCEMENTS, PRESENTATIONS, RESOLUTIONS, AND PROCLAMATIONS

A) Acknowledgements:

- 1) Proclamation 2024-02, in honor of Lt. Lewis "Lew" W. Kitts.
- 2) Jamestown Police Department formal swearing-in probationary officer Kevin Kidd.

IV. TOWN COUNCIL SITTING AS THE BOARD OF WATER AND SEWER COMMISSIONERS

A) Acknowledgements, Announcements, Presentations, Resolutions, And Proclamations:

- 1) Review, Discussion, and/or Action and/or Vote: Resolution 2024-03 of the Water and Sewer Commission Relative to a Temporary Moratorium on Applications and Permitting for Water Service Extensions.

The Town Council Adjourns from sitting as the Board of Water and Sewer Commissioners

V. OPEN FORUM

Comments are not limited to items on this agenda. However, items not on this agenda will only be heard and not acted upon by the Town Council. Note: Section 42-46-6 of the Open Meetings Act and Department of the Attorney General Advisory Opinions relevant to this item on any public body meeting agenda specifically prohibit the Town Council from discussing, considering, or acting on any topic, statement, or question presented. The Town Council may, if warranted, refer such matters to an appropriate committee, to another body or official, or post the matter for consideration at a properly-noticed, future meeting.

- A) Scheduled request to address: None.
- B) Non-scheduled request to address.

VI. PUBLIC HEARINGS, LICENSES, AND PERMITS

The Town Council will review each license application and vote on it individually. All approvals for licenses and permits are subject to the resolution of debts, taxes, and appropriate signatures as well as, when applicable, proof of insurance.

- A) No items at this time.

VII. COUNCIL, ADMINISTRATOR, SOLICITOR, COMMISSION/COMMITTEE COMMENTS & REPORTS

Please Note the Following Items are Status Reports and Matters of Interest to the Council and are for Informational Purposes unless Indicated Otherwise:

- A) Town Administrator's Report: Edward A. Mello
 - 1) Fort Wetherill Boat Owner's Association Rental Agreement request. (Consent Agenda)
 - 2) Short-Term Rental Application update.
 - 3) December 17, 2023 Storm Event Summary
 - 4) Mission Broadband Inc. Grant Project (Consent Agenda)

VIII. UNFINISHED BUSINESS

- A) No items at this time.

IX. NEW BUSINESS

- A) Review, Discussion, and/or Action and/or Vote: Review and/or Discussion of the Jamestown Conservation Commission (JCC) recommendations:
 - 1) At the request and recommendation of the Jamestown Conservation Commission to the Town Council, a formal dedication of the Public Right of Way(s) Oversight Responsibility to the Jamestown Conservation Commission.
 - 2) At the request of the Jamestown Conservation Commission permission to develop a Town-Wide Outreach Education Forum for Sustainability in Jamestown.

X. ORDINANCES, APPOINTMENTS, VACANCIES, AND EXPIRING TERMS

A) Appointments, Vacancies, and Expiring Terms; Review, Discussion, and/or Action and/or Vote:

- 1) Jamestown Tree Warden, pursuant to RIGL§2-14-2: each city and town must appoint a licensed arborist to serve as a tree warden each year during their January Council meeting. Review, discussion, and/or potential action and/or vote:
 - a) Letter of interest for reappointment
 - i) Steve Saracino
- 2) Beavertail State Park Advisory Committee, One (1) member vacancy; with a three-year term ending December 31, 2026, duly advertised in the December 14th and 21st editions of the Jamestown Press:
 - a) Interested Applicant(s):
 - i) Gordon Rapkin
 - Application received November 6, 2023
 - Interviewed on December 4, 2023
 - b) Request to Order to re-advertise the vacancy
- 3) Elections Training and Advisory Ad hoc Committee, One (1) Jamestown Board of Canvassers Member; Four to Six (4-6) Jamestown Citizen-at-Large Members; and One (1) Jamestown Town Council Ex-Officio Member with a term not to exceed 6 months:
 - a) Interested Citizens-at-Large Applicants:
 - i) Daphne G. Meredith
 - Application received December 19, 2023
 - Interview to be scheduled
 - ii) Laura Goldstein
 - Application received December 26, 2023
 - Interview to be scheduled
 - iii) Linda Jamison
 - Application received December 28, 2023*
 - b) Interested Board of Canvasser Applicants:
 - i) Carol Nelson-Lee
 - Application received December 27, 2023
 - ii) Kenneth Newman
 - Email expressing interest received December 28, 2023*
 - c) Request to Order to re-advertise the vacancy(s)

**These applications were received after the December 27th advertised deadline.*

- 4) Juvenile Hearing Board, One (1) alternate member vacancy, with a two-year term ending December 31, 2025; duly advertised in the December 14th and 21st editions of the Jamestown Press:
 - a) Interested Applicant(s):
 - i) Nicole Fuoco
 - Application received December 15, 2023
 - Interview to be scheduled
- 5) Library Board of Trustees, One (1) member vacancy, with a three-year term ending December 31, 2026, duly advertised in the December 14th and 21st editions of the Jamestown Press:
 - a) Interested Applicant(s):
 - i) Gordon Rapkin
 - Application received November 6, 2023
 - Interview on December 4, 2023
 - ii) Janet Schachtel Baker
 - Application received December 4, 2023
 - Interview to be scheduled
 - iii) Jean Burditt
 - Application received December 22, 2023
 - Interview to be scheduled
- 6) Tick Task Force Ad hoc Committee, Five to Seven (5-7) member vacancy, for an unspecified term, duly advertised in the December 14th and 21st editions of the Jamestown Press:
 - a) Interested Applicant(s):
 - i) Taryn Breneman
 - Application received December 22, 2023
 - Interview to be scheduled
 - ii) Wayne C. Breneman
 - Application received December 22, 2023
 - Interview to be scheduled
 - b) Request to Order to re-advertise the vacancy(s)

XI. CONSENT AGENDA

An item on the Consent Agenda need not be removed for simple clarification or correction of typographical errors. Approval of the Consent Agenda shall be equivalent to the approval of each item as if it had been acted upon separately for review, discussion, and/or potential action and/or vote. A Consent Agenda item or items may be removed by the Town Council for review, discussion, and/or potential action and or vote.

- A) Minutes of Boards/Commissions/Committees
 - 1) Jamestown Library Board of Trustees (December 13, 2022)
 - 2) Jamestown Library Board of Trustees, (January 10, 2023)
 - 3) Jamestown Library Board of Trustees, (February 14, 2023)
 - 4) Jamestown Library Board of Trustees, (March 14, 2023)
 - 5) Jamestown Library Board of Trustees, (April 4, 2023)
 - 6) Jamestown Library Board of Trustees, (May 2, 2023)
 - 7) Jamestown Library Board of Trustees, (June 13, 2023)
 - 8) Jamestown Library Board of Trustees, (August 8, 2023)
 - 9) Jamestown Library Board of Trustees, (September 12, 2023)
 - 10) Jamestown Library Board of Trustees, (October 17, 2023)
 - 11) Jamestown Library Board of Trustees, (November 16, 2023)
 - 12) Newport & Bristol County Convention and Visitor's Bureau and Subsidiary, Annual Comprehensive Financial Report, June 30, 2023

- B) At the recommendation of Town Administrator Mello approval of the lease agreement between the Fort Wetherill Boat Owner's Association and the Town of Jamestown for use of the town-owned building at Fort Wetherill to be used only for the construction of floating docks and storage of associated materials for the period of January 15 through June 30, 2024, in the amount of \$5000 or the exchange of in-kind construction services.

- C) At the request of Town Administrator Mello grant approval for the Town of Jamestown to partner with the Greater Newport Chamber of Commerce to consult with Mission Broadband Inc. on the grant-funded project to research and report on internet speeds and pricing models available to Jamestown residents and businesses.

- D) Ratification of the Administratively approved Short-Term Rental application for the period of January 1, 2024 through December 31, 2024:
 - 1) Jeffrey Gravidahl, STR-91, 28 Newport Street
 - 2) Marianne Kirby, STR-28, 83 Bay View Drive
 - 3) Lisa Musco, STR-50, 6 Knowles Court
 - 4) Reva & Bruce DiGennaro, STR-77, 49 Hamilton Avenue
 - 5) Charles Higgins, STR-86, 24 Pierce Avenue
 - 6) Marie Broadley, STR-75, 30 Seaview Avenue
 - 7) Ratsamy Keointhisone, STR-55, 33 Clinton Avenue
 - 8) Sarah Baines, STR-92, 59 Intrepid Lane

XII. COMMUNICATIONS, PETITIONS, AND PROCLAMATIONS AND RESOLUTIONS FROM OTHER RHODE ISLAND CITIES AND TOWNS

The Council may acknowledge any of the listed Communications and Proclamations and Resolutions. Should any member wish to have a conversation on any of the matters, the item will be placed on a future agenda for review, discussion, and/or potential action and/or vote.

A) Communications Received:

- | | | |
|----|--------------------|---------------------------------------|
| 1) | Copy of letter to: | Town Council |
| | From: | Dorianna Carella and Andrea Colognese |
| | Dated: | December 20, 2023 |
| | Re: | Short-Term Rentals in ADUs. |

XIII. ADJOURNMENT

Pursuant to RIGL § 42-46-6(c), Notice of this meeting shall be posted on the Secretary of State's website and at the Town Hall and the Jamestown Clubhouse Library. Notice is also posted at the Jamestown Police Station and on the Internet at www.jamestownri.gov.

ALL NOTE: If communications assistance is needed or other accommodations to ensure equal participation, please call 1-800-745-5555, or contact the Town Clerk at 401-423-9800, via facsimile to 401-423-7230, or email to rfagan@jamestownri.net not less than three (3) business days prior to the meeting.

Posted on the RI Secretary of State website on December 28, 2023.



TOWN COUNCIL MEETING
Jamestown Town Hall
Rosamond A. Tefft Council Chambers
93 Narragansett Avenue
Tuesday, February 20, 2024
6:15 P.M.

THIS MEETING WILL BE CONDUCTED IN PERSON ONLY.

THIS MEETING WILL BE LIVE STREAMED: To view the meeting with no interaction:
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Anyone wishing to speak should use the microphone at the front of the room, stating their name and address for the record; comments must be addressed to the Council, not the audience. The Town Council hopes that citizens and Councilors alike will be respectful of each other's right to speak, tolerant of different points of view, and mindful of everyone's time.

Attachments for items on this meeting agenda are available to the public on the Town website at:
<https://jamestownri.gov/town-government/town-council/town-council-meetings-minutes/2024meetings-minutes>

I. TOWN COUNCIL INTERVIEW SCHEDULE: The Jamestown Town Council will meet to conduct interviews of applicants for the committee vacancies as follows:

TIME	NAME	COMMITTEE
6:15	Cynthia Leonard	Tick Task Force Ad Hoc Committee

II. ROLL CALL

III. CALL TO ORDER, PLEDGE OF ALLEGIANCE

IV. TOWN COUNCIL SITTING AS THE BOARD OF WATER AND SEWER COMMISSIONERS

A) Open Forum – Water & Sewer Matters

Comments are not limited to items on this agenda. However, items not on this agenda will only be heard and not acted upon by the Town Council. Note: Section 42-46-6 of the Open Meetings Act and Department of the Attorney General Advisory Opinions relevant to this item on any public body meeting agenda specifically prohibit the Town Council from discussing, considering, or acting on any topic, statement or question presented. The Town Council may, if warranted, refer such matters to an appropriate committee, to another body or official, or post the matter for consideration at a properly-noticed, future meeting.

- 1) Scheduled request to address – none
- 2) Non-scheduled request to address

- B) Report of Town Officials: Review, Discussion, and/or Action and/or Vote:
 - 1) Pumping Report
 - 2) Town Project Reports
 - a) Town Wells
 - b) Water Treatment Plant
 - c) Transfer Pumping/Reservoir
 - d) Distribution System
 - e) Wastewater Treatment Facility
- C) Letters and Communication: Review, Discussion, and/or Action and/or Vote:
 - 1) None.
- D) Unfinished Business
 - 1) Review, Discussion and/or Action and/or Vote and/or Schedule a Special Meeting to review the Water Supply System Management Plan-5 Year Update prepared by Pare Corporation, continued from January 16, 2024.
 - 2) Review, Discussion and/or Action and/or Vote, and/or Schedule a Special Meeting to review the Status update of the Rules and Regulations of the Board of Water and Sewer Commissioners, prepared by PARE Corporation, continued from January 16, 2024.
- E) New Business
 - 1) Review, Discussion, and/or Action and/or Vote: Memorandum from Public Works Director Michael Gray regarding the Water Extension Application(s) of the 8" water main within East Short Road in the Rural Water District.
 - 2) Review, Discussion, and/or Action and/or Vote on the application of Jeffrey and Deborah Saletin. (Plat 7 Lot 135, 14 Seaview Avenue, for utility service connection (water).
 - 3) Review, Discussion, and/or Action and/or Vote on the letter dated 01/02/2024 from Attorney Joelle C. Rocha and the application of Glenn and Marjorie Andreoni (Plat 7 Lot 34, 10 Seaview Avenue, for utility service connection (water).
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F) Consent Agenda

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- 3) Authorization to execute a multi-year lease with Dish Wireless to install equipment on the Town-owned water towers, subject to Zoning Board of Review approval.
- 4) Approval of the Legal Service Agreement between the Jamestown Water & Sewer Commission("Client") and Marin, Barrett, and Murphy Law Firm, Inc; Law Office of Kevin Madonna, PLLC; SL Environmental Law Group PC; Douglas & London, P.C.; Levin, Papantonio, Rafferty, Proctor, Buchanan, O'Brien, Barr, Mougey, P.A. (collectively the"Firms") for the purpose of investigating and assessing potential claims arising out of the presence of contaminants in water supply wells affecting Client's water systems and/or Client's other property, including wastewater; and (ii) to provide for the terms and conditions for the representation of Client in any civil action that may be filed in the appropriate court and any proceeding by writ or appeal related to that action filed on behalf of Client by the Firms ("Legal Action").

The Town Council Adjourns from sitting as the Board of Water and Sewer Commissioners

V. OPEN FORUM

Comments are not limited to items on this agenda. However, items not on this agenda will only be heard and not acted upon by the Town Council. Note: Section 42-46-6 of the Open Meetings Act and Department of the Attorney General Advisory Opinions relevant to this item on any public body meeting agenda specifically prohibit the Town Council from discussing, considering, or acting on any topic, statement or question presented. The Town Council may, if warranted, refer such matters to an appropriate committee, to another body or official, or post the matter for consideration at a properly-noticed, future meeting.

- A) Scheduled request to address: none.
- B) Non-scheduled request to address.

VI. ACKNOWLEDGEMENTS, ANNOUNCEMENTS, PRESENTATIONS, RESOLUTIONS, AND PROCLAMATIONS

A) Presentations

- 1) Review, Discussion and/or Action and/or Vote: No items at this time.

VII. PUBLIC HEARINGS, LICENSES, AND PERMITS

The Town Council will review each license application and vote on it individually. All approvals for licenses and permits are subject to the resolution of debts, taxes, and appropriate signatures as well as, when applicable, proof of insurance.

A) Town Council Sitting as the Alcohol Beverage Licensing Board.

- 1) Pursuant to RIGL §3-7-14, the following license application has been received under said Act for a one-day license on March 8, 2024:

CLASS F (NON-PROFIT)

Out of the Box Gallery & Studio

11 Clinton Avenue

Jamestown, RI 02835

- a) Review, Discussion, and/or Action and/or Vote for Approval of the CLASS F (NON-PROFIT) LIQUOR LICENSE

- 2) Pursuant to RIGL §3-7-14, the following license application(s) have been received under said Act for a one-day license(s) on March 6, March 8, March 16, and March 22, 2024:

CLASS F (NON-PROFIT)

Jamestown Arts Center

18 Valley Street

Jamestown, RI 02835

- a) Review, Discussion, and/or Action and/or Vote for Approval of the CLASS F (NON-PROFIT) LIQUOR LICENSE(s).

The Town Council adjourns from sitting as the Alcohol Beverage Licensing Board

VIII. COUNCIL, ADMINISTRATOR, SOLICITOR, COMMISSION/COMMITTEE COMMENTS & REPORTS

Please Note the Following Items are Status Reports and Matters of Interest to the Council and are for Informational Purposes unless Indicated Otherwise:

A) Town Administrator's Report: Edward A. Mello

- 1) Tax Abatement (Credits) Proposed Ordinance Amendment (revised) and Public Hearing (Unfinished Business).
- 2) Ft. Getty Seasonal RV vacant sites (New Business).
- 3) Ft. Getty Pier storm damage assessment and repair.
- 4) 6 West Street Property update. (Unfinished Business)
- 5) Jamestown Art Center art display request (New Business).
- 6) Tax Appeal 129 Walcott Avenue Settlement Agreement (Consent).
- 7) Report on the recent meeting with Secretary of Housing Stephan Pryor.
- 8) Multi-year Water Tower Lease (Water & Sewer Consent Agenda).

IX. UNFINISHED BUSINESS

- A) Review, Discussion, and/or Action and/or Vote: At the request of Town Administrator Mello authorization to prepare a warrant for the Financial Town Meeting (FTM) for a bond in the amount of \$2.5 million for the plan development and renovation of the Senior Center located at 6 West Street
 - 1) Memorandum from Town Administrator Mello to the Town Council regarding the Senior Center Project and request to prepare a warrant for the 2024 FTM for a bond in the amount of \$2.5 million.
- B) Review, Discussion, and/or Action and/or Vote: At the request of Town Administrator Mello Discussion and Possible Action to Order to Advertise in the Jamestown Press; Notice of a Public Hearing to take place on March 18, 2024, at 6:30 p.m. for Proposed Amendments to the Code of Ordinances (revised) regarding Chapter 66 – Taxation and Finance:
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- C) Review, Discussion, and/or Action and/or Vote: Review and/or Discussion of the Jamestown Affordable Housing Committee (JAH) recommendations:
 - 1) At the request and recommendation of the Jamestown Affordable Housing Committee, Town Council support of the Jamestown Affordable Housing Preservation Program and permission to develop an enabling ordinance by the Town staff with final review by the Town Solicitor.

X. NEW BUSINESS

- A) Review, Discussion, and/or Action and/or Vote: Review of the proposed budget for the Fireworks Event to take place on Sunday, July 7, 2024 (rain date July 8, 2024):
 - 1) Memorandum to the Town Council from Parks and Recreation Director Ray DeFalco.
- B) Review, Discussion, and/or Action and/or Vote: At the recommendation of Parks and Recreation Director DeFalco approval of a temporary allocation plan for the current vacant RV sites at Fort Getty Park:
 - 1) Memorandum to the Town Council from Parks and Recreation Director Ray DeFalco.
- C) Review, Discussion and/or Action and/or Vote regarding the Jamestown Arts Center request for permission to exhibit one (1) temporary artwork outside on Town property, June-October 2024:
 - 1) Letter to the Town Council requesting permission to use Town property to host the artwork.

XI. ORDINANCES, APPOINTMENTS, VACANCIES, AND EXPIRING TERMS

- A) Appointments, Vacancies, and Expiring Terms; Review, Discussion and/or Action and/or Vote:
- 1) Tick Task Force Ad Hoc Committee, Five to Seven (5-7) member vacancy, for an unspecified term, duly advertised in the December 14th, 21st, January 11th, 18th, and February 15th editions of the Jamestown Press:
 - a) Interested Applicant(s):
 - i) Cynthia Leonard
 - Application received January 2, 2024.
 - Interviewed on February 20, 2024.

XII. CONSENT AGENDA

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 - 2) Tree Preservation and Protection Committee: Final Report to the RIDEM Forest Management Division.
- C) Finance Director's Report: Comparison Budget to Actuals as of January 31, 2024.
- D) Ratification of the Administratively approved Short-Term Rental application for the period of January 1, 2024 through December 31, 2024:
- 1) Michael Abbood, STR-35, 391 Sampan Avenue
 - 2) Vishal Sharma, STR-51, 11 Bryer Avenue
 - 3) Susan Maffei Plowden, STR-33, 45 Calvert Place
 - 4) Lise Santamour, STR-95, 20 Union Street
 - 5) Amy Barclay, STR-106, 85 Westwind Drive
 - 6) Vladimir Vezikov, STR-101, 25 Lincoln Street
- E) Abutter Notifications: Notice is hereby given that the Jamestown Zoning Board of Review will hold a public hearing on February 27, 2024, at the Jamestown Town Hall 93 Narragansett Avenue, Jamestown, Rhode Island at 7:00 p.m. upon the following:
- 1) Application of VHBC, LLC (Lindsay & Stephanie Haigh) whose property is located at 2 Watson Ave. and further identified as Assessor's Plat 8, Lot 774 for a special use permit from Article 6, Section 82-601(Special Use Permits) and Article 3, VI. Commercial Retail C. Eating & Drinking Places, 3. Lunchroom or restaurant (alcoholic beverages), to obtain the right to sell alcoholic beverages (currently limited to beer and wine), with amendment requested as follows: Monday through Sunday, 7am-10pm, with alcohol served during that time, with no other changes in already permitted operation. Said property is located in a CL zone and contains 7000 sq. ft.

- 2) Application of DISH Wireless L.L.C. and property owner of Town of Jamestown whose property is located at 96 Howland Ave, and further identified as Tax Assessor's Plat 9, Lot 152 for a Variance/Special Use Permit from Article 82, Section 601, to add a new wireless carrier, DISH Wireless, to the water tank on Howland Ave. DISH has proposed to install 3 antennas, 6 radios and accompanying wireless equipment to the water tank and will require a 5x7 lease area for ground equipment. Said property is located in a R-8 zone and contains 0.5234 acres.
- F) Consent to release interest and lease of 6 West Street on behalf of the Town of Jamestown.
- G) Approval of the Settlement Agreement regarding a tax assessment for a certain property identified at 129 Walcott Avenue, Plat 9, Lot 651, between the Town of Jamestown and Mary C. Kirk, and Jonathan D. Carlisle(“Owners”) in their capacities as Trustees of the “Marital Trust Under Article Sixth of the Will of Rufus Bullock”.
- H) One-Day Event/Entertainment License Applications: All One-Day Event/Entertainment license application approvals are subject to any COVID-19 protocols in effect at the time of the event:
- 1) Applicant: Out of the Box Gallery & Studio
Event: Rhodeo Poets 2024
Date: see attached
Location: 11 Clinton Avenue
 - 2) Applicant: Out of the Box
Event: Community in Bloom: connecting Through Art & Vision
Date: March 8, 2024
Location: 11 Clinton Avenue
 - 3) Applicant: Jamestown Arts Center
Event: Back to Bucha (film screening)
Date: February 25, 2024
Location: 18 Valley Street
 - 4) Applicant: Jamestown Arts Center
Event: Newport Film: Frida
Date: March 6, 2024
Location: 18 Valley Street
 - 5) Applicant: Jamestown Arts Center
Event: Motion State Dance Film Series
Date: March 8, 2024
Location: 18 Valley Street

- 6) Applicant: Jamestown Arts Center
Event: Newport Live Presents: Jax Hollow
Date: March 16, 2024
Location: 18 Valley Street
- 7) Applicant: Jamestown Arts Center
Event: Opening Reception: “Second Time Around”
Date: March 22, 2024
Location: 18 Valley Street
- 8) Applicant: Central Baptist Church
Event: Indoor Yard Sale
Date: April 20, 2024
Location: 99 Narragansett Avenue
- 9) Applicant: Town of Jamestown
Event: Jamestown 4th of July Fireworks
Date: July 7, 2024 (July 8, 2024 rain date)
Location: East Ferry
- 10) Applicant: Jamestown Ukraine Relief Project (JURP)
Event: Sunflower Family Festival
Date: August 24, 2024
Location: Lawn School Field
- I) Approval of the Jamestown Community Group Application for use of the Jamestown Clubhouse building:
 - 1) Jamestown Yacht Club.
- J) Approval of the Peddler and Holiday 2024 Renewal License Application:
 - 1) A.B. Munroe Dairy Inc., 151 Brow Street, East Providence, RI 02914.

XIII. COMMUNICATIONS, PETITIONS, AND PROCLAMATIONS AND RESOLUTIONS FROM OTHER RHODE ISLAND CITIES AND TOWNS

The Council may acknowledge any of the listed Communications and Proclamations and Resolutions. Should any member wish to have a conversation on any of the matters, the item will be placed on a future agenda for review, discussion, and/or potential action and/or vote.

- A) Communications Received:
 - 1) Copy of letter to: Town Council and Town Administrator
From: William and Mary Brennan
Dated: February 6, 2024
Re: Proposed Changes by the Harbor Management Commission to the West Ferry out hauls.
 - 2) Copy of article to: Town Council and STR stakeholders
From: Marian Falla
Dated: February 8, 2024
Re: Short-Term Rentals Reduce School Funding.

- B) Resolutions from other Rhode Island Cities and Towns:
- 1) Resolution of the Town Council, Town of Charlestown, in Support of Full Funding of Categorical Transportation Aid as Outlined in RIGL § 16-7.2-6.
 - 2) Resolution of the Town of Hopkinton, in Support of Rhode Island League of Cities and Towns 2024 Legislative Priorities.
 - 3) Resolution # 2024-2, Town of Richmond, in Opposition of Option A, Chariho Regional School District, New School Initiative & Stage II Application.

XIV. ADJOURNMENT

Pursuant to RIGL § 42-46-6(c), Notice of this meeting shall be posted on the Secretary of State's website and at the Town Hall and the Jamestown Police Department. Notice is also posted on the Internet at www.jamestownri.gov.

ALL NOTE: If communications assistance is needed or other accommodations to ensure equal participation, please call 1-800-745-5555, or contact the Town Clerk at 401-423-9800, via facsimile to 401-423-7230, or email to rfagan@jamestownri.net not less than three (3) business days prior to the meeting.

Posted on the RI Secretary of State website on February 15, 2024.



TOWN COUNCIL MEETING
Jamestown Town Hall
Rosamond A. Tefft Council Chambers
93 Narragansett Avenue
Tuesday, February 20, 2024
6:15 P.M.

THIS MEETING WILL BE CONDUCTED IN PERSON ONLY.

THIS MEETING WILL BE LIVE STREAMED: To view the meeting with no interaction:
<https://jamestownri.gov/how-do-i/watch-live-streamed-town-meetings>

The public is welcome to participate in this Town Council meeting. Open Forum offers citizens the opportunity to clarify an item on the agenda, address items not on the agenda, or comment on a communication or Consent Agenda item. Citizens are welcome to speak to the subject of a Public Hearing and are allowed to speak at the discretion of the Council President or a majority of Councilors present, or at other times during the meeting, in particular during New or Unfinished Business.

Anyone wishing to speak should use the microphone at the front of the room, stating their name and address for the record; comments must be addressed to the Council, not the audience. The Town Council hopes that citizens and Councilors alike will be respectful of each other's right to speak, tolerant of different points of view, and mindful of everyone's time.

Attachments for items on this meeting agenda are available to the public on the Town website at:
<https://jamestownri.gov/town-government/town-council/town-council-meetings-minutes/2024meetings-minutes>

I. TOWN COUNCIL INTERVIEW SCHEDULE: The Jamestown Town Council will meet to conduct interviews of applicants for the committee vacancies as follows:

TIME	NAME	COMMITTEE
6:15	Cynthia Leonard	Tick Task Force Ad Hoc Committee

II. ROLL CALL

III. CALL TO ORDER, PLEDGE OF ALLEGIANCE

IV. TOWN COUNCIL SITTING AS THE BOARD OF WATER AND SEWER COMMISSIONERS

A) Open Forum – Water & Sewer Matters

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- 1) Scheduled request to address – none
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- B) Report of Town Officials: Review, Discussion, and/or Action and/or Vote:
 - 1) Pumping Report
 - 2) Town Project Reports
 - a) Town Wells
 - b) Water Treatment Plant
 - c) Transfer Pumping/Reservoir
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 - e) Wastewater Treatment Facility
- C) Letters and Communication: Review, Discussion, and/or Action and/or Vote:
 - 1) None.
- D) Unfinished Business
 - 1) Review, Discussion and/or Action and/or Vote and/or Schedule a Special Meeting to review the Water Supply System Management Plan-5 Year Update prepared by Pare Corporation, continued from January 16, 2024.
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- E) Abutter Notifications: Notice is hereby given that the Jamestown Zoning Board of Review will hold a public hearing on February 27, 2024, at the Jamestown Town Hall 93 Narragansett Avenue, Jamestown, Rhode Island at 7:00 p.m. upon the following:
- 1) Application of VHBC, LLC (Lindsay & Stephanie Haigh) whose property is located at 2 Watson Ave. and further identified as Assessor's Plat 8, Lot 774 for a special use permit from Article 6, Section 82-601(Special Use Permits) and Article 3, VI. Commercial Retail C. Eating & Drinking Places, 3. Lunchroom or restaurant (alcoholic beverages), to obtain the right to sell alcoholic beverages (currently limited to beer and wine), with amendment requested as follows: Monday through Sunday, 7am-10pm, with alcohol served during that time, with no other changes in already permitted operation. Said property is located in a CL zone and contains 7000 sq. ft.

- 2) Application of DISH Wireless L.L.C. and property owner of Town of Jamestown whose property is located at 96 Howland Ave, and further identified as Tax Assessor's Plat 9, Lot 152 for a Variance/Special Use Permit from Article 82, Section 601, to add a new wireless carrier, DISH Wireless, to the water tank on Howland Ave. DISH has proposed to install 3 antennas, 6 radios and accompanying wireless equipment to the water tank and will require a 5x7 lease area for ground equipment. Said property is located in a R-8 zone and contains 0.5234 acres.
- F) Consent to release interest and lease of 6 West Street on behalf of the Town of Jamestown.
- G) Approval of the Settlement Agreement regarding a tax assessment for a certain property identified at 129 Walcott Avenue, Plat 9, Lot 651, between the Town of Jamestown and Mary C. Kirk, and Jonathan D. Carlisle(“Owners”) in their capacities as Trustees of the “Marital Trust Under Article Sixth of the Will of Rufus Bullock”.
- H) One-Day Event/Entertainment License Applications: All One-Day Event/Entertainment license application approvals are subject to any COVID-19 protocols in effect at the time of the event:
- 1) Applicant: Out of the Box Gallery & Studio
Event: Rhodéo Poets 2024
Date: see attached
Location: 11 Clinton Avenue
 - 2) Applicant: Out of the Box
Event: Community in Bloom: connecting Through Art & Vision
Date: March 8, 2024
Location: 11 Clinton Avenue
 - 3) Applicant: Jamestown Arts Center
Event: Back to Bucha (film screening)
Date: February 25, 2024
Location: 18 Valley Street
 - 4) Applicant: Jamestown Arts Center
Event: Newport Film: Frida
Date: March 6, 2024
Location: 18 Valley Street
 - 5) Applicant: Jamestown Arts Center
Event: Motion State Dance Film Series
Date: March 8, 2024
Location: 18 Valley Street

- 6) Applicant: Jamestown Arts Center
Event: Newport Live Presents: Jax Hollow
Date: March 16, 2024
Location: 18 Valley Street
- 7) Applicant: Jamestown Arts Center
Event: Opening Reception: “Second Time Around”
Date: March 22, 2024
Location: 18 Valley Street
- 8) Applicant: Central Baptist Church
Event: Indoor Yard Sale
Date: April 20, 2024
Location: 99 Narragansett Avenue
- 9) Applicant: Town of Jamestown
Event: Jamestown 4th of July Fireworks
Date: July 7, 2024 (July 8, 2024 rain date)
Location: East Ferry
- 10) Applicant: Jamestown Ukraine Relief Project (JURP)
Event: Sunflower Family Festival
Date: August 24, 2024
Location: Lawn School Field
- I) Approval of the Jamestown Community Group Application for use of the Jamestown Clubhouse building:
 - 1) Jamestown Yacht Club.
- J) Approval of the Peddler and Holiday 2024 Renewal License Application:
 - 1) A.B. Munroe Dairy Inc., 151 Brow Street, East Providence, RI 02914.

XIII. COMMUNICATIONS, PETITIONS, AND PROCLAMATIONS AND RESOLUTIONS FROM OTHER RHODE ISLAND CITIES AND TOWNS

The Council may acknowledge any of the listed Communications and Proclamations and Resolutions. Should any member wish to have a conversation on any of the matters, the item will be placed on a future agenda for review, discussion, and/or potential action and/or vote.

- A) Communications Received:
 - 1) Copy of letter to: Town Council and Town Administrator
From: William and Mary Brennan
Dated: February 6, 2024
Re: Proposed Changes by the Harbor Management Commission to the West Ferry out hauls.
 - 2) Copy of article to: Town Council and STR stakeholders
From: Marian Falla
Dated: February 8, 2024
Re: Short-Term Rentals Reduce School Funding.

- B) Resolutions from other Rhode Island Cities and Towns:
- 1) Resolution of the Town Council, Town of Charlestown, in Support of Full Funding of Categorical Transportation Aid as Outlined in RIGL§16-7.2-6.
 - 2) Resolution of the Town of Hopkinton, in Support of Rhode Island League of Cities and Towns 2024 Legislative Priorities.
 - 3) Resolution # 2024-2, Town of Richmond, in Opposition of Option A, Chariho Regional School District, New School Initiative & Stage II Application.

XIV. ADJOURNMENT

Pursuant to RIGL § 42-46-6(c), Notice of this meeting shall be posted on the Secretary of State's website and at the Town Hall and the Jamestown Police Department. Notice is also posted on the Internet at www.jamestownri.gov.

ALL NOTE: If communications assistance is needed or other accommodations to ensure equal participation, please call 1-800-745-5555, or contact the Town Clerk at 401-423-9800, via facsimile to 401-423-7230, or email to rfagan@jamestownri.net not less than three (3) business days prior to the meeting.

Posted on the RI Secretary of State website on February 15, 2024.



TOWN COUNCIL MEETING
Jamestown Town Hall
Rosamond A. Tefft Council Chambers
93 Narragansett Avenue
Monday, April 15, 2024
5:30 P.M.

THIS MEETING WILL BE CONDUCTED IN PERSON ONLY.

THIS MEETING WILL BE LIVE STREAMED: To view the meeting with no interaction:
<https://jamestownri.gov/how-do-i/watch-live-streamed-town-meetings>

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Anyone wishing to speak should use the microphone at the front of the room, stating their name and address for the record; comments must be addressed to the Council, not the audience. The Town Council hopes that citizens and Councilors alike will be respectful of each other's right to speak, tolerant of different points of view, and mindful of everyone's time.

Attachments for items on this meeting agenda are available to the public on the Town website at:
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- I. ROLL CALL**
- II. CALL TO ORDER, PLEDGE OF ALLEGIANCE**
- III. TOWN COUNCIL SITTING AS THE BOARD OF WATER AND SEWER COMMISSIONERS**

A) Open Forum – Water & Sewer Matters

Comments are not limited to items on this agenda. However, items not on this agenda will only be heard and not acted upon by the Town Council. Note: Section 42-46-6 of the Open Meetings Act and Department of the Attorney General Advisory Opinions relevant to this item on any public body meeting agenda specifically prohibit the Town Council from discussing, considering, or acting on any topic, statement or question presented. The Town Council may, if warranted, refer such matters to an appropriate committee, to another body or official, or post the matter for consideration at a properly-noticed, future meeting.

- 1) Scheduled request to address – None.
- 2) Non-scheduled request to address.

- B) Report of Town Officials: Review, Discussion, and/or Action and/or Vote:
- 1) Pumping Report
 - 2) Town Project Reports
 - a) Town Wells
 - b) Water Treatment Plant
 - c) Transfer Pumping/Reservoir
 - d) Distribution System
 - e) Wastewater Treatment Facility
- C) Letters and Communication: No items at this time.
- D) Unfinished Business:
- 1) Review, Discussion, and/or Action and/or Vote on the application of Jeffrey and Deborah Saletin (Plat 7 Lot 135, 14 Seaview Avenue) for utility service connection (water) and as amended on March 29, 2024, to an application for a water line extension:
 - a) Application for utility service connection (water) received January 2, 2024.
 - b) Memorandum dated February 13, 2024, from Michael Gray, Public Works Director to the Board of Water and Sewer Commissioners.
 - c) Memorandum dated February 16, 2024, from Robert F. Ferrari, PE to the Town of Jamestown.
 - d) Application for water line extension received March 29, 2024.
 - 2) Review, Discussion, and/or Action and/or Vote: on the Letter dated 01/02/24 from Attorney Joelle C. Rocha and the application of Glenn and Marjorie Andreoni (Plat 7 Lot 34, 10 Seaview Avenue) for water line extension:
 - a) Letter dated January 2, 2024, from Attorney Joelle C. Rocha and the application for water line extension received on January 2, 2024.
 - b) Memorandum dated February 13, 2024, from Michael Gray, Public Works Director to the Board of Water and Sewer Commissioners.
 - c) Letter dated February 19, 2024, from Attorney Joelle C. Rocha and an exhibit showing existing OWTS & Well.

- 3) Review, Discussion and/or Action and/or Vote: On the application of Paul Frechette (Plat 7 Lot 101, 19 Seaview Avenue) for utility service connection (water) and as amended on March 29, 2024, to an application for a water line extension:
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 - c) Addendum (3 pages) submitted February 20, 2024 re: well.
 - d) Addendum with note (5 pages) submitted March 21, 2024, re: well.
 - e) Application for water line extension received April 1, 2024.
 - 4) Review, Discussion, and/or Action and/or Vote: on the application of Stephen Zimmiski and Suzanne Gagnon (Plat 7 Lot 94, 7 Seaview Avenue) for water line extension:
 - a) Application for water line extension received January 2, 2024.
 - b) Memorandum dated February 13, 2024, from Michael Gray, Public Works Director to the Board of Water and Sewer Commissioners.
- E) New Business:
- 1) No items at this time.
- F) Consent Agenda
- An item on the Consent Agenda need not be removed for simple clarification or correction of typographical errors. Approval of the Consent Agenda shall be equivalent to the approval of each item as if it had been acted upon separately for review, discussion, and/or potential action and/or vote. A Consent Agenda item or items may be removed by the Town Council sitting as the Board of Water and Sewer Commissioners for review, discussion, and/or potential action and or vote.*
- 1) Finance Director's Report: Comparison Budget to Actuals as of March 31, 2024.

The Town Council Adjourns from sitting as the Board of Water and Sewer Commissioners

IV. OPEN FORUM

Comments are not limited to items on this agenda. However, items not on this agenda will only be heard and not acted upon by the Town Council. Note: Section 42-46-6 of the Open Meetings Act and Department of the Attorney General Advisory Opinions relevant to this item on any public body meeting agenda specifically prohibit the Town Council from discussing, considering, or acting on any topic, statement or question presented. The Town Council may, if warranted, refer such matters to an appropriate committee, to another body or official, or post the matter for consideration at a properly-noticed, future meeting.

- A) Scheduled request to address: Mary Elizabeth Titmas, request to consider naming the Jamestown Bike Path in honor of her father, Retired Police Chief James G. Pemantell.
- B) Non-scheduled request to address

V. ACKNOWLEDGEMENTS, ANNOUNCEMENTS, PRESENTATIONS, RESOLUTIONS, AND PROCLAMATIONS

A) Resolutions and Proclamations

- 1) Review, Discussion, and/or Action and/or Vote: Proclamation 2024-11, Jamestown Teacher Appreciation Week, May 6-10, 2024.
- 2) Review, Discussion, and/or Action and/or Vote: Resolution 2024-12, Keep Rhody Litter Free.
- 3) Review, Discussion, and/or Action and/or Vote: Resolution 2024-13, In Support of Fully Funding State Aid to Libraries to the Full Twenty-Five (25) Percent.

VI. PUBLIC HEARINGS, LICENSES, AND PERMITS

The Town Council will review each license application and vote on it individually. All approvals for licenses and permits are subject to the resolution of debts, taxes, and appropriate signatures as well as, when applicable, proof of insurance.

A) Town Council Sitting as the Alcohol Beverage Licensing Board

Notice is hereby given by the Town Council of Jamestown, being the Licensing Board in said Town as provided under Title 3, Chapters 1-12 of the General Laws of Rhode Island 1956, and as amended, the following has been received: for a NEW BV-VICTUALER LIQUOR LICENSE under said Act, for the period April 15, 2024, to November 30, 2024:

- 1) Application for a New Class BV-Victualer Liquor License as advertised in the *Jamestown Press* editions of March 21st and April 4th and noticed to abutters as follows:

FROM: CLASS BV-Victualer Limited Liquor License
VHBC, LLC

dba: Village Hearth Bakery & Cafe
2 Watson Avenue
Jamestown, RI 02835

TO: CLASS BV- Victualer Liquor License
VHBC, LLC

dba: Village Hearth Bakery & Cafe
2 Watson Avenue
Jamestown, RI 02835

- a) Request for Town Council Review, Discussion and/or Action and/or Vote to approve the New Class BV – Victualer Liquor License
- b) Request for Town Council Review, Discussion and/or Action and/or Vote to Set the Class BV – Victualer Liquor License Cap at Eight (8)

The Town Council adjourns from sitting as the Alcohol Beverage Licensing Board

VII. COUNCIL, ADMINISTRATOR, SOLICITOR, COMMISSION/COMMITTEE COMMENTS & REPORTS

Please Note the Following Items are Status Reports and Matters of Interest to the Council and are for Informational Purposes unless Indicated Otherwise:

- A) Town Administrator's Report: Edward A. Mello
 - 1) Pole 164 – North Main Road, request to install a street light. (Consent Agenda).
 - 2) Job Fair on May 11th at the Recreation Center.
 - 3) Open Meetings Act (OMA) Training Scheduled for April 24th at 1 pm.
 - 4) Fort Getty Pier storm damage assessment and repair update.
 - 5) 6 West Street/Union Studios cost proposal update.
 - 6) ARPA Funds reallocation recommendation.
 - 7) Low-Speed Vehicles New Law Effective July 1, 2024.

VIII. UNFINISHED BUSINESS

- A) Review, Discussion and/or Action and/or Vote: No items at this time.

IX. NEW BUSINESS

- A) Review, Discussion, and/or Action and/or Vote: Approval of the Final Charter Amendment Questions for submission to the voters at the Next Regular Election as follows:
 - 1) Question 1- Amendment to the Jamestown Charter (Amends Preamble): Shall the Charter be amended to list the official name of the state of Rhode Island?
 - 2) Question 2 – Amendment to the Jamestown Charter (Amends Article II – The Town Council - §212- Vacancies): Shall the Charter be amended to modify the procedure to fill a vacancy on the Town Council by authorizing the membership of the Town Council to select a qualified person to fill the vacancy for the remainder of the term?
 - 3) Question 3 - Amendment to the Jamestown Charter (Amends Article II – The Town Council § 216-Procedure For Adopting All Ordinance): Shall the Charter be amended to provide that only a digest or description of a proposed ordinance or amendment of an ordinance need be published in a newspaper of general circulation?
 - 4) Question 4 - Amendment to the Jamestown Charter (Amends Article III - The Town Administrator - § 301 -Appointment and Qualifications): Shall the Charter be amended to allow a person appointed as Town Administrator up to twelve (12) months to become a resident of the Town?
 - 5) Question 5 - Amendment to the Jamestown Charter (Amends Article IV - Administrative Departments - § 409 - Building Official): Shall the Charter be revised to allow the building official to also serve as the zoning enforcement officer?

- 6) Question 6 - Amendment to the Jamestown Town Charter (Amends Article V - The School Committee - § 503 - Vacancies): Shall the Charter be amended to modify the procedure to fill a vacancy on the School Committee by authorizing the membership of the Town Council to select a qualified person to fill the vacancy for the remainder of the term?
- 7) Question 7 Amendment to the Jamestown Charter (Amends Article XI- Financial Provisions - § 1104- Public Notice): Shall the Charter be amended to revise internal section references for consistency?
- 8) Question 8 Amendment to the Jamestown Charter (Amends Article XII- Amendment of Charter - § 1201 - Charter Revision Committee): Shall the Charter be amended to require a full review of the Charter at no less than six (6) year intervals and that special reviews can take place as needed?

X. ORDINANCES, APPOINTMENTS, VACANCIES, AND EXPIRING TERMS

- A) No items at this time.

XI. CONSENT AGENDA

An item on the Consent Agenda need not be removed for simple clarification or correction of typographical errors. Approval of the Consent Agenda shall be equivalent to the approval of each item as if it had been acted upon separately for review, discussion, and/or potential action and/or vote. A Consent Agenda item or items may be removed by the Town Council for review, discussion, and/or potential action and or vote.

- A) Adoption of Town Council Meeting Minutes
 - 1) March 4, 2024 (Regular meeting)
 - 2) March 6, 2024 (Special meeting)
- B) Minutes of Boards/Commissions/Committees
 - 1) Board of Canvassers (March 11, 2024)
 - 2) Board of Canvassers (March 14, 2024)
 - 3) Elections Training & Advisory (March 7, 2024)
 - 4) Elections Training & Advisory (March 27, 2024)
 - 5) Elections Training & Advisory (April 3, 2024)
 - 6) Harbor Management Commission (February 14, 2024)
- C) Abutter Notifications: Notice is hereby given that the Jamestown Zoning Board of Review will hold a public hearing on April 23, 2024, at the Jamestown Town Hall 93 Narragansett Avenue, Jamestown, Rhode Island at 7:00 p.m. upon the following:
 - 1) Application of OUR TABLE, LLC (Marc Alexander and Marla Romash), (Gino DiFante, property owner) operating a restaurant on the first floor of 53 Narragansett Ave., and further identified as Assessor's Plat 9, Lot 207, for a Special Use Permit from Article 3 Section 82-301, Table 3-1, VI, C-1. to obtain the right to sell alcoholic beverages, currently limited to beer and wine, with amendment requested as follows: Monday through Sunday, Noon – 10 pm, with beer and wine served during that time, with no other changes in already permitted operation. The property is located in a CD zone and includes 16,632 square feet.

- D) Finance Director's Report: Comparison Budget to Actuals as of March 31, 2024.
- E) Authorization of the Warrant and Resolutions for the June 3, 2024, Financial Town Meeting (Warrants are routine in matter as they relate to setting the tax rate.)
 - 1) Resolution Number 1: Sewer Line Frontage Tax Rate (.68 cents per linear foot, included on the tax bill for homes in the Sewer district)
 - 2) Resolution Number 2: Borrowing in Anticipation of Taxes (Authorizes the Town the ability to borrow funds in anticipation of the 1st quarter's taxes being due.)
 - 3) Resolution Number 3: Disposition of Collected Back Taxes (All back taxes to be placed in the General Fund at time of receipt.)
 - 4) Resolution Number 4: Setting the Tax Rate (Actual rate to be determined within a range at the FTM.)
- F) Approval of the recommendation by Town Administrator Mello to install a street light on Pole 164- North Main Road.
- G) Approval of the recommendation by Parks and Recreation Director DeFalco to award the Utility Task Vehicle (UTV) bid to New England Fire Equipment & Apparatus for an amount not to exceed \$24,260 for a 2024 Polaris Ranger 1000 ESP with Plow Option.
- H) Approval of the recommendation by Town Clerk Roberta Fagan, of the Board/Committee/Commission Appointment Policy.
- I) Ratification of the Administratively approved Short-Term Rental application for the period of January 1, 2024 through December 31, 2024:
 - 1) Raymond Bazzano,, STR-36, 10 Narragansett Avenue, Apt #4
 - 2) Raymond Bazzano,, STR-117, 10 Narragansett Avenue, Apt #5
 - 3) Raymond Bazzano,, STR-118, 10 Narragansett Avenue, Apt #6
 - 4) Frederic Presbrey, STR-76, 17 Avenue B
 - 5) John Slyman, STR-108, 25 Bay Street
 - 6) Genevieve Dupre, STR-73, 75 North Road (and 73)
 - 7) Mary and John Brittain, STR-125, 14 Clinton Avenue
 - 8) Noreen Drexel, STR-128, 953 Fort Getty Road
- J) Ratification of the Administratively approved Jamestown Yacht Club, One-Day Event/Entertainment License Application: JYC Focus: Newport-Bermuda Race talk and slide presentation, Jamestown Golf Course Clubhouse, on Friday, April 12, 2024.

- K) One-Day Event/Entertainment License Applications: All One-Day Event/Entertainment license application approvals are subject to any COVID-19 protocols in effect at the time of the event:
- 1) Applicant: RITB Foundation & Gray Matter Marketing
Event: Pell Bridge Run
Date: Saturday, October 20, 2024
Location: RITBA Lawn and Bridge
 - 2) Applicant: Conanicut Island Sailing Foundation (CISF)
Event: Great Getty Hunt
Date: Saturday, May 4, 2024
Location: Fort Getty, CISF tent & outside
 - 3) Public Notice of CRMC and RIDEM of application for Assent filed by Salvatore Savastano, 6 Fairview Street, to construct and maintain an additional two jet-ski lifts with one attached to the north side and one attached to the south side of the pilings label number 15 in the plans near the terminus. Written comments/objections are due by April 29, 2024, to CRMC, O.S. Government Center, 4808 Tower Hill Road, Rm 116, Wakefield, RI 02879, or cstaff1@crmc.ri.gov.

XII. COMMUNICATIONS, PETITIONS, AND PROCLAMATIONS AND RESOLUTIONS FROM OTHER RHODE ISLAND CITIES AND TOWNS

The Council may acknowledge any of the listed Communications and Proclamations and Resolutions. Should any member wish to have a conversation on any of the matters, the item will be placed on a future agenda for review, discussion, and/or potential action and/or vote.

- A) Communications Received:
- 1) Copy of memo: Town Council
From: Deputy Town Clerk/Canvassers Clerk Keith Ford
Dated: April 4, 2024
Re: Financial Town Meeting
 - 2) Copy of email to: Town Council and Town Staff
From: Steve Munger
Dated: April 10, 2024
Re: Golf course plan modifications
 - 3) Copy of letter to: Town Council
From: Thomas LaFazia
Dated: April 4, 2024
Re: Ensuring the Safety of Our Children- Request change the parking ordinance in the shores to Prohibit Street Parking.
 - 4) Copy of letter to: Town Council
From: Quaker Case
Dated: March 31, 2024
Re: Affordable Housing Bond and budget

- 5) Copy of articles to: Town Council and Town Staff
From: Marian Falla
Dated: April 10, 2024
Re: Grants for RI Shoreline projects
 - 6) Copy of articles to: Town Council and Town Staff
From: Marian Falla
Dated: April 4, 2024
Re: Middletown Tax System is Broken
 - 7) Copy of articles to: Town Council and Town Staff
From: Marian Falla
Dated: March 21, 2024
Re: Newport Mansion Tax discussed with Newport TC.
 - 8) Copy of email to: Town Council
From: Denise Panichas, Samaritans RI
Dated: April 3, 2024
Re: Request for Resolution in Support of Suicide Prevention Barriers on Bridges over Narragansett Bay.
- B) Communications and Resolutions from other Rhode Island Cities and Towns:
- 1) Town of Richmond, Proclamation 2024-5, National Small Business Week.
 - 2) Town of Richmond, Proclamation 2024-6, In Opposition to any Revival of the Old Saybrook to Kenyon Bypass.
 - 3) Town of Richmond, Proclamation 2024-7, Funding Formula

XIII. ADJOURNMENT

Pursuant to RIGL § 42-46-6(c) Notice of this meeting shall be posted on the Secretary of State's website and at the Town Hall and the Jamestown Philomenian Library. Notice is also posted at the Jamestown Police Station and on the Internet at www.jamestownri.gov.

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Posted on the RI Secretary of State website on April 12, 2024.



TOWN COUNCIL MEETING
Jamestown Town Hall
Rosamond A. Tefft Council Chambers
93 Narragansett Avenue
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- I. ROLL CALL**
- II. CALL TO ORDER, PLEDGE OF ALLEGIANCE**
- III. TOWN COUNCIL SITTING AS THE BOARD OF WATER AND SEWER COMMISSIONERS**

A) Open Forum – Water & Sewer Matters

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- 1) Scheduled request to address – None.
- 2) Non-scheduled request to address.

- B) Report of Town Officials: Review, Discussion, and/or Action and/or Vote:
 - 1) Pumping Report
 - 2) Town Project Reports
 - a) Town Wells
 - b) Water Treatment Plant
 - c) Transfer Pumping/Reservoir
 - d) Distribution System
 - e) Wastewater Treatment Facility
- C) Letters and Communication: No items at this time.
- D) Unfinished Business:
 - 1) Review, Discussion, and/or Action and/or Vote on the application of Jeffrey and Deborah Saletin (Plat 7 Lot 135, 14 Seaview Avenue) for utility service connection (water) and as amended on March 29, 2024, to an application for a water line extension:
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- E) New Business:
 - 1) No items at this time.
- F) Consent Agenda

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 - 1) Finance Director's Report: Comparison Budget to Actuals as of March 31, 2024.

The Town Council Adjourns from sitting as the Board of Water and Sewer Commissioners

IV. OPEN FORUM

Comments are not limited to items on this agenda. However, items not on this agenda will only be heard and not acted upon by the Town Council. Note: Section 42-46-6 of the Open Meetings Act and Department of the Attorney General Advisory Opinions relevant to this item on any public body meeting agenda specifically prohibit the Town Council from discussing, considering, or acting on any topic, statement or question presented. The Town Council may, if warranted, refer such matters to an appropriate committee, to another body or official, or post the matter for consideration at a properly-noticed, future meeting.

- A) Scheduled request to address: Mary Elizabeth Titmas, request to consider naming the Jamestown Bike Path in honor of her father, Retired Police Chief James G. Pemantell.
- B) Non-scheduled request to address

V. ACKNOWLEDGEMENTS, ANNOUNCEMENTS, PRESENTATIONS, RESOLUTIONS, AND PROCLAMATIONS

A) Resolutions and Proclamations

- 1) Review, Discussion, and/or Action and/or Vote: Proclamation 2024-11, Jamestown Teacher Appreciation Week, May 6-10, 2024.
- 2) Review, Discussion, and/or Action and/or Vote: Resolution 2024-12, Keep Rhody Litter Free.
- 3) Review, Discussion, and/or Action and/or Vote: Resolution 2024-13, In Support of Fully Funding State Aid to Libraries to the Full Twenty-Five (25) Percent.

VI. PUBLIC HEARINGS, LICENSES, AND PERMITS

The Town Council will review each license application and vote on it individually. All approvals for licenses and permits are subject to the resolution of debts, taxes, and appropriate signatures as well as, when applicable, proof of insurance.

A) Town Council Sitting as the Alcohol Beverage Licensing Board

Notice is hereby given by the Town Council of Jamestown, being the Licensing Board in said Town as provided under Title 3, Chapters 1-12 of the General Laws of Rhode Island 1956, and as amended, the following has been received: for a NEW BV-VICTUALER LIQUOR LICENSE under said Act, for the period April 15, 2024, to November 30, 2024:

- 1) Application for a New Class BV-Victualer Liquor License as advertised in the *Jamestown Press* editions of March 21st and April 4th and noticed to abutters as follows:

FROM: CLASS BV-Victualer Limited Liquor License
VHBC, LLC

dba: Village Hearth Bakery & Cafe
2 Watson Avenue
Jamestown, RI 02835

TO: CLASS BV- Victualer Liquor License
VHBC, LLC

dba: Village Hearth Bakery & Cafe
2 Watson Avenue
Jamestown, RI 02835

- a) Request for Town Council Review, Discussion and/or Action and/or Vote to approve the New Class BV – Victualer Liquor License
- b) Request for Town Council Review, Discussion and/or Action and/or Vote to Set the Class BV – Victualer Liquor License Cap at Eight (8)

The Town Council adjourns from sitting as the Alcohol Beverage Licensing Board

VII. COUNCIL, ADMINISTRATOR, SOLICITOR, COMMISSION/COMMITTEE COMMENTS & REPORTS

Please Note the Following Items are Status Reports and Matters of Interest to the Council and are for Informational Purposes unless Indicated Otherwise:

- A) Town Administrator's Report: Edward A. Mello
 - 1) Pole 164 – North Main Road, request to install a street light. (Consent Agenda).
 - 2) Job Fair on May 11th at the Recreation Center.
 - 3) Open Meetings Act (OMA) Training Scheduled for April 24th at 1 pm.
 - 4) Fort Getty Pier storm damage assessment and repair update.
 - 5) 6 West Street/Union Studios cost proposal update.
 - 6) ARPA Funds reallocation recommendation.
 - 7) Low-Speed Vehicles New Law Effective July 1, 2024.

VIII. UNFINISHED BUSINESS

- A) Review, Discussion and/or Action and/or Vote: No items at this time.

IX. NEW BUSINESS

- A) Review, Discussion, and/or Action and/or Vote: Approval of the Final Charter Amendment Questions for submission to the voters at the Next Regular Election as follows:
 - 1) Question 1- Amendment to the Jamestown Charter (Amends Preamble): Shall the Charter be amended to list the official name of the state of Rhode Island?
 - 2) Question 2 – Amendment to the Jamestown Charter (Amends Article II – The Town Council - §212- Vacancies): Shall the Charter be amended to modify the procedure to fill a vacancy on the Town Council by authorizing the membership of the Town Council to select a qualified person to fill the vacancy for the remainder of the term?
 - 3) Question 3 - Amendment to the Jamestown Charter (Amends Article II – The Town Council § 216-Procedure For Adopting All Ordinance): Shall the Charter be amended to provide that only a digest or description of a proposed ordinance or amendment of an ordinance need be published in a newspaper of general circulation?
 - 4) Question 4 - Amendment to the Jamestown Charter (Amends Article III - The Town Administrator - § 301 -Appointment and Qualifications): Shall the Charter be amended to allow a person appointed as Town Administrator up to twelve (12) months to become a resident of the Town?
 - 5) Question 5 - Amendment to the Jamestown Charter (Amends Article IV - Administrative Departments - § 409 - Building Official): Shall the Charter be revised to allow the building official to also serve as the zoning enforcement officer?

- 6) Question 6 - Amendment to the Jamestown Town Charter (Amends Article V - The School Committee - § 503 - Vacancies): Shall the Charter be amended to modify the procedure to fill a vacancy on the School Committee by authorizing the membership of the Town Council to select a qualified person to fill the vacancy for the remainder of the term?
- 7) Question 7 Amendment to the Jamestown Charter (Amends Article XI- Financial Provisions - § 1104- Public Notice): Shall the Charter be amended to revise internal section references for consistency?
- 8) Question 8 Amendment to the Jamestown Charter (Amends Article XII- Amendment of Charter - § 1201 - Charter Revision Committee): Shall the Charter be amended to require a full review of the Charter at no less than six (6) year intervals and that special reviews can take place as needed?

X. ORDINANCES, APPOINTMENTS, VACANCIES, AND EXPIRING TERMS

- A) No items at this time.

XI. CONSENT AGENDA

An item on the Consent Agenda need not be removed for simple clarification or correction of typographical errors. Approval of the Consent Agenda shall be equivalent to the approval of each item as if it had been acted upon separately for review, discussion, and/or potential action and/or vote. A Consent Agenda item or items may be removed by the Town Council for review, discussion, and/or potential action and or vote.

- A) Adoption of Town Council Meeting Minutes
 - 1) March 4, 2024 (Regular meeting)
 - 2) March 6, 2024 (Special meeting)
- B) Minutes of Boards/Commissions/Committees
 - 1) Board of Canvassers (March 11, 2024)
 - 2) Board of Canvassers (March 14, 2024)
 - 3) Elections Training & Advisory (March 7, 2024)
 - 4) Elections Training & Advisory (March 27, 2024)
 - 5) Elections Training & Advisory (April 3, 2024)
 - 6) Harbor Management Commission (February 14, 2024)
- C) Abutter Notifications: Notice is hereby given that the Jamestown Zoning Board of Review will hold a public hearing on April 23, 2024, at the Jamestown Town Hall 93 Narragansett Avenue, Jamestown, Rhode Island at 7:00 p.m. upon the following:
 - 1) Application of OUR TABLE, LLC (Marc Alexander and Marla Romash), (Gino DiFante, property owner) operating a restaurant on the first floor of 53 Narragansett Ave., and further identified as Assessor's Plat 9, Lot 207, for a Special Use Permit from Article 3 Section 82-301, Table 3-1, VI, C-1. to obtain the right to sell alcoholic beverages, currently limited to beer and wine, with amendment requested as follows: Monday through Sunday, Noon – 10 pm, with beer and wine served during that time, with no other changes in already permitted operation. The property is located in a CD zone and includes 16,632 square feet.

- D) Finance Director's Report: Comparison Budget to Actuals as of March 31, 2024.
- E) Authorization of the Warrant and Resolutions for the June 3, 2024, Financial Town Meeting (Warrants are routine in matter as they relate to setting the tax rate.)
- 1) Resolution Number 1: Sewer Line Frontage Tax Rate (.68 cents per linear foot, included on the tax bill for homes in the Sewer district)
 - 2) Resolution Number 2: Borrowing in Anticipation of Taxes (Authorizes the Town the ability to borrow funds in anticipation of the 1st quarter's taxes being due.)
 - 3) Resolution Number 3: Disposition of Collected Back Taxes (All back taxes to be placed in the General Fund at time of receipt.)
 - 4) Resolution Number 4: Setting the Tax Rate (Actual rate to be determined within a range at the FTM.)
- F) Approval of the recommendation by Town Administrator Mello to install a street light on Pole 164- North Main Road.
- G) Approval of the recommendation by Parks and Recreation Director DeFalco to award the Utility Task Vehicle (UTV) bid to New England Fire Equipment & Apparatus for an amount not to exceed \$24,260 for a 2024 Polaris Ranger 1000 ESP with Plow Option.
- H) Approval of the recommendation by Town Clerk Roberta Fagan, of the Board/Committee/Commission Appointment Policy.
- I) Ratification of the Administratively approved Short-Term Rental application for the period of January 1, 2024 through December 31, 2024:
- 1) Raymond Bazzano,, STR-36, 10 Narragansett Avenue, Apt #4
 - 2) Raymond Bazzano,, STR-117, 10 Narragansett Avenue, Apt #5
 - 3) Raymond Bazzano,, STR-118, 10 Narragansett Avenue, Apt #6
 - 4) Frederic Presbrey, STR-76, 17 Avenue B
 - 5) John Slyman, STR-108, 25 Bay Street
 - 6) Genevieve Dupre, STR-73, 75 North Road (and 73)
 - 7) Mary and John Brittain, STR-125, 14 Clinton Avenue
 - 8) Noreen Drexel, STR-128, 953 Fort Getty Road
- J) Ratification of the Administratively approved Jamestown Yacht Club, One-Day Event/Entertainment License Application: JYC Focus: Newport-Bermuda Race talk and slide presentation, Jamestown Golf Course Clubhouse, on Friday, April 12, 2024.

- K) One-Day Event/Entertainment License Applications: All One-Day Event/Entertainment license application approvals are subject to any COVID-19 protocols in effect at the time of the event:
- 1) Applicant: RITB Foundation & Gray Matter Marketing
Event: Pell Bridge Run
Date: Saturday, October 20, 2024
Location: RITBA Lawn and Bridge
 - 2) Applicant: Conanicut Island Sailing Foundation (CISF)
Event: Great Getty Hunt
Date: Saturday, May 4, 2024
Location: Fort Getty, CISF tent & outside
 - 3) Public Notice of CRMC and RIDEM of application for Assent filed by Salvatore Savastano, 6 Fairview Street, to construct and maintain an additional two jet-ski lifts with one attached to the north side and one attached to the south side of the pilings label number 15 in the plans near the terminus. Written comments/objections are due by April 29, 2024, to CRMC, O.S. Government Center, 4808 Tower Hill Road, Rm 116, Wakefield, RI 02879, or cstaff1@crmc.ri.gov.

XII. COMMUNICATIONS, PETITIONS, AND PROCLAMATIONS AND RESOLUTIONS FROM OTHER RHODE ISLAND CITIES AND TOWNS

The Council may acknowledge any of the listed Communications and Proclamations and Resolutions. Should any member wish to have a conversation on any of the matters, the item will be placed on a future agenda for review, discussion, and/or potential action and/or vote.

- A) Communications Received:
- 1) Copy of memo: Town Council
From: Deputy Town Clerk/Canvassers Clerk Keith Ford
Dated: April 4, 2024
Re: Financial Town Meeting
 - 2) Copy of email to: Town Council and Town Staff
From: Steve Munger
Dated: April 10, 2024
Re: Golf course plan modifications
 - 3) Copy of letter to: Town Council
From: Thomas LaFazia
Dated: April 4, 2024
Re: Ensuring the Safety of Our Children- Request change the parking ordinance in the shores to Prohibit Street Parking.
 - 4) Copy of letter to: Town Council
From: Quaker Case
Dated: March 31, 2024
Re: Affordable Housing Bond and budget

- 5) Copy of articles to: Town Council and Town Staff
From: Marian Falla
Dated: April 10, 2024
Re: Grants for RI Shoreline projects
- 6) Copy of articles to: Town Council and Town Staff
From: Marian Falla
Dated: April 4, 2024
Re: Middletown Tax System is Broken
- 7) Copy of articles to: Town Council and Town Staff
From: Marian Falla
Dated: March 21, 2024
Re: Newport Mansion Tax discussed with Newport TC.
- 8) Copy of email to: Town Council
From: Denise Panichas, Samaritans RI
Dated: April 3, 2024
Re: Request for Resolution in Support of Suicide Prevention Barriers on Bridges over Narragansett Bay.
- B) Communications and Resolutions from other Rhode Island Cities and Towns:
 - 1) Town of Richmond, Proclamation 2024-5, National Small Business Week.
 - 2) Town of Richmond, Proclamation 2024-6, In Opposition to any Revival of the Old Saybrook to Kenyon Bypass.
 - 3) Town of Richmond, Proclamation 2024-7, Funding Formula

XIII. ADJOURNMENT

Pursuant to RIGL § 42-46-6(c) Notice of this meeting shall be posted on the Secretary of State's website and at the Town Hall and the Jamestown Philomenian Library. Notice is also posted at the Jamestown Police Station and on the Internet at www.jamestownri.gov.

ALL NOTE: If communications assistance is needed or other accommodations to ensure equal participation, please call 1-800-745-5555, or contact the Town Clerk at 401-423-9800, via facsimile to 401-423-7230, or email to rfagan@jamestownri.net not less than three (3) business days prior to the meeting.

Posted on the RI Secretary of State website on April 11, 2024.



TOWN COUNCIL MEETING
Jamestown Town Hall
Rosamond A. Tefft Council Chambers
93 Narragansett Avenue
Monday, May 6, 2024
4:45 P.M.

THIS MEETING WILL BE CONDUCTED IN PERSON ONLY.

THIS MEETING WILL BE LIVE STREAMED: To view the meeting with no interaction:
<https://jamestownri.gov/how-do-i/watch-live-streamed-town-meetings>

The public is welcome to participate in this Town Council meeting. Open Forum offers citizens the opportunity to clarify an item on the agenda, address items not on the agenda, or comment on a communication or Consent Agenda item. Citizens are welcome to speak to the subject of a Public Hearing and are allowed to speak at the discretion of the Council President or a majority of Councilors present, or at other times during the meeting, in particular during New or Unfinished Business.

Anyone wishing to speak should use the microphone at the front of the room, stating their name and address for the record; comments must be addressed to the Council, not the audience. The Town Council hopes that citizens and Councilors alike will be respectful of each other's right to speak, tolerant of different points of view, and mindful of everyone's time.

Attachments for items on this meeting agenda are available to the public on the Town website at:
<https://jamestownri.gov/town-government/town-council/town-council-meetings-minutes/2024meetings-minutes>

I. TOWN COUNCIL INTERVIEW SCHEDULE: The Jamestown Town Council will meet to conduct interviews of applicants for the committee vacancies as follows:

TIME	NAME	COMMITTEE
4:45	Bernard Maceroni	Tick Task Force

II. ROLL CALL

III. CALL TO ORDER, PLEDGE OF ALLEGIANCE

IV. TOWN COUNCIL SITTING AS THE BOARD OF WATER AND SEWER COMMISSIONERS

A) Open Forum – Water & Sewer Matters

Comments are not limited to items on this agenda. However, items not on this agenda will only be heard and not acted upon by the Town Council. Note: Section 42-46-6 of the Open Meetings Act and Department of the Attorney General Advisory Opinions relevant to this item on any public body meeting agenda specifically prohibit the Town Council from discussing, considering, or acting on any topic, statement or question presented. The Town Council may, if warranted, refer such matters to an appropriate committee, to another body or official, or post the matter for consideration at a properly-noticed, future meeting.

- 1) Scheduled request to address – None.
- 2) Non-scheduled request to address.

B) Unfinished Business:

- 1) Water District Build-out Analysis prepared by Pare Corporation, as adopted at the April 10, 2024, Town Council Sitting as the Board of Water and Sewer Commissioners Special Meeting.
- 2) Review, Discussion, and/or Action and/or Vote on the application of Jeffrey and Deborah Saletin (Plat 7 Lot 135, 14 Seaview Avenue) for utility service connection (water) and as amended on March 29, 2024, to an application for a water line extension:
 - a) Application for utility service connection (water) received January 2, 2024.
 - b) Memorandum dated February 13, 2024 and revised on April 11, 2024, from Michael Gray, Public Works Director to the Board of Water and Sewer Commissioners.
 - c) Memorandum dated February 16, 2024, from Robert F. Ferrari, PE to the Town of Jamestown.
 - d) Application for water line extension received March 29, 2024.
- 3) Review, Discussion, and/or Action and/or Vote: on the Letter dated 01/02/24 from Attorney Joelle C. Rocha and the application of Glenn and Marjorie Andreoni (Plat 7 Lot 34, 10 Seaview Avenue) for water line extension:
 - a) Letter dated January 2, 2024, from Attorney Joelle C. Rocha and the application for water line extension received on January 2, 2024.
 - b) Memorandum dated February 13, 2024 and revised on April 11, 2024, from Michael Gray, Public Works Director to the Board of Water and Sewer Commissioners.
 - c) Letter dated February 19, 2024, from Attorney Joelle C. Rocha and an exhibit showing existing OWTS & Well.
- 4) Review, Discussion and/or Action and/or Vote: On the application of Paul Frechette (Plat 7 Lot 101, 19 Seaview Avenue) for utility service connection (water) and as amended on March 29, 2024, to an application for a water line extension:
 - a) Application for utility service connection (water) received January 2, 2024.
 - b) Memorandum dated February 13, 2024 and revised on April 11, 2024, from Michael Gray, Public Works Director to the Board of Water and Sewer Commissioners.
 - c) Addendum (3 pages) submitted February 20, 2024 re: well.
 - d) Addendum with note (5 pages) submitted March 21, 2024, re: well.
 - e) Application for water line extension received April 1, 2024.

- 5) Review, Discussion, and/or Action and/or Vote: on the application of Stephen Zimmiski and Suzanne Gagnon (Plat 7 Lot 94, 7 Seaview Avenue) for water line extension:
 - a) Application for water line extension received January 2, 2024.
 - b) Memorandum dated February 13, 2024 and revised on April 11, 2024, from Michael Gray, Public Works Director to the Board of Water and Sewer Commissioners.
 - c) Wellworks LLC report and estimate dated October 1, 2018
 - d) Letter dated May 1, 2024, from applicants Stephen Zimmiski and Suzanne Gagnon to Public Works Director Michael Gray requesting a continuance of the original application if no decision can be rendered on May 6 by the Board of Water & Sewer Commissioners.

The Town Council Adjourns from sitting as the Board of Water and Sewer Commissioners

V. OPEN FORUM

Comments are not limited to items on this agenda. However, items not on this agenda will only be heard and not acted upon by the Town Council. Note: Section 42-46-6 of the Open Meetings Act and Department of the Attorney General Advisory Opinions relevant to this item on any public body meeting agenda specifically prohibit the Town Council from discussing, considering, or acting on any topic, statement or question presented. The Town Council may, if warranted, refer such matters to an appropriate committee, to another body or official, or post the matter for consideration at a properly-noticed, future meeting.

A) Scheduled request to address:

B) Non-scheduled request to address

VI. ACKNOWLEDGEMENTS, ANNOUNCEMENTS, PRESENTATIONS, RESOLUTIONS, AND PROCLAMATIONS

A) Resolutions and Proclamations: No items at this time.

VII. PUBLIC HEARINGS, LICENSES, AND PERMITS

The Town Council will review each license application and vote on it individually. All approvals for licenses and permits are subject to the resolution of debts, taxes, and appropriate signatures as well as, when applicable, proof of insurance.

A) Town Council Sitting as the Alcohol Beverage Licensing Board

Notice is hereby given by the Town Council of Jamestown, being the Licensing Board in said Town:

- 1) Pursuant to RIGL §3-7-14, the following license application has been received under said Act for a one-day license on May 16, 2024:

CLASS F (NON-PROFIT)

Out of the Box Studio & Gallery

11 Clinton Avenue

Jamestown, RI 02835

- a) Review, Discussion, and/or Action and/or Vote for Approval of the one-day CLASS F (NON-PROFIT) LIQUOR LICENSE

- 2) Pursuant to RIGL §3-7-14, the following license application has been received under said Act for a one-day license on May 11th and 18th, 2024:
CLASS F (NON-PROFIT)
Jamestown Arts Center
18 Valley Street
Jamestown, RI 02835
 - a) Review, Discussion, and/or Action and/or Vote for Approval of the one-day CLASS F (NON-PROFIT) LIQUOR LICENSE

The Town Council adjourns from sitting as the Alcohol Beverage Licensing Board

- B) Licenses and Permits
One-Day Event/Entertainment License: All One-Day Event/Entertainment license application approvals are subject to any COVID-19 protocols in effect at the time of the event; Review, Discussion, and/or Action and/or Vote for the following:
 - 1) Applicant: Pax Christi RI/William Smith III
Event: Jamestown Peace & Remembrance Day 2024
Date: August 6, 2024
Location: East Ferry Memorial Square
 - a) Approval of request to waive insurance requirement as historically granted.

VIII. COUNCIL, ADMINISTRATOR, SOLICITOR, COMMISSION/COMMITTEE COMMENTS & REPORTS

Please Note the Following Items are Status Reports and Matters of Interest to the Council and are for Informational Purposes unless Indicated Otherwise:

- A) Town Administrator's Report: Edward A. Mello
 - 1) Appointment of Harbor Master Bart Totten. (Consent Agenda).
 - 2) Update on parking on Stern Street/Beach Avenue.
 - 3) Parking on Reservoir Circle.
 - 4) Harbor Rules/Rates for Ferry Dock (New Business).
 - 5) CMS Agreement (New Business).
 - 6) American Rescue Plan Act (ARPA) Fund Re-allocation request (New Business).
 - 7) Steamboat Street Right of Way (ROW) Tree Update (Unfinished Business).
 - 8) ROW Adoption Program (Unfinished Business).
 - 9) RISE Group Street Light Contract extension (Consent Agenda).
 - 10) Ft. Getty Pier analysis and repair update.
 - 11) 6 West Street Senior Center conceptual plan agreement with Union Studios (Consent Agenda).
 - 12) North Road RIDOT Project Update
 - 13) Bike Path North Road Update

IX. UNFINISHED BUSINESS

- A) Review, Discussion and/or Action and/or Vote: At the recommendation of the Jamestown Tree Committee and Tree Warden Steve Saracino approval to proceed with the removal of the tree in the Steamboat Street Right of Way (ROW).
- B) Review, Discussion and/or Action and/or Vote: At the recommendation of the Conservation Commission approval of the Jamestown ROW Adoption Pilot Program which would include only CRMC-designated ROWs for consideration.

X. NEW BUSINESS

- A) Review, Discussion, and/or Action and/or Vote: At the request of the Beavertail Lighthouse Museum Association (BLMA) to waive the \$75 Jamestown Golf Course Clubhouse Function Room fee for the BLMA Annual Meeting taking place on September 19, 2024.
 - 1) Letter to Town Council from BLMA Board Member Leo N. Orsi, Jr. dated April 22, 2024.
- B) Review, Discussion, and/or Action and/or Vote: At the recommendation of the Jamestown Harbor Management Commission approval of the revised Harbor Management Rule Book.
 - 1) Proposed 2024 Harbor Management Rule Book and proposed amended Harbor Permit Fee schedule including new Ferry Dock fees.
- C) Review, Discussion, and/or Action and/or Vote: Status update on the proposed 2024 Ferry Landing Use Agreement between the Town Jamestown and Conanicut Marine Services, Inc. D/B/A Jamestown Newport Ferry (CMS).
 - 1) Memorandum from Town Administrator Mello to the Town Council regarding the CMS Agreement Status.
 - 2) Correspondence from Atty. Christian Infantolino on behalf of CMS regarding the proposed Ferry Landing Area Agreement.
- D) Review, Discussion, and/or Action and/or Vote: At the recommendation of Town Administrator Mello approval of the request to re-allocate the American Rescue Plan Act (ARPA) Funds balance in the amount of \$1,063,344.12:
 - 1) Memorandum from Town Administrator Mello to the Town Council requesting re-allocation of remaining ARPA funds:
 - a) Senior Center Project: Architectural fees to Union Studio for work performed and additional design work up to 30% complete: \$125,000
 - b) Water Infrastructure: Water meter replacement program: \$858,344
 - c) Radio Project Water Tower: Complete the relocation of the SCADA equipment, Install a stand-alone public safety backup radio system, and install a standby generator for emergency equipment: \$ 80,000

Total ARPA Funds Re-allocation Request: \$1,063,344

XI. ORDINANCES, APPOINTMENTS, VACANCIES, AND EXPIRING TERMS

- A) No items at this time.

XII. CONSENT AGENDA

An item on the Consent Agenda need not be removed for simple clarification or correction of typographical errors. Approval of the Consent Agenda shall be equivalent to the approval of each item as if it had been acted upon separately for review, discussion, and/or potential action and/or vote. A Consent Agenda item or items may be removed by the Town Council for review, discussion, and/or potential action and or vote.

- A) Adoption of Town Council Meeting Minutes
 - 1) March 11, 2024 (Special meeting)
 - 2) March 12, 2024 (Special meeting)
 - 3) March 18, 2024 (Regular meeting)
 - 4) March 20, 2024 (Special meeting)
 - 5) March 27, 2024 (Special meeting)
 - 6) April 1, 2024 (Regular meeting)
 - 7) April 10, 2024 (Special meeting)
- B) Minutes of Boards/Commissions/Committees
 - 1) Conservation Commission (April 9, 2024)
 - 2) Harbor Management Commission (March 13, 2024)
 - 3) Planning Commission (March 20, 2024)
 - 4) Zoning Board of Review (March 26, 2024)
- C) Public Hearing/Abutter Notifications: Notice is hereby given that the Jamestown Planning Commission under Unified Development Review Per RIGL§45-23-50.1 will hold a public hearing on May 15, 2024, at the Jamestown Town Hall 93 Narragansett Avenue, Jamestown, Rhode Island at 6:30 p.m. upon the following:
 - 1) Application of The Town of Jamestown, whose property located at 245 Conanicus Avenue (Jamestown Golf Course), and further identified as Tax Assessor's Plat 8, Lot 283, for a Development Plan Review under Zoning Ordinance Section 82-1004.1 A and a Special Use Permit from Zoning Ordinance Section 82-300 B for Off-street parking and loading areas where required. The proposed plan would include allowing 20 vehicles to park diagonally on the south side of the lot, in a defined grass area contained by a split rail fence. The area would not be asphalt and would only be used when the Town rents out the second floor during times when it is expected that the parking lot would be in use by the golfers. The Town will staff the parking lot in order to manage the use of this area during these times. Parking in this area would otherwise be prohibited by signage. Said property is located in an OS-II zone and contains 74.36 acres.
- D) Approval of the recommendation by Town Administrator Mello to appoint Bart Totten as the Jamestown Harbor Master.

- E) Approval of the request to authorize Town Administrator Mello to execute a one-year extension of the street light maintenance agreement between the Town of Jamestown and RISE Group Inc. in an amount not to exceed \$3,599.16.
- F) Approval of the request to authorize Town Administrator Mello to execute the proposed agreement between the Town of Jamestown and Union Studios to further develop the conceptual plans for the Senior Center Project, located at 6 West Street, up to approximately 30% complete refined architectural, structural, mechanical, electrical and plumbing design and specifications as required, suitable for development of a professional construction cost estimate; and detailed construction cost estimate, in an amount not to exceed \$65,000.
- G) Ratification of the Administratively approved Short-Term Rental application for the period of January 1, 2024 through December 31, 2024:
- 1) STR-115, Jeffrey Szala, 83 Sprindrift Street
 - 2) STR -104, Debra Bjorklund, 43 Helm Street
 - 3) STR -17, Edward DePhillips, 36 Cole Street
 - 4) STR -83, Charles Lonaeus, 3 Standish Road
 - 5) STR -136, Tor Holtan, 61 Bayview Drive
 - 6) STR -82, Christine Gentry, 65 Cedar Lane
 - 7) STR -127, Antonia Mendes, 73 Conanicus Avenue, Unit 5
 - 8) STR -111, Shawn Wagner, 107 Steamboat Street
 - 9) STR -133, Anne Gallagher, 10 Washington Street
 - 10) STR -143, Michaela Turnquist, 44 Southwest Avenue
 - 11) STR -62, Christopher Sorlien, 189 Beavertail Road
 - 12) STR -58, Stephen Bernath, 67 North Road
 - 13) STR -90, Valeriya Gavrylenko, 91 Hamilton Avenue
 - 14) STR -89, Lia Miller & Johnnie Spicer, 76 Reservoir Circle
 - 15) STR -124, Richard Boschen, 67 Dumpling Drive
- H) One-Day Event/Entertainment License Applications: All One-Day Event/Entertainment license application approvals are subject to any COVID-19 protocols in effect at the time of the event:
- 1) Applicant: Out of the Box Studio & Gallery
Event: Looms & Community Centers
Date: May 16, 2024
Location: 11 Clinton Avenue
 - 2) Applicant: Jamestown Arts Center (JAC)
Event: JAC Talk: In Conversation with Brad Gooch
Date: May 4, 2024
Location: 18 Valley Street
 - 3) Applicant: Jamestown Arts Center (JAC)
Event: Heifetz on Tour Concert
Date: May 11, 2024
Location: 18 Valley Street

- 4) Applicant: Jamestown Arts Center (JAC)
Event: Second Time Around Family Workshop Day
Date: May 18, 2024
Location: 18 Valley Street
- 5) Applicant: Jamestown Arts Center (JAC)
Event: Newport Live Presents: Siya Charles- Jazz South Africa
Date: May 18, 2024
Location: 18 Valley Street
- 6) Applicant: Jamestown Arts Center (JAC)
Event: Never Fade Away (Film)
Date: May 19, 2024
Location: 18 Valley Street

XIII. COMMUNICATIONS, PETITIONS, AND PROCLAMATIONS AND RESOLUTIONS FROM OTHER RHODE ISLAND CITIES AND TOWNS

The Council may acknowledge any of the listed Communications and Proclamations and Resolutions. Should any member wish to have a conversation on any of the matters, the item will be placed on a future agenda for review, discussion, and/or potential action and/or vote.

- A) Communications Received:
 - 1) Copy of memo: Town Council
From: Governor Daniel J. McKee
Dated: April 11, 2024
Re: Thank you for Municipal Support for Litter-Free Rhode Island
- B) Communications and Resolutions from other Rhode Island Cities and Towns:
 - 1) Town of Portsmouth, Resolution 2024-04-08-A, A Resolution Endorsing the 2023 Ride Island Bike Plan as a guiding document in the planning of transportation-related infrastructure for Portsmouth.
 - 2) Town of Westerly, Resolution 23/24-70, Urging the RI State Legislature to Support Allocating Funding For Permanent Safety Barriers On Rhode Island's Bridges Over Narragansett Bay.
 - 3) Town of Burrillville, Burrillville Town Council Resolution In Support of Senate Bill 2024- S 2016, An Act Relating to Towns and Cities – Low and Moderate Income Housing.
 - 4) Town of Burrillville, Burrillville Town Council Resolution In Support of Senate Bill 2024- S 2008, Relating to Education – The Education Equity and Property Tax Relief Act.
 - 5) Town of Burrillville, Burrillville Town Council Resolution Opposing House Bill 2024- H 7978, Legislation Relating to Subdivision of Land.
 - 6) Town of Burrillville, Burrillville Town Council Resolution In Opposition to Legislation Regarding Housing and Land Use.

- 7) Town of Burrillville, Burrillville Town Council Resolution Opposing House Bill 2024- H 7382, Legislation Relating to Towns and Cities – Zoning Ordinance.
- 8) Town of Burrillville, Burrillville Town Council Resolution Opposing House Bill 2024- H 7324, Legislation Relating to Towns and Cities – Zoning Ordinance.
- 9) Town of Burrillville, Burrillville Town Council Resolution, Funding Formula.
- 10) Burrillville School Department, School Committee Resolution, Funding Formula.

XIV. ADJOURNMENT

Pursuant to RIGL § 42-46-6(c) Notice of this meeting shall be posted on the Secretary of State's website and at the Town Hall and the Jamestown Philomenian Library. Notice is also posted at the Jamestown Police Station and on the Internet at www.jamestownri.gov.

ALL NOTE: If communications assistance is needed or other accommodations to ensure equal participation, please call 1-800-745-5555, or contact the Town Clerk at 401-423-9800, via facsimile to 401-423-7230, or email to rfagan@jamestownri.net not less than three (3) business days prior to the meeting.

Posted on the RI Secretary of State website on May 2, 2024.



TOWN COUNCIL MEETING
Jamestown Town Hall
Rosamond A. Tefft Council Chambers
93 Narragansett Avenue
Monday, May 20, 2024
4:30 P.M.

THIS MEETING WILL BE CONDUCTED IN PERSON ONLY.

THIS MEETING WILL BE LIVE STREAMED: To view the meeting with no interaction:

*******jamestownri.gov/how-do-i/watch-live-streamed-town-meetings**

The public is welcome to participate in this Town Council meeting. Open Forum offers citizens the opportunity to clarify an item on the agenda, address items not on the agenda, or comment on a communication or Consent Agenda item. Citizens are welcome to speak to the subject of a Public Hearing and are allowed to speak at the discretion of the Council President or a majority of Councilors present, or at other times during the meeting, in particular during New or Unfinished Business.

Anyone wishing to speak should use the microphone at the front of the room, stating their name and address for the record; comments must be addressed to the Council, not the audience. The Town Council hopes that citizens and Councilors alike will be respectful of each other's right to speak, tolerant of different points of view, and mindful of everyone's time.

Attachments for items on this meeting agenda are available to the public on the Town website at:

*******jamestownri.gov/town-government/town-council/town-council-meetings-minutes/2024meetings-minutes**

I. EXECUTIVE SESSION

The Town Council may seek to enter into Executive Session and/or Open Session for review, discussion, and/or potential action and/or vote on the following:

- A) Review, Discussion, and/or Action and/or Vote in Executive Session and/or Open Session pursuant to RIGL § 42-46-5(a) Subsection (5) East Ferry Use: Potential Ferry Landing Use Agreement with Conanicut Marine Services, Inc.

II. ROLL CALL

III. CALL TO ORDER, PLEDGE OF ALLEGIANCE

IV. TOWN COUNCIL SITTING AS THE BOARD OF WATER AND SEWER COMMISSIONERS

A) Unfinished Business:

- 1) Review, Discussion, and/or Action and/or Vote on the application of Jeffrey and Deborah Saletin (Plat 7 Lot 135, 14 Seaview Avenue) for utility service connection (water) and as amended on March 29, 2024, to an application for a water line extension:
 - a) Application for utility service connection (water) received January 2, 2024.
 - b) Memorandum dated February 13, 2024, and revised on April 11, 2024, from Michael Gray, Public Works Director to the Board of Water and Sewer Commissioners.
 - c) Memorandum dated February 16, 2024, from Robert F. Ferrari, PE to the Town of Jamestown.
 - d) Application for water line extension received March 29, 2024.
- 2) Review, Discussion, and/or Action and/or Vote: on the Letter dated 01/02/24 from Attorney Joelle C. Rocha and the application of Glenn and Marjorie Andreoni (Plat 7 Lot 34, 10 Seaview Avenue) for water line extension:
 - a) Letter dated January 2, 2024, from Attorney Joelle C. Rocha and the application for water line extension received on January 2, 2024.
 - b) Memorandum dated February 13, 2024, and revised on April 11, 2024, from Michael Gray, Public Works Director to the Board of Water and Sewer Commissioners.
 - c) Letter dated February 19, 2024, from Attorney Joelle C. Rocha and an exhibit showing existing OWTS & Well.
- 3) Review, Discussion, and/or Action and/or Vote: On the application of Paul Frechette (Plat 7 Lot 101, 19 Seaview Avenue) for utility service connection (water) and as amended on March 29, 2024, to an application for a water line extension:
 - a) Application for utility service connection (water) received January 2, 2024.
 - b) Memorandum dated February 13, 2024, and revised on April 11, 2024, from Michael Gray, Public Works Director to the Board of Water and Sewer Commissioners.
 - c) Addendum (3 pages) submitted February 20, 2024 re: well.
 - d) Addendum with note (5 pages) submitted March 21, 2024, re: well.
 - e) Application for water line extension received April 1, 2024.

- 4) Review, Discussion, and/or Action and/or Vote: on the application of Stephen Zimmiski and Suzanne Gagnon (Plat 7 Lot 94, 7 Seaview Avenue) for water line extension:
 - a) Application for water line extension received January 2, 2024.
 - b) Memorandum dated February 13, 2024, and revised on April 11, 2024, from Michael Gray, Public Works Director to the Board of Water and Sewer Commissioners.
 - c) Wellworks LLC report and estimate dated October 1, 2018.
 - d) Letter dated May 1, 2024, from applicants Stephen Zimmiski and Suzanne Gagnon to Public Works Director Michael Gray requesting a continuance of the original application if no decision can be rendered on May 6 by the Board of Water & Sewer Commissioners.

- B) Open Forum – Water & Sewer Matters

Comments are not limited to items on this agenda. However, items not on this agenda will only be heard and not acted upon by the Town Council. Note: Section 42-46-6 of the Open Meetings Act and Department of the Attorney General Advisory Opinions relevant to this item on any public body meeting agenda specifically prohibit the Town Council from discussing, considering, or acting on any topic, statement or question presented. The Town Council may, if warranted, refer such matters to an appropriate committee, to another body or official, or post the matter for consideration at a properly-noticed, future meeting.

 - 1) Scheduled request to address – None.
 - 2) Non-scheduled request to address.

- C) Report of Town Officials: Review, Discussion, and/or Action and/or Vote:
 - 1) Pumping Report
 - 2) Town Project Reports
 - a) Town Wells
 - b) Water Treatment Plant
 - c) Transfer Pumping/Reservoir
 - d) Distribution System
 - e) Wastewater Treatment Facility

- D) Letters and Communication:
 - 1) Review, Discussion, and/or Action and/or Vote: On the letter from Paul O'Reilly, of 13 Ocean Avenue regarding the request for relief from his April 2024 Water and Sewer bill.

- E) New Business:
 - 1) Review, Discussion, and/or Action and/or Vote: At the request of Commissioner Vice President Meagher notice to customers and issuing fines and/or violations with in-ground or underground irrigation or sprinkler systems connected to the Municipal Water System.
 - 2) Review, Discussion, and/or Action and/or Vote: At the recommendation of Town Administration Mello, approval of the request to develop and advertise a request for qualifications (RFQ) and/or request for a proposal (RFP) for vendor services to operate and manage the water treatment facility.

F) Consent Agenda

An item on the Consent Agenda need not be removed for simple clarification or correction of typographical errors. Approval of the Consent Agenda shall be equivalent to the approval of each item as if it had been acted upon separately for review, discussion, and/or potential action and/or vote. A Consent Agenda item or items may be removed by the Town Council sitting as the Board of Water and Sewer Commissioners for review, discussion, and/or potential action and or vote.

- 1) Adoption of Minutes:
 - a) March 6, 2024 (special meeting)
 - b) March 18, 2024 (regular meeting)
 - c) April 1, 2024 (special meeting)
 - d) April 10, 2024 (special meeting)
- 2) Finance Director's Report: Comparison Budget to Actuals as of April 30, 2024.

The Town Council Adjourns from sitting as the Board of Water and Sewer Commissioners

V. OPEN FORUM

Comments are not limited to items on this agenda. However, items not on this agenda will only be heard and not acted upon by the Town Council. Note: Section 42-46-6 of the Open Meetings Act and Department of the Attorney General Advisory Opinions relevant to this item on any public body meeting agenda specifically prohibit the Town Council from discussing, considering, or acting on any topic, statement or question presented. The Town Council may, if warranted, refer such matters to an appropriate committee, to another body or official, or post the matter for consideration at a properly-noticed, future meeting.

- A) Scheduled request to address: None at this time.
- B) Non-scheduled request to address

VI. ACKNOWLEDGEMENTS, ANNOUNCEMENTS, PRESENTATIONS, RESOLUTIONS, AND PROCLAMATIONS

- A) Resolutions and Proclamations:
 - 1) Review, Discussion and/or Action, and/or Vote regarding a Proclamation declaring June 16th through June 22th Jamestown Graduates Week, No. 2024-14
 - 2) Review, Discussion and/or Action, and/or Vote regarding a Resolution dedicating the Jamestown Bike Path to Retired Police Chief James G. Pemantell, No. 2024-15

VII. PUBLIC HEARINGS, LICENSES, AND PERMITS

The Town Council will review each license application and vote on it individually. All approvals for licenses and permits are subject to the resolution of debts, taxes, and appropriate signatures as well as, when applicable, proof of insurance.

A) Town Council Sitting as the Alcohol Beverage Licensing Board

Notice is hereby given by the Town Council of Jamestown, being the Licensing Board in said Town:

- 1) Request for a motion that the application listed below will be in order for hearing at a meeting of the Town Council sitting as the Alcohol Beverage Licensing Board on Monday, June 17, 2024, at 6:30 p.m. and advertised in the Jamestown Press, as provided under Title 3, Chapters 1-12 of the General Laws of Rhode Island 1956, and as amended, for EXPANSION OF HOURS for the CLASS B Victualer Limited Liquor License under said Act, for the period June 17, 2024, to November 30, 2024:

CLASS B Victualer Limited Liquor License

Our Table, LLC., dba: Our Table Jamestown

53 Narragansett Avenue

Jamestown, RI 02835

Current hours: Thursday – Monday, 4:00 p.m. – 10:00 p.m.

New hours: Monday – Sunday, Noon – 10:00 p.m.

- a) Request for the Town Council to Review, Discussion, and/or Action and/or Vote of approval to proceed to advertise for a Public Hearing to take place on June 17, 2024, at 6:30 p.m. by the Town Council, with advertisements in the May 30th and June 6th editions of the *Jamestown Press*

The Town Council adjourns from sitting as the Alcohol Beverage Licensing Board

VIII. COUNCIL, ADMINISTRATOR, SOLICITOR, COMMISSION/COMMITTEE COMMENTS & REPORTS

Please Note the Following Items are Status Reports and Matters of Interest to the Council and are for Informational Purposes unless Indicated Otherwise:

- A) Town Administrator's Report: Edward A. Mello
 - 1) Steamboat Street Right of Way (ROW) Tree Update (Unfinished Business).
 - 2) Ft. Getty Pier analysis and repair update. (Consent Agenda)
 - 3) Harbor Executive Director.
 - 4) OpenGov on-line permitting now available.
 - 5) Eldred Avenue Study recommendation. (Consent Agenda)

IX. UNFINISHED BUSINESS

- A) Review, Discussion and/or Action and/or Vote: Approval of the Jamestown Art Center request to display art at East Ferry.
- B) Review, Discussion and/or Action and/or Vote: At the recommendation of the Jamestown Tree Committee and Tree Warden Steve Saracino approval to proceed with the removal of the tree in the Steamboat Street Right of Way (ROW).

- C) Review, Discussion and/or Action and/or Vote: Review of parking issues and potential parking restrictions on Reservoir Circle.

X. NEW BUSINESS

- A) No items at this time.

XI. ORDINANCES, APPOINTMENTS, VACANCIES, AND EXPIRING TERMS

- A) Appointments, Vacancies, and Expiring Terms; Review, Discussion, and/or Action and/or Vote:

- 1) Affordable Housing Committee, Three (3) member vacancy(s), with a three-year term ending May 31, 2027; duly advertised in the May 2nd and May 9th editions of the Jamestown Press with a request to submit applications prior to May 15, 2024:

- a) Interested Applicant(s):

- i) Wayne D. Moore, request for reappointment, April 6, 2024
- ii) David Pritchard, request for reappointment, April 7, 2024.
- iii) Bob Plain, request for reappointment, April 8, 2024.

- 2) Fire Department Compensation Committee, Two (2) Fire Department Representative(s) vacancy(s) with a three-year term ending date of May 31, 2027; duly advertised in the May 2nd and May 9th editions of the Jamestown Press with a request to submit applications prior to May 15, 2024:

- a) Interested Applicant(s):

- i) Patricia Perry, request for reappointment, April 11, 2024
- ii) John Preece request for reappointment, April 9, 2024.

- 3) Harbor Management Commission, One (1) member, unexpired three-year term ending 12/31/2024, duly advertised in the May 2nd and 9th editions of the Jamestown Press with a request to submit applications prior to May 15, 2024:

- a) Letter of resignation

- i) Dan Wurzbacher, letter of resignation, April 5, 2024.

- b) Interested Applicant(s):

- i) Paul Sprague

- i. Applications received November 29, 2021, and October 2, 2023.
- ii. Interviewed on January 10, 2022
- iii. Confirmed continued interest on May 8, 2024.

- ii) Antonio DaRosa Pinheiro

- i. Initial application received on April 11, 2024.

- iii) Daniel Lilly

- i. Initial application received on May 9, 2024.

- iv) Robert Laman

- i. Initial application received on May 13, 2024.

- 4) Senior Services Ad Hoc Committee, One (1) member vacancy(s), with a three-year term ending May 31, 2027; review discussion and/or potential action and/or vote:
 - a) Interested applicant(s):
 - i) Emilie Tamboe, request for reappointment, April 4, 2024.
- 5) Tax Assessment Board of Review, One (1) Full member vacancy with a three-year term ending date of May 31, 2027:
 - a) Letter of resignation (term limit):
 - i) Bill Dawson, letter of appreciation, April 3, 2024.
 - b) Interested applicant(s):
 - i) Beth Smith, request to become a full member, April 12, 2024
- 6) Tick Task Force Ad hoc Committee, Five to Seven (5-7) member vacancy, for an unspecified term, duly advertised in the May 2nd and 9th editions of the Jamestown Press:
 - a) Interested Applicant(s):
 - i) Bernard Maceroni
 - i. Application received on March 22, 2024.
 - ii. Interviewed on May 6, 2024.
 - ii) Joseph England
 - i. Application received on May 10, 2024.

XII. CONSENT AGENDA

An item on the Consent Agenda need not be removed for simple clarification or correction of typographical errors. Approval of the Consent Agenda shall be equivalent to the approval of each item as if it had been acted upon separately for review, discussion, and/or potential action and/or vote. A Consent Agenda item or items may be removed by the Town Council for review, discussion, and/or potential action and or vote.

- A) Adoption of Town Council Meeting Minutes
 - 1) April 1, 2024 (Regular meeting)
 - 2) April 15, 2024 (Regular meeting)
 - 3) May 6, 2024 (Regular meeting)
- B) Minutes of Boards/Commissions/Committees
 - 1) Affordable Housing (February 21, 2024)
 - 2) Affordable Housing (March 20, 2024)
 - 3) Board of Canvassers (April 2, 2024)
 - 4) Board of Canvassers (April 3, 2024)
 - 5) Elections Training and Advisory (April 9, 2024)
 - 6) Elections Training and Advisory (April 17, 2024)
 - 7) Elections Training and Advisory (April 24, 2024)
 - 8) Elections Training and Advisory (May 1, 2024)
 - 9) Harbor Management Commission (April 10, 2024)
 - 10) Police Pension Plan (October 18, 2023)

C) Tax Assessor's Abatements and Addenda of Taxes

ABATEMENT/ADDENDA TO THE TAX ROLL			
ACCT	TAX YEAR	ACCOUNT INFORMATION	AMOUNT
18-0120-41M	2014	SOLDIER & SAILOR EXEMPT	-\$ 4.46
18-0120-41M	2014	SOLDIER & SAILOR EXEMPT	-\$ 72.22
18-0120-41M	2015	SOLDIER & SAILOR EXEMPT	-\$ 119.33
18-0120-41M	2015	SOLDIER & SAILOR EXEMPT	-\$ 80.48
		TOTAL ABATEMENTS TO TAX ROLL	-\$ 276.49
		TOTAL ADDENDA TO TAX ROLL	\$ 0.00
		GRAND TOTAL TO THE TAX ROLL	-\$ 276.49

D) Approval of the recommendation by Town Administrator Mello to authorize the Jamestown Public Works Department to perform the necessary repairs to the Ft. Getty Pier.

E) Approval of the recommendation by Town Administrator Mello to execute the contract with Public Archaeology Laboratory (PAL) for Scope of Services, Eldred Avenue Recreational Complex Expansion, for an amount not to exceed \$18,774.

F) Ratification of the Administratively approved Short-Term Rental application for the period of January 1, 2024 through December 31, 2024:

- 1) STR-100, Maureen Gladding, 21 North Road
- 2) STR -61, Laura Edelstein, 7 Pleasant View

G) One-Day Event/Entertainment License Applications: All One-Day Event/Entertainment license application approvals are subject to any COVID-19 protocols in effect at the time of the event:

- 1) Applicant: Jamestown Parks & Recreation
Event: Super Striper Fishing Fair
Date: June 18, 2024
Location: Ft. Getty, Rembijas Pavilion
- 2) Applicant: Jamestown Senior Center
Event: 2nd Annual Res. Fair: Demystifying In-Home Care Options
Date: June 26, 2024 (rain date June 27, 2024)
Location: Ft. Getty, Rembijas Pavilion
- 3) Applicant: Friends of Rights of Way
Event: Beach Cleanup
Date: June 9, 2024
Location: Taylor Point
 - a) Request for insurance waiver

XIII. COMMUNICATIONS, PETITIONS, AND PROCLAMATIONS AND RESOLUTIONS FROM OTHER RHODE ISLAND CITIES AND TOWNS

The Council may acknowledge any of the listed Communications and Proclamations and Resolutions. Should any member wish to have a conversation on any of the matters, the item will be placed on a future agenda for review, discussion, and/or potential action and/or vote.

A) Communications Received:

- 1) Copy of email: Town Council
From: Chris Powell
Dated: May 2, 2024
Re: Gould Island and Recreation
- 2) Copy of email: Town Council
From: Marian Falla
Dated: May 2, 2024
Re: STR article for Town Council and stakeholders
- 3) Copy of email: Town Council
From: Patrick Gaynes
Dated: May 3, 2024
Re: Fort Getty Pier
- 4) Copy of email: Town Council
From: Sav Rebecchi
Dated: May 7, 2024
Re: Let's be fair to everyone and solve a bigger problem.
- 5) Copy of email: Town Council
From: Katherine Maxwell
Dated: May 13, 2024
Re: West Ferry Water Main

B) Communications and Resolutions from other Rhode Island Cities and Towns:

- 1) Town of Barrington, Resolution Urging the RI State Legislature to support Allocating funding for permanent safety barriers on Rhode Island's bridges over Narragansett Bay.
- 2) Town of Hopkinton, Resolution Urging the RI State Legislature to support Allocating funding for permanent safety barriers on Rhode Island's bridges over Narragansett Bay
- 3) Town of Exeter:
 - a) Resolution No. 2024-05, In Opposition to H7983, Office of State Building Commissioner
 - b) Resolution No. 2024-06, In Opposition to Any Revival of the Old Saybrook to Kenyon Bypass
 - c) Resolution No. 2024-07, In Support of Fully Funding State Aid to Libraries to the Full Twenty-Five (25%) Percent Level.
 - d) Resolution No. 2024-08, In Opposition to H7763 and S2679, Relating to Public Records – Access to Public Records Act

XIV. ADJOURNMENT

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Posted on the RI Secretary of State website on May 16, 2024.



TOWN COUNCIL MEETING
Jamestown Town Hall
Rosamond A. Tefft Council Chambers
93 Narragansett Avenue
Monday, June 17, 2024
6:00 P.M.

THIS MEETING WILL BE CONDUCTED IN PERSON ONLY.

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I. EXECUTIVE SESSION

The Town Council may seek to enter into Executive Session and/or Open Session for review, discussion, and/or potential action and/or vote on the following:

- A) The Town Council may convene into Executive Session to discuss, take possible action, and/or vote pursuant to the relevant requirements of R.I.G.L. § 42-46-5(a) Subsection (1) Personnel (job performance, character, or physical or mental health of Town Administrator Edward Mello; Performance Review; provided that such person affected shall have been notified in advance in writing and advised that he may require that the discussion be held at an open meeting). Discussion and/or Potential action, announcement, and/or vote(s) from Executive Session and/or Open Session concerning Town Administrator Performance Review; with terms and conditions of employment to be discussed and voted upon by the Town Council at the meeting.

II. ADJOURNMENT OF EXECUTIVE SESSION

III. ROLL CALL

IV. CALL TO ORDER, PLEDGE OF ALLEGIANCE

V. TOWN COUNCIL SITTING AS THE BOARD OF WATER AND SEWER COMMISSIONERS

- A) Acknowledgements, Announcements, Presentations, Resolutions, And Proclamations:
 - 1) Review, Discussion, and/or Action and/or Vote: Resolution 2024-16 of the Water and Sewer Commission Relative to a Temporary Moratorium on Applications and Permitting for Water Service Extensions, through December 31, 2024.
 - a) Memorandum from Town Administrator Mello to the Jamestown Water and Sewer Commission.
- B) Unfinished Business:
 - 1) Review, Discussion, and/or Action and/or Vote on the application of Jeffrey and Deborah Saletin (Plat 7 Lot 135, 14 Seaview Avenue) for utility service connection (water) and as amended on March 29, 2024, to an application for a water line extension:
 - a) The following have been received and reviewed by the Board of Water and Sewer Commissioners:
 - i) Application for utility service connection (water) received January 2, 2024.
 - ii) Memorandum dated February 13, 2024, and revised on April 11, 2024, from Michael Gray, Public Works Director to the Board of Water and Sewer Commissioners.
 - iii) Memorandum dated February 16, 2024, from Robert F. Ferrari, PE to the Town of Jamestown.
 - iv) Application for water line extension received March 29, 2024.
 - b) Review, Discussion, and/or Action and/or Vote on the draft decision letter from the Board of Water and Sewer Commissioners to Jeffrey and Deborah Saletin (Plat 7 Lot 135, 14 Seaview Avenue) for utility service connection (water) and as amended on March 29, 2024, to an application for a water line extension

- 2) Review, Discussion, and/or Action and/or Vote: on the Letter dated 01/02/24 from Attorney Joelle C. Rocha and the application of Glenn and Marjorie Andreoni (Plat 7 Lot 34, 10 Seaview Avenue) for water line extension:
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 - 2) Non-scheduled request to address.
- D) Report of Town Officials: Review, Discussion, and/or Action and/or Vote:
 - 1) Pumping Report
 - 2) Town Project Reports
 - a) Town Wells
 - b) Water Treatment Plant
 - c) Transfer Pumping/Reservoir
 - d) Distribution System
 - e) Wastewater Treatment Facility
- E) Letters and Communication:
 - 1) No items at this time.

- F) New Business:
 - 1) Review, Discussion, and/or Action and/or Vote: Approval of request to authorize Town Administrator Mello to sign on behalf of the Town of Jamestown the proposed draft Emergency Water Supply Agreement dated May 7, 2024, between the Town of Jamestown and the Town of North Kingstown.
- G) Consent Agenda

An item on the Consent Agenda need not be removed for simple clarification or correction of typographical errors. Approval of the Consent Agenda shall be equivalent to the approval of each item as if it had been acted upon separately for review, discussion, and/or potential action and/or vote. A Consent Agenda item or items may be removed by the Town Council sitting as the Board of Water and Sewer Commissioners for review, discussion, and/or potential action and or vote.

 - 1) Finance Director's Report: Water and Sewer Comparison Budget to Actuals as of May 31, 2024.

The Town Council Adjourns from sitting as the Board of Water and Sewer Commissioners

VI. OPEN FORUM

Comments are not limited to items on this agenda. However, items not on this agenda will only be heard and not acted upon by the Town Council. Note: Section 42-46-6 of the Open Meetings Act and Department of the Attorney General Advisory Opinions relevant to this item on any public body meeting agenda specifically prohibit the Town Council from discussing, considering, or acting on any topic, statement, or question presented. The Town Council may, if warranted, refer such matters to an appropriate committee, to another body or official, or post the matter for consideration at a properly-noticed, future meeting.

- A) Scheduled request to address: None at this time.
- B) Non-scheduled request to address

VII. ACKNOWLEDGEMENTS, ANNOUNCEMENTS, PRESENTATIONS, RESOLUTIONS, AND PROCLAMATIONS

- A) Presentations: Jamestown Conservation Commission presentation on the proposed project and fundraising initiative to make the "Kit Wright Trail" wheelchair accessible.

VIII. PUBLIC HEARINGS, LICENSES, AND PERMITS

The Town Council will review each license application and vote on it individually. All approvals for licenses and permits are subject to the resolution of debts, taxes, and appropriate signatures as well as, when applicable, proof of insurance.

- A) **Public Hearing:** Review, Discussion, and/or Action and/or Vote: Jamestown Draft Hazard Mitigation Plan (JHMP) presented for public comment; and consideration of adoption by the Town Council contingent upon Rhode Island Emergency Management Administration (RIEMA) and Federal Emergency Management Administration (FEMA) approval.
 - 1) Review, Discussion, and/or Action and/or Vote to direct the project Consultant Weston & Sampson to finalize the JHMP for final review by RIEMA.

- 2) Review, Discussion, and/or Action and/or Vote: Approval and adoption of Resolution 2024-17, a Resolution of the Town of Jamestown Adopting the 2024 Jamestown Hazard Mitigation Plan Update, and to include any modifications received under the public review period and any required by RIEMA and FEMA during their reviews to the JHMP.

B) Town Council Sitting as the Alcohol Beverage Licensing Board

Notice is hereby given by the Town Council of Jamestown, being the Licensing Board in said Town as provided under Title 3, Chapters 1-12 of the General Laws of Rhode Island 1956, and as amended, the following has been received:

- 1) Pursuant to RIGL §3-7-14, the following license application has been received under said Act for a one-day license on July 18, 2024:

CLASS F (NON-PROFIT)

Jamestown Chamber of Commerce
PO Box 35
Jamestown, RI 02835

- a) Review, Discussion, and/or Action and/or Vote for Approval of the CLASS F (NON-PROFIT) LIQUOR LICENSE

- 2) Pursuant to RIGL §3-7-14, the following license application has been received under said Act for a one-day license on July 26, 2024:

CLASS F (NON-PROFIT)

Jamestown Historical Society
PO Box 156
Jamestown, RI 02835

- a) Review, Discussion, and/or Action and/or Vote for Approval of the CLASS F (NON-PROFIT) LIQUOR LICENSE

The Town Council adjourns from sitting as the Alcohol Beverage Licensing Board

C) Licenses and Permits

One-Day Event/Entertainment License: All One-Day Event/Entertainment license application approvals are subject to any COVID-19 protocols in effect at the time of the event; Review, Discussion, and/or Action and/or Vote for the following:

- 1) Applicant: Jamestown Rotary Club
Event: 48th Annual Jamestown Classic Bike Race
Date: Sunday, October 13, 2024
Location: Ft. Getty, Rembijas Pavilion

- a) Approval of request to waive fees associated with a Police detail and use of the Ft. Getty, Rembijas Pavilion, as historically granted.

IX. COUNCIL, ADMINISTRATOR, SOLICITOR, COMMISSION/COMMITTEE COMMENTS & REPORTS

Please Note the Following Items are Status Reports and Matters of Interest to the Council and are for Informational Purposes unless Indicated Otherwise:

- A) Town Administrator's Report: Edward A. Mello
 - 1) CMS/Jamestown Newport Ferry Agreement (New Business).
 - 2) Harbor Management Rule Book/ Rates for the Ferry Dock (New Business).
 - 3) Ft. Getty Pier repair update.
 - 4) Town Council Chambers audio and visual proposed improvements.
 - 5) OpenGov online resident services update.

X. UNFINISHED BUSINESS

- A) Review, Discussion, and/or Action and/or Vote: Approval of the Final Charter Amendment Questions for submission to the voters at the Next Regular Election as follows:
 - 1) Question 1- Amendment to the Jamestown Charter (Amends Preamble): Shall the Charter be amended to list the official name of the state of Rhode Island?
 - 2) Question 2 – Amendment to the Jamestown Charter (Amends Article II – The Town Council - §212- Vacancies): Shall the Charter be amended to modify the procedure to fill a vacancy on the Town Council by authorizing the membership of the Town Council to select a qualified person to fill the vacancy for the remainder of the term?
 - 3) Question 3 - Amendment to the Jamestown Charter (Amends Article II – The Town Council § 216-Procedure For Adopting All Ordinance): Shall the Charter be amended to provide that only a digest or description of a proposed ordinance or amendment of an ordinance need be published in a newspaper of general circulation?
 - 4) Question 4 - Amendment to the Jamestown Charter (Amends Article III - The Town Administrator - § 301 -Appointment and Qualifications): Shall the Charter be amended to allow a person appointed as Town Administrator up to twelve (12) months to become a resident of the State?
 - 5) Question 5 - Amendment to the Jamestown Charter (Amends Article IV - Administrative Departments - § 409 - Building Official): Shall the Charter be revised to allow the building official to also serve as the zoning enforcement officer?
 - 6) Question 6 - Amendment to the Jamestown Town Charter (Amends Article V - The School Committee - § 503 - Vacancies): Shall the Charter be amended to modify the procedure to fill a vacancy on the School Committee by authorizing the membership of the Town Council to select a qualified person to fill the vacancy for the remainder of the term?

- 7) Question 7 Amendment to the Jamestown Charter (Amends Article XI- Financial Provisions - § 1104- Public Notice): Shall the Charter be amended to revise internal section references for consistency?
 - 8) Question 8 Amendment to the Jamestown Charter (Amends Article XII- Amendment of Charter - § 1201 - Charter Revision Committee): Shall the Charter be amended to require a full review of the Charter beginning in September 2029 and thereafter at no less than six (6) year intervals thereafter and that special reviews can take place as needed?
- B) Review, Discussion, and/or Action and/or Vote: Review and discussion of Town Council meeting dates for June, July, and August 2024, with potential new dates to be considered. Current meeting dates:
- 1) Friday, June 21st, Special Meeting
 - 2) Monday, July 1st
 - 3) Monday, July 15th
 - 4) Monday, August 5th
 - 5) Monday, August 19th

XI. NEW BUSINESS

- A) Review, Discussion and/or Action and/or Vote: At the recommendation of the Jamestown Harbor Management Commission, approval of the revised Harbor Management Rule Book, specific to the use of the East Ferry public touch-and-go docks, the concrete ferry dock and the proposed commercial charter vessel use fee schedule.
- B) Review, Discussion and/or Action and/or Vote: At the recommendation of Town Administrator Mello authorization to finalize an agreement between the Town of Jamestown and Conanicut Marine Services, Inc. /Jamestown Newport Ferry for the use of the Town-owned touch and go docks, a portion of the wood pile pier and ferry dock at East Ferry, with final review by the Town Solicitor Peter Ruggiero.

XII. ORDINANCES, APPOINTMENTS, VACANCIES, AND EXPIRING TERMS

- A) Appointments, Vacancies, and Expiring Terms; Review, Discussion, and/or Action and/or Vote:
 - 1) Harbor Management Commission, One (1) member, unexpired three-year term ending 12/31/2024, duly advertised in the May 2nd and 9th editions of the Jamestown Press with a request to submit applications prior to May 15, 2024:
 - a) Letter of resignation
 - i) Dan Wurzbacher, letter of resignation, April 5, 2024.
 - b) Interested Applicant(s):
 - i) Paul Sprague
 - i. Applications received November 29, 2021, and October 2, 2023.
 - ii. Interviewed on January 10, 2022
 - iii. Confirmed continued interest on May 8, 2024.
 - iv. Interviewed on May 29, 2024.
 - ii) Antonio DaRosa Pinheiro
 - i. Initial application received on April 11, 2024.
 - ii. Interviewed on May 29, 2024.
 - iii) Daniel Lilly
 - i. Initial application received on May 9, 2024.
 - ii. Interviewed on May 29, 2024.
 - iv) Robert Laman
 - i. Initial application received on May 13, 2024.
 - ii. Interviewed on May 29, 2024.

XIII. CONSENT AGENDA

An item on the Consent Agenda need not be removed for simple clarification or correction of typographical errors. Approval of the Consent Agenda shall be equivalent to the approval of each item as if it had been acted upon separately for review, discussion, and/or potential action and/or vote. A Consent Agenda item or items may be removed by the Town Council for review, discussion, and/or potential action and or vote.

- A) Adoption of Town Council Meeting Minutes
 - 1) May 20, 2024 (Regular meeting)
 - 2) May 29, 2024 (Special Meeting)
 - 3) June 3, 2024 (Financial Town Meeting)
- B) Minutes of Boards/Commissions/Committees
 - 1) Affordable Housing (April 17, 2024)
 - 2) Bike Path Committee (February 16, 2024)
 - 3) Zoning Board of Review (April 23, 2024)
- C) Finance Director's Report: Comparison Budget to Actuals as of May 31, 2024.

D) Abutter Notifications: Notice is hereby given that the Jamestown Zoning Board of Review will hold a public hearing on June 25, 2024, at the Jamestown Town Hall 93 Narragansett Avenue, Jamestown, Rhode Island at 7:00 p.m. upon the following:

- 1) Application of William and Glenna McCaffrey, whose property is located at 232 Beacon Ave., and further identified as Assessor's Plat 16, Lots 67 and 70 for a special use permit from Article 3 Special Use Permits and Variances, section 82-300 Considerations of the zoning board, pursuant to Article 8, Special Regulations, Section 82-800 High groundwater table and impervious layer overlay district as relating to subdistrict A. To add a 17' x 20' addition to the east side of the existing house. The addition is conforming to all setbacks and lot coverage requirements. Said property is located in a R40 zone and contains 28,800 sq ft.

E) Tax Assessor's Abatements and Addenda of Taxes

ABATEMENT/ADDENDA TO THE TAX ROLL			
ACCT	TAX YEAR	ACCOUNT INFORMATION	AMOUNT
23-0356-00M	2021	TAXPAYER DECEASED	-\$ 0.59
23-0356-00M	2021	TAXPAYER DECEASED	-\$ 0.81
		TOTAL ABATEMENTS TO TAX ROLL	-\$ 1.40
		TOTAL ADDENDA TO TAX ROLL	\$ 0.00
		GRAND TOTAL TO THE TAX ROLL	-\$ 1.40

F) Request from Parks and Recreation Director DeFalco to the Town Council to approve the Jamestown Recreation Center Gym Floor and Optional Recreation Center Stage Bid to Aramsco, DBA Casey EMI, based on the review and evaluation of the bid, for an amount not to exceed \$26,430.00:

- 1) Memorandum from Parks and Recreation Director DeFalco to recommend the bid be awarded to the lowest and only bidder, Aramsco, DBA Casey EMI for the repair and refinishing of the following:
 - a) Item 1: Recreation Center Gym Floor \$16,690.00
 - b) Item 2: Optional Recreation Center Stage \$ 9,740.00

G) Request from Public Works Director Michael Gray to the Town Council to approve the 2024 Annual Road Paving Bid to J.R. Vinagro, for Jamestown roadways based upon the estimated quantities for each of the roadways listed for an amount not to exceed \$813,882.45:

- 1) Memorandum from Public Works Director Michael Gray to recommend the bid be awarded to the lowest responsive bidder, J.R. Vinagro for the following:
 - a) Item 1: Reclaimed Pavement for Base Course \$3.95 per Square Yard
 - b) Item 2: Bituminous Base Course \$109.50 per Ton
 - c) Item 3: Bituminous Surface Course \$115.00 per Ton

- H) Approval of Pole Placement Request by the Narragansett Electric & Verizon New England Inc. to bury underground primary wire from P12 Dumpling to the driveway of 30 Dumpling Dr; and permission to erect and maintain poles and wires together with such sustaining and protecting fixtures as they may find necessary, said poles erected or to erected substantially in accordance with the plan filed herewith marked: WR#30706421.
- I) Pursuant Jamestown Code of Ordinances, Chapter 26, Article II – Fire Department, Sec. 26-27 Notice of names of officers, “On the second Monday of May, annually, the board of fire wardens, by the direction of the fire department, shall, in writing, notify the town council the names of the chief, deputy chiefs, and other officers as may exist for recording”.
- J) Ratification of the Administratively approved Short-Term Rental application for the period of January 1, 2024 through December 31, 2024:
- 1) STR-48, Paul Sylvia, 59 North Road
 - 2) STR -99, Stephen Braman, 75 Southwest Avenue
 - 3) STR – 110, Michael Allen, 37 Newport Street
 - 4) STR – 67, Caroline Boden, 36 Newport Street
 - 5) STR – 132, Kenneth Newman, 23 Avenue B
- K) Ratification of the Administratively approved Jamestown Arts Center (JAC)One Day Event/Entertainment License application: JAC, Newport Live Presents: Suitcase Junket, 18 Valley Street, held on June 7, 2024.
- L) One-Day Event/Entertainment License Applications: All One-Day Event/Entertainment license application approvals are subject to any COVID-19 protocols in effect at the time of the event:
- 1) Applicant: Jamestown Chamber of Commerce
Event: Annual Chamber Weenie Roast
Date: July 18, 2024
Location: TPG, 251 Narragansett Avenue
 - 2) Applicant: Jamestown Yacht Club
Event: Fools Rules Regatta
Date: July 17, 2024 (rain date July 18, 2024)
Location: East Ferry Beach
 - 3) Applicant: Jamestown Arts Center (JAC)
Event: JAC Summer Soiree
Date: June 28, 2024
Location: JAC, 18 Valley Street
 - 4) Applicant: Jamestown Historical Society
Event: Jamestown Chamber of Commerce Meeting
Date: June 20, 2024
Location: JHS Museum, 92 Narragansett Avenue

- 5) Applicant: Jamestown Historical Society
Event: Evening at the Windmill
Date: July 26, 2024
Location: 378 North Road
 - 6) Applicant: Jamestown Historical Society
Event: Windmill Day
Date: July 27, 2024
Location: 378 North Road
 - 7) Applicant: St. Matthew Episcopal Church
Event: St. Matthew's Summer Fair
Date: July 20, 2024
Location: 87 Narragansett Avenue
- M) One-Day Vendor/Peddler License Applications: All One-Day Vendor/Peddler license application approvals are subject to any COVID-19 protocols in effect at the time of the event:
- 1) Applicant: Jamestown Chamber of Commerce
Event: Sub-applicant of Jamestown Fireworks 2024
Date: July 7, 2024
Location: East Ferry (adjacent to Veterans Square)
 - 2) Applicant: Java Jai Coffee Company
Event: Sub-applicant of Jamestown Fireworks 2024
Date: July 7, 2024
Location: East Ferry (adjacent to Veteran's Square)
- N) Public Notice of CRMC and RIDEM of application for Assent filed by Stephanie & Peter Medeiros & John Mastalski, 63 Seaside Drive, to construct and maintain a manually operated boat lift and access ladder connected to an existing residential boating facility. No variances are required. Written comments/objections are due by July 10, 2024, to CRMC, O.S. Government Center, 4808 Tower Hill Road, Rm 116, Wakefield, RI 02879, or cstaff1@crmc.ri.gov.

XIV. COMMUNICATIONS, PETITIONS, AND PROCLAMATIONS AND RESOLUTIONS FROM OTHER RHODE ISLAND CITIES AND TOWNS

The Council may acknowledge any of the listed Communications and Proclamations and Resolutions. Should any member wish to have a conversation on any of the matters, the item will be placed on a future agenda for review, discussion, and/or potential action and/or vote.

- A) Communications Received:
- 1) Copy of memo to: Town Council
From: Jamestown Planning Commission
Dated: June 12, 2024
Re: Development Plan Review approval CISF
 - 2) Copy of letter to: Town Council
From: Jamestown Senior Service Committee
Dated: May 13, 2024
Re: 6 West Street project

- 3) Copy of letter to: Town Council
From: Water & Sewer Department staff members
Dated: June 3, 2024
Re: Water Department
 - 4) Copy of letter to: Town Council
From: Damiano & Company, LLP
Dated: June 7, 2024
Re: Town of Jamestown financial statements audit.
 - 5) Copy of email to: Town Council
From: Richard Doyle
Dated: June 3, 2024
Re: CISF building
 - 6) Copy of report to: Town Council
From: The Trust
Dated: June 5, 2024
Re: 2023 Annual Report
 - 7) Copy of article to: Town Council
From: Marian Falla
Dated: June 12, 2024
Re: Middletown allocates \$42k for beach erosion study.
- B) Communications and Resolutions from other Rhode Island Cities and Towns:
- 1) Town of Charlestown, Resolution in Support of Amendments Relating to Waters and Navigation Harbors and Harbor lines.
 - 2) Town of Little Compton, Resolution Urging the RI State Legislature to support Article 5, Question 3, of Governor McKee's Fiscal Year 2024 Budget Proposal to the State Legislature for a \$100 Million State Housing Bond Issue to Fund the Construction of Affordable and Attainable Housing in Rhode Island

XV. ADJOURNMENT

Pursuant to RIGL § 42-46-6(c) Notice of this meeting shall be posted on the Secretary of State's website and at the Town Hall and the Jamestown Philomenian Library. Notice is also posted at the Jamestown Police Station and on the Internet at www.jamestownri.gov.

ALL NOTE: If communications assistance is needed or other accommodations to ensure equal participation, please call 1-800-745-5555, or contact the Town Clerk at 401-423-9800, via facsimile to 401-423-7230, or email to rfagan@jamestownri.net not less than three (3) business days prior to the meeting.

Posted on the RI Secretary of State website on June 13, 2024.



TOWN COUNCIL MEETING
Jamestown Town Hall
Rosamond A. Tefft Council Chambers
93 Narragansett Avenue
Monday, August 19, 2024
6:30 P.M.

THIS MEETING WILL BE CONDUCTED IN PERSON ONLY.

THIS MEETING WILL BE LIVE STREAMED: To view the meeting with no interaction:
<https://jamestownri.gov/how-do-i/watch-live-streamed-town-meetings>

The public is welcome to participate in this Town Council meeting. Open Forum offers citizens the opportunity to clarify an item on the agenda, address items not on the agenda, or comment on a communication or Consent Agenda item. Citizens are welcome to speak to the subject of a Public Hearing and are allowed to speak at the discretion of the Council President or a majority of Councilors present, or at other times during the meeting, in particular during New or Unfinished Business.

Anyone wishing to speak should use the microphone at the front of the room, stating their name and address for the record; comments must be addressed to the Council, not the audience. The Town Council hopes that citizens and Councilors alike will be respectful of each other's right to speak, tolerant of different points of view, and mindful of everyone's time.

Attachments for items on this meeting agenda are available to the public on the Town website at:
<https://jamestownri.gov/town-government/town-council/town-council-meetings-minutes/2024meetings-minutes>

I. ROLL CALL

II. CALL TO ORDER, PLEDGE OF ALLEGIANCE

III. ACKNOWLEDGEMENTS, AND ANNOUNCEMENTS

- 1) Jamestown Police Department Promotions presentation:
 - a) Ptlm. Chad Specht promoted from the rank of Patrol Officer to the rank of Sergeant.
- 2) Jamestown Police Life Saving Medal Awards presentation:
 - a) Harbormaster Bart Totten
 - b) Harbor Division Intern Shannon Brecher
- 3) Letter of Commendation(s):
 - a) Jamestown Police Captain Angela Deneault
 - b) Jamestown Police Lt. Karen Catlow
 - c) Jamestown Police Sgt. Chad Specht
 - d) Jamestown Police Detective Jeffrey Petrarca
 - c) Jamestown Police Officer Robert Winsor
 - d) Jamestown Police Administrative Assistant Joan Rich
- 4) Citizens Appreciation Award(s):
 - a) Millie Asherov
 - b) Annabelle Doyle
- 5) Retirement Plaque Presentation
 - a) Jamestown Police Sgt. Mark Esposito

IV. TOWN COUNCIL SITTING AS THE BOARD OF WATER AND SEWER COMMISSIONERS

- A) Open Forum – Water & Sewer Matters
Comments are not limited to items on this agenda. However, items not on this agenda will only be heard and not acted upon by the Town Council. Note: Section 42-46-6 of the Open Meetings Act and Department of the Attorney General Advisory Opinions relevant to this item on any public body meeting agenda specifically prohibit the Town Council from discussing, considering, or acting on any topic, statement, or question presented. The Town Council may, if warranted, refer such matters to an appropriate committee, to another body or official, or post the matter for consideration at a properly-noticed, future meeting.
- 1) Scheduled request to address – None.
 - 2) Non-scheduled request to address.
- B) Report of Town Officials: Review, Discussion, and/or Action and/or Vote:
- 1) Pumping Report
 - 2) Town Project Reports
 - a) Town Wells
 - b) Water Treatment Plant
 - c) Transfer Pumping/Reservoir
 - d) Distribution System
 - e) Wastewater Treatment Facility
- C) Letters and Communication:
- 1) Review, Discussion, and/or Action and/or Vote: Letter dated August 5, 2024, from Robert Rocchio, P.E. Chief Engineer, RI Department of Transportation, re: Water main extension project on East Short Road in the vicinity of 38 East Shore Road to 68 East Shore Road; and the installation of curb stops and service lines at all properties along the extended line.
 - 2) Review, Discussion, and/or Action and/or Vote: Copy of the North Kingstown/Jamestown Emergency Water Supply Agreement dated July 16, 2024.
- D) New Business:
- 1) Review, Discussion, and/or Action and/or Vote: Proposed Water Budget and Rates FY 2024/2025 in the amount of \$1,669,595.00.
 - 2) Review, Discussion, and/or Action and/or Vote Proposed Sewer Budget and Rates FY 2024/2025 in the amount of \$965,666.00.
- E) Consent Agenda
An item on the Consent Agenda need not be removed for simple clarification or correction of typographical errors. Approval of the Consent Agenda shall be equivalent to the approval of each item as if it had been acted upon separately for review, discussion, and/or potential action and/or vote. A Consent Agenda item or items may be removed by the Town Council sitting as the Board of Water and Sewer Commissioners for review, discussion, and/or potential action and or vote.
- 1) Adoption of Minutes:
 - a) June 17, 2024 (regular meeting)
 - b) July 15, 2024 (regular meeting)

- 2) Finance Director's Report: Water and Sewer Comparison Budget to Actuals as of June 30, 2024.

The Town Council Adjourns from sitting as the Board of Water and Sewer Commissioners

V. OPEN FORUM

Comments are not limited to items on this agenda. However, items not on this agenda will only be heard and not acted upon by the Town Council. Note: Section 42-46-6 of the Open Meetings Act and Department of the Attorney General Advisory Opinions relevant to this item on any public body meeting agenda specifically prohibit the Town Council from discussing, considering, or acting on any topic, statement, or question presented. The Town Council may, if warranted, refer such matters to an appropriate committee, to another body or official, or post the matter for consideration at a properly-noticed, future meeting.

- A) Scheduled request to address: None at this time.
B) Non-scheduled request to address.

VI. PRESENTATIONS, RESOLUTIONS, AND PROCLAMATIONS

- A) Presentations: Review, Discussion, and/or Action and/or Vote: Jamestown Bike Path Committee presentation, recommendations, and/or adoption of the proposed Jamestown Bicycle and Pedestrian Master Plan (BPMP).

VII. PUBLIC HEARINGS, LICENSES, AND PERMITS

The Town Council will review each license application and vote on it individually. All approvals for licenses and permits are subject to the resolution of debts, taxes, and appropriate signatures as well as, when applicable, proof of insurance.

- A) **Public Hearings:** Notice is hereby given that the Town Council of the Town of Jamestown will conduct a public hearing on September 3, 2024, at 6:30 P.M. at Jamestown Town Hall, 93 Narragansett Avenue, Jamestown, to obtain citizens' views of the proposed Community Development Block Grant application for improved housing opportunities for low and moderate-income families and individuals. Duly advertised in the *August 15th edition of the Jamestown Press*. Written comments will also be accepted by mail to P.O. Box 377, Jamestown, RI 02835 prior to the hearing.

B) Town Council Sitting as the Alcohol Beverage Licensing Board

Notice is hereby given by the Town Council of Jamestown, being the Licensing Board in said Town as provided under Title 3, Chapters 1-12 of the General Laws of Rhode Island 1956, and as amended, the following has been received:

- 1) Pursuant to RIGL §3-7-14, the following license application has been received under said Act for a one-day license on Sept 19, 2024 (F-24-8)

CLASS F (NON-PROFIT)

Out of the Box Studio & Gallery (OBSG)

11 Clinton Avenue

Jamestown, RI 02835

- a) Review, Discussion, and/or Action and/or Vote for Approval of the OBSG CLASS F (NON-PROFIT) LIQUOR LICENSE (Number 4 of 12 licenses per calendar year issued RIGL§3-7-14).

The Town Council adjourns from sitting as the Alcohol Beverage Licensing Board

C) Licenses and Permits

- 1) Bingo License Application: All bingo license application approvals are subject to any COVID-19 protocols in effect at the time of the event; Review, Discussion and/or Action, and/or Vote on the following:
 - a) Applicant: Friends of the Jamestown Seniors, Inc.
 - Event: Weekly Bingo Games
 - Date: September 1, 2024, to August 31, 2025
 - Location: 6 West Street, Jamestown (Senior Center)

VIII. COUNCIL, ADMINISTRATOR, SOLICITOR, COMMISSION/COMMITTEE COMMENTS & REPORTS

Please Note the Following Items are Status Reports and Matters of Interest to the Council and are for Informational Purposes unless Indicated Otherwise:

- A) Town Administrator's Report: Edward A. Mello
 - 1) North Kingstown Water Agreement updated. (Communications).
 - 2) Harbor Commission Executive Director recommendation (Consent Agenda).
 - 3) Building and Zoning Official recommendation (Consent Agenda).
 - 4) Senior Service Program Assistant appointment.
 - 5) Senior Center update.
 - 6) Short-Term Rentals compliance and non-compliance update.

IX. UNFINISHED BUSINESS

- A) Review, Discussion, and/or Action and/or Vote: Approval of the request(s) to the Town Council to grant an extension for a Temporary Trailer Permit as provided by the Town of Jamestown Code of Ordinances Section 34-42:
 - 1) Request from Bennett and Debra Cinquegrana, for temporary trailer permit extension from August 19, 2024, to November 15, 2024, and copy of correspondence received.

X. NEW BUSINESS

- A) Review, Discussion, and/or Action and/or Vote: At the request of the Jamestown Elections Training and Advisory Ad hoc Committee, approval to establish the Jamestown Elections Training and Advisory Committee as a permanent standing committee of the Town of Jamestown.
 - 1) Letter and report from the members of the Jamestown Elections Training and Advisory Ad hoc Committee to the Town Council.

XI. ORDINANCES, APPOINTMENTS, VACANCIES, AND EXPIRING TERMS

- A) Appointments, Vacancies, and Expiring Terms; Review, Discussion, and/or Action and/or Vote:
- 1) Jamestown 250th Commission, Five to Seven (5-7) member vacancy, for a term ending December 1, 2027, duly advertised in the February 15th and 22nd editions of the Jamestown Press:
 - a) Interested Applicant(s)
 - i) Joyce Hooley Bartlett
 - Application received June 12, 2024.
 - Interview to be scheduled at the Town Council's discretion.
 - ii) Linda Warner
 - Application received August 13, 2024.
 - Interview to be scheduled at the Town Council's discretion.
 - 2) Tree Preservation and Protection Committee, One (1) member vacancy with an unexpired term ending December 31, 2024:
 - a) Letter of resignation:
 - i) Donna Repko

XII. CONSENT AGENDA

An item on the Consent Agenda need not be removed for simple clarification or correction of typographical errors. Approval of the Consent Agenda shall be equivalent to the approval of each item as if it had been acted upon separately for review, discussion, and/or potential action and/or vote. A Consent Agenda item or items may be removed by the Town Council for review, discussion, and/or potential action and or vote.

- A) Adoption of Town Council Meeting Minutes
- 1) July 15, 2024 (Regular Meeting)
 - 2) August 6, 2024 (Special Meeting)
- B) Minutes of Boards/Commissions/Committees
- 1) Affordable Housing, (June 26, 2024)
 - 2) Bike Path Committee (April 26, 2024)
 - 3) Bike Path Committee (June 14, 2024)
 - 4) Bike Path Committee (June 18, 2024)
 - 5) Bike Path Committee 2024 Attendance
 - 6) Harbor Management Commission (June 12, 2024)
 - 7) Planning Commission (June 26, 2024)
 - 8) Zoning Board of Review (June 25, 2024)
- C) Finance Director's Report: Comparison Budget to Actuals as of June 30, 2024.
- D) Public Hearing Notifications: Notice is hereby given that the Jamestown Zoning Board of Review will hold a public hearing on August 27, 2024, at the Jamestown Town Hall 93 Narragansett Avenue, Jamestown, Rhode Island at 7:00 p.m. upon the following:
- 1) Application of Steve and Jamie Munger whose property is located at 230 Conanicus Avenue, and for the appeal of a decision made by the zoning

officer pursuant to Article 4, General Administration and Enforcement, Section 82-408, Appeal of a decision of the zoning enforcement officer. The applicant is aggrieved by the arbitrary and capricious decision made by the zoning officer who has decided NOT to enforce the conditions to the Special Use Permit granted to the Town of Jamestown by the Jamestown Zoning Board on March 27, 2019, for the property located at 245 Conanicus Avenue, Jamestown, RI 02835.

- a) Letter dated August 9, 2024, from Atty. Christian Infantolino representing Steve and Jamie Munger, to the Jamestown Town Zoning Board, c/o Peter Medeiros, Zoning Officer, notification of withdrawal of application of appeal of a decision made by the Town's zoning officer on June 28, 2024.
- 2) Application of Sergio Vinelli whose property is located at 10 Emerson Road, Jamestown, RI 02835, and further identified as Tax Assessor's Plat 8, Lot 209 for a Variance granted under Article 3. Special Use Permits and Variances, Sections 82-305, 82-306, and 82-307, for relief from Article 6 Section 82-602. Dimensional Regulations, Table 6-2 for the Village Special Development District Zones R-8, R-20, CL, and CD for a Front Yard Setback of 20' 6" where the required setback is 30' and the existing structure is located at 20' 6". The Applicant seeks relief in order to put a second floor on the property with a total additional space of approximately 749 square feet. Said property is located in a R20 zone and contains +/-24,829 square feet
- E) At the recommendation of Town Administrator Mello approval of the appointment of Dennis Begin as the Town of Jamestown Building and Zoning Official.
 - F) At the recommendation of Town Administrator Mello approval of the appointment of James Heagney as the Jamestown Harbor Commission Executive Director.
 - G) Ratification of the Administratively approved Short-Term Rental application for the period of August 19, 2024, through December 31, 2024:
 - 1) STR-109, Laura Carlson, 20 Brook Street
 - H) Ratification of the Administratively approved One-Day Event Entertainment License Application: Jamestown Shores Association Picnic (ENT-24-18), August 17, 2024, Heads/Sunset Beach.
 - I) Ratification of the Administratively approved One-Day Vendor/Peddler License Application: Jamestown Rotary, Fools Rules Regatta (ODVP-24-7), August 17, 2024, East Ferry Beach.

J) One-Day Event/Entertainment License Applications: All One-Day Event/Entertainment license application approvals are subject to any COVID-19 protocols in effect at the time of the event:

- 1) Applicant: Jamestown Senior Center
Event: Annual Senior Center Picnic (ENT-24-19)
Date: August 21, 2024
Location: Fort Getty Pavilion
- 2) Applicant: Jamestown Arts Center (JAC)
Event: Film Screening: PBS Our Town (ENT-24-20)
Date: September 3, 2024
Location: JAC, 18 Valley Street
- 3) Applicant: Out of the Box Studio & Gallery (OBSG)
Event: Where the Pavement Ends (ENT-24-21)
Date: September 19, 2024
Location: OBSG, 11 Clinton Avenue

XIII. COMMUNICATIONS, PETITIONS, AND PROCLAMATIONS AND RESOLUTIONS FROM OTHER RHODE ISLAND CITIES AND TOWNS

The Council may acknowledge any of the listed Communications and Proclamations and Resolutions. Should any member wish to have a conversation on any of the matters, the item will be placed on a future agenda for review, discussion, and/or potential action and/or vote.

A) Communications Received:

- 4) Copy of article to: Town Council
From: Marian Falla
Dated: July 10, 2024
Re: Newport City Council asks City Administration to provide recommendations on short-term rentals.
- 5) Copy of letter(s) to: Town Council
From: Jamestown Lawn School 5th grader
Nathan David Verkuijen, re: Invasive Species.
- 6) Copy of letter to: Town Council
From: Bob & Dawn Laman
Dated: June 30, 2024
Re: Maryse Poirier/Jamestown Farmer's Market.
- 7) Copy of letter to: Town Council
From: Jennifer & Peter Knollmeyer, Becky Sterner, and Steve Clark
Dated: July 17, 2024
Re: Maryse Poirier/Jamestown Farmer's Market
- 8) Copy of email to: Town Council
From: Kathy Silvestri and Arthur Grover
Dated: July 31, 2024
Re: Maryse Poirier/Jamestown Farmer's Market

- 9) Copy of email to: Town Council
From: Jan Goodland-Met/Casey Weibust, Out of the Box
Dated: July 15, 2024
Re: Jamestown Farmers Market
- 10) Copy of letter to: Town Council
From: Jan Goodland-Metz/Chandler Neale, Windmist Farm
Dated: June 8, 2024
Re: Gould Island use.
- 11) Copy of public notice
From: Coastal Resource Management Council
Dated: July 26, 2024
Re: Proposed amendments to the NARW Vessel Strike Reduction Rule.

XIV. ADJOURNMENT

Pursuant to RIGL § 42-46-6(c) Notice of this meeting shall be posted on the Secretary of State's website and at the Town Hall and the Jamestown Philomenian Library. Notice is also posted at the Jamestown Police Station and on the Internet at www.jamestownri.gov.

ALL NOTE: If communications assistance is needed or other accommodations to ensure equal participation, please call 1-800-745-5555, or contact the Town Clerk at 401-423-9800, via facsimile to 401-423-7230, or email to rfagan@jamestownri.net not less than three (3) business days prior to the meeting.

Posted on the RI Secretary of State website on August 16, 2024.

EXHIBIT H

**Town of
Jamestown, Rhode Island**

PO Box 377
Jamestown, RI 02835- 1509
Phone: (401) 423-7225
Fax: (401) 423-7229



Date: August 20, 2024

To: Kathleen Crawley
Acting General Manager
Rhode Island Water Resources Board

From: Michael Gray, P.E.
Public Works Director

RE: Written Assessment of the relevant sections of the current approved
Water Supply System Management Plan as it applies to the final
Decision for:

Zimmiski and Gagnon Jamestown Water Service Extension
Saletin Jamestown Water Service Extension
Andreoni Jamestown Water Service Extension
Frechette Jamestown Water Service Extension

The following four applications for water services that will require an extension of an 8" watermain within East Shore Road in Jamestown were reviewed and denied by the Jamestown Water and Sewer Commissioners (*Commission*):

1. Jeffrey and Deborah Saletin, 14 Seaview Avenue, Jamestown
2. Glenn and Marjorie Andreoni, 10 Seaview Avenue, Jamestown
3. Stephen Zimmiski & Suzanne Gagnon, 7 Seaview Avenue, Jamestown
4. Paul Frechette, 19 Seaview Avenue, Jamestown

Each of the owners applied for a water main extension and connection due to poor water quality and low water quantity from the wells on their properties. The following assessment as requested by the Water Resources Board applies to all four applications, and the decisions by the Commission which are consistent with the Water Supply System Management Plan (*WSSMP*).

Background

In 1968, the General Assembly enacted special legislation creating the “Board of Water Commissioners for the Town of Jamestown” and granting the Board the authority to acquire by purchase or eminent domain the privately owned service area and infrastructure from its then-owner, the Jamestown Water Company. (*WSSMP*, § *ES-1 and Appendix B*). The main service area was limited to the Village area of Jamestown and is identified as the “Urban District”. All other areas within Jamestown are identified as the “Rural District”. (*WSSMP*, § *ES-1 and § 2.6.1*). Water is supplied to the Rural Water District south of the village. (*WSSMP*, § *2.6.1 and Figure 2.3*). All four applications are located within the Rural Water District, north of the Urban District and do not front on an existing water main.

Water service connections in the rural water district are subject to the approval of the Board of Water and Sewer Commissioners. The *WSSMP* specifically recognizes that Jamestown Water is only legally obligated to supply drinking water to this Urban District. (*WSSMP* § 2.9.3) (“*The Town of Jamestown is obligated to supply drinking water to properties located within the Urban Water District*”). The Rules and Regulations (*Regulations*) adopted by the Commission set the standard for connections to the water districts, as well as the standard to be applied when asked to expand its service area by way of extensions of water mains. A “connection” to a watermain is defined by the existence of a watermain along the frontage of the property. When there is no watermain along the frontage of property, the property owner must obtain an “extension” of the watermain to the property first, so that a “connection” can be made. Therefore, a request for an extension of a water main is actually a request to extend the service area. (*Because of the relatively small supply capacity of the system, no expansion of the Urban Water District is planned or anticipated at this time.*) (*WSSMP* §2.6.4).

In and around 2009, the Regulations were amended to specifically prohibit extensions of water mains outside the Urban District. *Regulations, §14B(b)(4)* (“*Extensions to and within the rural district shall be prohibited*”). The Regulations, however, grant the Board the discretion to make an exception to this prohibition and allow an extension, or any other improvement to the Water System, if the extension will “improve the quality or quantity of water furnished to existing uses”. The increased demand on the system, and in particular increased usage within the Urban District due condominium developments and connections, compelled the Board to take action to protect the limited resource.

Supply

The system consists of two surface reservoirs (North Pond and South Pond) and two supply wells (JR-1 & JR-3) located in a single watershed. (*WSSMP § ES-2, § 2.3*) North Pond is the primary reservoir with a capacity of 70 million gallons and receiving its water from surface runoff. South Pond has poor water quality and is only used as a supplemental supply. Water from South Pond is transferred to and mixed with North Pond by pump and water line connecting the two sources. Water is only transferred from South Pond when water is spilling over the outlet at the dam. During dry periods when this source is needed, water is not spilling over the dam and the South Pond reservoir is not available to supplement the supply at North Pond. Due to this requirement and its poor water quality, South Pond as an available supply of water is doubtful (*WSSMP § 5.3, § 5.4, & § 5.5*). Based on the RIDEM analysis and drought of record North Pond has a safe daily yield of 185,000 gallons per day (*GPD*). (*WSSMP § 5.5*)

Two bedrock wells (JR-1 & JR-3) were drilled just south of North Pond to augment the supply with capacities of 45,000 to 55,000 (*GPD*). (*WSSMP § 2.3.2*) RIDEM limited the pumping to 50 gallons per minute (*GPM*) and restricted the use to alternate operation to a 48 hour schedule limiting their use to only one well operating per day. (*WSSMP § 2.3.2*) Well JR-3 is currently not in use due to poor water quality therefore only JR-1 is being used for supply.

Demand

The service area has 1,285 residential connections with a population of approximately 3,184 people, of the 5,472 residents in Town. (*WSSMP §*

ES-2, § 4.1) The remaining residents are served via individual wells. Average day demand (*ADD*) based upon metered water use is 0.156 million gallons per day (*MGD*) for 2021. A peaking factor of 2.0 is used to estimate a maximum day demand (*MDD*) of 0.312 MGD. (*WSSMP § ES-4, 4.2*) The current and projected future MDD, as well as the ADD during the peak summer season, exceed the safe yield of North Pond and often exceeds the combined safe yield of North Pond and JR-1 (*WSSMP § ES-5*).

The WSSMP further cautioned that “the public water system is also currently drawing a greater volume than the safe daily yield of North Pond, the primary supply source at certain times of year. This causes great fluctuations in the amount of usable stored water in the reservoir from year to year.” (*WSSMP § 9.2.2*). Drought conditions and high demand during the summer season in 1993 created a crisis situation for the Jamestown water supply system. The National Guard was deployed for months to deliver approximately 7.5 million gallons of water to Jamestown to avoid running out of water. (*WSSMP § 5.3.2*). Since that time Jamestown Water maintains an emergency interconnection agreement with North Kingstown Water for future water emergencies. (*WSSMP § 2.5*)

Conclusion

The four applications were received and reviewed by the Board for consistency with the Water and Sewer Commission Rules and Regulations for the Rural District and under the standards established in R.I. General Laws 46-15-2.

Each applicant provided information relative to the quality of water and yield of the well on their property. Laboratory analytical reports and well pumping studies were provided that indicate water quality is poor due to salt water intrusion and yields are low as compared to well production standards for residential wells in Rhode Island. Experts in the field of water supply, treatment, and engineering were present at Commission meetings to provide testimony regarding well data and the limitations for the individual properties to produce potable water to support single family dwellings. All four properties are located north of the existing service area and requested approval to extend an existing water main to their property for a water connection.

Commission Rule, §14B(b)(4) (“Extensions to and within the rural district shall be prohibited”). The Regulations, however, grant the Board the discretion to make an exception to this prohibition and allow an extension, or any other improvement to the Water System, if the extension will “improve the quality or quantity of water furnished to existing uses”. The applicants provided individual well and property information to support the request for a water connection but they did not provide any information on how an extension of a watermain to their property in the Rural District outside of the service area would improve the quality or quantity of water furnished to existing uses.

The Jamestown Board of Water and Sewer Commissioners was created by a special act of the general assembly in 1968 to allow for the purchase of the existing Jamestown Water Company. All costs to operate, improve, and maintain the water supply and distribution system are the responsibility of the customers (rate payers) in the system. The primary objective of Jamestown water is to operate a water system for the benefit of, and to meet the legitimate needs of, the customers in its service area. (*WSSMP § 1.1*). One of the specific goals are to plan for future development such that the water supply system is not extended beyond its capacity, in order to provide safe, clean drinking water. (*WSSMP § 1.1*) As such the Board of Commissioners have adopted Rules and Regulations to protect this resource and ensure its wise and responsible use. Extensions are prohibited outside of the service area to protect the municipal water system and maintain the available water supply to meet existing and future demand. This is consistent with the Strategic Plan for the Water Resources Board to “...regulate the proper development, protection, conservation and use of the water resources of the State”. (*WSSMP § 1.3*) By their very nature extensions, expansions, and new connections outside of the current water service area are injurious to and endangers the Commission’s obligations to its present users.

The WSSMP is intended to ensure that the District identifies and achieves “the effective and efficient conservation, development, utilization, and protection of this finite natural resource in ways that meet the present and future needs of the state and its people.” *R.I. Gen. Laws § 46-15.3-1.1(b)*.

The WSSMP must specifically include, *inter alia*, “A description of the water system(s) covered, including sources of water, the service area, present and anticipated future users, and other important characteristics.”

The WSSMP complies with this requirement by specifically identifying the Urban District as the primary service area of the Water District. (*WSSMP*, § *ES-1*, § 2.6.1, *Figure 2.3*, § 2.6.4). As the WSSMP makes clear, a considerable portion of the Town's population resides outside the water system service area. (*WSSMP* § 2.6.4). The WSSMP does not obligate the Commissioners to provide water service everywhere in Town or to areas outside of the Urban Water District not presently receiving water service.

Commission Rule, §14B(b)(4) allows the Board discretion for making such improvements, including extensions, which shall, in the opinion of the Board, improve the quality of quantity of water furnished to existing water uses. All four applicants are located outside of the water service area and require an extension of a watermain. No evidence was offered to the Commission in any of the applications to demonstrate or show how the extension would improve the quality or quantity of water furnished to existing users. For the reasons set forth in the WSSMP and the Rules concerning extensions outside of the service area the Commission denied each of the applications for water extension and connection.

EXHIBIT I

LC03577

STATE OF RHODE ISLAND

IN GENERAL ASSEMBLY

JANUARY SESSION, A.D. 2004

A N A C T

AUTHORIZING THE TOWN OF JAMESTOWN TO FINANCE THE CONSTRUCTION, EXTENSION AND IMPROVEMENT OF A WATER WORKS SYSTEM, TO ISSUE NOT MORE THAN \$6,200,000 BONDS AND NOTES THEREFOR AND TO IMPOSE ADDITIONAL WATER RATES UNDER CHAPTER 273 OF THE PUBLIC LAWS OF 1968, AS AMENDED, TO PAY THE PRINCIPAL AND INTEREST ON SUCH BONDS AND NOTES

Introduced By: Senator M. Teresa Paiva-Weed

Date Introduced: June 03, 2004

Referred To: Senate Commerce, Housing & Municipal Government

It is enacted by the General Assembly as follows:

1 SECTION 1. The Town of Jamestown is hereby empowered, in addition to authority
2 previously granted, to issue bonds to an amount not exceeding Six Million Two Hundred
3 Thousand Dollars (\$6,200,000.00) from time to time under its corporate name and seal or a
4 facsimile of such seal. The bonds of each issue may be issued in the form of serial bonds or term
5 bonds or a combination thereof and shall be payable either by maturity of principal in the case of
6 serial bonds or by mandatory serial redemption in the case of term bonds, in annual installments
7 of principal, the first installment to be not later than five years and the last installment not later
8 than thirty years after the date of the bonds. For each issue the amounts payable annually for
9 principal and interest combined either shall be as nearly equal from year to year as is practicable
10 in the opinion of the officers authorized to issue the bonds, or shall be arranged in accordance
11 with a schedule providing for a more rapid amortization of principal.

12 SECTION 2. The bonds shall be signed by the manual or facsimile signatures of the
13 finance director of the town and the president of the Town Council and shall be issued and sold in
14 such amounts as the Town Council may authorize by resolution. The manner of sale,
15 denominations, maturities, interest rates and other terms, conditions and details of any bonds or
16 notes issued under this act may be fixed by the resolution of the Town Council authorizing the

1 issue or by separate resolution of the Town Council or, to the extent provisions for these matters
2 are not so made, they may be fixed by the officers authorized to sign the bonds or notes. The
3 proceeds derived from the sale of the bonds shall be delivered to the finance director, and such
4 proceeds exclusive of premiums and accrued interest shall be expended for (a) the construction,
5 extension and improvement of a water works system which may include constructing, installing
6 and reconstructing reservoirs, water towers and other water storage facilities, water pipes and
7 mains, water pumping stations, water treatment facilities and related equipment and incidental
8 road reconstruction, (b) in payment of the principal of or interest on temporary notes issued under
9 Section 3 of this act or (c) in repayment of advances under Section 4 of this act. No purchaser of
10 any bonds or notes under this act shall be in any way responsible for the proper application of the
11 proceeds derived from the sale thereof. The projects shall be carried out and all contracts made
12 therefor on behalf of the Town by the Town Council, or as may be otherwise directed by the
13 Town Council. The proceeds of bonds or notes issued under this act, any applicable federal or
14 state assistance and the other monies referred to in Section 6 of this act shall be deemed
15 appropriated for the purposes of this act without further action than that required by this act.
16 Without limiting the generality of the foregoing, no further action of a special or annual financial
17 town meeting shall be required to make appropriations of bond and note proceeds, to acquire
18 assets, by eminent domain or otherwise, or enter into contracts financed by said bonds or notes.
19 The bond issue authorized by this act may be consolidated for the purposes of issuance and sale
20 with any other bond issue of the town heretofore or hereafter authorized, provided that,
21 notwithstanding any such consolidation, the proceeds from the sale of the bonds authorized by
22 this act shall be expended for the purposes set forth above.

23 SECTION 3. The Town Council may by resolution authorize the issue from time to time
24 of interest bearing or discounted notes in anticipation of the authorization or issue of bonds or in
25 anticipation of the receipt of federal or state aid for the purposes of this act. The amount of
26 original notes issued in anticipation of bonds may not exceed the amount of bonds which may be
27 issued under this act and the amount of original notes issued in anticipation of federal or state aid
28 may not exceed the amount of available federal or state aid as estimated by the finance director.
29 Temporary notes issued hereunder shall be signed by the finance director and by the president of
30 the Town Council and shall be payable within five years from their respective dates, but the
31 principal of and interest on notes issued for a shorter period may be renewed or paid from time to
32 time by the issue of other notes hereunder, provided the period from the date of an original note
33 to the maturity of any note issued to renew or pay the same debt or the interest thereon shall not
34 exceed five years.

1 SECTION 4. Pending any authorization or issue of bonds hereunder or pending or in lieu
2 of any authorization or issue of notes hereunder, the finance director, with the approval of the
3 Town Council, may, to the extent that bonds or notes may be issued hereunder, apply funds in the
4 treasury of the Town to the purposes specified in section two, such advances to be repaid without
5 interest from the proceeds of bonds or notes subsequently issued or from the proceeds of
6 applicable federal or state assistance or from other available funds.

7 SECTION 5. Any proceeds of bonds or notes issued hereunder or of any applicable
8 federal or state assistance, pending their expenditure may be deposited or invested by the finance
9 director, in demand deposits, time deposits or savings deposits in banks which are members of the
10 Federal Deposit Insurance Corporation or in obligations issued or guaranteed by the United States
11 of America or by any agency or instrumentality thereof or as may be provided in any other
12 applicable law of the State of Rhode Island.

13 SECTION 6. Any accrued interest received upon the sale of bonds or notes hereunder
14 shall be applied to the payment of the first interest due thereon. Any premiums arising from the
15 sale of bonds or notes hereunder and any earnings or net profit realized from the deposit or
16 investment of funds hereunder shall, in the discretion of the finance director, be applied to the
17 cost of preparing, issuing and marketing bonds or notes hereunder to the extent not otherwise
18 provided, to the payment of the cost of the projects or to the cost of additional improvements
19 coming within the description of the projects in Section 2 of this act, to the payment of the
20 principal of or interest on bonds or notes issued hereunder or to any one or more of the foregoing.
21 The cost of preparing, issuing and marketing bonds or notes hereunder may also, in the discretion
22 of the finance director, be met from bond or note proceeds exclusive of accrued interest or from
23 other monies available therefor. Any balance of bond or note proceeds remaining after payment
24 of the cost of the projects and said additional improvements and the cost of preparing, issuing and
25 marketing bonds or notes hereunder shall be applied to the payment of the principal of or interest
26 on bonds or notes issued hereunder. In exercising any discretion under this section, the finance
27 director shall be governed by any instructions adopted by resolution of the Town Council. The
28 finance director is authorized to take any action deemed by him or her necessary to assure that
29 interest on the bonds or notes issued hereunder remains excludable from gross income of the
30 recipients thereof for federal income tax purposes, including, without limitation, paying to the
31 federal government any rebate of earnings derived from the deposit or investment of the proceeds
32 of such bonds or notes that may be required therefor and (2) to comply with the requirements of
33 federal law, including without being limited to regulations and other requirements of the
34 Securities and Exchange Commission and the Municipal Securities Rulemaking Board, imposed

1 directly on the Town or on the underwriters of such bonds and notes.

2 SECTION 7. All bonds or notes issued under this act and the debts evidenced thereby
3 shall be obligatory on the town in the same manner and to the same extent as other debts lawfully
4 contracted by it and shall be excepted from the operation of section 45-12-2 of the General Laws.
5 No such obligation shall at any time be included in the debt of the town for the purpose of
6 ascertaining its borrowing capacity. The Town Council, acting as the Board of Water and Sewer
7 Commissioners, may fix and revise from time to time water rates under Chapter 273 of the public
8 laws of 1968 to pay all or any part of the principal and interest coming due within the year on
9 bonds and notes issued hereunder. The town shall annually appropriate a sum sufficient to pay the
10 principal and interest coming due within the year on bonds and notes issued hereunder to the
11 extent that moneys therefor are not provided by such sewer service charges or otherwise. If such
12 sum is not appropriated, it shall nevertheless be added to the annual tax levy. In order to provide
13 such sum in each year and notwithstanding any provision of law to the contrary, all taxable
14 property in the town shall be subject to ad valorem taxation by the town without limitation as to
15 rate or amount.

16 SECTION 8. Any bonds or notes issued under the provisions of this act, if properly
17 executed by officers of the town in office on the date of execution, shall be valid and binding
18 according to their terms notwithstanding that before the delivery thereof and payment therefor
19 any or all of such officers shall for any reason have ceased to hold office.

20 SECTION 9. The Town, acting by resolution of its Town Council, is authorized to apply
21 for, contract for and expend any federal or state advances or other grants or assistance which may
22 be available for the purposes of this act, and any such expenditures may be in addition to other
23 moneys provided in this act. To the extent of any inconsistency between any law of this state and
24 any applicable federal law or regulation, the latter shall prevail. Federal and state advances, with
25 interest where applicable, whether contracted for prior to or after the effective date of this act,
26 may be repaid as project costs under section 2.

27 SECTION 10. Bonds and notes may be issued under this act without obtaining the
28 approval of any governmental agency or the taking of any proceedings or the happening of any
29 conditions except as specifically required by this act for such issue. Without limiting the
30 generality of the foregoing, bonds and notes may be issued under this act without any action at
31 the financial town meeting. In carrying out any project financed in whole or in part under this
32 act, including where applicable the condemnation of any land or interest in land, and in the levy
33 and collection of assessments or other charges permitted by law on account of any such project,
34 all action shall be taken which is necessary to meet constitutional requirements whether or not

1 such action is otherwise required by statute; but the validity of bonds and notes issued hereunder
2 shall in no way depend upon the validity or occurrence of such action. To the extent of any
3 inconsistency between this act and the Town Charter, this act shall prevail.

4 SECTION 11. The provisions of Chapters 12.8 and 15.1 of Title 46 as amended of the
5 General Laws shall apply to the issuance of bonds and notes under this act. Without limiting the
6 generality of the foregoing, the Town Council is authorized to exercise the powers of the Town
7 authorized under such Chapters.

8 SECTION 12. The question of the approval of this act shall be submitted to the electors
9 of the town at an election on a date to be determined by the Town Council which occurs at least
10 thirty days after the passage of this act. The question shall be submitted in substantially the
11 following form: “Shall an act, passed at the 2004 session of the General Assembly, entitled ‘AN
12 ACT AUTHORIZING THE TOWN OF JAMESTOWN TO FINANCE THE CONSTRUCTION,
13 EXTENSION AND IMPROVEMENT OF A WATER WORKS SYSTEM, TO ISSUE NOT
14 MORE THAN \$6,200,000 BONDS AND NOTES THEREFOR AND TO IMPOSE
15 ADDITIONAL WATER RATES UNDER CHAPTER 273 OF THE PUBLIC LAWS OF 1968,
16 AS AMENDED, TO PAY THE PRINCIPAL AND INTEREST ON SUCH BONDS AND
17 NOTES’ be approved?” and the warning for the election shall contain the question to be
18 submitted. The Town Board of Canvassers may combine any two or more voting districts for the
19 election and when so combined shall be treated as a voting district. If so combined, the Town
20 Board of Canvassers shall advertise the combination of districts in a newspaper of general
21 circulation in the Town. From the time the election is warned and until it is held, it shall be the
22 duty of the Town Clerk to keep a copy of the act available at his or her office for public
23 inspection, but the validity of the election shall not be affected by this requirement.

24 SECTION 13. This section and Section 12 shall take effect upon passage. The remainder
25 of this act shall take effect upon the approval of this act by a majority of those voting on the
26 question at the election prescribed by Section 12.

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LC03577
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EXPLANATION

OF

A N A C T

AUTHORIZING THE TOWN OF JAMESTOWN TO FINANCE THE CONSTRUCTION,
EXTENSION AND IMPROVEMENT OF A WATER WORKS SYSTEM, TO ISSUE NOT
MORE THAN \$6,200,000 BONDS AND NOTES THEREFOR AND TO IMPOSE
ADDITIONAL WATER RATES UNDER CHAPTER 273 OF THE PUBLIC LAWS OF 1968,
AS AMENDED, TO PAY THE PRINCIPAL AND INTEREST ON SUCH BONDS AND
NOTES

1 This act empowers the Town of Jamestown, in addition to authority previously granted,
2 to issue bonds to an amount not exceeding Six Million Two Hundred Thousand Dollars
3 (\$6,200,000.00) from time to time under its corporate name and seal or a facsimile of such seal.
4 The bonds of each issue may be issued in the form of serial bonds or term bonds or a combination
5 thereof and shall be payable either by maturity of principal in the case of serial bonds or by
6 mandatory serial redemption in the case of term bonds, in annual installments of principal, the
7 first installment to be not later than five years and the last installment not later than thirty years
8 after the date of the bonds. For each issue the amounts payable annually for principal and interest
9 combined either shall be as nearly equal.

10 This act would take effect upon passage, and upon ratification by the voters of
11 Jamestown.

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LC03577
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STATE OF RHODE ISLAND

Board of Elections

[Home](#) » [Elections Information](#) » [Moved Permanently](#) » [2004](#) » [2004 General Election](#) »

Summary Results: Jamestown

Summary Results: Jamestown

PRESIDENTIAL ELECTORS FOR: President and Vice President

Candidate	Party	Polling Place	Mail Ballots	Total Votes
John F. KERRY	Democrat	1,975	158	2,133 - 59.22%
George W. BUSH	Republican	1,277	95	1,372 - 38.09%
Ralph NADER	Reform	55	1	56 - 1.55%
David COBB	Green	11	2	13 - 0.36%
WRITE-IN	Non Partisan	7	4	11 - 0.31%
Michael BADNARIK	Libertarian	7	2	9 - 0.25%
Michael A. PEROUTKA	Constitution	8		8 - 0.22%
John PARKER	Workers World			- 0.00%

REPRESENTATIVE IN CONGRESS DISTRICT 1

Candidate	Party	Polling Place	Mail Ballots	Total Votes
Patrick J. KENNEDY	Democrat	1,725	147	1,872 - 55.85%
David W. ROGERS	Republican	1,371	102	1,473 - 43.94%
WRITE-IN	Non Partisan	6	1	7 - 0.21%

SENATOR IN GENERAL ASSEMBLY DISTRICT 13

Candidate	Party	Polling Place	Mail Ballots	Total Votes
M. Teresa PAIVA-WEED	Democrat	2,458	176	2,634 - 77.29%
John J. SLOCUM, III	Republican	703	70	773 - 22.68%
WRITE-IN	Non Partisan	1		1 - 0.03%

REPRESENTATIVE IN GENERAL ASSEMBLY DISTRICT 74

Candidate	Party	Polling Place	Mail Ballots	Total Votes
Bruce J. LONG	Republican	1,966	130	2,096 - 61.96%
George R. LEVESQUE	Democrat	1,162	115	1,277 - 37.75%
WRITE-IN	Non Partisan	8	2	10 - 0.30%

STATE QUESTION 1 - SEPARATION OF POWERS

Candidate	Party	Polling Place	Mail Ballots	Total Votes
APPROVE	Non Partisan	2,421	186	2,607 - 84.89%
REJECT	Non Partisan	438	26	464 - 15.11%

STATE QUESTION 2 - CONSTITUTIONAL CONVENTION

Candidate	Party	Polling Place	Mail Ballots	Total Votes
REJECT	Non Partisan	1,493	111	1,604 - 50.33%
APPROVE	Non Partisan	1,471	112	1,583 - 49.67%

STATE QUESTION 3 - TRANSPORTATION BONDS

Candidate	Party	Polling Place	Mail Ballots	Total Votes
APPROVE	Non Partisan	2,033	157	2,190 - 67.26%
REJECT	Non Partisan	997	69	1,066 - 32.74%

STATE QUESTION 4 - REGIONAL CAREER &

Candidate	Party	Polling Place	Mail Ballots	Total Votes
APPROVE	Non Partisan	1,661	135	1,796 - 55.71%
REJECT	Non Partisan	1,336	92	1,428 - 44.29%

STATE QUESTION 5 - HIGHER EDUCATION RESIDENCE HALL BONDS

Candidate	Party	Polling Place	Mail Ballots	Total Votes
APPROVE	Non Partisan	1,527	117	1,644 - 50.14%

REJECT	Non Partisan	1,520	115	1,635 - 49.86%
STATE QUESTION 6 - CRANSTON ST. ARMORY BONDS				
Candidate	Party	Polling Place	Mail Ballots	Total Votes
REJECT	Non Partisan	2,116	154	2,270 - 70.72%
APPROVE	Non Partisan	869	71	940 - 29.28%
STATE QUESTION 7 - EMERGENCY WATER INTERCONNECT BONDS				
Candidate	Party	Polling Place	Mail Ballots	Total Votes
APPROVE	Non Partisan	2,073	158	2,231 - 68.96%
REJECT	Non Partisan	938	66	1,004 - 31.04%
STATE QUESTION 8 - OPEN SPACE BONDS				
Candidate	Party	Polling Place	Mail Ballots	Total Votes
APPROVE	Non Partisan	2,404	179	2,583 - 77.94%
REJECT	Non Partisan	677	54	731 - 22.06%
STATE QUESTION 9 - PELL LIBRARY BONDS				
Candidate	Party	Polling Place	Mail Ballots	Total Votes
APPROVE	Non Partisan	1,769	139	1,908 - 58.30%
REJECT	Non Partisan	1,273	92	1,365 - 41.70%
STATE QUESTION 10 - ATHLETIC PERFORMANCE/MEADE STADIUM				
Candidate	Party	Polling Place	Mail Ballots	Total Votes
REJECT	Non Partisan	2,220	156	2,376 - 74.23%
APPROVE	Non Partisan	755	70	825 - 25.77%
STATE QUESTION 11 - HISTORIC PRESERVATION BONDS				
Candidate	Party	Polling Place	Mail Ballots	Total Votes

APPROVE	Non Partisan	1,749	136	1,885 - 58.80%
REJECT	Non Partisan	1,230	91	1,321 - 41.20%
STATE QUESTION 12 - STATE OWNED FACILITIES BONDS				
Candidate	Party	Polling Place	Mail Ballots	Total Votes
REJECT	Non Partisan	1,661	107	1,768 - 55.95%
APPROVE	Non Partisan	1,281	111	1,392 - 44.05%
STATE QUESTION 13 - URI BIOTECHNOLOGY & LIFE				
Candidate	Party	Polling Place	Mail Ballots	Total Votes
APPROVE	Non Partisan	1,946	142	2,088 - 64.35%
REJECT	Non Partisan	1,074	83	1,157 - 35.65%
STATE QUESTION 14 - QUONSET POINT/DAVISVILLE BONDS				
Candidate	Party	Polling Place	Mail Ballots	Total Votes
APPROVE	Non Partisan	1,735	115	1,850 - 57.69%
REJECT	Non Partisan	1,251	106	1,357 - 42.31%
JAMESTOWN Local Question 15 - ELECTION DAY CHANGE				
Candidate	Party	Polling Place	Mail Ballots	Total Votes
APPROVE	Non Partisan	2,288	187	2,475 - 76.44%
REJECT	Non Partisan	721	42	763 - 23.56%
JAMESTOWN Local Question 16 - WATER BONDS				
Candidate	Party	Polling Place	Mail Ballots	Total Votes
APPROVE	Non Partisan	2,056	167	2,223 - 67.38%
REJECT	Non Partisan	1,008	68	1,076 - 32.62%
JAMESTOWN Local Question 17 - PUBLIC WORKS BONDS				

Candidate	Party	Polling Place	Mail Ballots	Total Votes
REJECT	Non Partisan	2,112	134	2,246 - 66.90%
APPROVE	Non Partisan	1,009	102	1,111 -

EXHIBIT J

**Town of
Jamestown, Rhode Island**

PO Box 377
Jamestown, RI 02835- 1509
Phone: (401) 423-7220
Fax: (401) 423-7229



Date: June 15, 2021

To: Board of Water and Sewer Commissioners

From: Michael Gray
Public Works Director

RE: Water Extension Application
East Shore Road

We have received a total of 5 applications for water services that will require an extension of the 8" watermain within East Shore Road in the Rural Water District. The following applications have been received:

1. Christina Paolino, 68 East Shore Road
2. Glenn and Marjorie Andreoni, 10 Seaview Avenue
3. John and Julie Shekarchi, 20 Seaview Avenue
4. Sandra Nardolillo 72 East Shore Road
5. Jeffrey and Debby Saletin 14 Seaview Avenue

I have attached a figure showing the location of the five lots requesting water service and the extension of the watermain in East Shore Road.

In May there were questions relative to the build-out projections for the district and available water supply. Based on the Water Supply Management Plan in 2016 there were 3,184 existing residential water customers on the water system. The buildout analysis completed by the Town of Jamestown in 2000 projected that an additional 223 dwelling units could be connected to the Town water system within the existing district at full-buildout. Using an average of 2.38 persons/household the number of customers is 3,589 at full build-out.

Lisa Bryer, the Town Planner, and I reviewed the 2014 comprehensive community plan update to determine the water system build-out to compare with the water supply management plan projections. Based on the comprehensive plan, 273 potential new units could be added to the municipal water system. This number includes vacant lots, sub dividable properties, and affordable housing units. The comprehensive plan also

includes both the urban district and lots within the rural district south of Hamilton Avenue and on Beavertail where watermain exists today. Based on these projections an additional 625 new residents could be added to the water system using 2.29 persons per household. The Comprehensive Plan study projected more units than the original 2000 study but the increase in population is less than the original 2.38 persons per household based upon updated census data at that time. Using the 2014 comprehensive plan update there will be a total of 3,809 customers at full build out. Today in 2021 there are 3,242 residential water customers on the system.

Since 2014 there have been 32 new dwelling units built in the urban water district and one accessory family dwelling unit based on building permit records. Therefore 241 units remain of the total build-out scenario for both urban and rural (south of Hamilton Ave) districts using the comprehensive plan estimate.

The per capita average day demand in the water district is 41 gallons/per person. Presently the average day demand for the entire water system is 152,000 gallons per day (GPD). Based on the additional 241 units there could be an additional 551 customers for full build out adding a demand of 22,591 GPD to our water system, increasing the total to 174,591 for the average day demand. Extensions north on East Shore Road have not been included in any of the build-out projections. One application was received in the past for an extension on East Shore Road but it was denied by the Commission.

I have attached a figure showing the Seaview Avenue neighborhood with the number of bedrooms indicated for each dwelling to determine the total daily demand for a watermain extension. RIDEM regulations estimate daily flows for single family dwellings at 2 people per bedroom with 115 GPD per bedroom unit. The average consumption for Jamestown water is 41 GPD per person and the census data is 2.29 people per household. Using the RIDEM estimates for two people per bedroom is more conservative in determining the total average daily demand for this exercise.

The total daily water use for just the 5 applications received is 1725 GPD using DEM water use estimates and 1230 GPD using the average for Jamestown with 2 per bedroom. If all 24 households were to connect to an extension around Seaview Avenue, the demand would increase to a total of 8,740 GPD using DEM water use estimates or 6,232 GPD using the average for Jamestown.

SAFE YIELD

Safe Yield is that maintainable yield of water from a surface or ground water source or sources which is available continuously during projected future conditions, including a repetition of the most severe drought of record, without creating undesirable effects. The safe yield study performed in 2000 modeled the two reservoir systems in Jamestown based upon the drought of record that occurred in RI in the 1960s to determine the daily estimate of our supply.

The Safe Yield for North Pond is 185,000 gallons per day based upon the study conducted in 2000. South Pond can provide 100,000 gallons per day but unfortunately transferring water to North Pond can only be used when South Pond is spilling over. During the peak summer season and into the fall, South Pond does not spill over so water cannot be transferred. Therefore, this additional source is not reliable for estimating our safe yield capacity. Well JR-1 can provide an additional 50,000 gallons per day when in use. During drought conditions the well pump must be monitored for the level of water in the well. The well pump is turned off when the groundwater level reaches the pump elevation in the well.

CONCLUSION

To determine the safe yield of a water source the study is based on projected future conditions that include a repeat of the most severe drought of record experienced. This period for RI was through the 1960s and not the drought conditions that caused the reservoir to go dry in 1993. Since 1993 well JR-1 was placed on line and we now have the ability to transfer water from South Pond to North Pond. Both have added to our overall supply but they are not reliable in determining the overall safe yield of the system. The monthly trending reports that I provide to the commission indicate that our average day demand is above our safe yield for approximately 5-6 months every year during our peak season. Daily averages can also exceed 350,000 gallons per day on weekends during the summer. When you factor in the remaining 6 months outside of the peak season the average day demand is 152,000 GPD for the year.

We cannot predict what the build out scenario will look like for Jamestown or when that may occur. Future demands on the water system are based upon lots available for development and estimates on housing units. What is not included are increases due to changes in commercial uses or the addition of accessory units beyond the projected number of 25 in the comprehensive plan for build out. As of this year only 1 accessory unit has been built based upon the building permit records.

It is our responsibility to manage our water resources to ensure an adequate supply to accommodate present and future needs for our community within the water district. These assets are owned and paid for by the customers within the district. Extensions are prohibited in the rural district by our regulations. In the past the commission has allowed an extension in the rural areas south of Hamilton Avenue and Beavertail when it has improved the quality or quantity of water furnished to existing water uses as allowed by regulation.

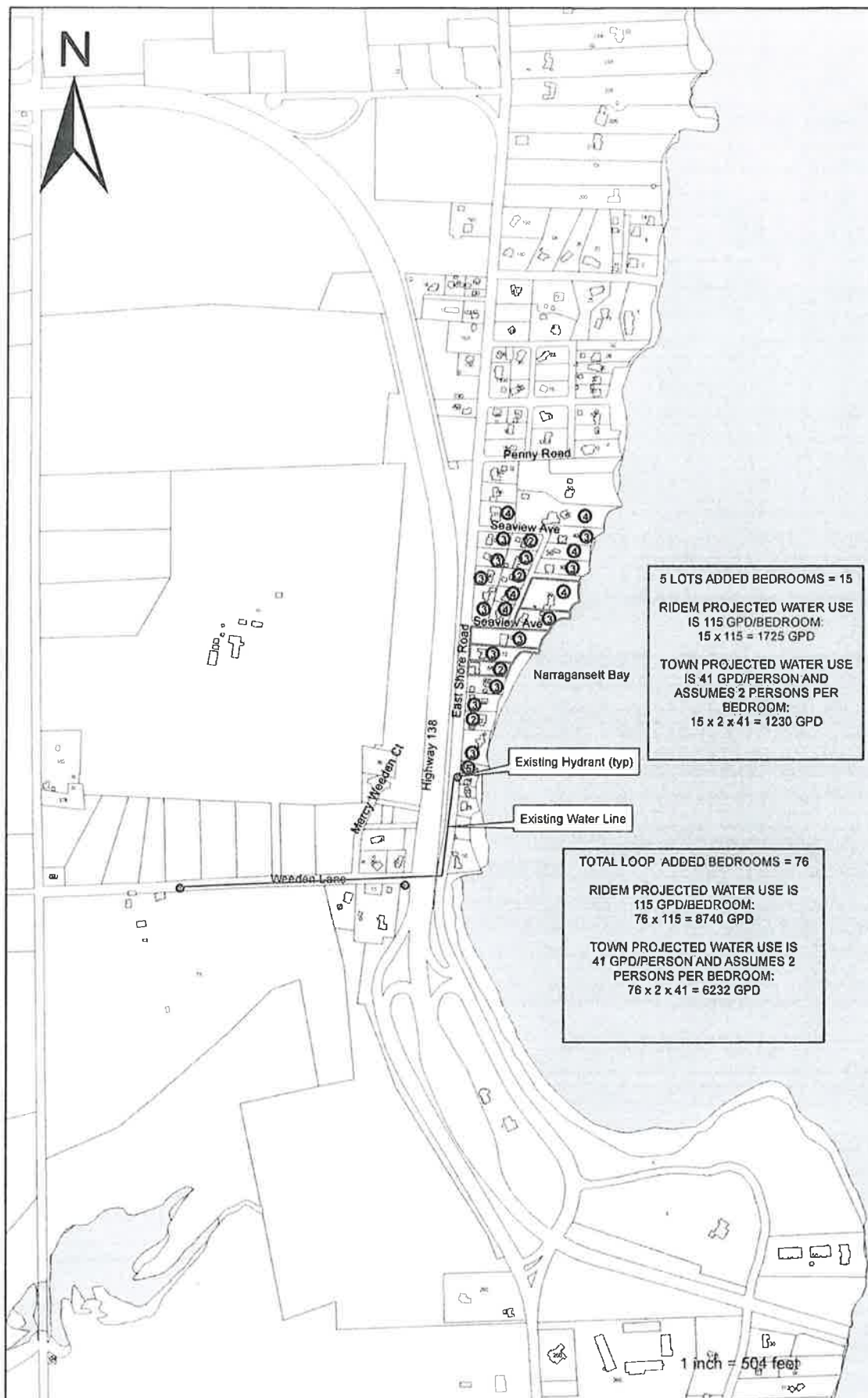
The applicants make a compelling argument for their need to connect to the water system. They have provided testimony that their wells do not produce sufficient water to support the dwelling and that the water quality is now impacted by salt water intrusion.

Jamestown Shores residents have been experiencing the same conditions over the years and have been able to manage the issues of groundwater quality and quantity with

technology and increasing storage. The reports provided by Christina Paolino for 68 East Shore Road in support of the application states that there are no alternatives available for a new well and that treatment is not an option due to the poor water quality onsite. Applications received from 10 Seaview, 20 Seaview, 14 Seaview, and 72 East Shore Road do not have the supporting documentation for each of their wells but all owners state that they experience the same problems of salt water intrusion and lack of available water during periods of the year.

If the Commission is planning to provide additional water to the rural district we must do a more in depth study to determine where water mains will be allowed and how the water is managed for future growth in the community. The Comprehensive community plan build out analysis projected 85 vacant lots (100 units), 40 sub-dividable properties (88 units), and 85 units of affordable housing for the 273 potential new units in both the Urban and Rural districts on the water system but not East Shore Road. Past Commissions have not approved extensions on East Shore Road fearful that the main would creep north as one property after another apply with similar onsite issues with wells. I cannot predict how far this main will go north if allowed but we must assume there are others experiencing difficulty. In the past year I have been contacted by property owners on Highland Drive as well, to determine the feasibility of water extensions in that neighborhood.

The homeowners that have applied will want an answer to determine the direction they must take to get potable water. The commission will need to weigh making decisions for new connections now knowing that there will be denial for development somewhere in the district in the future. Water resources are finite and must be available continuously without creating undesirable effects for all uses that are on the system in the future.



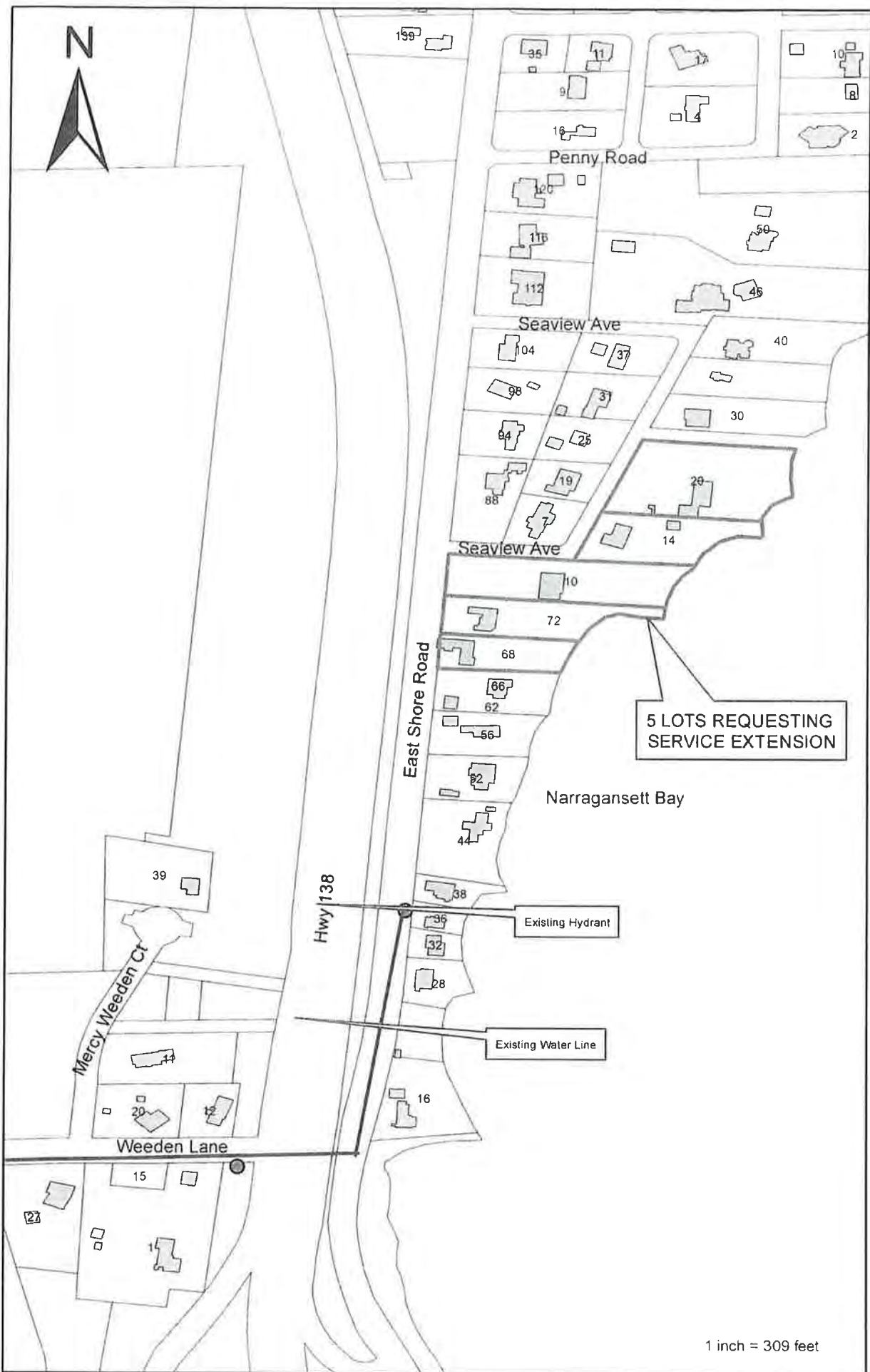


EXHIBIT K

DIVISION 2. - WATER AND SEWER CONNECTION

Sec. 74-36. - Permit required.

No person shall connect any property to any public sewer, common drain or public water supply located in any public street or public highway in the town, nor shall any person connect any property to any drain or sewer or public water supply located in a private highway, lane or alley, which sewer or drain or water supply in turn connects with a public sewer or common drain or public water supply located in a public street or public highway in the town, until such person shall first receive from the board of sewer and water commissioners a permit to do so.

(Code 1982, § 13-1; Code 2003, § 74-36)

Sec. 74-37. - Application for permit.

Every person desiring to connect any property to the public water supply shall make application for such connection in writing to the board of sewer and water commissioners. Such application shall set forth the name of the owner of the property and the location of such property.

(Code 1982, § 13-2; Code 2003, § 74-37)

Sec. 74-38. - Trapping.

Every connection to the public water supply must be properly trapped and must be so made as not to damage or obstruct any public sewer or common drain or road surface with dirt, sand or other material.

(Code 1982, § 13-3; Code 2003, § 74-38)

Sec. 74-39. - Supervision.

Every connection to the public water supply in a public street or public highway, and every connection to the public water supply in a private street, highway, lane or alley, shall be made under the supervision of the director of public works.

(Code 1982, § 13-4; Code 2003, § 74-39)

Sec. 74-40. - Excavations; restoration; connection fee.

All excavations made in any public street or public highway for the purpose of making connections to the public water supply or sewer system shall be filled and tamped and resurfaced in a good and workmanlike manner under the supervision of the director of public works so that the public highway or public street shall be left safe for public travel. The town shall be reimbursed for all expenses incurred in connection with such restoration. All persons connecting shall pay the water and sewer connection fee which is adopted by the board of water and sewers.

(Code 1982, § 13-5; Code 2003, § 74-40)

Secs. 74-41—74-60. - Reserved.

EXHIBIT L

**TOWN OF JAMESTOWN
TOWN COUNCIL MEETING**
for
TOWN, WATER AND SEWER MATTERS

Monday, May 18, 2009

A regular meeting of the Jamestown Town Council sitting as the Board of Water and Sewer Commissioners was called to order at the Jamestown Town Hall, Council Chambers, 93 Narragansett Avenue at 6:01 PM by Commission President Julio DiGiando. The following members were present:

Michael White, Vice-President
William Kelly
Robert W. Sutton, Jr.
Barbara A. Szepatowski (arrived @ 6:03 PM)

Also present were:

Bruce R. Keiser, Town Administrator
Peter D. Ruggiero, Esq., Town Solicitor (arrived @ 6:03 PM)
Steven J. Goslee, Public Works Director
Denise Jennings, Water and Sewer Clerk

PUBLIC HEARING

Commission President DiGiando opened the public hearing at 6:02 PM.

- 1) Proposed draft of the amendments to the Rules and Regulations of the Board of Water Commissioners as follows:

Amendment 1-Urban Water District-section 14A, subsection (II) (2) (i), is hereby amended to as follows:

(i) ~~The applicant dedicated the use of the premises to single or two family a use as allowed by the Zoning Ordinance as a matter of right and not the result of any variances, consuming no more water than the average single or two family use; the consumption of an average single or two family use being the quotient derived by dividing the total consumption for all such uses by the total number of such uses connected to the water supply within the Town, averaged over a 3 year period.~~

Amendment 2-Urban Water District-section 14A, subsection (III) (b) and (c), is hereby amended to as follows:

b. ~~The applicant shall be subject to the requirements of subparagraph (b) (1), (2) and (3) of this section, 14A II;~~

Deleted: ¶

c. ~~The applicant shall show to the satisfaction of the Commission that the proposed expansion of use or change of use will not result in an annual consumption of water that is greater than the three year running annual average for the three previous year running annual average for the three previous years prior to the application, or an amount allowable under paragraph b (2) of this section, 14(A) II, whichever is greater.~~

Amendment 3-Rural Water District-section 14B, subsection (a) (b) (3) and (4), is hereby amended to as follows:

14B. Rural Water Districts. All service connections ~~and/or extensions~~ in the Rural Water District shall be subject to the following conditions;

a. The applicants shall be subject to the requirements described for ~~connections extensions~~ in the urban district for one or two-family residential uses.

b. The applicants shall show to the satisfaction of the Commission that the proposed ~~extension-or~~ service connection requested is:

3. Will not reduce the level of fire protection of the community; the ~~property premises~~ shall not be part of a major subdivision. ~~Except an Administrative Subdivision;~~

4. Extensions to and within the rural district shall be prohibited.

~~4. Is necessary because the land will not produce a sufficient quantity of potable water by drilling private wells. The minimum well depth shall be 300'.~~

Amendment 4-Conservation-section 15A, subsections 1 through 4 and 7 (a) (b) is hereby amended to as follows:

CONSERVATION

15A. Limitations on Use. In an effort to conserve water, the following rules shall control the uses hereafter described:

1. No customer shall connect an in-ground or underground irrigation or sprinkler system to the municipal water system. Lawn irrigation shall be prohibited from June 1 to August 31.

2. No customer shall use water furnished by the municipal water system for lawn irrigation, house washing, boat washing, or residential car washing when the height of NORTH POND is more than 42 inches below the top of the spillway. ~~from June 30th through October 1st of each year; nor at any time between October 2nd and June 29th when the height of the North Reservoir is more than one foot below the top of the spillway and after publication in the manner set forth in this subsection 3. When the height of the North Reservoir is from one foot to three feet below the top of the spillway and after publication of said information in a daily or weekly newspaper of general circulation within the Town of Jamestown, no customer shall use water furnished by the municipal water system for the irrigation of vegetables or flowers for more than fifteen (15) minutes per day and on such days as hereinafter set forth. No irrigation shall occur on Saturdays or Sundays. Properties with a legal address with an even number may irrigate flowers and vegetables only on an even day of the month. The above properties may irrigate on August 1st, provided it does not fall on a Saturday or Sunday. Properties with a legal address with an odd number may irrigate flowers and vegetables only on an odd day of the month.~~

3. When the height of the North Reservoir is from three and one half feet ~~four~~-feet to five feet below the top of the spillway and after

publication as described in subsection 2, above, no customer shall use water furnished by the municipal water system for any outdoor use.

~~4. When the height of the North Reservoir is from five feet to six feet below the top of the spillway and after publication as described in subsection 2, above, no commercial customer shall wash any vehicle using water furnished by the municipal water system.~~

The Commission may temporarily suspend all or part of the Limitations on Use set forth in subsections 2, 3 and ~~above~~, for such period or periods of time and/or upon such terms and conditions it deems appropriate at a public hearing and upon a four-fifths (4/5) vote of all members of the Commission ~~and after meeting one of the conditions set forth in subsections a & b below~~ and upon a finding, upon a preponderance of the evidence, that it is satisfied that rainfall, other meteorological conditions, North Reservoir height, projected water usage needs, and other factors it deems pertinent establish that the suspension will not compromise the ability of the Commission to supply customers with adequate amounts of potable water for the foreseeable future, and that the suspension will not contribute to conditions inimical to the public health, safety, welfare or to the Town of Jamestown Water Supply Management Plan. The reason for and the dates comprising the period of suspension shall be set forth in the decision of Commission. However, the Commission may terminate the suspension at any time if it determines at public hearing and upon majority vote that a preponderance of evidence shows that conditions require reinstatement of the suspended subsection or subsections. Notice of public hearings hereunder shall be published in a newspaper of general circulation within the Town of Jamestown at least seven (7) days before the hearing. Notices of suspension, termination and/or reinstatement shall be published in such a newspaper within seven (7) days of the Commission's action.

Deleted: 4

~~a.) The height of the North Reservoir is no more than twelve (12) inches below the top of the spillway.~~

~~b.) The height of North Reservoir is no more than thirty six (36) inches below the top of the spillway and the date falls between the first Tuesday after Labor Day and until October 31st.~~

Amendment 5-Services-section 18 is hereby amended to as follows:

SERVICES

18. All new and renewed services shall be a minimum of one (1) inch in diameter with no soldered joints underground. Services shall be Type K copper tubing. Customers who replace their service line at their discretion shall be responsible for excavating back to the main, backfilling with gravel and compacting the trench. The Commission shall re-tap the main, replace the tubing to the corporation stop and patch the road.

William Munger of Conanicut Marine Services stated that he supports the amendments as presented.

There were no additional public requests to address the Commission. Commission President DiGiando closed the public hearing at 6:03 PM.

6:03 PM: Solicitor Ruggiero and Commissioner Szepatowski arrived.

Commissioner Sutton referred to **Amendment 3-Rural Water District-section (b)** and asked for clarification regarding the numbering of the amendment and why the amendment started with number 3. Administrator Keiser stated that the advertisement included excerpts from the full reading of the rules and regulations and that numbers 1 and 2 still exist. Commissioner Sutton noted that the word "is" at the end of section (b), grammatically needs to be removed. The Commission agreed.

Commissioner White referred to **Amendment 4-Conservation-section 15A subsection 3** and asked if the words "three and one half feet to five feet" could be change to inches rather than written so that it would be consistent with **Amendment 4-Conservation-sectin 15A subsection 4**. The Commission agreed.

Commissioner Kelly referred to **Amendment 4-Conservation-section 15A subsection 2** and asked for clarification regarding public notice upon reaching the 42 inch mark. Commissioner Kelly asked if at that point does the Public Works Department needs to come back to the Commission or is the public notice automatic. The Public Works Director reported that the public notice is automatic. Commissioner Sutton stated that words "and after publication of said information in a daily or weekly newspaper of general circulation within the Town of Jamestown" should not been deleted. The Solicitor stated that this deletion was proposed in error and that this should be included in the rules and regulations.

Discussion ensued regarding **Amendment 3-Rural Water District-section 14B subsection 4**.

The Water and Sewer Clerk referred to **Amendment 4-Conservation-section 15A subsection 2** and asked the Public Works Director if the words "NORTH POND" should be changed to "NORTH RESERVOIR" to be consistent with the remainder of the subsection. The Public Works Director and the Commission agreed.

Following clarification of a few additional items, motion was made by Commissioner Kelley, seconded by Commissioner White to approve the proposed amendments to the Rules and Regulation of the Board of Water Commissioners as presented and discussed. So unanimously voted.

AWARDS, PRESENTATIONS AND ACKNOWLEDGMENTS

1) **Award recognition**

a) Atlantic States Rural Water & Wastewater Association

Commissioner Kelly presented a plaque to the Public Works Director from the Atlantic States Rural Water & Wastewater Association honoring Outstanding Operations by the Jamestown Water Department. Commissioner Kelly noted that this plaque was presented to Mr. Goslee at the 2009 RI Annual Conference.

READING AND APPROVAL OF MINUTES

1) 04/20/09 (regular meeting)

Motion was made by Commissioner Szepatowski, seconded by Commissioner Sutton to accept the 04/20/09 (regular) meeting minutes. So unanimously voted.

OPEN FORUM

1) Scheduled requests to address:

(None)

- 2) Non-Scheduled requests to address:
(None)

REPORT OF TOWN OFFICIALS

1) **Pumping Report:**

The Public Works Director reported the following:

- o Pumping was up slightly for the month of April. Water is not lost. Increase is due to circulation of water in the new treatment plant.
- o Rainfall was up for the month of April.
- o Color (turbidity) is higher than usual and is due to the increase in rainfall.
- o North Reservoir is @ capacity, usable storage-60MG
- o South Pond is @ capacity, usable storage-7MG.

- 2) Town project reports: (See Project Update Report dated April 2009)

Memorandum from the Harbor Commission re: West Ferry-addition of water to floating dock

The Public Works Director reported that he has provided an estimate for the costs for moving the pump out to the end of the pier in the amount of \$4,000. The Public Works Director stated that this cost would cover materials and an electrician. The Public Works Director further stated that the work would take approximately 2 or 3 days to complete and that labor would be provided by the Town. Commission President DiGiando stated that the funds should come out of the Harbor Commission budget. The Commission President asked the Public Works Director to provide a note that he could bring to the Harbor Commission meeting on Wednesday, 05/20/09.

Brief discussion ensued regarding the charge back for the labor supplied by the Dept. of Public Works. The Town Administrator stated that for true cost accounting the labor should go into the Harbor Fund to be consistent. Commission President DiGiando stated that it is in the Town's best interest to improve the pump out at West Ferry.

The Commission asked for clarification on a few items as reported by the Public Works Director.

LETTERS AND COMMUNICATIONS

(None)

UNFINISHED BUSINESS

- 1) **Memorandum from the Harbor Commission re: West Ferry-addition of water to floating dock** (cont. from 04/20/09)
Previously discussed.

NEW BUSINESS

- 1) **Application of Rosemary Tutsch et Ashley Tutsch (Owner: James Thompson) (32 Pemberton Avenue; Plat 8, Lot 84) for utility service expansion/change of use.**

Commission President DiGiando reported that this is the second time the applicant has been before the Commission and that the applicant has been approved for a different location. Commission President DiGiando further reported that 32 Pemberton Avenue was previously a residential unit and is currently used as offices and that the unit in question was previously used by the Town Recreation Dept. The Public Works Director stated that if the application is approved, the three units must be metered separately. The Public Works Director further stated that he has spoken with the owner and he is

aware of this requirement.

Motion was made by Commissioner Szepatowski, seconded by Commissioner White to approve the application of Rosemary Tutsch et Ashley Tutsch (Owner: James Thompson) (32 Pemberton Avenue; Plat 8, Lot 84) for utility service expansion/change of use for a hair salon with two sinks and 3 hair stations. So unanimously voted.

Motion was made by Commission Szepatowski , seconded by Commissioner White that the property located at 32 Pemberton Avenue; Plat 8, Lot 84 be required to be re-metered to include three meters; one meter for each unit. The property owner will be required to pay for the meters and not the tie-in fee. So unanimously voted.

BILLS AND PAYROLL

Motion was made by Commissioner White, seconded by Commissioner Szepatowski to approve the Water and Sewer Division Bills and Payroll. So unanimously voted.

TOWN BUSINESS

(None)

ADJOURNMENT

Commissioner Kelly expressed his concerns regarding a flyer and emails that are circulating around town regarding the Water Department and water quality.

Commissioner Kelly reported the following:

- o Flyers are being left at the doors of residents.
- o Obnoxious, aggressive and unprofessional emails are repeatedly being sent to Dr. Marcia Lukon, Superintendent of Jamestown School.
- o The flyers and emails are being sent out by Richard Spahr of Jamestownwater.com
- o He will distribute a copy of the communications to the Commission, prior to the end of the evening.

Commissioner Kelly suggested that the Town Solicitor look into this matter. The Commission agreed.

The Public Works Director reported that the old treatment system needed about 20,000 gallons of water per a day to flush the sand filtration system and that the new system needs about 5000 gallons of water per a week for the flushing operation.

Commissioner Kelly stated that the Town has made outstanding improvements regarding water and the message should get out to public. The Public Works Director reported that the Jamestown Press will be touring the new facility on Tuesday, 05/19/09.

There being no further business before the Commission, motion was made by Commissioner Szepatowski, seconded by Commissioner White to adjourn the meeting at 6:40 PM. So unanimously voted.

Attest:

Denise Jennings
Water and Sewer Clerk

xc: Commission Members (5)
Town Administrator
Town Solicitor
Public Works Director
Town Clerk

EXHIBIT M

**TOWN OF JAMESTOWN
TOWN COUNCIL MEETING
for
TOWN, WATER AND SEWER MATTERS**

Monday, June 20, 2011

A regular meeting of the Jamestown Town Council sitting as the Board of Water and Sewer Commissioners was called to order at the Jamestown Town Hall, Council Chambers, 93 Narragansett Avenue at 6:01 PM by Commission President Michael Schnack. The following members were present:

Robert Bowen, Vice-President
William H. Murphy
Michael G. White
Ellen Winsor

Also present were:

Bruce R. Keiser, Town Administrator
Peter D. Ruggiero Esq., Town Solicitor
Michael Gray PE Town Engineer/Public Works Director
Christina D. Collins, Finance Director
Justin Jobin, Environmental Scientist / GIS Coordinator
Denise Jennings, Water and Sewer Clerk

PUBLIC HEARING

Motion was made by Commissioner Bowen, seconded by Commissioner Murphy to open the public hearing at 6:04 PM. So unanimously voted.

- 1) Proposed draft of the Cross-Connection Control Plan amendments to the Rules and Regulations of the Board of Water Commissioners; duly advertised for public hearing in the Jamestown Press on 06/09/11

Commission President Schnack stated that a few administrative charges were discussed at the last Water and Sewer meeting in May, fees have been added and numbering has been corrected. This amendment is due to a requirement by the State of RI, Department of Health.

No Commission members requested to speak on the amendments. No members of the public requested to speak on the amendments.

Motion was made by Commissioner Bowen, seconded by Commissioner Murphy to close the public hearing at 6:06 PM. So unanimously voted.

Motion was made by Commissioner Murphy, seconded by Commissioner White to approve the amendments to the Rules and Regulations of the Board of Water Commissioners; as presented and duly advertised in the Jamestown Press on 06/09/11. So unanimously voted.

AWARDS, PRESENTATIONS AND ACKNOWLEDGMENTS

(None)

READING AND APPROVAL OF MINUTES

1) 05/16/11 (regular meeting)

Commissioner Murphy referred to Page 20, specifically the 4th paragraph from the bottom and stated that he would like the paragraph to read as follows:

Commissioner Murphy stated that the Commission needs some sort of rationale and need to review data, prior to increasing Public Fire Protection. Commissioner Murphy requested a copy of the studies and backup reports. The Finance Director stated that the Town has only committed to an additional \$25,000 at this point, not the additional \$100,000. The Finance Director and Commission President Schnack agreed that this discussion is only work in progress and will continue for the budget process.

Motion was made by Commissioner White, seconded by Commissioner Bowen to accept the 05/16/11 (regular) meeting minutes as amended. So unanimously voted.

OPEN FORUM

1) Scheduled requests to address:

(None)

2) Non-Scheduled requests to address:

(None)

REPORT OF TOWN OFFICIALS

1) **Pumping Report:** (See Project Update Report dated May 2011)

(No report given)

2) **Town project reports:** (See Project Update Report dated May 2011)

Treatment Plant:

The Public Works Director reported the following:

- AMTech repainted sections of the inside of the filter tanks. The tanks were stripped to metal and refinished. It appears as though moisture had entered the containment through a drain pipe for the tank during the first application and the paint did not adhere to the steel properly.
- Currently collecting lead and copper samples for our bi-annual testing requirements.
- The Water Department has been working on the extension of the water main to 113/115 Melrose Avenue, as previously approved by the Commission and that upon the opening of the roadway there appeared to be a leak that was also repaired during the extension. Working with two other property owners that are also connected to the old water service to have them tie into the new water line, so that the Town can abandon the old pipe.

Mr. Gray referred to the Water Distribution Improvements to Meet Fire Flow Deficiencies Report prepared by Fay, Spofford and Thorndike in 2003. The Commission stated that they did not have a copy of the report. The Public Works Director stated that he had included a copy of the Water Distribution Improvements to Meet Fire Flow Deficiencies Report in the Commissions packet in May.

Commission consensus: To continue this matter to the next Water and Sewer meeting on 07/18/11 and to ask the Clerk to provide a copy in the next meeting packet.

LETTERS AND COMMUNICATIONS

(None)

UNFINISHED BUSINESS

1) Discussion re: **Water Distribution Improvements to Meet Fire Flow Deficiencies Report** prepared by Fay, Spofford and Thorndike (continued from 05/16/11)
Discussion continued to the next Water and Sewer meeting on 07/18/11.

2) Discussion re: **General Rate Study** (continued from 05/16/11)
The Finance Director stated that a question had come up at the last Water and Sewer meeting in May regarding the number of customers only paying the Minimum in Advance and the number of customers who do not exceed the 5000 gallon minimum. The Finance Director further stated that she has provided a worksheet in the Commissions packet, with a breakdown of all customers by property type and by gallons. The Finance Director briefly outlined the worksheet. Following brief discussion it was the consensus of the Commission to ask the Finance Director to further breakdown the number customers in the 0-5000 gallon range for the next Water and Sewer meeting on 07/18/11.

NEW BUSINESS

1) **Application of Rodney P. Thomas** c/o Rodney M. Thomas (8 Arnold Street; Plat 12, Lot 57) for **utility service connection**

The Public Works Director stated that the application speaks for itself. The lot is 6000 square feet and there is not enough separation between the septic system and the private well and Town water does run by this property and is available. Commissioner Murphy expressed his concerns regarding the build-out and the water availability for these properties that the Town is required by law to supply water to. Commissioner Murphy further stated that he is hesitant to approve this application until he is sure that the Town has enough water.

Commission President Schnack asked the Public Works Director if there is enough water to meet the Town's build-out. The Public Works Director stated that this matter is currently still under review by the Planning Department. Town Administrator Keiser agreed and stated that the build-out is part of the Comprehensive Plan analysis, which is due to be completed in the next few months. The Town Administrator stated that he will discuss this matter with the Town Planner.

Commission President Schnack asked if the Commission is required to approve/allow a water hook-up that is not in the urban water district. The Public Works Director stated that approximately a year ago, the Commission approved another application for a water hook-up on the same street.

Brief discussion ensued, regarding the Comprehensive Plan and the Safe Yield Study done by Fay, Spofford and Thorndike. The Public Works Director stated that he would contact Chris Yannoni from FST to discuss the possibility of updating the Safe Yield Study.

Commission President Schnack asked the applicant what she was using currently for water. Mrs. Thomas stated that the well is being used, but on occasion she has had problems with the well and that it is a health and safety risk and there is a separation issue.

Discussion ensued regarding the State cesspool phase-out.

Commissioner Winsor stated that this is a health and safety issue and the Commission should approve the application.

Commissioner Murphy stated that he will support this application, but will not support another application until he receives data pertaining to the build-out.

Following clarification of a few additional items, motion was made by Commissioner Murphy, seconded by Commissioner White to approve the application of Rodney P. Thomas c/o Rodney M. Thomas (8 Arnold Street; Plat 12, Lot 57) for utility service connection, subject to all fees as outlined on the application by the Public Works Director. So unanimously voted.

2) Application of the Town of Jamestown (Narragansett Avenue; Plat 8, Lot 530) for utility service connection

Following clarification of a few items, Commission President Schnack recommended that the application be approved and that the connection fees be waived. Commission consensus: To ask the Town Administrator to draft a memorandum requesting that the connection fees be waived for the next Water and Sewer meeting on 07/18/11. Commissioner Winsor expressed her concerns regarding the application. Motion was made by Commissioner Bowen, seconded by Commissioner White to approve the application of the Town of Jamestown (Narragansett Avenue; Plat 8, Lot 530) for utility service connection. Motion so voted, 4 in favor; Commissioner Winsor opposed.

BILLS AND PAYROLL

Following clarification of a few items, motion was made by Commissioner White, seconded by Commissioner Bowen to approve the Water and Sewer Division Bills and Payroll dated 06/20/11. So unanimously voted.

TOWN BUSINESS

(None scheduled)

ADJOURNMENT

There being no further business before the Commission, motion was made by Commissioner Bowen, seconded by Commissioner White to adjourn the meeting at 6:41 PM. So unanimously voted.

Attest:

Denise Jennings
Water and Sewer Clerk

xc: Commission Members (5)
Town Administrator
Town Solicitor
Public Works Director
Town Clerk

**TOWN OF JAMESTOWN
TOWN COUNCIL MEETING
for
TOWN, WATER AND SEWER MATTERS**

Monday, October 7, 2013

A regular meeting of the Jamestown Town Council sitting as the Board of Water and Sewer Commissioners was called to order at the Jamestown Town Hall, Council Chambers, 93 Narragansett Avenue at 6:36 PM by President, Kristine S. Trocki. The following members were present:

Mary E. Meagher, Vice-President
Blake A. Dickinson
Eugene B. Mihaly
Thomas T. Tighe

Also present were:

Christina D. Collins, Interim Town Administrator/Finance Director
Peter D. Ruggiero, Esq., Town Solicitor
Michael Gray PE, Public Works Director
Denise Jennings, Water and Sewer Clerk

AWARDS, PRESENTATIONS AND ACKNOWLEDGMENTS

(None)

READING AND APPROVAL OF MINUTES

1) **09/03/13 minutes** (regular meeting)

Motion was made by Commissioner Mihaly, seconded by Commissioner Meagher to accept the 09/03/13 (regular) meeting minutes. So unanimously voted.

OPEN FORUM

1) Scheduled requests to address:

(None)

2) Non-Scheduled requests to address:

(None)

REPORT OF TOWN OFFICIALS

1) **Pumping Report:**

The Public Works Director reported the following:

- JR-1 well has been in service since April to supplement the water supply.
- Transfer pumping has been suspended, due to the level of North Reservoir.
- Rainfall in September was down slightly compared to August.
- North Reservoir is @ 36MG, usable storage-60MG. We are past the peak usage period. Reservoir will respond to rainfall over the next few months.
- South Pond is @ 6MG, usable storage-7MG

2) **Town project reports: (See Project Update Report dated September 2013)**

Public Works Director Mike Gray briefly outlined the recent boil water advisory initiated by the RI Department of Health for the Kent County Water Authority and reported the following:

- All water suppliers are required by the RIDOH to test for Test Coliform within the water distribution system. (See EPA-Total Coliform Rule: A Quick Reference Guide)
- The Jamestown Water Department collects five samples from the distribution system each month for laboratory analysis. The samples are transported to the laboratory the same day that they are collected and analyzed within two hours of receipt at the lab. The test takes 24 hours to complete, however our lab will do a preliminary check and will notify us by telephone if they see that a sample is going to be positive or suspicious.
- If there is a violation the public must be notified within 24 hours, through local media or televised news, once the water supplier becomes aware of the violation.

The Public Director further reported that he is working with the Police Chief on a system through the reverse 911 system to contact customers directly by telephone and that to his knowledge the Town of Jamestown has never had a boil water advisory.

Following clarification on a few items, Motion was made by Commissioner Meagher, seconded by Commissioner Dickinson to accept the reports as submitted by the Public Works Director. So unanimously voted.

LETTERS AND COMMUNICATIONS

(None)

UNFINISHED BUSINESS

(None)

NEW BUSINESS

1) Application of Kim et Jeff Westcott (Plat 9, Lot 336; 186 Racquet Road) for **water utility extension**
President Trocki stated that the applicant is seeking a water utility extension to their house located at 186 Racquet Road.

The Public Works Director reported the following:

- The applicant came to him a few months ago requesting to extend the water service to their property.
- Surrounding properties on Racquet Road are hooked into the municipal water system.
- Regulations require an applicant in the Rural District to come before for the Board to request a water extension to their property and that the applicant must bear cost of the extension.

Kim Westcott of 186 Racquet Road stated that her father owns the house located at 121 Walcott Avenue and that the well water at 186 Racquet Road has always had a very high, unmanageable iron level and is beyond correctable.

Following clarification of a few items, motion was made by Commissioner Meagher, seconded by Commissioner Dickinson to approve the application of Kim et Jeff Westcott (Plat 9, Lot 336; 186 Racquet Road) for water utility extension, as recommended by the Public Works Director. So unanimously voted.

TOWN BUSINESS

(None)

ADJOURNMENT

There being no further business before the Commission, motion was made by Commissioner Tighe, seconded by Commissioner Meagher to adjourn the meeting at 6:51 PM. So unanimously voted.

Attest:

Denise Jennings
Water and Sewer Clerk

xc: Commission Members (5)
Town Administrator
Town Solicitor
Public Works Director
Town Clerk

**TOWN OF JAMESTOWN
TOWN COUNCIL MEETING
for
TOWN, WATER AND SEWER MATTERS**

Monday, February 3, 2014

A regular meeting of the Jamestown Town Council sitting as the Board of Water and Sewer Commissioners was called to order at the Jamestown Town Hall, Council Chambers, 93 Narragansett Avenue at 5:55 PM by President, Kristine S. Trocki. The following members were present:

Mary E. Meagher, Commission Vice-President
Blake A. Dickinson
Eugene B. Mihaly
Thomas T. Tighe

Also present were:

Kevin Paicos, Town Administrator
Christina D. Collins, Finance Director
Peter D. Ruggiero, Esq., Town Solicitor
Michael Gray PE, Public Works Director
Denise Jennings, Water and Sewer Clerk

AWARDS, PRESENTATIONS AND ACKNOWLEDGMENTS

(None)

READING AND APPROVAL OF MINUTES

1) **11/04/13 minutes** (regular meeting)

Motion was made by Commissioner Meagher, seconded by Commissioner Dickinson to accept the 11/04/13 (regular) meeting minutes. So unanimously voted.

OPEN FORUM

1) Scheduled requests to address:

(None)

2) Non-Scheduled requests to address:

(None)

REPORT OF TOWN OFFICIALS

1) **Pumping Report:**

The Public Works Director reported the following:

- JR-1 well has been taken off-line for the season.
- Transfer pumping has been suspended for the season.
- North Reservoir is rising and is @ 55MG, usable storage-60MG.
- South Pond is @ 7MG, usable storage-7MG

2) **Town project reports: (See Project Update Report dated January 2014)**

The Public Works Director reported the following:

Reservoir and Distribution-

- The Public Works staff has begun cutting down the trees along the North Reservoir property. The condition

- of the trees was worse than expected.
- He has received a report from Pare Engineering on their inspection and evaluation of the North and South reservoir dams and will be meeting with their engineer to discuss their findings and recommendations and that he will report back to the Commission in March.
- A water main leak was discovered and repaired on East Shore Road.

Wastewater Treatment Plant-

The Public Works Director reported the following:

- There were no SSO's for the month of January.
- The Wastewater Treatment Plant staff was recognized in the January issue of the *Treatment Plant Operator Magazine* for their outstanding work.

Commission President Trocki asked the Public Works Director to extend the Commissions gratitude to the Wastewater Treatment Plant staff for being acknowledged in the January issue of the *Treatment Plant Operator Magazine* and their hard work.

The Public Works Director stated that he had enclosed a copy of the Town's annual CMOM (Capacity, Management, Operation and Maintenance) report in the Commission's meeting packet. The Public Works Director reported that the data for the CMOM is collected during the year and the report is submitted annually to the EPA.

Following clarification on a few items, Motion was made by Commissioner Dickinson, seconded by Commissioner Mihaly to accept the reports as submitted by the Public Works Director. So unanimously voted.

LETTERS AND COMMUNICATIONS

(None)

UNFINISHED BUSINESS

(None)

NEW BUSINESS

1) Application of Jonathan H. Goodman/Owner James Rappaport (Plat 12, Lot 217; Hull Cove Farm Road) for **utility service extension (water only)**

Commissioner Meagher stated that she must recuse on this matter.

President Trocki stated that the applicant is seeking a water utility extension to their property located on Hull Cove Farm Road.

The Public Works Director stated the following:

- The property is located in the rural district and those requesting utility service must come before the board for approval.
- The owner has attempted to drill two wells.
- The owner must evaluate the flow and pressure of the 4" main and proposed extension to determine if it is adequate for the proposed development.
- All costs for the engineering and the proposed extension including materials and labor shall be the responsibility of the owner.
- In addition, the owner is responsible for the water service connection fee, in the amount of \$3,000.

Following clarification on a few items, motion was made by Commissioner Mihaly, seconded by Commissioner Dickinson to approve the application of Jonathan H. Goodman/Owner James Rappaport (Plat 12, Lot 217; Hull Cove Farm Road) for utility service extension (water only), as recommended by the Public Works Director and subject to the following:

- The owner must evaluate the flow and pressure of the 4” main and proposed extension to determine if it is adequate for the proposed development.
- All costs for the engineering and the proposed extension including materials and labor shall be the responsibility of the owner.
- In addition, the owner is responsible for the water service connection fee, in the amount of \$3,000.

Motion so voted, 4 in favor; Commissioner Meagher recused.

TOWN BUSINESS

(None)

ADJOURNMENT

There being no further business before the Commission, motion was made by Commissioner Tighe, seconded by Commissioner Dickinson to adjourn the meeting at 6:04 PM. So unanimously voted.

Attest:

Denise Jennings
Water and Sewer Clerk

xc: Commission Members (5)
Town Administrator
Town Solicitor
Public Works Director
Town Clerk

**TOWN OF JAMESTOWN
TOWN COUNCIL MEETING
for
TOWN, WATER AND SEWER MATTERS**

Monday, March 3, 2014

A regular meeting of the Jamestown Town Council sitting as the Board of Water and Sewer Commissioners was called to order at the Jamestown Town Hall, Council Chambers, 93 Narragansett Avenue at 6:30 PM by President, Kristine S. Trocki. The following members were present:

Mary E. Meagher, Commission Vice-President
Blake A. Dickinson
Eugene B. Mihaly
Thomas T. Tighe

Also present were:

Christina D. Collins, Interim Town Administrator/Finance Director
Peter D. Ruggiero, Esq., Town Solicitor
Michael Gray PE, Public Works Director
Denise Jennings, Water and Sewer Clerk

AWARDS, PRESENTATIONS AND ACKNOWLEDGMENTS

(None)

Motion was made by Commissioner Mihaly, seconded by Commissioner Dickinson to discuss **NEW BUSINESS**, item #1- Application of **Lucky Ridge Co., LLC dba Spinnaker's Café (Owner: Regnum, LLC)** and item #2- Application of **David Fitzgerald**, as the next item of business. So unanimously voted.

1) Application of **Lucky Ridge Co., LLC dba Spinnaker's Café (Owner: Regnum, LLC)** (Plat 9, Lot 791-Unit D; 3 Ferry Wharf) **for utility service expansion/change of use.** President Trocki stated that the applicant is seeking utility service expansion/change of use for their business located at 3 Ferry Wharf, Unit D.

John A. Murphy, Esq. attorney for the applicant stated that his client has been in business for over ten years and has undergone several stages of permitting and that although the Town application states expansion, his client is seeking permission for a change of use. Attorney Murphy further stated that even though the business has increased in size, his client's water usage has actually decreased and that the addition of beer and wine to the business will not increase water consumption. Attorney Murphy requested that the application for change of use from Lucky Ridge Co., LLC dba Spinnaker's Café be approved by the Board.

Discussion followed regarding the need for the change of use application and the proposed rescheduling of the liquor license application for public hearing. Solicitor Ruggiero stated that if the Board is concerned and if they so choose, they could approve the application for change of use conditionally or could continue the application to the April 7th Water and Sewer meeting. The Public Works Director stated that the change of use to sell liquor will not have any impact on water usage, since it is already a restaurant.

Following clarification of a few items, motion was made by Commissioner Mihaly, seconded by Commissioner Meagher to approve the Application of Lucky Ridge Co., LLC dba Spinnaker's Café (Owner: Regnum, LLC) (Plat 9, Lot 791-Unit D; 3 Ferry Wharf) for utility service expansion/change of use, contingent upon the issuance of a liquor license at a hearing to be scheduled later this month. So unanimously voted.

2) Application of **David Fitzgerald** (154 Racquet Road; Plat 9, Lot 327) for **utility service extension** (water only).

President Trocki stated that the applicant is seeking a water utility extension to their house located at 154 Racquet Road.

David Fitzgerald of 154 Racquet Road; Plat 9 Lot 327 was present and stated that his neighbor located at 186 Racquet was recently granted approval by the Board to extend town water to their lot and that he is hoping to further extend the water out to his property located at 154 Racquet Road.

The Public Works Director reported the following:

- Regulations require an applicant in the Rural District to come before for the Board to request a water to their property and that the applicant must bear cost of the extension
- In October 2013, the Board approved an application for an extension to the neighboring property at 186 Racquet Road.
- This property located at 154 Racquet Road is the last remaining lot on this section of the road that does not have town water.
- Construction of the water main will be coordinated with the owner of 186 Racquet Road and will include a new hydrant that will provide fire protection to the neighboring homes in the area.

The Public Works Director stated that he that he supports the application of David Fitzgerald since water is already extended to the neighboring properties.

Following clarification of a few items, motion was made by Commissioner Meagher, seconded by Commissioner Mihaly to approve the application David Fitzgerald (154 Racquet Road; Plat 9, Lot 327) for utility service extension for water utility extension, as recommended by the Public Works Director. So unanimously voted.

READING AND APPROVAL OF MINUTES

1) 02/03/14 minutes (regular meeting)

Motion was made by Commissioner Dickinson, seconded by Commissioner Mihaly to accept the 02/03/14 (regular) meeting minutes. So unanimously voted.

OPEN FORUM

1) Scheduled requests to address:

(None)

2) Non-Scheduled requests to address:

(None)

REPORT OF TOWN OFFICIALS

1) **Pumping Report:**

The Public Works Director reported the following:

- JR-1 well has been taken off-line for the season.
- Transfer pumping has been suspended for the season.
- North Reservoir is @ 60MG, usable storage-60MG.
- South Pond is @ 7MG, usable storage-7MG

2) **Town project reports: (See Project Update Report dated February 2014)**

The Public Works Director reported the following:

Treatment Plant-

- Briefly outlined the disinfection process and the sampling process.

- Staff has been working at the old treatment plant building, painting, leveling the concrete floor and installing shelving for storing miscellaneous parts and supplies. The building will also serve as a maintenance shop.

Reservoir-

- The Public Works staff continues to cut down the trees along the North Reservoir property and should be done within a week and it will be followed by clean up.
- Briefly outlined the Dam Inspection & Evaluation report, submitted by Pare Corporation and stated that most of the work will be done by the Town following the permitting process.

Distribution-

- Staff has been mapping the water distribution system with Justin Jobin, GIS Coordinator, with the overall objective to complete various layers of information of the water assets for the Town.

Wastewater Treatment Plant-

- There were no SSO's for the month of March.

Following clarification on a few items, Motion was made by Commissioner Dickinson, seconded by Commissioner Mihaly to accept the reports as submitted by the Public Works Director. So unanimously voted.

LETTERS AND COMMUNICATIONS

(None)

UNFINISHED BUSINESS

(None)

NEW BUSINESS

- 1) Application of **Lucky Ridge Co., LLC dba Spinnaker's Café** (Owner: Regnum, LLC) (Plat 9, Lot 791- Unit D; 3 Ferry Wharf) for **utility service expansion/change of use**.

Previously discussed.

- 2) Application of **David Fitzgerald** (154 Racquet Road; Plat 9, Lot 327) for **utility service extension** (water only).

Previously discussed.

TOWN BUSINESS

(None)

ADJOURNMENT

There being no further business before the Commission, motion was made by Commissioner Mihaly, seconded by Commissioner Dickinson to adjourn the meeting at 7:02 PM. So unanimously voted.

Attest:

Denise Jennings
Water and Sewer Clerk

xc: Commission Members (5)
Town Administrator
Town Solicitor
Public Works Director
Town Clerk

**TOWN OF JAMESTOWN
TOWN COUNCIL MEETING
for
TOWN, WATER AND SEWER MATTERS**

Monday, May 5, 2014

A regular meeting of the Jamestown Town Council sitting as the Board of Water and Sewer Commissioners was called to order at the Jamestown Town Hall, Council Chambers, 93 Narragansett Avenue at 6:03 PM by President, Kristine S. Trocki. The following members were present:

Mary E. Meagher, Commission Vice-President
Blake A. Dickinson
Eugene B. Mihaly
Thomas T. Tighe

Also present were:

Andrew Nota, Town Administrator
Christina D. Collins, Finance Director
Peter D. Ruggiero, Esq., Town Solicitor
Michael Gray PE, Public Works Director
Denise Jennings, Water and Sewer Clerk

AWARDS, PRESENTATIONS AND ACKNOWLEDGMENTS

(None)

READING AND APPROVAL OF MINUTES

1) **04/07/14 minutes** (regular meeting)

Motion was made by Commissioner Meagher, seconded by Commissioner Dickinson to accept the 04/07/14 (regular) meeting minutes. So unanimously voted.

Motion was made by Commissioner Meagher, seconded by Commissioner Mihaly to discuss **New Business** as the next item of business. So unanimously voted.

NEW BUSINESS

1) Application of **William Hutchinson (79 Hamilton Avenue; Plat 9, Lot 859) for utility service (water) connection**

William Hutchinson of 79 Hamilton Avenue stated the following

- He built his new house on the property a few years ago, which has a well.
- The well water quality is poor, even with a filter and it is difficult to maintain.
- There is an existing water line on the property that was used for the old farmhouse, this was on the lot when he purchased the property.
- He requests to tie into the Town water via a t-line from the old farmhouse.

The Public Works Director stated the following:

- This property is located in the rural district, which requires an applicant to go before the Commission for a request for water service, but others whose property fronts the other side of Hamilton Avenue are generally approved administratively
- He suggested that the applicant come before the Commission, so that conditions could be set and he recommended that the Commission approve the application, subject to the follow condition:

- The applicant's connection shall be for one residential dwelling and that there will be no additional connections, if the property is subdivided. He will work with the applicant regarding placement of the line.

Following clarification of a few items, motion was made by Commissioner Meagher, seconded by Commission Mihaly to approve the application of William Hutchinson (79 Hamilton Avenue; Plat 9, Lot 859) for utility service (water) connection, subject to the follow condition as recommended by the Public Works Director:

- The applicant's connection shall be for one residential dwelling and that there will be no additional connections, if the property is subdivided.

Motion so unanimously voted.

2) Application of **Conanicut Marine Services (Owner: Freebody, LLC) (260 Conanicus Avenue; Plat 8, Lot 278) for utility service (sewer) connection**

Commissioner Dickinson stated that he had a conflict of interest with the application of Conanicut Marine Services (Owner: Freebody, LLC) and recused himself.

Attorney Christian Infantolino stated that he was present for the applicant. Commissioner Meagher asked Attorney Infantolino what type of waste services were currently in place. Attorney Infantolino stated that Porta-Johns are currently being used at this site. Commission President Trocki stated that the Commission has reviewed the application and are aware of the recent Zoning approval.

The Public Works Director recommended that the Commission approve the application, subject to the applicant submitting an engineered drawing to his office for approval. The Public Works Director stated that surrounding properties are on town sewer.

Motion was made by Commissioner Mihaly, seconded by Commissioner Meagher to approve the application of Conanicut Marine Services (Owner: Freebody, LLC) (260 Conanicus Avenue; Plat 8, Lot 278) for utility service (sewer) connection, subject to the following as recommend by the Public Works Director:

- The applicant must submit an engineered drawing to the Public Works Director for approval.

Motion so voted, 4 in favor; Commissioner Dickinson abstained.

OPEN FORUM

- 1) Scheduled requests to address:
(None)
- 2) Non-Scheduled requests to address:
(None)

REPORT OF TOWN OFFICIALS

1) **Pumping Report:**

The Public Works Director reported the following:

- JR-1 well remains off-line for the season.
- Transfer pumping remains off-line for the season.
- North Reservoir is @ 60MG, usable storage-60MG.
- South Pond is @ 7MG, usable storage-7MG

2) **Town project reports: (See Project Update Report dated April 2014)**

The Public Works Director reported the following:

Wells-

A new control system is being manufactured by Harbor Controls to replace the old and outdated system that

operates the wells.

Water Treatment Plant-

Staff has completed the installation of alarms and telemetry between the Chemical feed building at South Pond and the treatment plant and is continuing to upgrade the old treatment building for future maintenance use.

Reservoir-

The aeration system at the reservoir is in need of upgrades and that he has met with Ecosystem Consulting, the original designer and manufacturer of the system to review the scope and requirements for the repairs. The Public Works Director briefly described the recommended repairs.

The Public Works Director stated that he continues to work on the replanting of trees at the reservoir and that he will keep the Commission informed regarding this project.

Wastewater Treatment Plant-

The monthly average daily flow at the treatment plant for April was 0.92 million gallons per a day. This exceeds our permitted flow of 0.73 million gallons per a day. This was due to excessive inflow and infiltration, caused by heavy rains received during the month.

Following clarification on a few items, Motion was made by Commissioner Dickinson, seconded by Commissioner Mihaly to accept the reports as submitted by the Public Works Director. So unanimously voted.

LETTERS AND COMMUNICATIONS

1) Copy of Annual Residential Sewer Charges from the Narragansett Bay Commission
The Finance Director stated that this report was included in the Commissions packet for informational purposes. Brief discussion ensued.

UNFINISHED BUSINESS

(None)

NEW BUSINESS

Previously discussed.

TOWN BUSINESS

(None)

ADJOURNMENT

There being no further business before the Commission, motion was made by Commissioner Mihaly, seconded by Commissioner Meagher to adjourn the meeting at 6:57 PM. So unanimously voted.

Attest:

Denise Jennings

Water and Sewer Clerk

xc: Commission Members (5)
Town Administrator
Town Solicitor
Public Works Director
Town Clerk

**TOWN OF JAMESTOWN
TOWN COUNCIL MEETING
for
TOWN, WATER AND SEWER MATTERS**

Monday, July 7, 2014

A regular meeting of the Jamestown Town Council sitting as the Board of Water and Sewer Commissioners was called to order at the Jamestown Town Hall, Council Chambers, 93 Narragansett Avenue at 6:32 PM by President, Kristine S. Trocki. The following members were present:

Mary E. Meagher, Commission Vice-President
Blake A. Dickinson
Eugene B. Mihaly
Thomas T. Tighe

Also present were:

Andrew Nota, Town Administrator
Christina D. Collins, Finance Director
Peter D. Ruggiero, Esq., Town Solicitor
Michael Gray PE, Public Works Director
Denise Jennings, Water and Sewer Clerk

AWARDS, PRESENTATIONS AND ACKNOWLEDGMENTS

(None)

READING AND APPROVAL OF MINUTES

1) **05/05/14 minutes** (regular meeting)

Motion was made by Commissioner Mihaly, seconded by Commissioner Meagher to accept the 05/05/14 (regular) meeting minutes. So unanimously voted.

Motion was made by Commissioner Meagher, seconded by Commissioner Mihaly to discuss **New Business** as the next item of business. So unanimously voted.

NEW BUSINESS

1) Application of **Norton H. Reamer 2002 Trust** (Plat 12, Lot 29/a 2.98 acre lot will be created from Lot 29); Hull Cove Farm Road) for **utility service extension (water only)**

Commissioner Meagher stated that she had a conflict of interest with the application of Norton H. Reamer 2002 Trust and recused herself.

Attorney Quentin Anthony stated that he was present for the applicant. Michael Darveau, Land Surveyor was Present also.

Attorney Anthony reported the following:

- His client Mr. Reamer has proposed to extend the water service down Hull Cove Farm Road for approximately 1400 feet to his lot (Plat 12, Lot 29/a 2.98 acre lot will be created from Lot 29), as outlined on a plan submitted by Michael Darveau, Land Surveyor.
- His client, through his representative, has been advised by the Public Works Director/Town Engineer and the Fire Chief and in accordance with town standards, that adequate fire protection for the proposed

- lot requires a 6 inch line and additional fire hydrants.
- His client will finance the new water line and hydrants.
- The existing homes on Hull Cove Farms Road are serviced by a 4 inch line and it is proposed that those homes will be upgraded to a 6 inch line.
- The Commission recently granted approval to Jonathan Goodman the owner of the abutting lot to extend water service to his property located at Plat 12, Lot 217.

The Public Works Director stated the following:

- He received an email today from the abutters, stating that they supported the application of Mr. Reamer.
- Only one new house is proposed.
- All will benefit from this proposed extension.
- He supports the application of Mr. Reamer for extension, as presented.

Attorney Anthony stated that if the application was approved, work would begin in September. Attorney Anthony briefly outlined the construction schedule and further stated that the Public Works Director has suggested that upon completion of the project, that ownership of the line be turned over to the Town. The Public Works Director confirmed this statement and stated that the details could be worked out with the Town Solicitor.

Administrator Nota asked Attorney Anthony if his client had any plans to develop the remaining property. Attorney Anthony stated that Mr. Reamer has approval for development of 6 lots, one of which was already sold to Mr. Goodman, one lot for this this proposed application, which leaves four lots remaining that could be built upon.

Attorney Anthony distributed a copy of the Declaration of Restrictions dated July 19, 1993 to the Commission and asked that it be added to the record.

Following clarification of a few items, motion was made by Commissioner Mihaly, seconded by Commissioner Tighe to approve the application of Norton H. Reamer 2002 Trust (Plat 12, Lot 29/a 2.98 acre lot will be created from Lot 29); Hull Cove Farm Road) for utility service extension (water only), as recommended by the Public Works Director and subject to review of ownership of the new line by the Town Solicitor.

Brief discussion ensued regarding having the Public Works Director/Town Engineer oversee the Reamer extension project.

A motion was made by Commissioner Mihaly, seconded by Commissioner Dickinson to amend the original motion to include the condition that the project is under the direction of the Public Works Director/Town Engineer. The amended motion so voted, 4 in favor; Commissioner Meagher abstained.

2) Application of **Mark S. Weil** (Plat 8, Lot 23; 34 West Bay View Drive) **for utility service extension (water only)**

Attorney Geoffrey Turner stated that he was present for the applicant. Attorney Turner reported that his client Mr. Weil has proposed to extend the water service from Watson Avenue around the corner, down West Bay View Drive to the northeast corner of his lot (Plat 8, Lot 23), as outlined on a plan submitted by Michael Darveau, Land Surveyor.

The Public Works Director stated that an extension is allowed in the Urban District and the application for extension will allow maintenance and greater fire protection with the installation of a new hydrant. The Public Works Director further stated that all costs of the extension will be borne by the owner and that he supports the application of Weil, as presented.

Following clarification of a few items, motion was made by Commissioner Mihaly, seconded by Commissioner Dickinson to approve the application of Mark S. Weil (Plat 8, Lot 23; 34 West Bay View Drive) for utility service extension (water only), as recommended by the Public Works Director. So unanimously voted.

OPEN FORUM

- 1) Scheduled requests to address:
(None)
- 2) Non-Scheduled requests to address:
(None)

REPORT OF TOWN OFFICIALS

1) Pumping Report:

The Public Works Director reported the following:

- JR-1 has been in operation since May.
- Transfer pumping has not been in operation due to the levels within South Pond, but did resume operation today.
- Rainfall was down, although we received 3 inches on July 4th.
- North Reservoir is @ 51MG, usable storage-60MG.
- South Pond is @ 6MG, usable storage-6MG

2) Town project reports: (See Project Update Report dated June 2014)

The Public Works Director reported the following:

Water Treatment Plant-

- Our annual (was previously bi-annual), lead and copper sample test results have been received.
- Ten samples were provided by homeowners for analytical testing.
- All sample test results came back well below the action level of 0.015 mg/l.
- This is our second sampling round, where the lead and copper results have been below the EPA action levels.

Reservoir-

- Water Department staff has completed the upgrades to the aeration system at the North Reservoir.
- The upgraded system is now working as designed and we found immediate improvement to the raw water quality at the treatment plant.

Distribution System-

- Water Department staff has replaced hydrants on Union Street, Bay View Drive and Clarke Street.

Commissioner Meagher stated that she had received several complaints about the new hydrant on Union Street, stating that the hydrant appears to be loosening up and may be due to people backing into it. The Public Works Director stated that he would look into the matter.

3) Annual Drinking Water Quality Report for 2013

The Public Works Director stated that this report was recently sent out to all customers and is done annually, as required by the RIDOH.

Following clarification on a few items, Motion was made by Commissioner Dickinson, seconded by Commissioner Mihaly to accept the reports as submitted by the Public Works Director. So unanimously voted.

LETTERS AND COMMUNICATIONS

(None)

UNFINISHED BUSINESS

(None)

NEW BUSINESS

Previously discussed.

TOWN BUSINESS

(None)

ADJOURNMENT

There being no further business before the Commission, motion was made by Commissioner Meagher, seconded by Commissioner Dickinson to adjourn the meeting at 6:58 PM. So unanimously voted.

Attest:

Denise Jennings
Water and Sewer Clerk

xc: Commission Members (5)
Town Administrator
Town Solicitor
Public Works Director
Town Clerk

**TOWN OF JAMESTOWN
TOWN COUNCIL MEETING
for
TOWN, WATER AND SEWER MATTERS**

Monday, April 6, 2015

A regular meeting of the Jamestown Town Council sitting as the Board of Water and Sewer Commissioners was called to order at the Jamestown Town Hall, Council Chambers, 93 Narragansett Avenue at 6:30 PM by Commission President Kristine S. Trocki.

The following members were present:

Mary E. Meagher, Vice-President
Blake A. Dickinson
Thomas T. Tighe
Michael G. White

Also present were:

Andrew Nota, Town Administrator
Peter D. Ruggiero, Esq., Town Solicitor
Christina D. Collins, Finance Director
Michael Gray PE, Public Works Director
Denise Jennings, Water and Sewer Clerk

AWARDS, PRESENTATIONS AND ACKNOWLEDGMENTS

(None)

READING AND APPROVAL OF MINUTES

1) **03/02/15 minutes** (regular meeting)

Motion was made by Commissioner Meagher, seconded by Commissioner White to accept the 03/02/15 meeting minutes. So unanimously voted.

OPEN FORUM

1) Scheduled requests to address:

(None)

2) Non-Scheduled requests to address:

(None)

REPORT OF TOWN OFFICIALS

1) **Pumping Report:**

The Public Works Director reported the following:

- Pumping was average for the month of March.
- Rainfall was above average for the month of March.
- Water quality/color was good.
- North Reservoir is @ 60MG, usable storage-60MG.
- South Pond is @ 6MG, usable storage-6MG

2) **Town project reports: (See Project Update Report dated March 2015)**

Transfer pumping/Reservoir:

The Public Works Director reported that he had met with Pare Engineering to review the plan for the South Pond Dam Improvement Project. The Public Works Director stated that Pare will be meeting with CRMC to discuss permitting issues. The Public Works Director briefly outlined the project and stated that he will give a full presentation with cost estimates at an upcoming meeting of the Board.

The Public Works Director further reported that Jacob McGuire, a local scout has offered to clean up and restore the Jamestown Pound located on North Main Road just south of the North Reservoir and opposite Cedar Lane for his Eagle Scout Project. The Public Works Director stated that this 40' x 40' area surrounded by stone wall was constructed in 1861 for the purpose of confining stray animals, until claimed by their owners. The Public Works Director further stated that this is a great project. Commission President Trocki on behalf of the Commission asked the Public Works Director to extend their heartfelt thanks to Jacob McGuire.

Distribution System:

The Public Works Director reported the following:

- The Water Department staff will be conducting hydrant flushing during the month of April for annual maintenance of the distribution system.
- The Water Department staff will be preparing Fort Getty during the month of April for the upcoming season.

Wastewater Treatment Plant:

The Public Works Director reported that the monthly average daily flow exceeded the permitted level for the month of March and that this was reported to RIDEM as required by law.

3) **Review of Consumption:**

The Finance Director briefly outlined the status of consumption following the most recent Water and Sewer billing (March 2015).

Following clarification of a few items, it was the consensus of the Commission to accept the report as submitted by the Public Works Director and the Finance Director.

LETTERS AND COMMUNICATIONS

(None)

UNFINISHED BUSINESS

(None)

NEW BUSINESS

1) **Application of Thomas Carton Swett, Trustee et al (Plat 10, Lot 26; Newport St.) for utility service connection (water only).**

Attorney Eric Archer stated that he was present to represent the applicant.

The Public Works Director reported the following:

- The applicant is seeking approval for a new water service connection for a new dwelling on a lot which is located in the Rural Water District.
- The Rules and Regulations of the Board of Water and Sewer Commission, Section III, Subsection 14B allow new service connections in the Rural Water District.

- The applicant has provided a Hydrogeological Report prepared by GZA Geoenvironmental which has determined that a well installed on the property in question will not yield sufficient water supply to support a dwelling.
- In 2008, the Board approved a water connection to a neighboring property for the same reasons.
- He supports the applicant and recommends that the Board approve the application.

Following clarification of a few items, motion was made by Commissioner Meagher, seconded by Commissioner White to approve the application of Thomas Carton Swett, Trustee et al (Plat 10, Lot 26; Newport St.) for utility service connection (water only), as presented and recommended by the Public Works Director. So unanimously voted.

TOWN BUSINESS

(None)

ADJOURNMENT

There being no further business before the Commission, motion was made by Commissioner Meagher, seconded by Commissioner White to adjourn the meeting at 6:44 PM. So unanimously voted.

Attest:

Denise Jennings
Water and Sewer Clerk

xc: Commission Members (5)
Town Administrator
Town Solicitor
Public Works Director
Town Clerk

**TOWN OF JAMESTOWN
TOWN COUNCIL MEETING
for
TOWN, WATER AND SEWER MATTERS**

Monday, March 7, 2016

A regular meeting of the Jamestown Town Council sitting as the Board of Water and Sewer Commissioners was called to order at the Jamestown Town Hall, Council Chambers, 93 Narragansett Avenue at 6:32 PM by Commission President Kristine S. Trocki.

The following members were present:

Mary E. Meagher, Vice-President
Blake A. Dickinson
Thomas T. Tighe
Michael G. White

Also present were:

Andrew Nota, Town Administrator
Wyatt Brochu, Esq., Town Solicitor
Michael Gray PE, Public Works Director
Christina D. Collins, Finance Director
Denise Jennings, Water and Sewer Clerk

Absent:

Peter D. Ruggiero, Esq., Town Solicitor

AWARDS, PRESENTATIONS AND ACKNOWLEDGMENTS

(None)

READING AND APPROVAL OF MINUTES

1) 02/01/16 (regular meeting)

Motion was made by Commissioner White, seconded by Commissioner Dickinson to accept the 02/01/16 regular meeting minutes. So unanimously voted.

OPEN FORUM

1) Scheduled requests to address:

(None)

2) Non-Scheduled requests to address:

(None)

Commission President Trocki suggested that the Commission discuss the application of Noreen Drexel et William O'Farrell (Plat 11, Lot 45; 130 Beavertail Road) for utility service extension/connection (water only) as the next item of business, which is currently scheduled under **NEW BUSINESS**.

Motion was made by Commissioner Meagher, seconded by Commissioner Dickinson to discuss the

application of Noreen Drexel et William O'Farrell (Plat 11, Lot 45; 130 Beavertail Road) for utility service extension/connection (water only) as the next item of business. So unanimously voted.

NEW BUSINESS

1) Application of **Noreen Drexel et William O'Farrell (Plat 11, Lot 45; 130 Beavertail Road)** for **utility service extension/connection** (water only).

Christian Infantolino, Esq. stated that he was present to represent the owners. Attorney Infantolino further stated that the applicants are looking to connect to municipal water for their property located at 130 Beavertail Road and that the property has an approved septic system for 7 bedrooms. Attorney Infantolino reported that when the house was previously occupied by 6 people the two existing wells did not supply enough water and that the three surrounding properties that are also owned by the applicants are also on municipal water.

Noreen Drexel of 90 Blueberry Lane, reconfirmed that she along with her ex-husband are the owners of the surrounding properties, which are also hooked into municipal water.

The Public Works Director stated that all of the other houses on Fort Getty Road are on municipal water and that some of the vacant lots on the road have also been previously approved for municipal water.

Ms. Drexel reported that when she resided at the property along with her ex-husband and 3 very active/athletic boys, she did a lot of laundry and she had to be very careful, because after a few loads of laundry and showers they would have to wait for the wells to recover.

The Public Works Director stated the following:

- The regulations prohibit extensions to and within the rural water district.
- This application does not require an extension of a water main and that it is an individual connection, as the water main already exists on Fort Getty Road.
- Since this property is located in the rural water district, the applicant requires approval from the Commission and if the Commission feels that there is enough evidence they may grant the application.
- If the application is approved, it is approved subject to the applicant installing water efficient toilets/plumbing fixtures and that they pay the required connections fees.

Commissioner Meagher asked Ms. Drexel if she knew the yield of the well. Ms. Drexel stated that it was not a yield issue, it was a recovery issue.

Following clarification on a few items, motion was made by Commissioner Dickinson, seconded by Commissioner Meagher to approve the application of **Noreen Drexel et William O'Farrell (Plat 11, Lot 45; 130 Beavertail Road)** for **utility service extension/connection** (water only), subject to the following, as recommended by the Public Works Director:

- The applicant must install water efficient plumbing fixtures and toilets.
- The applicant must pay the required connection fees.

Motion so unanimously voted.

REPORT OF TOWN OFFICIALS

1) Pumping Report:

The Public Works Director reported the following:

- JR-1 was taken out of service for the winter.
- Pumping was up slightly for the month of February.
- Rainfall was up for the month of February, compared to January.
- North Reservoir is @ 58MG, usable storage-60MG and that the reservoir has recovered fully.
- South Pond is @ 6MG, usable storage-6MG

2) Town project reports: (See Project Update Report dated February 2016)

Treatment Plant:

The Public Works Director reported that staff has been working on general maintenance of the equipment at the treatment facility.

Transfer Pumping/Reservoir:

The Public Works Director reported that transfer pumping was suspended for the winter.

Distribution System:

The Public Works Director reported that there were no leaks in the distribution system during the month of February, although there were service calls for lines that froze during the weekend of February 13th and 14th, where temperatures were below freezing.

The Public Works Director further reported that water staff will be starting annual hydrant flushing during the month of April and stated that flushing the system removes sediment from the system and improves water quality.

Wastewater Treatment Plant:

The Public Works Director reported that there were no SSO's for the month of February.

The Public Works Director further reported that WWTF staff received an award from RIDEM for being the first facility to submit their monthly Discharge Monitoring Report to the DEM and the EPA.

Following clarification of a few items, it was the consensus of the Commission to accept the report of the Public Works Director, as presented.

LETTERS AND COMMUNICATIONS

(None)

UNFINISHED BUSINESS

(None)

NEW BUSINESS

- 1) Application of **Noreen Drexel et William O'Farrell (Plat 11, Lot 45; 130 Beavertail Road)** for **utility service extension/connection (water only)**.
Previously discussed.

TOWN BUSINESS

(None)

ADJOURNMENT

There being no further business before the Commission, motion was made by Commissioner White, seconded by Commissioner Dickinson to adjourn the meeting at 6:50 PM. So unanimously voted.

Attest:

Denise Jennings
Water and Sewer Clerk

xc: Commission Members (5)
Town Administrator
Town Solicitor
Public Works Director
Town Clerk

Monday, May 2, 2016

The following members were present:

Also present were:

AWARDS, PRESENTATIONS AND ACKNOWLEDGMENTS

(None)

READING AND APPROVAL OF MINUTES

(None)

OPEN FORUM

- 1) Scheduled requests to address: (None)
- 2) Non-Scheduled requests to address: (None)

REPORT OF TOWN OFFICIALS

- 1) **Pumping Report:**

The Public Works Director reported the following:

- JR-1 was placed back into service for the season.
- Pumping was up slightly for the month of April.
- Rainfall was up for the month of April, compared to March.
- North Reservoir is @ 60MG, usable storage-60MG
- South Pond is @ 6MG, usable storage-6MG

2) **Town project reports: (See Project Update Report dated April 2016)**

Treatment Plant:

The Public Works Director reported that the Water Department is responsible for monitoring water from the distribution system on a quarterly basis for disinfection byproducts. The Public Works Director briefly described the process of monitoring the byproducts.

Transfer Pumping/Reservoir:

The Public Works Director reported that transfer pumping between South Reservoir and North Reservoir has been placed into service, as needed. The Public Works Director stated that the level of North Reservoir is below the spillway and transfer pumping has resumed. The Public Works Director further stated that he would like to see the North Reservoir spilling over on Memorial Day weekend.

Distribution System:

The Public Works Director reported that the Fort Getty water main has been flushed and tested and will be ready for opening day.

Wastewater Treatment Plant:

The Public Works Director reported that Green Mountain Pipeline Services has completed the cleaning and flushing of the piping that is scheduled for slip lining and will return to start Narragansett Avenue the week of 05/09/16 and further reported that Green Mountain is responsible for notifying those who will be impacted.

LETTERS AND COMMUNICATIONS

(None)

UNFINISHED BUSINESS

(None)

NEW BUSINESS

1) Application of **Shahin Barzin (Owner: JTown Main Street LLC/Carolyn Rafaelian) (29 Narragansett Avenue; Plat 9, Lot 631) for utility service expansion/change of use.**

Shahin Barzin of 38 Grinnell stated that he and Jimmy Tsimikas were present represent the owner of Property, JTown Main Street LLC/Carolyn Rafaelian.

Mr. Barzin reported the following:

- The owner is interested in transforming the building into a commissary kitchen.
- The kitchen would prepare food such as sandwiches, wraps and salad for boxed lunches. The lunches would then be transferred to other venues elsewhere in RI, primarily to Sakonnet Vineyard.
- The commissary kitchen would also serve as grab-and-go restaurant and have a counter inside. There will be no indoor seating.

Commission President Trocki asked for clarification regarding the proposed changes to exterior of the building and parking.

Mr. Barzin stated the following:

- The owner will keep the exterior of the building basically the same, although the cinder blocks will

- be covered.
- The parking areas in front of the building will be removed and replaced with a green area.
- Parking on the west side (9 spaces) and in the front on the Narragansett Avenue, will be maintained.

Commissioner Meagher asked for clarification regarding the number of employees at any given time. Mr. Tsimikas stated that there would be 5-7 employees total and that there would be 3 on duty at any given time. Mr. Tsimikas stated that the sandwiches, salads and drinks would all be prepackaged. Commissioner Meagher reported that the applicant has already gone before the Technical Review Committee (TRC) and will go before the Planning Commission this week. If all goes well, the applicant will then be able to get a building permit.

The Public Works Director reported the following:

- The proposed renovation plan includes a kitchen, a service counter and a bathroom.
- The proposed plan does not include indoor seating and that patio seating will be available outside.
- He has discussed the proposed business and water usage with Mr. Barzin. The estimated water usage for the commissary kitchen, should be similar to that of Village Hearth Bakery, at 150 gallons per a day, during the summer season.
- He supports the application for the change of use, subject to the installation of water efficient plumbing fixtures and toilets, as established by the water and sewer regulations.

Following clarification on a few items, motion was made by Commissioner Meagher, seconded by Commissioner White to approve the application of Shahin Barzin (Owner: JTown Main Street LLC/Carolyn Rafaelian) (29 Narragansett Avenue; Plat 9, Lot 631) for utility service expansion/change of use, subject to the installation of water efficient plumbing fixtures and toilets. So unanimously voted.

2) Application of Noreen Drexel et William O'Farrell (Plat 11, Lot 7; Fort Getty Road-vacant lot) for utility service connection (water only).

Commission President Trocki stated that the applicants Noreen Drexel et William O'Farrell are before the Commission this evening requesting a utility service connection (water only) for Plat 11, Lot 7; Fort Road, which is a vacant lot. Commission President Trocki noted that the same applicants were before the board a few months ago for a utility service connection (water only) for an existing house.

Attorney Christian Infantolino stated that he was present to represent the owners Noreen Drexel et William O'Farrell. Attorney Infantolino distributed a map of area in question to the Commission and stated the following:

- Plat 11, Lot 7 (vacant lot) has frontage on Fort Getty Road. All surrounding houses on Fort Getty Road are connected to municipal water.
- The applicants also own Plat 11, Lot 44 which currently has two water hook ups; one for the barn and one for annex.
- The applicant would like to disconnect the water service from the barn, cap it off and transfer this water connection to the vacant lot, which is known as Plat 11, Lot 7. The owners are not requesting an additional utility service connection.

Noreen Drexel of 90 Blueberry Lane stated that it was originally proposed to place a well near the stone wall on the property in question, but it was not favored by her engineers, due to the wetlands. Ms. Drexel reconfirmed that she would like to disconnect the water service from the barn and transfer the water connection to the vacant lot (Plat 11, Lot 7).

The Public Works Director reported the following:

- This application does not require an extension of a water main and would only be an individual water connection.
- An application made by Drexel/O'Farrell was approved by the board in March for Plat 11, Lot 45; 130 Beavertail Road, due to insufficient water supply from the well to support the dwelling.
- The Towns Water Supply Management Plan is currently being updated and following the completion of said update, the Town may know more about the build-out.

The Public Works Director stated that he supports the application subject to the following conditions:

- That there is no risk in further development of the property and that the applicant cannot come back before the board, with further requests for connections.
- The old service to the barn is to be disconnected from the water main. The old service cannot be extended across the adjacent property, in accordance with the rules and regulations of the board.
- A new service connection will be required at the frontage of said property located at Plat 11, Lot 7; Fort Getty Road.
- The applicant must install water efficient plumbing fixtures and toilets.
- The applicant must pay the required connection fees and any other applicable fees.

Motion was made by Commissioner Meagher, seconded by Commissioner Dickinson to approve the Application of Noreen Drexel et William O'Farrell (Plat 11, Lot 7; Fort Getty Road-vacant lot) for utility service connection (water only), subject to the following conditions as recommend by the Public Works Director:

- That there is no risk in further development of the property and that the applicant cannot come back before the board, with further requests for connections.
- The old service to the barn is to be disconnected from the water main. The old service cannot be extended across the adjacent property, in accordance with the rules and regulations of the Board.
- A new service connection will be required at the frontage of said property, located at Plat 11, Lot 7; Fort Getty Road.
- The applicant must install water efficient plumbing fixtures and toilets.
- The applicant must pay the required connection fees and any other applicable fees.

Motion so unanimously voted.

3) **Proposed Water Budget FY2016/2017**

4) **Proposed Sewer Budget FY2016/2017**

Administrator Nota reported that the proposed Water and Sewer Budgets for FY2016/2017 are pretty straight forward and he stated the following:

- No increase in rates is recommended for the proposed Water Budget for FY2016/2017.
- A 3% increase (\$18,359.) in the sewer use rate is recommended for the proposed Sewer Budget for FY 2016/2017. Administrator Nota briefly outlined a few of the changes for the sewer operating expense items as follows:
 - \$15,869 increase in personnel benefits, which are based on contracts that are yet to be approved.
 - \$16,000 decrease in wastewater treatment facility operating expenses.
 - \$4,300 decrease in pumping stations operating expenses.
 - \$7,790 increase in sanitary sewers, laterals & mains, due to expense reduction in maintenance and cleaning and increase for the Jet Vac Truck lease.
 - 40,000 increase in capital expense.

Administrator Nota stated that the sale and development of the PAC/Holy Ghost Hall located on Narragansett Avenue is still pending and additional revenue from this project should not be anticipated for the budgets at this time. Administrator Nota asked the Public Works Director to give a brief report on his upcoming capital projects.

The Public Works Director briefly outlined a few the upcoming capital projects as follows:

Water-

- Mandatory Asset Management Plan
- New filter membranes
- Dam/dike repair at South Pond
- Distribution system-additional fire flow protection

Sewer-

- Mandatory Asset Management Plan
- Pump upgrades

The Public Works Director recommended that capital funds continue to be set aside for these and other projects, so that the Town can make sure that the plants and stations continue to run properly.

Brief discussion and clarification ensued regarding the proposed budget changes and capital items, as outlined by the Administrator and the Public Works Director.

The Finance Director briefly outlined the impact of the proposed 3% increase on an average water user.

Administrator Nota stated that he is not expecting the Board to adopt the proposed budgets this evening and that if the Board had any questions or concerns, they could contact himself or the Finance Director and that they would report back after the Financial Town Meeting at the next Water and Sewer meeting on 06/21/16.

Commission consensus: To continue discussion on the Proposed Water and Sewer Budgets for FY2016/2017 to the next Water and Sewer Meeting on 06/21/16.

TOWN BUSINESS

(None)

ADJOURNMENT

There being no further business before the Commission, motion was made by Commissioner Dickinson, seconded by Commissioner Meagher to adjourn the meeting at 7:18 PM. So unanimously voted.

Attest:

Denise Jennings

Water and Sewer Clerk

xc: Commission Members (5)
Town Administrator
Town Solicitor
Public Works Director
Town Clerk

**TOWN OF JAMESTOWN
TOWN COUNCIL MEETING
for
TOWN, WATER AND SEWER MATTERS**

Tuesday, August 16, 2016

A regular meeting of the Jamestown Town Council sitting as the Board of Water and Sewer Commissioners was called to order at the Jamestown Town Hall, Council Chambers, 93 Narragansett Avenue at 6:43 PM by Commission Vice-President Mary E. Meagher.

The following members were present:

Blake A. Dickinson
Thomas T. Tighe
Michael G. White

Also present were:

Andrew Nota, Town Administrator
Peter D. Ruggiero, Esq., Town Solicitor
Michael Gray PE, Public Works Director
Christina D. Collins, Finance Director
Denise Jennings, Water and Sewer Clerk

Absent:

Kristine S. Trocki, Commission President

Commission Vice-President Meagher noted that Commission President Trocki was absent due to illness.

AWARDS, PRESENTATIONS AND ACKNOWLEDGMENTS

(None)

READING AND APPROVAL OF MINUTES

1) 06/27/16 (regular meeting)

Motion was made by Commissioner Tighe, seconded by Commissioner White to accept the 06/27/16 regular meeting minutes. Motion so voted, 4 in favor; Commissioner Dickinson abstained. Commissioner Dickinson was absent from said meeting.

OPEN FORUM

1) Scheduled requests to address:

James Morgan owner of 43 Melrose Avenue stated that he had a letter to the Commission on this evening's agenda.

2) Non-Scheduled requests to address:

(None)

Commission Vice-President Meagher suggested that the Commission discuss the letter dated 06/30/16 from James Morgan of 43 Melrose Avenue (1st floor/02-044013) re: reduction in water and sewer bill for quarter

ending March 2016 as the next item of business.

Motion was made by Commissioner White, seconded by Commissioner Tighe to discuss the letter dated 06/30/16 from James Morgan of 43 Melrose Avenue (1st floor/02-044013) re: reduction in water and sewer bill for quarter ending March 2016 as the next item of business, which is currently scheduled under **LETTERS AND COMMUNICATIONS**. So unanimously voted.

- 1) Letter dated 06/30/16 from James Morgan of 43 Melrose Avenue (1st floor/02-044013) re: reduction in water and sewer bill for quarter ending March 2016.

James Morgan owner of 43 Melrose Avenue reported the following:

- During the last week of February when temperatures dropped below freezing, he had a freeze up at his property located at 43 Melrose Avenue and his pipes burst in the first floor apartment.
- The water did not go into the sewer, as the apartment was flooded.
- He has made payment on the water portion of the 0416 Water and Sewer bill and requests relief for the sewer portion of his bill.

Commission Vice-President Meagher stated that the Commission previously had a similar request and asked the Public Works Director what the status was on this matter. Mr. Gray stated that he has not met with Mr. Dunning at his property, as he is awaiting a call from Mr. Dunning as soon as his tenant vacates the property for the summer.

Commission Vice-President Meagher suggested that Public Works Director meet up with Mr. Morgan at the site to review and discuss the issue. Commission consensus: To ask the Public Works Director to meet up with Mr. Morgan at the site to assess the situation and to report back to the Commission.

REPORT OF TOWN OFFICIALS

1) Pumping Report:

The Public Works Director reported the following:

- JR-1 well has been in operation since May.
- Pumping was up for the month of July.
- Rainfall was down for the month of July and is 7 inches below average for the year.
- North Reservoir was @ 44MG, usable storage-60MG at the end of July, but as of today (08/16/16) the reservoir has dropped to 35MG.
- South Pond is @ 5MG, usable storage-6MG

2) Town project reports: (See Project Update Report dated August 2016)

Treatment Plant:

The Public Works Director briefly described the disinfection process and reported that the quarterly test results were right on target for the quarter.

The Public Works Director stated that he is working with an electrician and a process control engineer on the upgrades to the drives and motor starters for the raw water pumps and is also working on moving them into the new treatment building.

The Public Works Director reported that Pare Corporation is working on completing the Town's Water Supply System Management Plan (WSSMP). The Public Works Director briefly outlined the scope of the 5 year update.

Transfer Pumping/Reservoir:

The Public Works Director reported that RI is currently in a moderate drought and he stated the following:

- As of today, the North Reservoir has dropped to 35MG, usable storage-60MG and is now 39 inches below the spillway.
- We are 3 inches away from the activation of the next stage of the water restrictions, where all outside watering is prohibited.
- He anticipates the reservoir dropping an additional 3 inches within the next week.
- The reservoir will take a long time to recover.
- A notice will be placed in the Jamestown Press next week banning all outside water use.
- All residents need to be aware, including those with wells, to be cautious regarding their water usage.

South Reservoir/Pond:

The Public Works Director reported that over the next few months PARE Corporation will be completing the design and permitting of the repairs to South Reservoir dam.

LETTERS AND COMMUNICATIONS

- 1) Letter dated 06/30/16 from James Morgan of 43 Melrose Avenue (1st floor/02-044013) re: **reduction in water and sewer bill** for quarter ending March 2016.

Previously discussed.

UNFINISHED BUSINESS

(None)

NEW BUSINESS

- 1) Application of Mark Bard (Plat 12, Lot 87; a vacant lot located on Clarke's Village Road) **for utility service connection (water only)**

Mark Bard stated that he is the owner of a lot on Clarke's Village Road and that he has put in an application to tie into the town water service, which currently runs by his lot. Mr. Bard further stated that he will not meet the required separation between the proposed leach field and well.

Commission Vice-President Meagher asked the Public Works Director for his comments regarding the application of Mark Bard.

The Public Works Director stated the following:

- The lot is located in the Rural Water District and the request requires approval from the Commission.
- A water main is located along the frontage of the property on Clarke's Village Road.
- Historically, applications for water service connection in the Rural Water District have been approved by the Commission where the property has frontage on an existing water main.
- He has reviewed the plan provided with the application and based on the size of the lot, it appears as though a well would not meet the required 100' separation to the proposed leach field or leach fields on the abutting properties.

Following brief discussion and clarification, motion was made by Commissioner White, seconded by Commissioner to approve the application of Mark Bard (Plat 12, Lot 87; a vacant lot located on Clarke's

Village Road) for utility service connection (water only), as recommended by the Public Works Director. So unanimously voted.

- 2) **Award bid for a two wheel drive pick-up truck** to Flood Ford of East Greenwich in an amount not to exceed \$24,225.

The Public Works Director stated that he was hoping to get one more year out of the 1988 truck, but it would not pass inspection this year. He further stated that the new truck is a basic two wheel drive pick-up truck. Motion was made by Commissioner White seconded by Commissioner Dickinson to award the bid for a two wheel drive pick-up truck to Flood Ford of East Greenwich in an amount not to exceed \$24,225. So unanimously voted.

TOWN BUSINESS

(None)

ADJOURNMENT

There being no further business before the Commission, motion was made by Commissioner Dickinson, seconded by Commissioner White to adjourn the meeting at 7:01 PM. So unanimously voted.

Attest:

Denise Jennings
Water and Sewer Clerk

xc: Commission Members (5)
Town Administrator
Town Solicitor
Public Works Director
Town Clerk

**TOWN OF JAMESTOWN
TOWN COUNCIL MEETING
for
TOWN, WATER AND SEWER MATTERS**

Monday, March 20, 2017

A regular meeting of the Jamestown Town Council sitting as the Board of Water and Sewer Commissioners was called to order at the Jamestown Town Hall, Council Chambers, 93 Narragansett Avenue at 6:36 PM by Commission President Kristine S. Trocki.

The following members were present:

Mary E. Meagher, Vice-President
Blake A. Dickinson
Eugene B. Mihaly
Michael G. White

Also present were:

Andrew Nota, Town Administrator
Wyatt Brochu, Esq., Town Solicitor
Michael Gray PE, Public Works Director
Christina D. Collins, Finance Director
Andrew Wade, Recreation Director
Cheryl Fernstrom, Town Clerk
Denise Jennings, Water and Sewer Clerk

AWARDS, PRESENTATIONS AND ACKNOWLEDGMENTS

(None)

READING AND APPROVAL OF MINUTES

- 1) 02/21/17 (regular meeting)

Motion was made by Commissioner White, seconded by Commissioner Mihaly to accept the 02/21/17 regular meeting minutes. So unanimously voted.

OPEN FORUM

- 1) Scheduled requests to address:

(None)

- 2) Non-Scheduled requests to address:

(None)

REPORT OF TOWN OFFICIALS

1) Pumping Report:

The Public Works Director reported the following:

- JR-1 remains out of service for the winter.
- Rainfall was down for the month of February.
- North Reservoir was @ 55MG, usable storage-60MG.
- South Pond is @ 6MG, usable storage-6MG

2) Town project reports: (See Project Update Report dated March 2017)

The Public Works Director reported the following:

Treatment Plant:

The Public Works Director reported that Water Department has been working with the Town's process controls engineer and electrician on the installation of the motor starters and controls for the Raw Water and Finish Water pumps in the new treatment building.

The Public Works Director briefly outlined the disinfection process and stated that the Water Department is responsible for monitoring water from the distribution system on a quarterly basis for disinfection byproducts and that he is awaiting quarterly test results. The Public Works Director further stated that the Town is usually, well within the guidelines.

Transfer Pumping/Reservoir:

The Public Works Director reported that North Reservoir is filling up and is within 5 million gallons from the top of the spillway.

Distribution System:

The Public Works Director reported that a water main leak was discovered on Hawthorne Road and it was repaired by the Water Department and that the Highway Department will repair the road, once the asphalt plant opens for the season in the spring.

Wastewater Treatment Facility:

The Public Works Director reported that Green Mountain Pipeline Services has completed cleaning and inspection of the collections system piping and they are scheduled to begin slip lining in the spring.

Following clarification of a few items, it was the consensus of the Commission to accept the report, as presented by the Public Works Director.

LETTERS AND COMMUNICATIONS

(None)

UNFINISHED BUSINESS

The Public Works Director reported that he has met with owners of 43 Melrose Avenue and 32 Green Lane and it was determined that in both instances and the nature of the water leak, the water did not go into the sewer system. He further reported that he explained to the customers that there is cost associated with the water that goes out into the system. The Public Works Director noted that historically, the Commission has not granted relief.

1) Letter dated 06/30/16 from **James Morgan of 43 Melrose Avenue** (1st floor/02-044013) re: reduction in water and sewer bill for quarter ending March 2016. (cont. from 08/16/16)
James Morgan of 57 Narragansett Avenue stated that his father was before the Commission last year and requested relief for sewer charges imposed on him for a leak that occurred in February of 2016, which resulted in a \$6,000+ water and sewer bill, which half was for water and half was for sewer. Mr. Morgan stated that his father has since passed away and that when he was going through the records he came across the outstanding bill. Mr. Morgan stated that his father's plumber verified that the leak/water had gone into the dirt floor on the northwest side of the basement. Commission President Trocki extended her condolences from the Commission to Mr. Morgan for his loss.

2) Letter from **Alicia Bell and Justin Sirotin** re: leak and water and sewer use charges for **32 Green Lane** (cont. from 02/21/17)

Commission President Trocki noted that the Bell/Sirotin's were not present at said meeting.

Following brief discussion and clarification, it was consensus of the Commission that it would be appropriate to grant relief on sewer charges due to the nature of the leaks at 43 Melrose Avenue and 32 Green Lane, as reported by the Public Works Director. The Finance Director suggested that if relief was given on the sewer charges that an average be taken on previous usage and that the adjustment be made accordingly.

Motion was made by Commissioner Mihaly, seconded by Commissioner Dickinson to grant the request from James Morgan of 43 Melrose Avenue and Alicia Bell et Justin Sirotin of 32 (& 34) Green Lane for relief on sewer charges, as prorated by an average of usage, as suggested by the Finance Director. So unanimously voted.

NEW BUSINESS

1) Application of **Davitt Design and Scott and Pam Mosenthal (Plat 11, Lot 6; 178 Beavertail Road)** for utility service connection (water only)

The Public Works Director reported that some of the Beavertail area is connected to town water, although it is outside the rural water district. The Public Works Director further reported that the Board has previously granted permission for water, if the applicant has proven that they are not able to get potable water. The Public Works Director stated that the Town is at its safe yield and are responsible to supply water to their existing customers first and he reminded the Commission that there continues to be in a moderate drought.

Keith Briggs of Davitt Design stated that he was present to represent the applicants. Mr. Briggs reported that the applicants property has been in the family for a number of years and Mrs. Mosenthal summered in Jamestown as a child. Mr. Briggs stated that they did not do well testing as of yet, as it was their understanding that neighboring properties have municipal water and a lot that is for sale on Battery Lane has water available.

Commissioner Meagher asked the Public Works Director for clarification regarding the lot that is for sale. The Public Works Director stated that the lot that is for sale, was granted approval for water by the Commission in back in 1999 and there were two properties on Fort Getty Road that were approved for water by the Board last year. Commissioner Meagher stated that the applicant must prove that they are not able to get water from another source, before coming to the Board and stated that the owner of the Battery Lane property who received approval in 1999, was lucky to get approval, as the rules and regulations of the Board were changed in 2000. Commission President Trocki agreed with Commissioner Meagher.

Commissioner Dickinson stated that he would like to add customers to the system, as he would like to share the burden. Commissioner Mihaly suggested that the applicant do a well test, and if it shows inadequate or poor quality then they should come back to the Board for permission. Mr. Briggs asked if the application could be continued. Commission President Trocki stated that the application could be tabled until the applicant could do a well test and they could report back to the Commission, if needed. Commission consensus- To ask the applicant to do a well test and to table the application until further notice.

TOWN BUSINESS

(None)

ADJOURNMENT

There being no further business before the Commission, motion was made by Commissioner Mihaly seconded by Commissioner White to adjourn the meeting at 7:05 PM. So unanimously voted.

Attest:



Denise Jennings
Water and Sewer Clerk

xc: Commission Members (5)
Town Administrator
Town Solicitor
Public Works Director
Town Clerk

Project Update March 2017

WELLS

JR-1, JR-3

- JR-1 has been taken out of service for the winter.

TREATMENT PLANT

- Staff have been working with our process control engineer and electrician to install the new motor starters for the raw water and finish water pumps to operate out of the new treatment plant building. The raw water pumps have been completed and are now operating out of the new treatment plant building. We are waiting on a schedule from the manufacturer's representative for the new motor starters that will power the finish water pumps so that we can complete the equipment installation and electrical tie-in to the treatment plant.
- To provide safe drinking water to our customers, the water is disinfected with chlorine as the last step in treatment before distribution. Disinfectants can react with naturally occurring materials in the water to form byproducts that can pose health risks. The water department is responsible for monitoring water from the distribution system once every quarter for disinfection byproducts that include Total Trihalomethanes (TTHMs) and Total Haloacetic Acids (HAAs).

The Stage 2 Disinfection by-products rule requires us to collect and analyze a sample taken from the Town Hall each quarter. The first quarter testing results were 72 ppb for TTHMs and 41 ppb for HAAs. The EPA has set a maximum level of 80 ppb for TTHMs and 60 ppb for HAAs. The EPA determines maximum levels of contaminants in drinking water at which no adverse health effects are likely to occur. As the results show we are below the levels set by EPA.

TRANSFER PUMPING/RESERVOIR

- Transfer pumping has been suspended for winter conditions.
- Pare has been working on the CRMC permitting application for the proposed South Pond dam improvement project which includes a complete reconstruction of the dike section of the dam. The application should be ready for submittal in early March.

DISTRIBUTION SYSTEM

South Pond @ 6 MG
Usable Storage, 6 Million Gallons

North Pond @ 55 MG
Usable Storage 60 Million Gallons

- A watermain leak was discovered on Hawthorne Road and repaired by the water department. The highway department will need to repair the road once the asphalt plants have opened this spring.

WASTEWATER TREATMENT PLANT

- The monthly average daily flow at the treatment plant for February was 0.46 million gallons per day. The peak daily flow was 0.58 million gallons. The permitted flow for the monthly average is 0.73 million gallons per day.
- There were no SSO's for the month of February.
- Green Mountain Pipeline services completed the cleaning and inspection of the collection system piping that we have scheduled for slip-lining. The contractor will be reviewing the inspection logs for the piping segments to determine a schedule for slip lining this spring. The following sections of piping will be slip-lined: Knowles Court, Coronado Street, Grinnell Street, Pemberton Avenue, Lawn Avenue, and a section of piping in Shoreby Hill between Longfellow and Whittier.

**TOWN OF JAMESTOWN
TOWN COUNCIL MEETING
for
TOWN, WATER AND SEWER MATTERS**

Monday, June 19, 2017

A regular meeting of the Jamestown Town Council sitting as the Board of Water and Sewer Commissioners was called to order at the Jamestown Town Hall, Council Chambers, 93 Narragansett Avenue at 6:38 PM by Commission President Kristine S. Trocki.

The following members were present:

Mary E. Meagher, Vice-President
Blake A. Dickinson
Eugene B. Mihaly
Michael G. White

Also present were:

Andrew Nota, Town Administrator
Peter D. Ruggiero, Esq., Town Solicitor
Michael Gray PE, Public Works Director
Christina D. Collins, Finance Director
Cheryl Fernstrom, Town Clerk
Denise Jennings, Water and Sewer Clerk

AWARDS, PRESENTATIONS AND ACKNOWLEDGMENTS

(None)

READING AND APPROVAL OF MINUTES

1) 05/15/17 (regular meeting)

Motion was made by Commissioner Meagher, seconded by Commissioner White to accept the 05/15/17 regular meeting minutes. So unanimously voted.

OPEN FORUM

1) Scheduled requests to address:

(None scheduled)

2) Non-scheduled request to address

Katherine Maxwell of 170 Narragansett Avenue briefly explained her knowledge on what an enterprise fund was, such as the water and sewer funds and how they operate and also how their budgets are prepared. Ms. Maxwell recommended that a working group be put together to discuss the financing options for the South Pond Dam repair project and suggested that someone from the Town Council take on this matter. Commission President Trocki thanked Ms. Maxwell for her comments.

REPORT OF TOWN OFFICIALS

1) **Pumping Report:**

The Public Works Director reported the following:

- Pumping was down for the month of May. May have been due to the bad/wet weather.
- JR-1 has been placed into service for the season.
- Rainfall was up for the month of May. Had 6 inches of rain; usually 2.25-2.75 inches in May.
- North Reservoir is @ capacity- 60MG, usable storage-60MG.
- South Pond is @ capacity- 6MG, usable storage-6MG

2) **Town project reports: (See attached Project Update Report dated June 2017)**

LETTERS AND COMMUNICATIONS

(None)

UNFINISHED BUSINESS

1) **Proposed FY 2018 Water and Sewer Commission Budgets** (July 1, 2017 to June 30, 2018) and South Pond Dam Repair Project; review, discussion and/or potential action and/or vote (continued from 5/15/2017)

The Public Works Director briefly outlined his Asset Management Plan. The Public Works Director then reported that there are no changes in the proposed Water and Sewer Budgets for FY2017/2017 and are as originally presented to the Commission at the last Water and Sewer meeting on 05/15/17. The Public Works Director reported the following:

- There is no increase in rates recommended for the proposed Water Budget for FY2017/2018. There is an increase in the budget due to additional expenses in the amount of \$25,072.73, which includes personnel, operating expenses and equipment maintenance. This increase is offset by additional revenue due to renegotiation of lease contracts from some of the cellular carriers on the water tower.
- There is a 5.5 % increase recommended for the proposed Sewer Budget for FY2017/2018. There is an increase in expenses in the amount of \$46,066, which includes personnel, an increase in capital cost and debt service for the Jet-Vac Truck lease and the Sewer Slip-Lining project.

Following clarification on a few water and sewer items, motion was made by Commissioner Meagher, seconded by Commissioner Mihaly to approve the proposed **FY 2018 Water Budget** in the amount of \$1,231,107, which reflects a zero increase on all water rates. So unanimously voted.

Motion was made by Commissioner Mihaly, seconded by Commission Meagher to approve the proposed **FY 2018 Sewer Budget** in the amount of \$723,817, which reflect an increase of 5.5% on the Sewer usage rate from \$12.50 to \$13.19 per thousand gallons. So unanimously voted.

2) Application of **Davitt Design and Scott and Pam Mosenthal** (Plat 11 Lot 6, Beavertail Road) for **utility service connection (water only)** (tabled from 3/20/2017)

Commission President Trocki stated that the applicant has made an attempt to drill a well, as requested by the Commission on 03/20/17.

The Public Works Director confirmed that the applicant drilled a well, although it did not yield any water and the applicant is now requesting approval for a municipal water connection and he stated that he supports the application.

Following clarification of a few items, motion was made by Commissioner Mihaly, seconded by Commissioner Meagher to approve the application of Davitt Design and Scott and Pam Mosenthal (Plat 11 Lot 6, Beavertail Road) for utility service connection (water only), as recommended by the Public Works Director. So unanimously voted.

NEW BUSINESS

1) Application of **Dan and Elaine Ciampa** (Plat 11 Lot 38, Battery Lane) for **utility service connection (water only)**

6:58 PM-Commission Meagher stated that she needed to recuse herself as she has a conflict of interest. Commissioner Meagher stepped away from the Commission table.

Attorney Christian Infantolino, Esq. stated that he was present to represent the applicants Dan and Elaine Ciampa and that his client's property is located on Battery Lane, which is down the road from the previous applicant. Attorney Infantolino further stated that his client has already drilled a well and that the report was submitted with the application.

The Public Works Director confirmed that the applicant drilled a well and the well report was supplied with the application. The well did not yield any water. The Public Works Director stated that he supports the application of Dan and Elaine Ciampa.

Commission President Trocki stated that she has concerns, because it was her understanding that there are restrictions and easements in this area near the Conanicut Battery. Commission President Trocki asked Attorney Infantolino, if there were agreements in place regarding this matter. Attorney Infantolino stated that he and his clients are aware of these restrictions and easements and an agreement is in place.

Motion was made by Commissioner White, seconded by Commissioner Mihaly to approve the application of Dan and Elaine Ciampa (Plat 11 Lot 38, Battery Lane) for utility service connection (water only), as recommended by the Public Works Director. So unanimously voted.

7:03 PM-Commissioner Meagher returned to the Commission table.

2) Finance Director's Report
No action taken.

TOWN BUSINESS

(None)

ADJOURNMENT

There being no further business before the Commission, motion was made by Commissioner Meagher seconded by Commissioner White to adjourn the Water and Sewer meeting at 7:03 PM. So unanimously voted.

Attest:



Denise Jennings
Water and Sewer Clerk

xc: Commission Members (5)
Town Administrator
Town Solicitor
Public Works Director
Town Clerk

Project Update May 2017

WELLS

JR-1, JR-3

- JR-1 has been placed into service for the season. The well pumps at a rate of 50 gallons per minute directly into the transmission main that flows to the water plant.

TREATMENT PLANT

- Staff has completed valve maintenance on the treatment system to prepare for the peak pumping season.

TRANSFER PUMPING/RESERVOIR

- Transfer pumping from South Pond has been suspended. The North Reservoir has been spilling over as of April 1st.

Dam Improvements

The CRMC permit has been submitted and comments were received. Parc has addressed all of the comments and we are anticipating that an approval for a Maintenance Assent will be received this month. We have received the Army Corps permit for the proposed work within the wetland adjacent to the South Pond Dam.

DISTRIBUTION SYSTEM

South Pond @ 6 MG

Usable Storage, 6 Million Gallons

North Pond @ 60 MG

Usable Storage 60 Million Gallons

- There were no leaks in the distribution system in May.
- Water department staff have been working with the highway department to make improvements to the distribution system at the northern terminus of Ocean Avenue. The watermain extension is complete and new services have been installed.

WASTEWATER TREATMENT PLANT

- The monthly average daily flow at the treatment plant for May was 0.65 million gallons per day. The peak daily flow was 1.05 million gallons. The permitted flow for the monthly average is 0.73 million gallons per day.
- There were no SSO's for the month of May.

**TOWN OF JAMESTOWN
TOWN COUNCIL MEETING
for
TOWN, WATER AND SEWER MATTERS**

Monday, April 16, 2018

A regular meeting of the Jamestown Town Council sitting as the Board of Water and Sewer Commissioners was called to order at the Jamestown Town Hall, Council Chambers, 93 Narragansett Avenue at 6:34 PM by Commission Vice-President Michael G. White.

The following members were present:

Blake A. Dickinson
Mary E. Meagher

Also present were:

Andrew Nota, Town Administrator
Peter D. Ruggiero Esq., Town Solicitor
Michael Gray PE, Public Works Director
Christina D. Collins, Finance Director
Cheryl Fernstrom, Town Clerk
Denise Jennings, Water and Sewer Clerk

Absent at roll call were:

Kristine S. Trocki, Commission President (arrived at 6:47 PM)
Eugene B. Mihaly, Commissioner (arrived at 6:47 PM)

AWARDS, PRESENTATIONS AND ACKNOWLEDGMENTS

(None)

READING AND APPROVAL OF MINUTES

1) 03/19/18 (regular meeting)

Motion was made by Commissioner Dickinson, seconded by Commissioner White to accept the 03/19/18 regular meeting minutes. Motion so voted, 3 in favor; Commissioners Mihaly and Meagher abstained. Commissioners Mihaly and Meagher were absent at said meeting.

OPEN FORUM

1) **Scheduled requests to address:**

a) Katherine Maxwell of 70 Narragansett Avenue; discussion of Water and Sewer Rates in Jamestown (continued from 03/19/18)

Ms. Maxwell suggested that the Commission listen to the report from the Public Works Director and the Application of Patrick Vieira prior to her presentation.

Motion was made by Commissioner Dickinson, seconded by Commissioner Meagher to discuss the **Report of**

Town Officials and the **Application of Patrick Vieira**, which is currently scheduled under **NEW BUSINESS**, as the next items of business. So unanimously voted.

2) **Non-scheduled request to address:**

(None scheduled)

REPORT OF TOWN OFFICIALS

1) **Pumping Report:**

The Public Works Director reported the following:

- Pumping was down for the month of March.
- JR-1 remains out of service for the season. He anticipates that it will be back online by the beginning of May.
- Rainfall was average for the month of March.
- Transfer pumping remains out of service for the season, but will resume on an as needed basis.
- North Reservoir @ capacity, usable storage-60MG
- South Pond is @ capacity, usable storage-6MG

2) **Town project reports:** (See attached Project Update Report dated April 2018)

3) **Water Supply System Management Plan** Five-Year Update, as revised March 2018 by Pare Engineering.

The Public Works Director stated that he was prepared to make a brief presentation on the Water Supply System Management Plan Five-Year update, but apparently the equipment is not working. He stated that he would like to continue his presentation to the next scheduled water and sewer meeting in May.

The Public Works Director reported that the Consumer Confidence Report which goes out annually; will be sent out to all water customers in May and will include two public notices, as required by the RI Department of Health.

NEW BUSINESS

1) **Application of Patrick Vieira (Plat 8, Lot 875; North Road) for utility service connection** (water only); review, discussion and/or potential action and/or vote

Patrick Vieira owner of property located on North Road stated that he would like to get Town approval for a water service connection for his property located on North Road, for his new home. Mr. Vieira further stated that he has received previous approval from the Town for a sewer service connection along with two of his other family members.

Commissioner Meagher stated that surrounding properties have water service connections. Commissioner Dickinson noted that a service line goes right by Mr. Vieira's property on North Road and that he is always eager to support new customers. Mr. Vieira stated that his cousin, who owns property just north of his property, has a private well and that his cousin had to drill 600 feet to obtain water. Commissioner Meagher asked the Public Works Director for his comments regarding Mr. Vieira's application.

The Public Works Director reported that the applicant's property is outside the Urban Water District and must provide need and obtain permission from the Board for a service connection in the Rural Water District. The Public Works Director stated that he had provided a map to the Board, which indicates surrounding properties in the area of the applicant, which have municipal water or sewer service connections. The Public Works Director

further stated that if the application is approved by the Board, the applicant will have to obtain state permitting as the property is located on a state road.

6:47 PM: Commission President Trocki and Commissioner Mihaly arrived.

Following clarification of a few items, motion was made by Commissioner Meagher, seconded by Commissioner Dickinson to approve the application of Patrick Vieira (Plat 8, Lot 875; North Road) for utility service connection (water only), as presented. Motion so voted, 4 in favor; Commissioner Mihaly abstained. Commissioner Mihaly stated that he was a client of Mr. Vieira.

OPEN FORUM cont.

1) Scheduled requests to address:

- a) Katherine Maxwell of 70 Narragansett Avenue; discussion of Water and Sewer Rates in Jamestown (continued from 03/19/18)

Katherine Maxwell of 70 Narragansett Avenue stated that she was present this evening in an attempt to convince the Town Council sitting as the Board of Water and Sewer Commission, to stabilize water and sewer rates. Ms. Maxwell stated that she is water and sewer customer and she briefly summarized her qualifications as a previous planner for the State of RI and as a former employee of the Newport Water Division. Ms. Maxwell briefly outlined her written request/proposal (See attached 4 page document submitted by Katherine Maxwell). Ms. Maxwell stated that all of the public facilities and reservoir assets benefit the whole community and suggested that all share the cost.

Commission President Trocki stated that the Commission understands Ms. Maxwell's concerns and then asked the Commission if they would like to move forward with reviewing Ms. Maxwell's request/proposal.

Administrator Nota reported that the Rate Study is currently being reviewed by the town's consultant and will be before the Board in May and if the Commission so chooses, he and the Public Works Director could meet with Ms. Maxwell to review her proposal. Commissioner Mihaly and Meagher both agreed that the proposal presented by Ms. Maxwell was interesting.

Administrator Nota reported that there are currently two major funding sources in place from the General Fund to the Water Fund, specifically Fire Protection Charges in the amount of \$165,000 and 25% of the Public Works Directors salary. Administrator Nota further reported that water and sewer rates are changing drastically statewide and Jamestown being one of the lower ones. Commissioner White reported that all previous Councils/Commissions that he has served on, have discussed the whole town sharing in the cost of the municipal water and sewer systems. Although the question always comes up, who is going to help those on private wells and septic systems?

Commission President Trocki thanked Ms. Maxwell for her time.

LETTERS AND COMMUNICATIONS

(None)

UNFINISHED BUSINESS

(None)

NEW BUSINESS cont.

- 1) Application of Patrick Vieira (Plat 8, Lot 875; North Road) for utility service connection (water only); review, discussion and/or potential action and/or vote

Previously discussed.

TOWN BUSINESS

(None)

ADJOURNMENT

There being no further business before the Commission, motion was made by Commissioner White seconded by Commissioner Meagher to adjourn the Water and Sewer meeting at 7:12 PM. So unanimously voted.

Attest:



Denise Jennings
Water and Sewer Clerk

xc: Commission Members (5)
Town Administrator
Town Solicitor
Public Works Director
Town Clerk

Project Update April 2018

WELLS

JR-1, JR-3

- JR-1 has been taken out of service for the winter. We are anticipating that it will be on line the beginning of May.

TREATMENT PLANT

- The water department Staff have been working on the South Pond pretreatment upgrades.
- On March 16th Pare Corporation and I presented the 5-year update to the Jamestown Water Supply System Management Plan to the RI Water Resources Board. Following our presentation at their meeting the WRB approved our plan. I have provided a copy of the executive summary of the plan and will present the update to the commission at this month's meeting. The full document has been posted on the Town's website along with the attachments.
- The Consumer Confidence Report that will be sent next month will include 2 public notices as required by the Department of Health. The first was due to a sampling error that occurred for the first quarter of 2017 for the disinfection byproducts rule. We collected a sample from our distribution system on February 7, 2017 where it should have been collected before February 3rd. The second notice was due to a lab report error for a raw water sample collected from the reservoir in October 2017. The laboratory referenced an incorrect method for E. Coli analysis on their report. The report has since been revised and corrected however the notice must still be provided to the public as required by the DOH regulations.

TRANSFER PUMPING/RESERVOIR

- Transfer pumping has been taken out of service until it is needed.

DISTRIBUTION SYSTEM

South Pond @ 6 MG

Usable Storage, 6 Million Gallons

North Pond @ 60 MG

Usable Storage 60 Million Gallons

- Staff have been flushing hydrants for the past 2 weeks. Flushing should be complete the week of April 16th.
- Staff will be flushing and sampling Fort Getty to prepare for the opening of the campground next month.

WASTEWATER TREATMENT PLANT

- The monthly average daily flow at the treatment plant for March was 0.92 million gallons per day. The peak daily flow was 1.93 million gallons. The monthly average flow exceeded our permitted flow of 0.73 million gallons per day due to the Inflow/Infiltration into the collection system.
- There were SSO's during the weekend of March 2nd due to a coastal storm that we experienced over 3 days. RIDEM was notified of the SSOs from the system as required.

Town of Jamestown Water Supply System Management Plan



Presented by:
Brandon M. Blanchard, P.E.
Managing Engineer
March 16, 2018



Town of Jamestown WSSMP

- WSSMP Update submitted May '17
- WSSMP Revised March '18



Pare Project No. 18050.00

TOWN OF JAMESTOWN
DEPARTMENT OF PUBLIC WORKS
WATER DEPARTMENT

WATER SUPPLY SYSTEM MANAGEMENT PLAN
5-YEAR UPDATE

PREPARED FOR:

RHODE ISLAND
WATER RESOURCES BOARD
1 CAPITOL HILL, 3RD FLOOR
PROVIDENCE, RI 02908

PREPARED BY:

PARE CORPORATION
8 BLACKSTONE VALLEY PLACE
LINCOLN, RI 02865

ORIGINAL SUBMISSION MAY 2017

REVISED MARCH 2018

**TOWN OF JAMESTOWN
DEPARTMENT OF PUBLIC WORKS
WATER DEPARTMENT**

**WATER SUPPLY SYSTEM MANAGEMENT PLAN
5-YEAR UPDATE**

EXECUTIVE SUMMARY

PREPARED FOR:

**RHODE ISLAND
WATER RESOURCES BOARD
1 CAPITOL HILL, 3RD FLOOR
PROVIDENCE, RI 02908**

PREPARED BY:

**PARE CORPORATION
8 BLACKSTONE VALLEY PLACE
LINCOLN, RI 02865**

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EXECUTIVE SUMMARY

This Water Supply System Management Plan (WSSMP) has been prepared as required under Rhode Island General Laws 46-15.3, as amended and titled “The Water Supply System Management Planning Act” (Act). The legislative authority to effectuate the goals and policies of this Act has been conferred to the Rhode Island Water Resources Board (RIWRB). To this end, the RIWRB has promulgated the Rules and Regulations for Water Supply System Management Planning (Rules) last revised in October 2002, as amended to implement the provisions of the Act.

The Jamestown Water District (JWD), as a water purveyor supplying over 50 million gallons (MG) of water a year, is responsible for updating its WSSMP every 5 years. This WSSMP update has been prepared to be consistent with the goals of the Rules as well as the strategies and goals articulated in the RIWRB’s 2012 Strategic Plan and the RIWRB’s Water Use and Efficiency Rule for Major Water Suppliers. It is also consistent with the goals of State Guide Plan Element No. 721 – RI Water 2030 and the goals stipulated in the Comprehensive Plan for the Town of Jamestown.

Background

The JWD was established by legislation of the General Assembly of the State of Rhode Island in March 1969. The original system, privately developed and owned, dated back to 1890. The source of supply was derived from two surface water storage impoundments, the North and South Ponds, constructed in 1901 and 1909, respectively. North Pond was expanded to increase overall capacity in the early 1900s. The JWD, to this day, continues to derive its primary source of supply from North Pond.

A conventional water treatment plant was originally installed in 1920 and upgraded periodically over time. By the 1950s, the system served approximately 2,000 year-round residents and up to 4,000 seasonal residents. A distribution system and storage tank were in place to serve the southern portion of the island south of Rhode Island Route 138. In 1991, the Town constructed a new pretreatment facility and main treatment plant. The Town has since constructed a new treatment plant to replace the prior facility, which was put into service in 2010.

The main service area for the public water supply is the Village area of Jamestown. The urban district is the area which has historically served as the commercial and residential focus for the island. Public services and facilities have traditionally been located in the Village area. Water service is also supplied to the rural water district, the area to the south of the Village area. Water service connections in the rural water district area are subject to the approval of the Town’s Board of Water and Sewer Commissioners and must be consistent with the Comprehensive Community Plan.

Water System Description

The JWD supply and distribution system is classified by the Rhode Island Department of Health as a “Community” Public Water Supply System. As such, the system is required to conform to applicable rules and regulations of the RIDOH and the Federal Safe Drinking Water Act (SDWA). The water system currently maintains full compliance with the stipulations of these rules and regulations.

The existing JWD system was developed primarily from the original water supply system that originated in the 1890’s. Improvements to the infrastructure have been implemented over the years to maintain and upgrade the system to keep pace with increasingly stringent water quality regulations. The water quality has consistently been rated as good to excellent with occasional



exceedances of secondary water quality standards for color and turbidity from the surface water supply of the reservoirs.

The water supply consists of two reservoirs that capture surface water runoff and two supply wells. The North Pond reservoir has a watershed of approximately 192 acres and a water body of 28 acres with a net usable water volume of 51 million gallons. The South Pond reservoir has a watershed of approximately 448 acres and a water body of 7.3 acres with a net useable volume of 8 million gallons. The two reservoirs are interconnected and deliver water to the treatment facility through a 10-inch PVC main. The total maximum safe day yield for North Pond is 194,000 gpd and it is 89,000 gpd for South Pond. Two supply wells, JR-1 (installed 1996) and JR-3 (installed 2004), are each rated for 50,000 gpd though only one can be used at a given time. The JWD also maintains an emergency interconnection (6-inch flexible water line) with the Town of North Kingstown water system across the Jamestown Verrazano Bridge. The interconnection has the capability of supplying the JWD with up to 200,000 gallons daily but is only used for emergencies. It has not been used since 2002.

The system employs a pretreatment facility located at South Pond. This facility pretreats between 180,000 to 350,000 gpd. Pretreatment consists of pH adjustment, chlorine dioxide (ClO₂) bleaching for odor, color, and taste, and flow monitoring. The main water treatment plant is a new facility that was constructed in 2010, replacing a facility that had been in service since 1991. The new facility was designed to treat up to 500,000 gpd, including raw water from South Pond. It also produces higher quality finished water and reduces backwash water discharges to Great Creek.

Raw water enters the clearwell of the 1991 treatment plant before passing through a screener and then into a chemical mixing tank where it undergoes pH adjustment and coagulant addition. Flow then splits into parallel treatment trains consisting of coagulation basins and membrane filtration basins. Finished water is pumped to the system's two storage tanks by a pump station with two 350 gpm pumps.

The transmission and distribution system consists of upwards of 20.5 miles of asbestos cement, cast iron, and polyvinyl chloride (PVC) pipeline, the majority of which is less than 20 years in age and ranges in size from 6-inch to 12-inch. New and replacement main sections consist predominantly of PVC pipe. The service area is operated as a single pressure zone that is controlled by the overflow elevation (204.0 feet MSL) of two one million gallon storage standpipes. The original standpipe was constructed in 1974 and a second standpipe was constructed in 2007. These tanks establish the hydraulic grade and maintain system pressure in the range of 30 to 60 psi. The tanks are located alongside one another and the useable storage capacity of each tank is estimated at 0.7 million gallons but there is a transfer pump station between the two tanks which effectively increases the usable storage of the two-tank system.

The source and distribution system is 100% metered. The water department staff is responsible for the daily operation and maintenance of the water system that also includes metering and billing of customers. The JWD is operated as an "Enterprise Fund Agency" within the municipal corporation of the Town of Jamestown. The Town has established enterprise funds for operations that are organized to be self-supporting through user charges. It is the intent that all costs of providing the services to the public on a continuing basis be financed or recovered fully through user charges.

The service population is comprised of residential, commercial, and government uses and there are approximately 1,493 metered accounts as of 2016. The service population is approximately 3,184 people, of the roughly 5,472 residents in Town. The remaining residents not serviced by the



public water system are served via private individual wells. Current average day demand (ADD), based on measured water withdrawals from the JWD's supply sources in 2016, is approximately 215,000 gallons per day. Total water withdrawals were 78.65 million gallons in 2016, primarily from North Pond with supplemental withdrawals from well JR-1. On this basis, the maximum day demand (MDD) is estimated to be 430,000 gallons per day using an assumed MDD to ADD multiplier of 2.0.

Actual metered water use in the system was estimated to be 55.42 million gallons in 2016, representing an ADD of 0.152 MGD. The vast majority of total water use, approximately 48.13 million gallons or 87%, was residential water use. Per capita residential water use for 2016 was estimated at approximately 41.3 gallons per capita per day (gpcd) on average, consistent with recent prior years.

Water Quality Protection Component

Water quality protection is an important aspect to the JWD as the source of supply continues to be affected by growth, potential pollution sources, and increases in demand. The Source Water Assessment Plan (SWAP) prepared for Jamestown identified North Pond to be at LOW RISK and South Pond to be at MODERATE RISK. These risk ratings were evaluated and appear to remain applicable to the JWD supply.

The Town currently employs zoning ordinances, site plan reviews, and has made numerous land purchases within the watershed and wellhead protection area. It has also created conservation easements for parcels within the wellhead protection area and an overlay district has been established for the Center Island Watershed. The Town also instituted a wastewater management ordinance which specifically addresses onsite wastewater treatment systems (OWTS) in the Jamestown Shores area. The intent of this ordinance is to increase inspection and maintenance requirements on existing OWTS to help protect water resources in order to reduce potential future pressures to extend water service to this area of Town. The Town does not believe extension of water service to Jamestown Shores is feasible based on current available supply.

Anticipated Future Demands

The population in Jamestown is expected to rise gradually but modestly over time, and it is anticipated that the population changes in the JWD service area will generally mirror population changes throughout the Town. Future estimates of population for 5-year and 20-year planning periods were made using available US Census data and projections made by the RI Division of Planning. These population projections, as well as their anticipated impacts on future demand, are summarized in the following table.

**Table 1
CURRENT AND PROJECTED WATER CONSUMPTION RATES**

Year	Total Population in Jamestown	Population Projected in Service Area	Metered/Projected Water Usage			Average Day Demand*
			Residential	Commercial	Government	
2016	5,451	3,184	48.13 MG	5.45 MG	1.84 MG	0.152 MGD
2021	5,487	3,268	49.22 MG	5.90 MG	2.0 MG	0.156 MGD
2036	5,675	3,456	52.10 MG	7.26 MG	2.3 MG	0.169 MGD

* Based on consumption alone (i.e. non-account water not included)



Residential water use for the 5-year period was projected based on a service area population of 3,268 people and an average per capita residential water use of 41.3 gallons per capita per day (gpcd), equivalent to the average per capita residential water use for 2016. Only modest population growth is expected over this timeframe and residential water use is anticipated to remain relatively consistent. Similarly, residential water use for the 20-year planning period was projected based on a service area population of 3,456 and 41.3 gpcd. This assumes that efficient residential water use continues to be a priority in Jamestown.

Commercial and governmental water usage for the 20-year planning period was projected to be equivalent to the highest use rates over the previous 10 years. Commercial water use was 7.26 MG in 2005 and governmental water use was 2.30 MG in 2009. Estimates for the 5-year planning period were made assuming a steady, constant increase from 2016 to 2036. Water use by the commercial and government sector in Jamestown has declined over time, and relatively little commercial and governmental development is expected in the JWD service area or in Jamestown as a whole.

The JWD has traditionally used a maximum day to average day peaking factor of 2.0 to estimate maximum day demand (MDD) in the system. Table 2 shows the current ADD and MDD as well as projections for the 5-year and 20-year planning periods, based on consumption.

Table 2
CURRENT AND PROJECTED AVERAGE DAY & MAXIMUM DAILY DEMANDS

YEAR	AVERAGE DAY DEMAND*	MAXIMUM DAY DEMAND**
2016	0.152 MGD	0.304 MGD
2021	0.156 MGD	0.312 MGD
2036	0.169 MGD	0.338 MGD

* Based on consumption along (i.e. non-account water excluded)

** Estimated using MDD to ADD ratio of 2.0

Projected estimates for water produced have been made assuming 15% non-account water, consistent with State goals. Therefore, the ADD and MDD based on water production are estimated to be 0.18 MGD and 0.36 MGD, respectively, for the 5-year planning period. Similarly, the ADD and MDD are estimated to be 0.19 MGD and 0.39 MGD, respectively, for the 20-year planning period. It is noted that non-account water currently exceeds 15% but it has met the State's goal of 15% in the past.

Available Water

The primary supply for the JWD is surface water from North Pond, supplemented with water from South Pond. The capacity and safe yield of North and South Ponds, based on the most recent safe yield analysis performed in 2000, is as follows:

<u>Reservoir</u>	<u>Area</u>	<u>Capacity</u>	<u>Safe Yield</u>
North Pond	27.5 Acres	70 MG	194,000 gallons/day
South Pond	7.3 Acres	8 MG	89,000 gallons/day



South Pond has not been used for a number of years due to water quality concerns. The new treatment plant was designed with the ability to treat water from South Pond, but the treatment process is inefficient due to the amount of sludge generated.

The JWD also has two supply wells, JR-1 and JR-3, which have a 50 gpm pumping capacity and safe yield of 50,000 gallons per day. Only one well is used at a given time, typically JR-1. Well JR-1 is generally only used during the summer months when demand is high and at or exceeding the safe yield of North Pond. The JWD's emergency interconnection with North Kingstown has a capacity of 200,000 gallons per day but this is reserved for use during emergencies and has not been used since 2002.

The current and projected future MDD, as well as the ADD during the peak summer season, exceed the safe yield of North Pond and often exceeds the combined safe yield of North Pond and JR-1. The JWD has taken a number of actions to manage demand, which is reflected by the decreases in water use when compared to previous versions of this WSSMP. However, it is imperative that the JWD continue to promote efficient water use, monitor land use and development within the service area, reduce leakage, improve their understanding and accounting of non-account water, and implement other demand management strategies to reduce pressures on the supply sources currently available to the JWD.

Demand Management

The *Rules and Procedures Governing the Water Use and Efficiency Act for Major Public Water Suppliers*, adopted May 16, 2011, established efficient water use targets for major public water suppliers, which includes the JWD. The JWD's 2012 Demand Management Strategy, and this update of the WSSMP, showed that the JWD is in general compliance with the residential average per capita water use goal of 65 gpcd, which was most recently estimated at 41.4 gpcd for 2016.

The JWD estimates non-billed water from various uses, such as firefighting, system flushing, and use at the treatment plant and meets the metering and billing requirements stipulated in the Act, including quarterly billing for the entire system and the use of radio-read meters. The JWD has also promoted efficient indoor and outdoor water use through offering residential retrofit kits, rebates for use of water efficient appliances, and providing educational materials to the customer base.

The 2012 Demand Management Strategy estimated average leakage in the distribution system to be approximately 8.6% of system-wide water use, meeting the State's goal of 10%. However, recent estimates of leakage as reported in this WSSMP are significantly higher, estimated at about 17.4% for 2016 based on 13.7 MG of estimated leakage. This drastic change in estimated leakage suggests that there may be other sources of non-account water that are not being adequately accounted for and estimated. The JWD will perform a leakage study, will continue to assess leakage rates, and will review their accounting of non-billed water as a whole.

System Management

The major goals of system management include the following:

- Maintaining non-account water use to below 15% of total system demand, in accordance with State Guide Plan Element 721;
- Reducing leakage to below 10% of system demand;
- Establishing a preventive maintenance program; and
- Maintaining compliance with the applicable requirements of the *Rules and Procedures Governing the Water Use and Efficiency Act for Major Public Water Suppliers*.



The JWD shall continue to employ proper system management procedures including programs for meter management (source and distribution), leak detection and repair, implementation of their preventive maintenance plan, infrastructure rehabilitation, and a billing rate schedule which promotes efficient and non-wasteful water use. It is intended that the financial management of the system will be one in which normal operation, maintenance, and rehabilitation will be funded through operating revenue from the customer base. Where possible, the JWD shall seek alternate funding sources such as State and Federal grants, for major improvement projects.

Emergency Management

The Emergency Response Section of this WSSMP was reviewed and modified accordingly as part of this WSSMP Update. The Emergency Response section generally establishes the following:

- Responsibilities and authority within the JWD for responding to most probable emergencies;
- Most probable causes for emergencies and their potential impacts to the system;
- System components that are vulnerable to damage or incapacitation based on the most likely causes for emergency; and
- Specific tasks for carrying out functional and constructive solutions based on a review of the potential emergencies and the associated system risks.

The procedures outlined are believed to be consistent with the goals of the State Emergency Water Supply System Management Plan. In addition to emergency response, it is also intended that this section of the WSSMP provide guidance to ensure that the primary aspects of recovery from an emergency are addressed in an organized manner to aid in an efficient response and in maintaining drinking water quality and quantity.

Drought Management

The JWD recognizes the Drought Watch/Warning System of the National Weather Service, as follows:

1. Normal;
2. Advisory;
3. Watch;
4. Warning; and
5. Emergency

The Water Resources Board administers these phases with aid from the Drought Steering Committee. The JWD takes a variety of demand and supply management actions based on the various stages of drought. The JWD also monitors the water levels in their own supply sources and takes a series of actions in the distribution system based on these measurements, as follows:

- | | |
|--------|--|
| Step 1 | <u>Capacity to -6" below capacity</u>
No restrictions |
| Step 2 | <u>-6" to -1' below capacity</u>
Public notification – voluntary conservation. |
| Step 3 | <u>-1' to -2' below capacity</u>
Restrict outside water use to odd/even days for residential use. |



-
- | | |
|--------|---|
| Step 4 | <u>-2' to -3' below capacity</u>
Reduce water pressure 5 psi.
Continue public notification for voluntary conservation. |
| Step 5 | <u>-3' to -3.5' below capacity</u>
Reduce pressure 5 psi.
Establish a residential ban on car washing and lawn watering.
Restrict swimming pool filling. |
| Step 6 | <u>-3.5' to -5' below capacity</u>
Ban outside water use entirely. |
| Step 7 | <u>-5' to -6' below capacity</u>
Reduce pressure 5 psi.
Restrict water use at marinas to potable water use only.
Begin commercial carwash and other non-essential commercial use restrictions. |
| Step 8 | <u>-6' to -7' below capacity</u>
Restrict all non-essential water use. |
| Step 9 | <u>-7' to -8' below capacity</u>
Reduce pressure 5 psi.
Continue restrictions on all non-essential water use. |

Implementation and Financial Management

The JWD has undertaken two projects in an effort to increase supply, which is the most significant challenge facing the JWD system. One of these projects was a pumping system that recirculates treatment plant backwash water as opposed to dumping it to Great Creek. It is anticipated to be completed soon and is estimated to save the JWD approximately 8 million gallons annually once completed. A second project, which is currently in the preliminary evaluation stage, would include modifications to a stormwater pump station operated by the Rhode Island Bridge and Turnpike Authority (RIBTA) on North Road and Route 138 that may allow for recharge of the watershed to North Pond.

The JWD is operated as an Enterprise Fund, with annual operating revenue of approximately \$1.2 Million and annual expenses typically around \$1.0 Million. Remaining revenue is used for debt service. The JWD bills residential and commercial customers quarterly. Current rates, which went into effect in October 2015, are as follows:



Table 3
WATER RATES - MINIMUM IN ADVANCE CHARGES

Meter Size	Quarterly Billing Rates	Seasonal Billing Rates	Miscellaneous Charges
5/8"	\$76.13	304.51	Turn-on/off \$30.00
3/4"	\$114.27	\$457.07	Install/Remove \$100.00
1"	\$141.92	\$567.64	Early Install/Remove \$50.00
1-1/2"	\$174.81	\$698.46	Sprinkler Charge/unit \$0.18
2"	\$227.71	\$910.84	Frozen meter charge \$125.00
3"	\$419.82	\$1,679.23	Special Reading \$20.00
4"	\$631.91	\$2,527.68	Call Out \$150.00

Table 4
CURRENT EXCESS WATER RATES

Gallon Tier Structure		Rate per 1,000 Gallons
0	5,000	\$0.00
5,000	9,999	\$6.40
10,000	14,999	\$6.89
15,000	19,999	\$8.74
20,000	49,999	\$12.16
50,000	99,999	\$14.90
100,000	199,999	\$19.08
200,000	999,999,999	\$24.27

Coordination

The 2014 Jamestown Comprehensive Plan, which was adopted by the Jamestown Planning Commission and Jamestown Town Council on June 18, 2014, was reviewed while updating this WSSMP and it is the intent that this WSSMP be consistent with the goals and policies of the Town's Comprehensive Plan.

The Preamble to the Comprehensive Plan identifies that the driving theme of the plan is to promote the protection of the town's rural character. The Comprehensive Plan also indicates that the "Center Island Watershed should continue to be protected. Development should not exceed on-island natural supplies of water. Conservation of existing water supplies should continue to be emphasized, as well as finding new methods to supplement the existing yield." The Comprehensive Plan lays out a number of goals and recommended actions in order to protect the quality and quantity of the potable water resources on the Island. The JWD acknowledges and supports these goals and recommended actions.

The JWD has an emergency interconnection with the Town of North Kingstown and maintains a close working relationship with the Town with regard to the maintenance of the emergency interconnection. The JWD will approach the Town of North Kingstown to request that both



systems pursue an update to the current emergency interconnection agreement. The updated emergency interconnection agreement will be appended to the WSSMP once available. The JWD also coordinates with the local fire department to track water usage for fire-fighting and training exercises. The JWD estimates that approximately 200,000 gallons of water is used annually by the fire department.

Municipal wastewater collection and treatment, in addition to water supply, is provided by the water and sewer division of the town's Department of Public Works. The Jamestown Town Council sits as the Board of Water and Sewer Commissioners. Joint billing is not currently in place but may be a future consideration in Jamestown.



REQUEST TO THE TOWN COUNCIL TO TRANSFER \$100,000 FROM THE GENERAL FUND BUDGET TO THE WATER AND SEWER FUND in FY 19.

Objective: *To stabilize water and sewer rates and control rate increases in the next Fiscal year. General funds are requested as a line item to support the water and sewer enterprise fund.*

Reasons for this request: Water and Sewer rates have become burdensome for many customers. Rates have risen dramatically in the past few years. (See Attached Table A). While charge increases are numerically justified in the Water and sewer budget, out of pocket increases for customers are unreasonable, hard to predict, not adopted at the Financial Town Meeting and do not reflect the numerous indirect benefits the water systems give to the whole town. The Water and Sewer Funds are currently collected solely from service customers. In reality, many water system benefits are enjoyed by the whole town. Therefore, sources of support for its budget need to be broadened across the tax base.

The problems this request addresses:

1. Currently only about 1300 residential and business customers pay all the costs for the water and sewer systems. About 40% of households and nearly all businesses connect to town water. But the existing infrastructure is aging, challenging, and extremely expensive to maintain, monitor and operate. Labor, parts, equipment and energy costs keep rising. Some cost efficiencies may help but overall, supplying water and sewer in this town simply costs what it costs.
2. The water system is at capacity and nearly exceeds safe capacity when rainfall is insufficient.
3. There are too few potential customers to justify the expense of extending water mains. Adding more customers could exceed available water supply.
4. Water conservation is extremely important. But the lion's share of operation costs would be largely unchanged by conservation- based flow reduction. Less water usage does not translate into lower system operating costs. System operating costs remain.
5. The sewage treatment plant is at or near capacity. The capital cost to replace it is unsupportable.

In summary, we can't conserve our way out of the rising costs for maintaining and operating aging infrastructure.

Why the time to act is now

The town has not updated or modified policies around the Water and Sewer Enterprise Fund in nearly 20 years. In the face of how much water system budget costs have risen during that time, it is beyond time to make some changes that reflect the importance of the water systems to the entire Jamestown community.

Water and Sewer System Benefits Entire Jamestown Community

Water and sewer connection customers must continue to pay the greatest share of the costs through paying for the cost to run these systems. But town water systems also provide clear and important benefits to all community members.

Economic Development: The Public Water and Sewer systems provide the foundation of the Waterfront Business District. Without water and sewer utilities there would be fewer business choices and far less commercial appeal downtown. Restaurants, cafes, personal services and offices depend on public water and sewer. Densities needed for a downtown district can't be achieved without public water and sewer. The business district is used and enjoyed by the whole town.

Tourism. The lively harbor brings many tangible and intangible benefits to the town. It would be a lot less lively, beautiful and productive if the sewer treatment plant was not doing its job. The plant's contribution may be unseen by most residents, but the staff makes sure the water is clean. That is vital for tourism. Tourism benefits all of Jamestown.

Emergency Water Supply. The water system provides safe potable water to all in case of emergencies.

Public Buildings. Schools, the library, the Rec Center, Town Hall serve all Jamestown. Currently, the Water and Sewer Fund funds the service to these public facilities that serve the entire community.

Reservoir Assets Benefit Entire Jamestown Community

Pond Open Space Benefits to Jamestown

1. Protection from overdevelopment and pollution.
2. Preservation of scenic beauty and views
3. Future Bike Path
4. Passive recreation including walking and photography.

Pond Wildlife Management Benefits to Jamestown:

1. Coyote control studies.
2. Lyme prevention wildlife studies
3. Migrating bird counts, birding watching
4. Osprey habitat and study
5. Kids Fishing Events

A modest and proportional transfer from the General Fund to the Enterprise Fund will help stabilize bill increases for rate payers. It will also recognize these benefits and others (See Table B.) which the water systems provide to the whole town.

Table B. Benefits of the Jamestown Water and Sewer Systems

Benefits of the Water System	Customers	Entire Community		
Clean water, domestic and business	Y	N		
Economic Development	Y	Y		
Wildlife Habitat	Y	Y		
Scenic Views	Y	Y		
Passive Recreation	Y	Y		
Reduced Disease Risk	Y	Y		
Public Buildings and Facilities	Y	Y		
Open Space Protection	Y	Y		
Village Business and Services	Y	Y		
Emergency Water Supply	Y	Y		
Benefits of the Sanitary Sewer System	Customers	Entire Community		
Treated effluent from homes and business	Y	N		
Beach	Y	Y		
Marine Business	Y	Y		
Swimming	Y	Y		
Fishing	Y	Y		
Scenic Village Center	Y	Y		
Waterfront Events	Y	Y		
Recreational Boating	Y	Y		
Enhanced Tourism	Y	Y		
Clean Harbor	Y	Y		
Public Buildings and Facilities	Y	Y		
Compact Development	Y	Y		

Additional Policies to Further Reduce Water and Sewer Rate Increases for Jamestown Household and Business Customers

Staff : Realign proportion of staff time charged between enterprise fund and public works budgets so that more costs are charged to public works and finance departments, not to the enterprise fund.

Rates: Increase per gallon rates significantly for public buildings, so that public buildings pay more of the total costs of service proportionally than they do currently. Potential current year department budget shortfalls may be made up from budget surpluses, or carried over into next fiscal year.

Debt: Transfer cost of all municipal debt currently charged to the enterprise fund to municipal general debt obligations line items.

Transparency: Include Water and Sewer Enterprise Fund in Financial Town Meeting budget processes.

**TOWN OF JAMESTOWN
TOWN COUNCIL MEETING
for
TOWN, WATER AND SEWER MATTERS**

Monday, September 17, 2018

A regular meeting of the Jamestown Town Council sitting as the Board of Water and Sewer Commissioners was called to order at the Jamestown Town Hall, Council Chambers, 93 Narragansett Avenue at 6:37 PM by Commission President Kristine S. Trocki.

The following members were present:

Michael White, Vice -President
Blake A. Dickinson
Mary E. Meagher
Eugene B. Mihaly

Also present were:

Andrew Nota, Town Administrator
Peter D. Ruggiero Esq., Town Solicitor
Michael Gray PE, Public Works Director
Christina D. Collins, Finance Director
Cheryl Fernstrom, Town Clerk
Andrew Wade, Recreation Director
Denise Jennings, Water and Sewer Clerk

AWARDS, PRESENTATIONS AND ACKNOWLEDGMENTS

(None)

READING AND APPROVAL OF MINUTES

1) 08/20/18 (regular meeting)

Motion was made by Commissioner Dickinson, seconded by Commissioner White to accept the 08/20/18 regular meeting minutes. So unanimously voted.

OPEN FORUM

Commission President Trocki noted that this open forum would be for water and sewer matters only.

1) Scheduled requests to address:

(No scheduled requests)

2) Non-scheduled request to address:

(No non-scheduled requests)

REPORT OF TOWN OFFICIALS

1) **Pumping Report:**

The Public Works Director reported the following:

- Pumping was average for the month of August.
- JR-1 was turned off when groundwater levels dropped due to dry conditions.
- Rainfall was up for the month of August and compared to the previous few months.
- Transfer pumping is in service and will be used on an as needed basis.
- North Reservoir @ 35MG, usable storage-60MG
- South Pond is @ capacity, usable storage-6MG

2) **Town project reports:** *(See attached Project Update Report dated September 2018)*

The Public Works Director reported the following:

Treatment Plant

- Water Department staff has been working at the North Reservoir to try to determine the cause of elevated turbidity levels in the raw water entering the treatment plant.
- Sam Patterson assisted with the inspection of the connection in the reservoir at the inlet to the transmission main.
- The source of the elevated turbidity levels has not yet been determined.
- Water Department staff has installed emergency bypass piping over the dam to isolate the main pipe through the dam to determine if water quality improves.
- The original pipe is more than 100 years old.

Transfer Pumping/Reservoir

- Highway staff has been preparing the site at the South Pond Dike area.

Wastewater Treatment Plant

- Highway staff will begin the sewer main replacement (900 linear feet) project on Grinnell Street on Monday, September 24th. This section of the road will be closed to traffic and the neighborhood will be notified and will be asked to cooperate.

Saverio Rebecchi of 13 Sail Street asked for clarification on how water staff measures the level of the well. The Public Works Director briefly explained the process and stated when conditions are dry, they do not want the level of water to go below the pump and that this is why pumping was discontinued.

Commission consensus: To accept the Public Works Director's reports, as presented.

4) **Finance Director's Report**

Commission consensus: To accept the Finance Director's Report, as presented.

LETTERS AND COMMUNICATIONS

(None)

UNFINISHED BUSINESS

(None)

NEW BUSINESS

1) **Application of H. P. Bunaes** (Plat 12, Lot 205; 25 Hull Cove Street) for **utility service connection** (water only)

Commission President Trocki stated that the Commission has reviewed the application of Mr. Bunaes and it appears as though there is a well test report, which states that the existing well does not meet the flow standard.

Following brief discussion and clarification on a few items, motion was made by Commissioner Dickinson, seconded by Commissioner Mihaly to approve the application of H. P. Bunaes (Plat 12, Lot 205; 25 Hull Cove Street) for utility service connection (water only), subject to the following, as recommended by the Public Works Director:

- The applicant must install water efficient plumbing fixtures and toilets.
- The applicant must pay the required connections fees.

Motion so unanimously voted.

TOWN BUSINESS

(None)

ADJOURNMENT

There being no further business before the Commission, motion was made by Commissioner Mihaly, seconded by Commissioner Meagher to adjourn the Water and Sewer meeting at 6:50 PM. So unanimously voted.

Attest:



Denise Jennings
Water and Sewer Clerk

xc: Commission Members (5)
Town Administrator
Town Solicitor
Public Works Director
Town Clerk

Project Update

September 2018

WELLS

JR-1, JR-3

- JR-1 was turned off when groundwater levels dropped due to the dry conditions we are experiencing.

TREATMENT PLANT

- The water department Staff have been dealing with elevated turbidity levels in the raw water at treatment plant. Increased turbidity is problematic for instrumentation, water chemistry and reduces run times for the membrane filters causing additional backwashing and increasing vacuum pressures. Over the past two weeks we have been investigating the transmission main immediately downstream of the reservoir and with assistance from Sam Patterson we have inspected the connection in the reservoir at the inlet to the transmission main. To date we have not determined the source. Staff installed our emergency bypass piping over the dam so that we can isolate the main pipe through the dam to determine if water quality improves and to do a more detailed inspection of our transmission main through the dam. This pipe is more than 100 years old.

TRANSFER PUMPING/RESERVOIR

- Transfer pumping has been placed into service and will be used as needed to pump water to North Reservoir.
- During the past week the DPW has been preparing the site access to the South Pond Dike area. We will be using an existing path on the westerly side of the reservoir for getting equipment and materials to the site. Crews have been placing stone on the path, trimming vegetation, and installing erosion controls. Two trees that are within the limits of work were also removed. We will monitor the weather to determine if work can proceed over the next few weeks or if we will need to delay the project. The recent rains have an impact on the construction entrance and the work adjacent to the dam.

DISTRIBUTION SYSTEM

South Pond @ 6 MG

Usable Storage, 6 Million Gallons

North Pond @ 35 MG

Usable Storage 60 Million Gallons

WASTEWATER TREATMENT PLANT

- The monthly average daily flow at the treatment plant for August was 0.133 million gallons per day. The peak daily flow was 0.247 million gallons. The permitted monthly average flow is 0.73 million gallons per day.
- The sewer main replacement project on Grinnell Street is tentatively scheduled to begin the week of September 17th. Wolfe Construction will be replacing approximately 900 linear feet of sewer main.

**TOWN OF JAMESTOWN
TOWN COUNCIL MEETING
for
TOWN, WATER AND SEWER MATTERS**

August 17, 2020

A regular meeting of the Jamestown Town Council sitting as the Board of Water and Sewer Commissioners was called to order at the Jamestown Town Hall, Council Chambers, 93 Narragansett Avenue at 6:32 PM by Commission President Michael G. White.

The following members were present:

Mary E. Meagher, Vice-President
Nancy A. Beye
William J. Piva, Jr.
Randall White

Also present were:

Jamie A. Hainsworth, Town Administrator
Erin F. Liese, Town Clerk
Denise Gamon, Town Clerk's Assistant
Christina D. Collins, Finance Director
Michael Gray PE, Public Works Director
Peter D. Ruggiero Esq., Town Solicitor
Denise Jennings, Water and Sewer Clerk

AWARDS, PRESENTATIONS AND ACKNOWLEDGMENTS

(None)

READING AND APPROVAL OF MINUTES

(None)

OPEN FORUM

Commission President White noted that this open forum would be for water and sewer matters only.

- 1) Scheduled requests to address:
(No scheduled requests)
- 2) Non-scheduled request to address:
(None)

REPORT OF TOWN OFFICIALS

1) **Pumping Report:**

The Public Works Director reported the following:

- Pumping was up for the month July.
- JR-1 has been in operation and being monitored to make sure that the well pump is in the water column. If groundwater elevations drop below the pump elevation the well pump will need to be turned off.
- Rainfall was below average for the month of July.
- No water was transferred during the month of July.
- North Reservoir is @ 43MG, usable storage-60MG.
- South Pond is @ 5MG, usable storage-6MG

2) **Town project reports:** *(See attached Project Update Report dated August 2020)*

LETTERS AND COMMUNICATIONS

(None)

UNFINISHED BUSINESS

(None)

NEW BUSINESS

1) **Review, Discussion and Possible Action regarding the application of Michael and Shannon Boxer (Plat 12, Lot 216; 15 Hull Cove St.) for utility service (water only) connection**

Attorney Christian Infantolino stated that his clients purchased the property in 2019 and have never had enough water for their family of 6 and that they have provided the well report for the Boards review. Mr. Boxer stated that he has four kids and that water has always been a challenging issue.

The Public Works Director reported the following:

- The applicant is seeking approval for a new water service connection to their existing dwelling located at 15 Hull Cove Street, which is in the Rural Water District.
- The rules and regulations of the Board of Water and Sewer Commissioners, allow a new service connection in the Rural Water District with approval by the Board.
- The applicant has provided a Well Quantitative Flow Analysis Report. It has been determined that the existing well is no longer yielding sufficient water supply to support a residential dwelling.
- The Board has previously granted water services to properties in the Rural Water District.
- He has reviewed the Town's Water Supply Management Plan and the Safe Yield Study and this applicant's request will not have an adverse impact to the water users in the Urban Water District.

Following clarification on a few items, motion was made by Commissioner Piva, seconded by Commissioner Meagher to approve the application of Michael and Shannon Boxer (Plat 12, Lot 216; 15 Hull Cove St.) for utility service (water only) connection, as recommended by the Public Works Director. So unanimously voted.

The Public Works Director noted that there are others out there that may come before the Board that are experiencing challenges and that each applicant can be reviewed on their own merits.

2) Review, Discussion and Possible Action regarding Proposed Water Budget FY2020/2021

The Public Works Director stated that the Proposed Water and Sewer Budgets FY2020/2021 have been provided to the Board for their review and that he is not expecting a decision this evening. He is hoping for an adoption of the budgets at the next meeting in September, as the next Water and Sewer bills will be going out the end of September.

The Public Works Director reported the following:

- Each treatment plant has 3 employees, which run 24/7. Staff must cover weekend shifts and they are very reliable.
- Operating and chemical expenses are fixed.
- Infrastructure is old. Water staff goes out on a daily basis, to investigate leaks in the system.

The Finance Director reported the following:

- Two million gallons less were billed out last year and although the Town is encouraging conservation, we still need the revenue to support the budget.
- The proposed water budget includes additional expenses totaling \$34,290, or a 2.72% increase in the operating costs for the Water Department which includes costs for personnel, operating expenses and equipment maintenance.
- The proposed water budget will require a 5% increase for metered excess water and also the minimum in advance charge. The minimum in advance charge has not been increased in 5 years.
- The proposed water budget for FY2020/2021 also includes debt for interest only payments for the dam repair. Full debt payments will be required for FY2021/2022.

3) Review, Discussion and Possible Action regarding the Proposed Sewer Budget FY2020/2021

The Finance Director reported the following:

- The proposed sewer budget includes additional expenses totaling \$50,490, or a 6.56% increase in the operating costs for the Sewer Department, which includes costs for personnel, operating expenses and equipment maintenance.
- The proposed sewer budget will require a 10% increase for sewer usage rates.

Following clarification on a few items, it was the consensus of the Commission to continue discussion on the proposed Water and Sewer Budgets FY2020/2021 to the next meeting on September 21, 2020.

TOWN BUSINESS

(None)

ADJOURNMENT

There being no further business before the Commission, motion was made by Commissioner Meagher, seconded by Commissioner Beye to adjourn the Water and Sewer meeting at 7:00 PM. So unanimously voted.

Attest:

Denise Jennings, Water and Sewer Clerk

xc: Commission Members (5)

Town Administrator

Town Solicitor

Public Works Director

Town Clerk

Project Update August 2020

WELLS

JR-1, JR-3

- JR-1 is currently being monitored for drawdown in the well to make sure the pump is in the water column. During the summer months' groundwater elevations may drop below the pump elevation which requires the well to be turned off. The well pumps water at a rate of 50 gpm directly into the transmission main feeding the water plant from the reservoir.

TREATMENT PLANT

- Demand for water has been at or above peak levels at times during the summer months. Our average pumping for the month is consistent with past years as shown on the attached pumping report graph. During weekends we have experienced water demand as high as 400,000 gpd during our stretches of 90-degree weather. The plant has performed well with the extended run times meeting our demand. The rainfall deficit continues for the Town of Jamestown with our current total for the year at almost 10 inches below normal. When you compare our supply on the graph provided you can see that we are about the level we would see in August in the 10-year period shown.
- We have been working on our budget for the upcoming fiscal year. Operating expenses continue to grow which will require a rate increase. This is true for all water and sewer districts. Capital expenses for water includes \$1,210,000 for three projects that have already been approved for funding by the Commission that include the South Pond Dam, membrane filter replacement, and painting of one tank on Howland Avenue. Future watermain replacement projects include Narragansett Avenue and the bridge crossing on North Road at Great Creek (Zekes Creek). Both projects will need to be discussed in future budgets for the water department. RIDOT has scheduled road and bridge construction in 2023.

TRANSFER PUMPING/RESERVOIR

- No water was transferred from South Pond.
- The highway department has returned to the Bike Path project at North Reservoir. Work will continue with earthen dam improvements over the coming weeks so that we may pave the path this fall.

DISTRIBUTION SYSTEM

South Pond @ 6 MG

Usable Storage, 5 Million Gallons

North Pond @ 60 MG

Usable Storage 43 Million Gallons

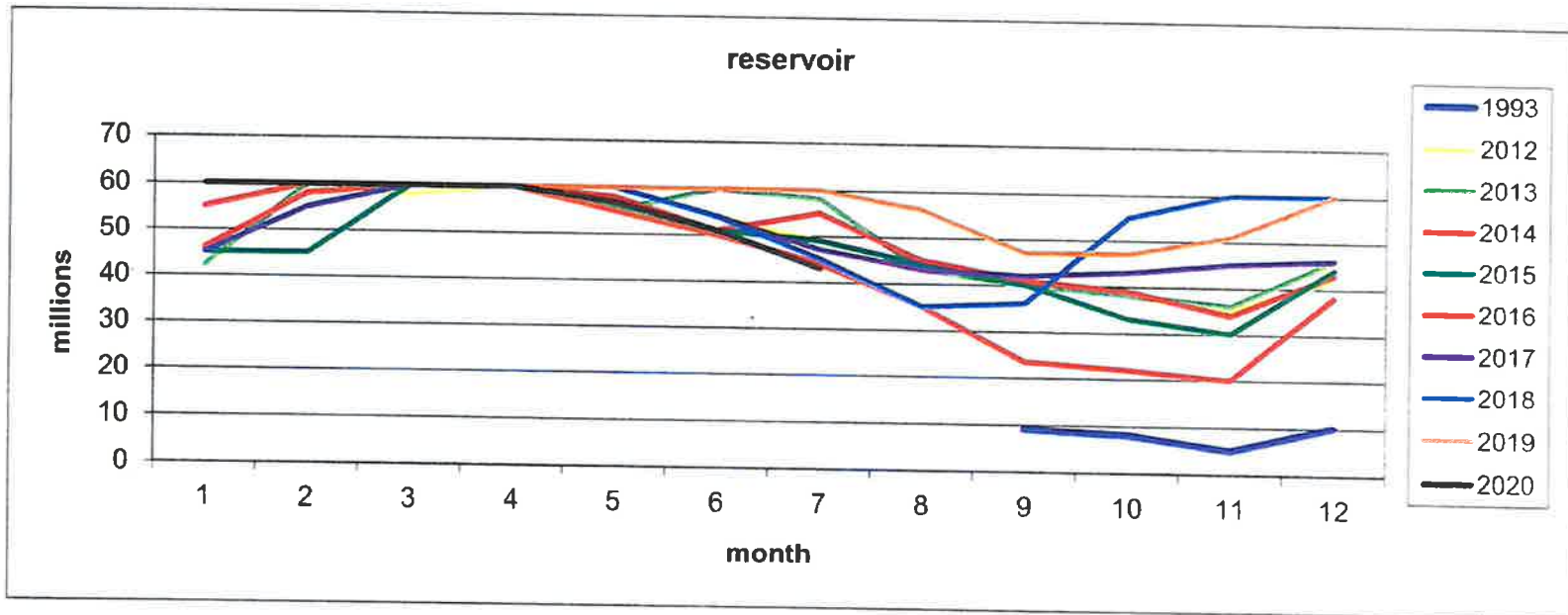
- There were no leaks reported for August.

WASTEWATER TREATMENT PLANT

- We have been working on the sewer budget for the upcoming fiscal year. Similar to the water side sewer operating expenses have grown and will need to be funded with a rate increase. For capital expenses there are two projects that we are planning, one is the replacement of 3 valves at pump station #2 located at Southwest Avenue near mackerel cove and the second is a sewer pipe replacement project on Clarke Street.
- The monthly average daily flow at the treatment plant for August was 0.12 million gallons per day. The peak daily flow was 0.21 million gallons. The permitted monthly average is 0.73 million gallons per day as a condition of our discharge permit. There were no sanitary sewer overflows for the month of August.

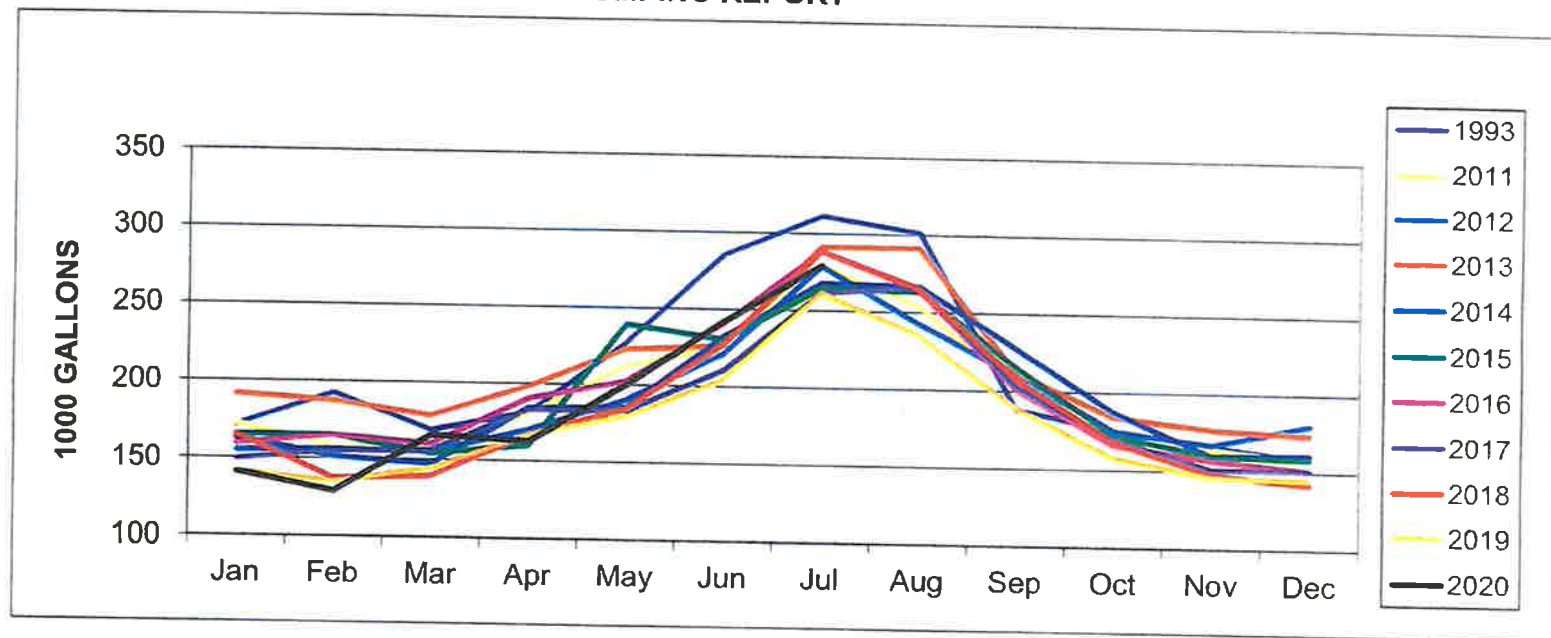
RESERVOIR LEVEL .

	1993	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020
Jan		30	60	42	55	45	46	45	60	60	60
Feb		52	60	60	60	45	58	55	60	60	60
Mar		58	58	60	60	60	60	60	60	60	60
Apr		60	60	60	60	60	60	60	60	60	60
May		57	60	55	58	56	55	60	60	60	60
Jun		51	54	60	51	51	50	60	60	60	57
Jul		43	49	58	55	49	44	54	54	60	51
Aug		47	43	43	45	44	35	47	45	60	43
Sep	9	45	40	40	41	40	23.5	43	35	56	
Oct	8	58	38	38	39	33	22	42	36	47	
Nov	5	60	35	36	34	30	20	43	55	47	
Dec	10	60	42	46	43	44	38	45	60	51	
								46	60	60	



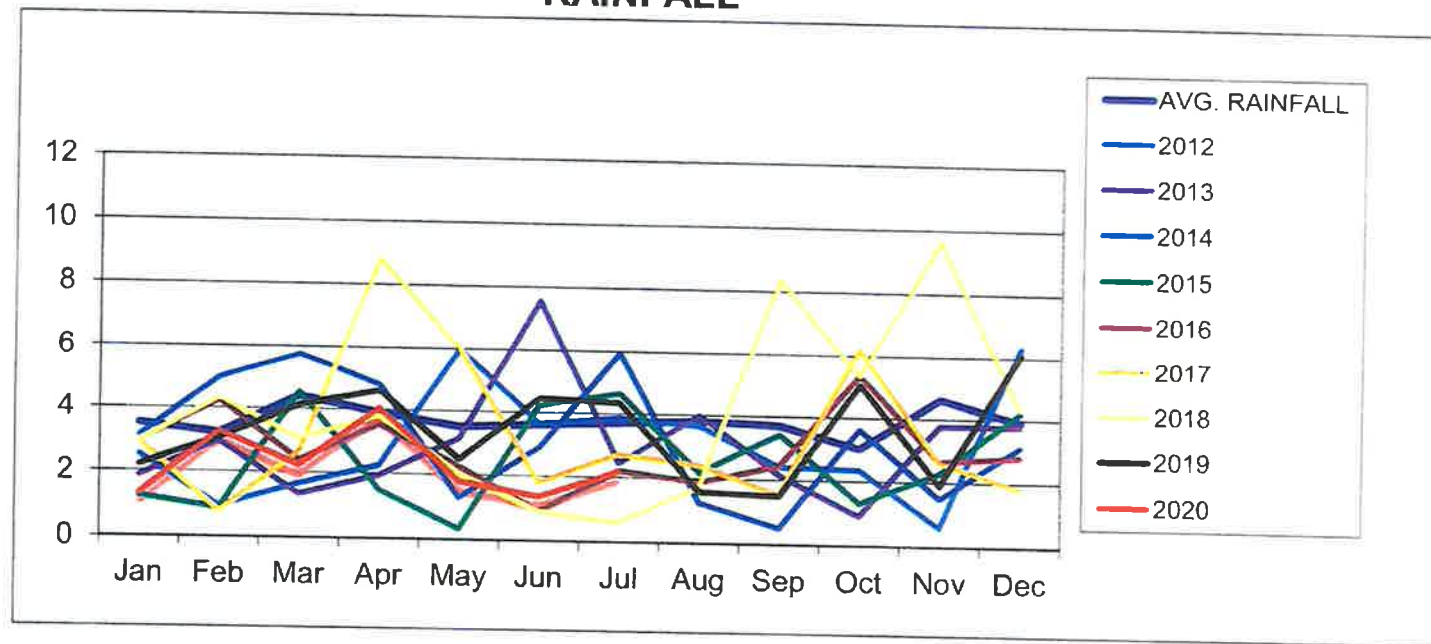
	1993	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020
Jan	171	172	173	239	172	155	191	163	165	159	149	165	141	141
Feb	192	154	173	210	158	156	187	151	165	165	155	137	135	129
Mar	169	155	165	198	157	155	178	147	154	160	156	139	144	166
Apr	181	174	196	210	180	170	198	184	160	190	183	167	167	163
May	227	202	195	180	212	190	223	185	239	202	183	184	179	200
Jun	285	246	215	218	226	221	226	232	230	240	210	227	204	242
Jul	311	296	277	274	279	278	291	267	264	288	261	288	261	279
Aug	301	256	290	251	254	242	291	266	263	264	266	265	235	
Sep	188	210	245	193	205	210	212	227	215	201	203	208	189	
Oct	175	187	259	182	175	175	184	187	172	166	170	168	158	
Nov	166	175	226	160	164	167	177	160	160	157	151	148	146	
Dec	158	192	230	167	158	180	174	161	158	151	151	142	145	

PUMPING REPORT

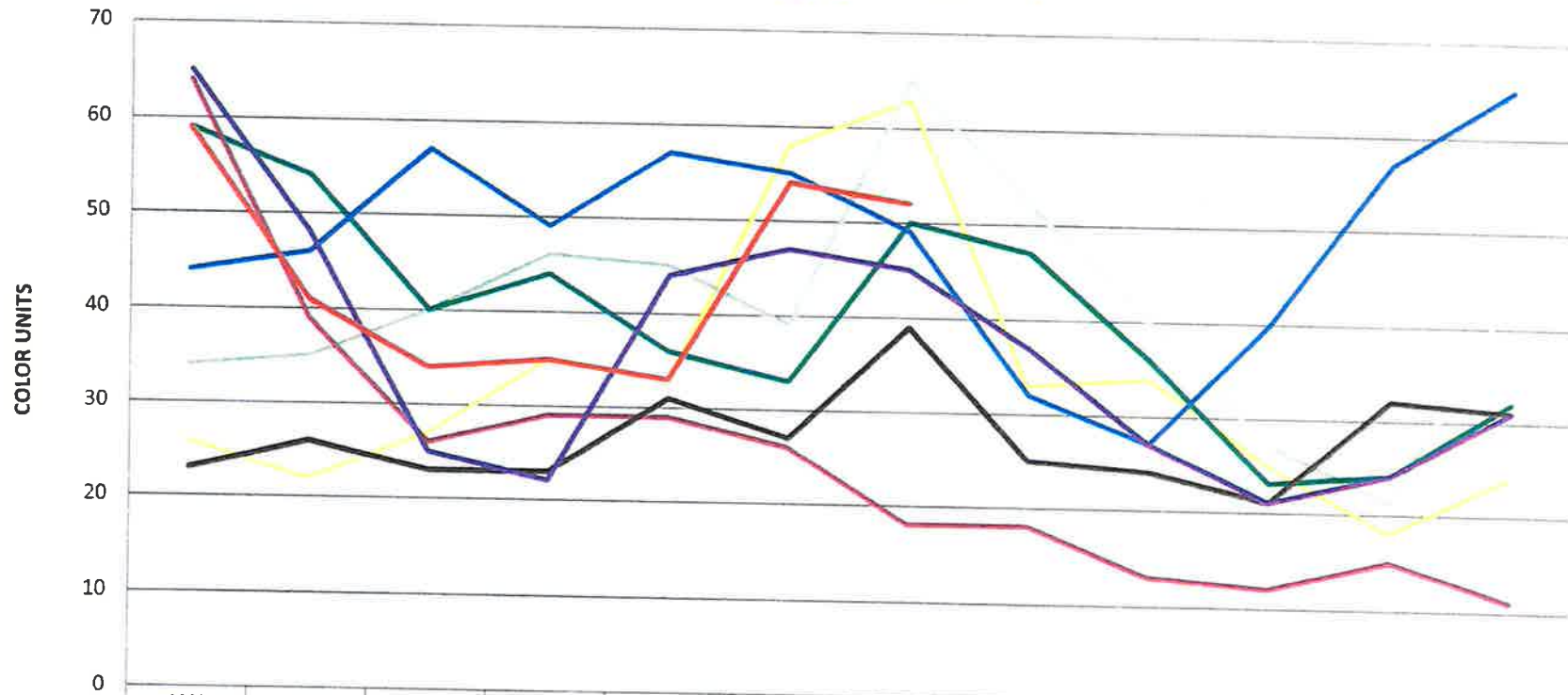


	AVG. RAINFALL	2012	2013	2014	2015	2016	2017	2018	2019	2020
Jan	3.5	2.49	1.85	3.1	1.22	2.94	2.94	2.94	2.19	1.3
Feb	3.2	0.93	2.94	4.98	0.86	4.25	0.76	4.33	3.06	3.26
Mar	4.4	1.64	1.32	5.74	4.53	2.36	2.62	3.07	4.11	2.21
Apr	3.9	2.24	1.92	4.8	1.47	3.53	8.8	3.79	4.61	4.03
May	3.5	5.97	3.11	1.27	0.32	2.24	6.03	2.03	2.46	1.79
Jun	3.6	3.64	7.55	2.86	4.2	0.89	1.79	0.89	4.44	1.36
Jul	3.7	3.86	2.42	5.93	4.63	2.19	2.7	0.61	4.33	2.16 avg 25.8
Aug	3.8	3.64	3.98	1.23	2.17	1.88	2.4	1.73	1.58	
Sep	3.7	2.39	2.13	0.5	3.41	2.42	1.54	8.35	1.49	
Oct	3	2.33	0.9	3.61	1.31	5.33	6.18	5.34	5.04	
Nov	4.6	0.58	3.76	1.47	2.27	2.63	2.61	9.61	1.89	
Dec	3.9	6.28	3.76	3.1	4.2	2.79	1.81	4.33	6.09	
Total	44.8	35.99	35.64	38.59	30.59	33.45	40.18	47.02	41.29	16.11

RAINFALL



Transfer Pumping NORTH POND WATER QUALITY



	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
2013	26	22	27	35	33	58	63	33	34	25	18	24
2014	34	35	40	46	45	39	65	52	40	27	21	44
2015	59	54	40	44	36	33	50	47	36	23	24	32
2016	64	39	26	29	29	26	18	18	13	12	15	11
2017	23	26	23	23	31	27	39	25	24	21	32	31
2018	44	46	57	49	57	55	49	32	27	40	57	65
2019	65	48	25	22	44	47	45	37	27	21	24	31
2020	59	41	34	35	33	54	52					



TOWN OF JAMESTOWN WWTF
MONTHLY REPORT
JULY 2020

Douglas Ouellette, Superintendent

Parameters

	<u>Monthly Avr.</u>	<u>Permit Limit</u>	<u>Notes</u>
Flow	.1202	MGD	.73 MGD
Daily Max	.2060		
BOD Removal	99.5%	85%	% Removed
TSS Removal	98.8%	85%	% Removed
Fecal Coliform	1.0	No limit, report only	
Enterococci	1.16	(<35 cfu/100ml Monthly) (<276 cfu/100ml Daily)	

Environmental Compliance (Violations)

There are 0 violations to report for the month of July 2020

Complaints

There were two complaints received for July. Complaint 1 was for a slow flowing sewer and complaint 2 was for odors in the home. It was determined that neither were the cause of problems within the towns collection system.

Alarms

The facility had three alarms in July 2020, two were low Cl2 alarms, and one was a highwater alarm at PS#4 that was caused by a power blip.

Septage

The facility received 7050 gallons for July 2020

Sludge Production

The facility processed 113,500 gallons of sludge through Wastewater Services Incorporated.

Maintenance Management

Chemical Use

The facility used 455.6 gallons of Sodium hypochlorite and 0 pounds of lime for process control.

Collection System

31 pump station inspections were completed. All stations are operating as designed.

Energy Use

Energy use for July 2020 was: 196 KWH

Precipitation

Precipitation for July 2020 was 1.76"

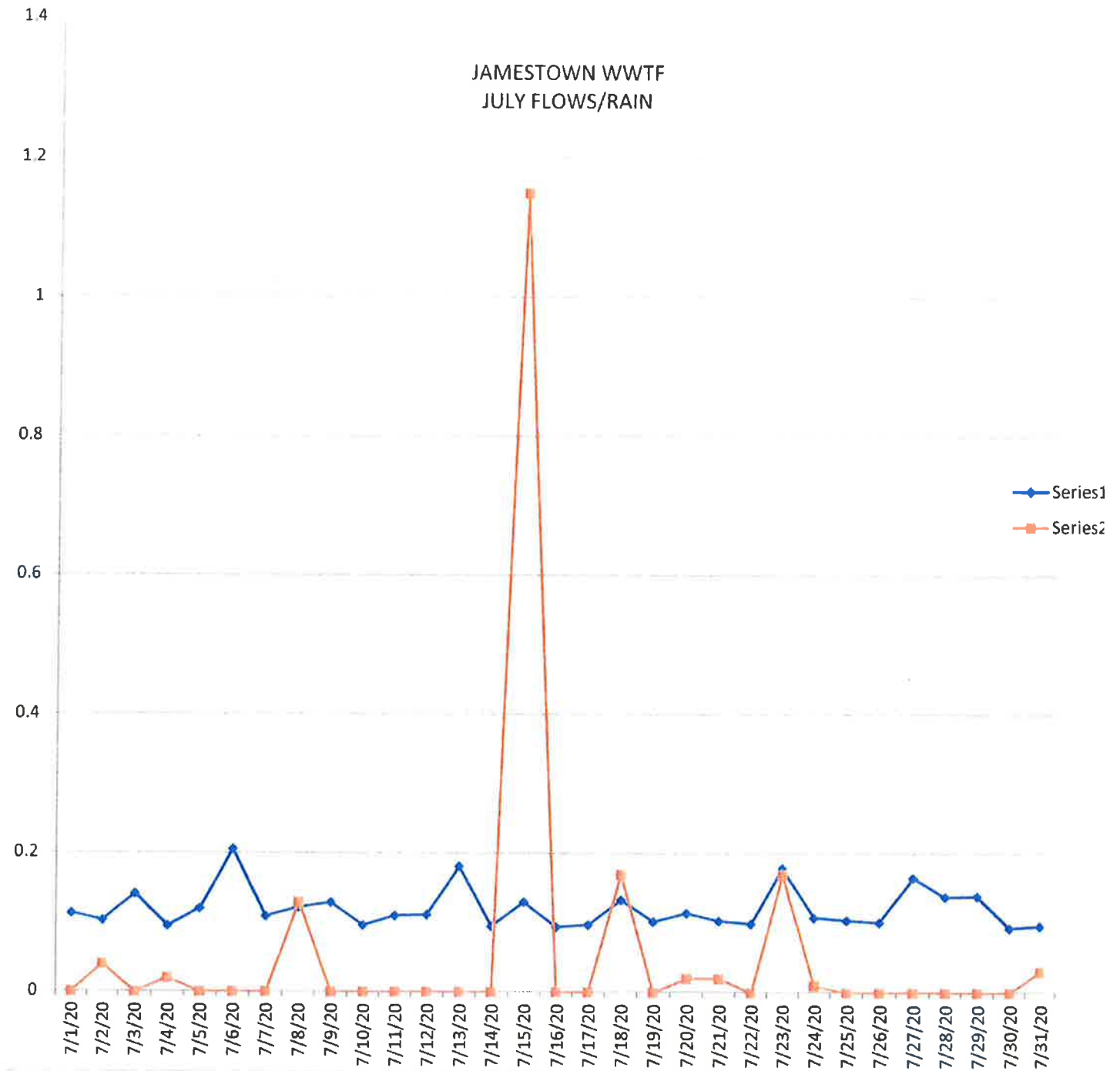
Golf Course

1.810 gallons of effluent was pumped to the pond in July.

Work Orders

62 work orders were completed.

Graphs



**TOWN OF JAMESTOWN
TOWN COUNCIL MEETING
for
TOWN, WATER AND SEWER MATTERS**

September 21, 2020

A regular meeting of the Jamestown Town Council sitting as the Board of Water and Sewer Commissioners was called to order at the Jamestown Town Hall, Council Chambers, 93 Narragansett Avenue at 6:31 PM by Commission President Michael G. White.

The following members were present:

Mary E. Meagher, Vice-President
Nancy A. Beye
William J. Piva, Jr.
Randall White

Also present were:

Jamie A. Hainsworth, Town Administrator
Erin F. Liese, Town Clerk
Denise Carlin-Gamon, Town Clerk's Assistant
Christina D. Collins, Finance Director
Michael Gray PE, Public Works Director
Peter D. Ruggiero Esq., Town Solicitor
Denise Jennings, Water and Sewer Clerk

AWARDS, PRESENTATIONS AND ACKNOWLEDGMENTS

(None)

READING AND APPROVAL OF MINUTES

Motion was made by Commissioner Meagher, seconded by Commissioner Beye to accept the 08/17/20 regular meeting minutes. So unanimously voted.

OPEN FORUM

Commission President White noted that this open forum would be for water and sewer matters only.

1) Scheduled requests to address:

Robert S. Powers re: Ownership of Westwind Drive Sewer Line (listed in Communications)- Robert S. Powers of 30 Westwind Drive stated that he was present this evening, representing the Jamestown Estates Homeowners Association/14 lot owners of Westwind Drive and that the homeowners are concerned about the ownership of the sewer line on Westwind Drive. He further stated that discussion was had in 2017 with the Town Engineer Mike Gray and he stated that the sewer line on Westwind Drive is owned by the owners of the subdivision.

Commission President White stated the Town has received Mr. Powers letter and will take his concerns into consideration and will get back to him.

- 2) Non-scheduled request to address:
(None)

REPORT OF TOWN OFFICIALS

1) **Pumping Report:**

The Public Works Director reported the following:

- Pumping was down slightly for the month August, compared to July and was up compared to August of 2019.
- JR-1 has been in operation and being monitored to make sure that the well pump is in the water column. If groundwater elevations drop below the pump elevation the well pump will need to be turned off.
- Rainfall for the month of August was 13 inches below average. Governor Raimondo has issued a Drought Advisory for the State of RI and has asked all water users to conserve water.
- No water was transferred during the month of August.
- North Reservoir is @ 31MG, usable storage-60MG. We are at 50% capacity, although we are past our peak usage period and consumption has dropped. This reservoir capacity triggers limitations on usage for our customers, which prohibits lawn irrigation, house washing, boat washing and car washing. We have placed a notice on the Town website and will be advertising in the Jamestown Press on Thursday, 09/24/20. Staff will be monitoring for outside usage.
- South Pond is @ 5MG, usable storage-6MG

2) **Town project reports:** *(See attached **Project Update Report dated September 2020**)*
Transfer Pumping/Reservoir-

The Public Works Director reported that there is a small patch of phragmites at the North Reservoir and if the reservoir level continues to drop or remain low, we may be able to remove them for offsite disposal. If we do not remove them, they will continue to expand and eventually take over the shoreline.

Commissioner Randall White asked for clarification regarding the funding for the future watermain replacement project, specifically the bridge crossing on North Road at Great Creek (Zeek's Creek) and as reported by the Public Works Director in his August, 2020 report. The Public Works Director reported that the Town may be eligible for funding through the Transportation Improvement Plan and briefly explained how the plan works.

LETTERS AND COMMUNICATIONS

- 1) Copy of letter dated July 29, 2020 to the Jamestown Town Council from Robert S. Powers re: Ownership of Westwind Drive sewer line.
Motion was made by Commissioner Meagher, seconded by Commissioner Beye to accept the communication from Robert S. Powers. So unanimously voted.

UNFINISHED BUSINESS

- 1) **Review, Discussion and Possible Action regarding Proposed Water Budget FY2020/2021** (cont. from 08/17/20)

The Public Works Director stated that the proposed Water and Sewer Budgets FY2020/2021 were provided to the Board for their review at their 08/17/20 meeting and that no changes have been made since that meeting. He is hoping for an adoption of the budgets, as the next water and sewer bills will be going out the end of September.

The Finance Director reported the following:

- The proposed water budget includes additional expenses totaling \$34,290. or a 2.72% increase in the operating costs for the Water Department, which include costs for personnel, operating expenses and equipment maintenance.
- The proposed water budget will require a 5% increase for metered excess water and also the minimum in advance charge. The minimum in advance charge has not been increased in 5 years.

- 2) **Review, Discussion and Possible Action regarding the Proposed Sewer Budget FY2020/2021** (cont. from 08/17/20)

The Finance Director reported the following:

- The proposed sewer budget includes additional expenses totaling \$50,490. or a 6.56% increase in the operating costs for the Sewer Department, which include costs for personnel, operating expenses and equipment maintenance.
- The proposed sewer budget will require a 10% increase for sewer usage rates.

Mary Lou Sanborn of 21 Bay View Drive asked for clarification regarding the number of residential customers on the municipal water system. The Public Works Director stated there are approximately 1200 residential customers on the municipal water system. Ms. Sanborn asked if the Town had any thoughts on expanding the municipal water district. The Public Works Director said that there are no plans to expand the municipal water district.

Ms. Sanborn stated that former Town Administrator Nota had been working with the University of RI regarding a report/study on the aquifer. Ms. Sanborn asked for the status on this report/study. Commissioner Meagher stated that it was her understanding that the University never reported back to the Town and unfortunately, the Administrator did not pursue.

Following clarification on a few items, Motion was made by Commissioner Meagher, seconded by Commissioner Randall White to approve the proposed Water Budget FY2020/2021 as recommended in the amount of \$1,293,148. So unanimously voted.

Motion was made by Commissioner Meagher, seconded by Commissioner Beye to approve the proposed Sewer Budget FY2020/2021 as recommended in the amount of \$748,444.23. So unanimously voted.

NEW BUSINESS

- 1) Review, Discussion and Possible Action regarding the **application of Adam et Phyllis Kurzer (Plat 12, Lot 27; Hull Cove Farm Road)** for utility service (water only) connection

The Public Works Director reported the following:

- The applicant is seeking approval for a new service connection to a new residential dwelling on an existing lot of record located in the Rural Water District, which requires approval by the Board.
- The applicant has drilled two wells and was unsuccessful.
- The Board previously approved an extension of water on Hull Cove Farm Road, due to inadequate ground water yield.
- This is the last existing lot of record on this street, that is not developed on this road.

Tyler Zagryn of DiMauro Architects stated the following:

- His client, the Kurzer's are seeking approval from the Board for a new water service connection on their 50,000 sq. foot lot, of which only 25,000 sq. foot is usable space.
- The applicant has drilled two wells and did not have enough yield to support a dwelling.
- This is the last vacant lot on the street.

Following clarification on a few items, motion was made by Commissioner Meagher, seconded by Commissioner Beye to approve the **application of Adam et Phyllis Kurzer (Plat 12, Lot 27; Hull Cove Farm Road)** for utility service (water only) connection, as recommended by the Public Works Director. So unanimously voted.

- 2) Review, Discussion and Possible Action regarding the **application of Church Community Housing Corp. and Owner: Jamestown Center Partners, Inc./Timothy E. Baker, President (Plat 9, Lot 207; 53 Narragansett Avenue)** for utility service change of use

The Public Works Director stated the following:

- He believes that the Board is familiar with the applicant and their proposed project.
- The applicant is seeking approval for change of use from commercial/residential use the existing to all residential units.
- The existing building has 4 residential units and the proposed redevelopment will bring the total residential units to 9.

- The applicant has provided estimated water usage based upon recent per capita demand of 39 gallons per a person/per a day.
- The applicant has anticipated 21 occupants for the 9 units and have estimated 819 gallons per a day and 298,935 gallons per a year.
- He supports the change of use application based upon the average daily usage as proposed and subject to a condition that all clothes washers, dishwashers and fixtures meet the efficiency standards established by the Water and Sewer Commission.

Following clarification on a few items, motion was made by Commissioner Meagher, seconded by Commission Beye to approve the **application of Church Community Housing Corp. and Owner: Jamestown Center Partners, Inc./Timothy E. Baker, President (Plat 9, Lot 207; 53 Narragansett Avenue)** for utility service change of use, as recommended by the Public Works Director. So unanimously voted.

The Public Works Director stated that recent applications before the Board, are on the existing municipal water lines and are not an extension and that the Board may be receiving requests to extend the water service, specifically on East Shore Road.

3) Review, Discussion and Possible Action regarding Municipal Water Restriction

(Previously discussed)

TOWN BUSINESS

(None)

ADJOURNMENT

There being no further business before the Commission, motion was made by Commissioner Randall White, seconded by Commissioner Beye to adjourn the Water and Sewer meeting at 7:27 PM. So unanimously voted.

Attest:



Denise Jennings

Water and Sewer Clerk

xc: Commission Members (5)
Town Administrator
Town Solicitor
Public Works Director
Town Clerk

Project Update September 2020

WELLS

JR-1, JR-3

- JR-1 is currently being monitored for drawdown in the well to make sure the pump is in the water column. The well pumps water at a rate of 50 gpm directly into the transmission main feeding the water plant from the reservoir.

TREATMENT PLANT

- Since Labor Day demand for water has been adjusting to normal levels with pumping returning to averages typical for this time of year. The rainfall deficit continues for the Town of Jamestown with our current total for the year at almost 13 inches below average. As of September 16th the reservoir storage has dropped to 42" below the spillway elevation with usable storage at 31 million gallons or half the total at North Reservoir. This elevation triggers limitations on use for our customers which prohibits lawn irrigation, house washing, boat washing, and car washing.

TRANSFER PUMPING/RESERVOIR

- No water was transferred from South Pond.
- The highway department has returned to the Bike Path project at North Reservoir. Crews have been working on filling and grading the south face of the earthen dam using soil material generated from the bike path construction. Fill and grading should be complete the week of September 21st. Crews will spread loam across the dam for seed then install the subsurface drain along the toe of the slope. Once complete work will continue on grading the gravel surface to prepare the entire length of the path for asphalt paving. The last item will be the split rail fencing along the length of the dam to prohibit access to the top of the dam and reservoir.
- I have contacted the RIDEM wetlands program about addressing a small patch of phragmites that have been growing in the north reservoir. If reservoir levels continue to drop and/or remain low into October we may be able to remove the phragmites for offsite disposal with minimal disturbance. If we do not address the phragmites they will continue to expand in area at the northern limits of the reservoir impacting native vegetation and eventually taking over the shoreline of the reservoir. The phragmites have doubled in area just in the past two years.

DISTRIBUTION SYSTEM

South Pond @ 6 MG

Usable Storage, 5 Million Gallons

North Pond @ 60 MG

Usable Storage 31 Million Gallons

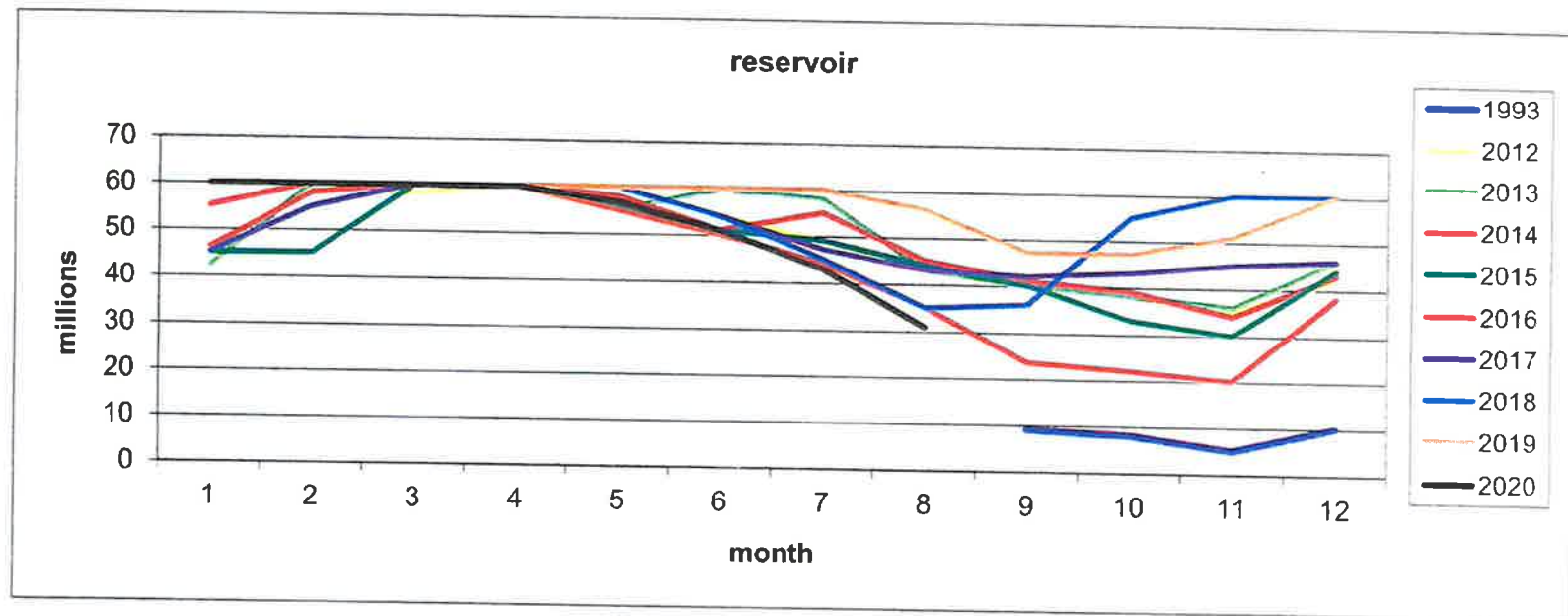
- There were no leaks reported for September.

WASTEWATER TREATMENT PLANT

- The monthly average daily flow at the treatment plant for August was 0.11 million gallons per day. The peak daily flow was 0.18 million gallons. The permitted monthly average is 0.73 million gallons per day as a condition of our discharge permit. There were no sanitary sewer overflows for the month of August.

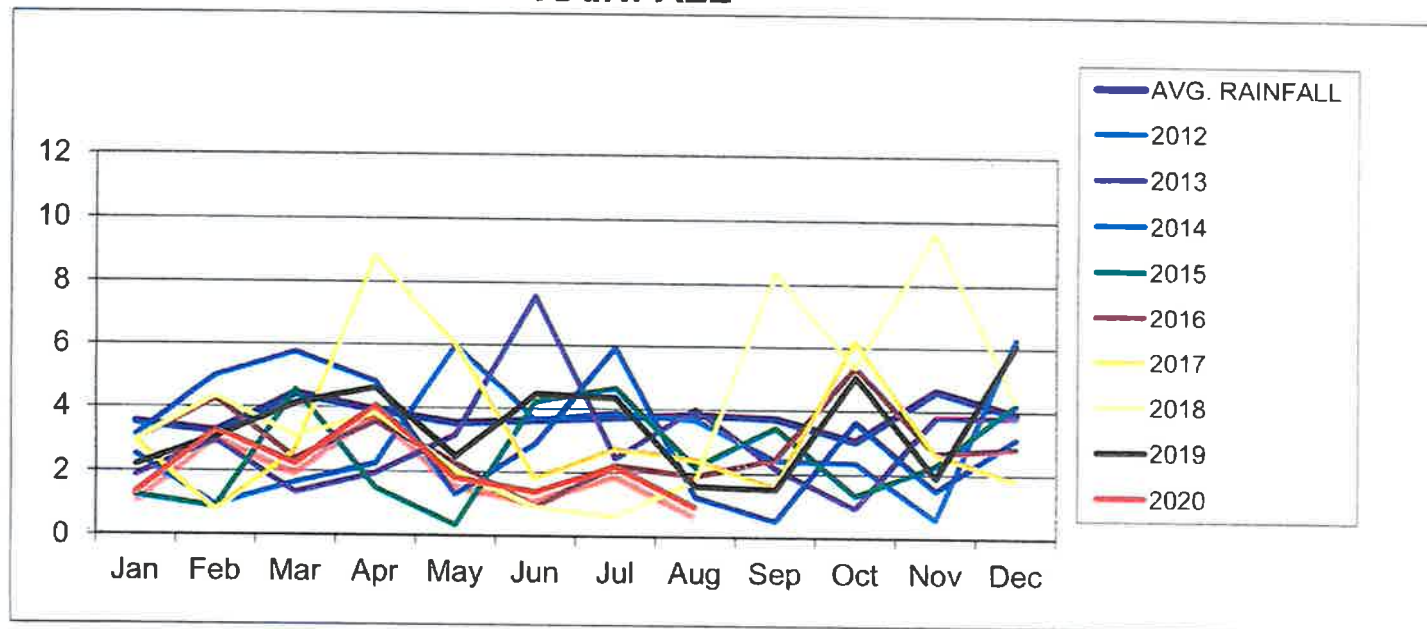
RESERVOIR LEVEL

	1993	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020
Jan		30	60	42	55	45	46	45	60	60	60
Feb		52	60	60	60	45	58	55	60	60	60
Mar		58	58	60	60	60	60	60	60	60	60
Apr		60	60	60	60	60	60	60	60	60	60
May		57	60	55	58	56	55	60	60	60	60
Jun		51	54	60	51	51	50	54	54	60	57
Jul		43	49	58	55	49	44	47	45	60	51
Aug		47	43	43	45	44	35	43	35	56	43
Sep	9	45	40	40	41	40	23.5	42	36	47	31
Oct	8	58	38	38	39	33	22	43	55	47	
Nov	5	60	35	36	34	30	20	45	60	51	
Dec	10	60	42	46	43	44	38	46	60	60	

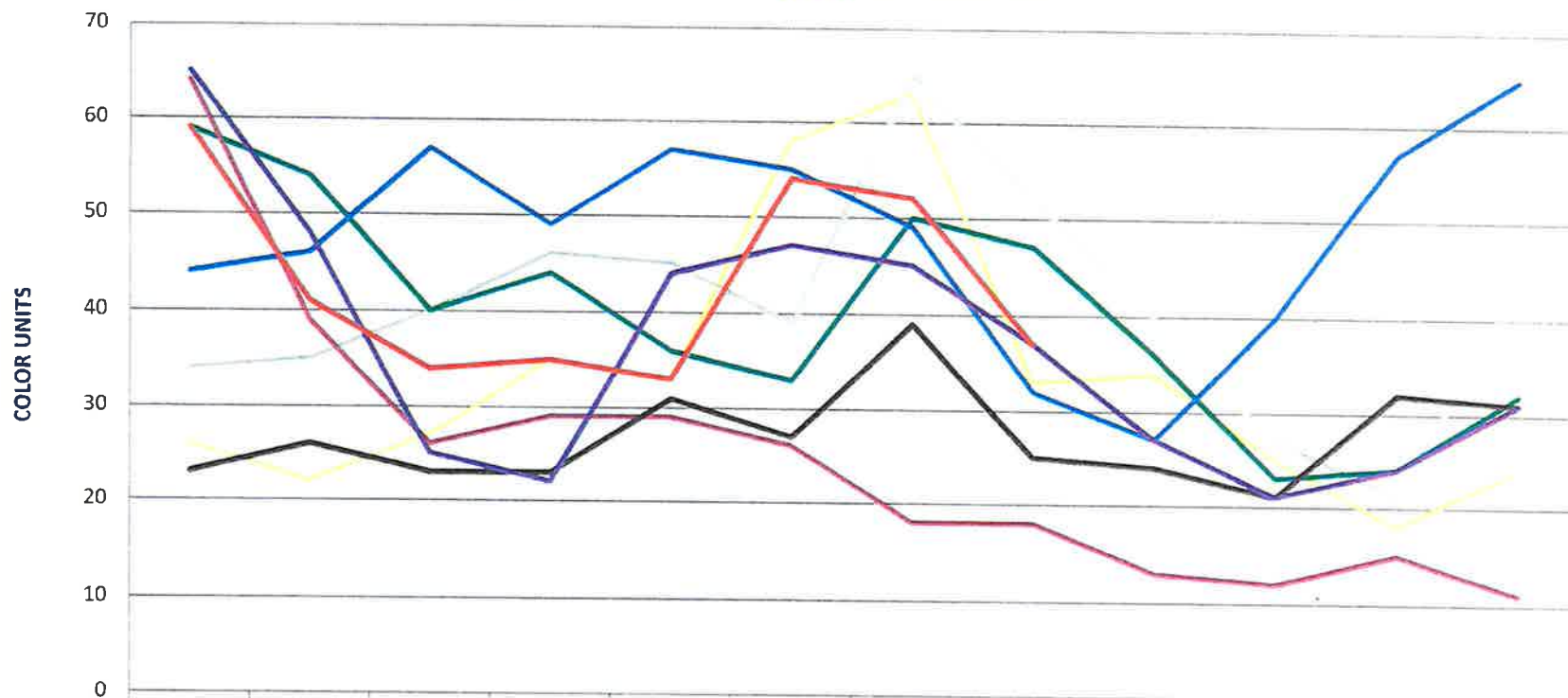


	AVG. RAINFALL	2012	2013	2014	2015	2016	2017	2018	2019	2020
Jan	3.5	2.49	1.85	3.1	1.22	2.94	2.94	2.94	2.19	1.3
Feb	3.2	0.93	2.94	4.98	0.86	4.25	0.76	4.33	3.06	3.26
Mar	4.4	1.64	1.32	5.74	4.53	2.36	2.62	3.07	4.11	2.21
Apr	3.9	2.24	1.92	4.8	1.47	3.53	8.8	3.79	4.61	4.03
May	3.5	5.97	3.11	1.27	0.32	2.24	6.03	2.03	2.46	1.79
Jun	3.6	3.64	7.55	2.86	4.2	0.89	1.79	0.89	4.44	1.36
Jul	3.7	3.86	2.42	5.93	4.63	2.19	2.7	0.61	4.33	2.16
Aug	3.8	3.64	3.98	1.23	2.17	1.88	2.4	1.73	1.58	0.91 avg 29.6
Sep	3.7	2.39	2.13	0.5	3.41	2.42	1.54	8.35	1.49	
Oct	3	2.33	0.9	3.61	1.31	5.33	6.18	5.34	5.04	
Nov	4.6	0.58	3.76	1.47	2.27	2.63	2.61	9.61	1.89	
Dec	3.9	6.28	3.76	3.1	4.2	2.79	1.81	4.33	6.09	
Total	44.8	35.99	35.64	38.59	30.59	33.45	40.18	47.02	41.29	17.02

RAINFALL



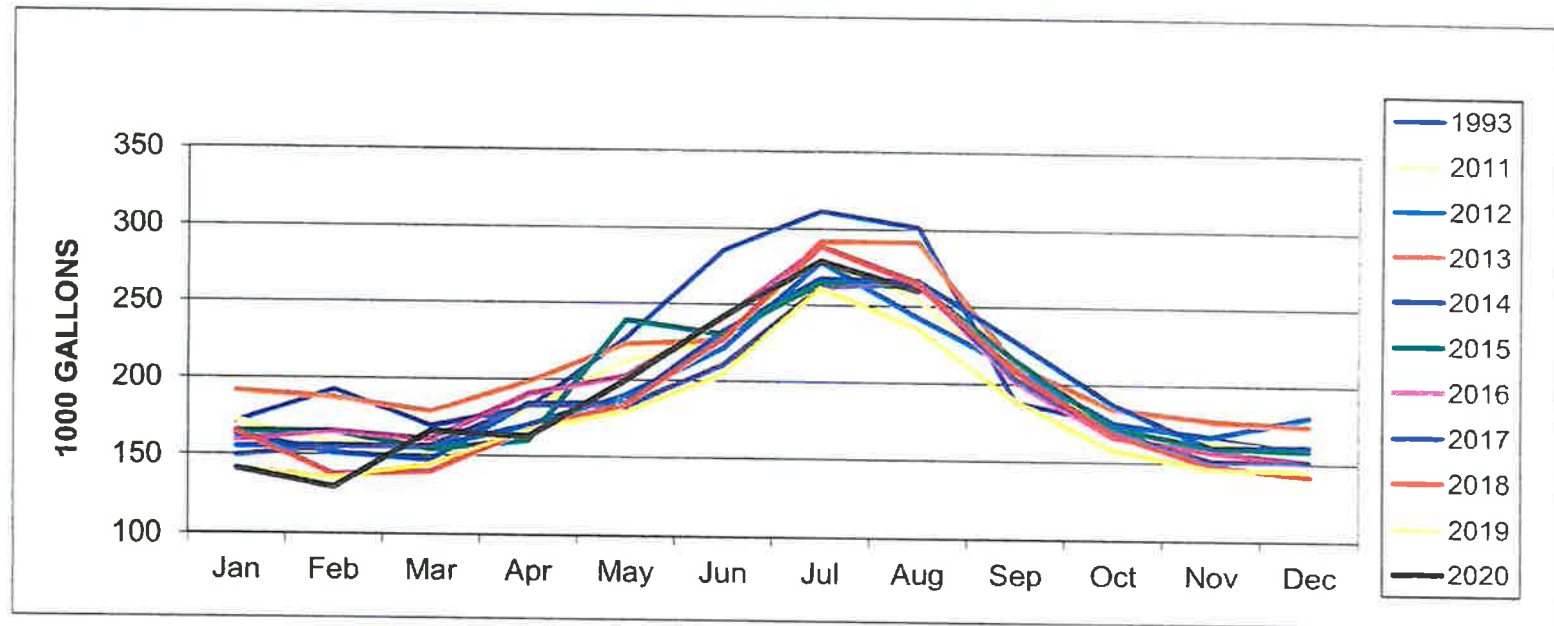
Transfer Pumping NORTH POND WATER QUALITY



	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
2013	26	22	27	35	33	58	63	33	34	25	18	24
2014	34	35	40	46	45	39	65	52	40	27	21	44
2015	59	54	40	44	36	33	50	47	36	23	24	32
2016	64	39	26	29	29	26	18	18	13	12	15	11
2017	23	26	23	23	31	27	39	25	24	21	32	31
2018	44	46	57	49	57	55	49	32	27	40	57	65
2019	65	48	25	22	44	47	45	37	27	21	24	31
2020	59	41	34	35	33	54	52	37				

	1993	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020
Jan	171	172	173	239	172	155	191	163	165	159	149	165	141	141
Feb	192	154	173	210	158	156	187	151	165	165	155	137	135	129
Mar	169	155	165	198	157	155	178	147	154	160	156	139	144	166
Apr	181	174	196	210	180	170	198	184	160	190	183	167	167	163
May	227	202	195	180	212	190	223	185	239	202	183	184	179	200
Jun	285	246	215	218	226	221	226	232	230	240	210	227	204	242
Jul	311	296	277	274	279	278	291	267	264	288	261	288	261	279
Aug	301	256	290	251	254	242	291	266	263	264	266	265	235	260
Sep	188	210	245	193	205	210	212	227	215	201	203	208	189	
Oct	175	187	259	182	175	175	184	187	172	166	170	168	158	
Nov	166	175	226	160	164	167	177	160	160	157	151	148	146	
Dec	158	192	230	167	158	180	174	161	158	151	151	142	145	

PUMPING REPORT





TOWN OF JAMESTOWN WWTF
MONTHLY REPORT
AUGUST 2020

Douglas Ouellette, Superintendent

Parameters

	<u>Monthly Avr.</u>	<u>Permit Limit</u>	<u>Notes</u>
Flow	.1149	MGD	.73 MGD
Daily Max	.1800		
BOD Removal	99.2%	85%	% Removed
TSS Removal	98.8%	85%	% Removed
Fecal Coliform	1.29	No limit, report only	
Enterococci	0.72	(<35 cfu/100ml Monthly) (<276 cfu/100ml Daily)	

Environmental Compliance (Violations)

There are 0 violations to report for the month of August 2020

Complaints

There were no complaints reported for this month.

Alarms

The facility had five alarms in August 2020, two were low Cl₂ alarms, and one was a highwater alarm at PS#1 which was caused by the pump pulling air due to low flows and a check valve limit switch malfunction. The fourth was an RAS pump alarm caused by a power blip. The fifth was at PS#4, a lightning strike damaged the dialer and level controller.

Septage

The facility received no septage for August 2020

Sludge Production

The facility processed 78,000 gallons of sludge through Wastewater Services Incorporated.

Maintenance Management

Facility staff installed a new dishwasher in the lab, a refurbished Verbatim alarm dialer and Multi Trode Controller were installed at PS#4. Inland Waters removed grit from aerators #1,2 and 3, the grit tank and the septage receiving station were also cleaned. Grease and grit were removed from PS#1,2 and 3 as well.

Chemical Use

The facility used 507 gallons of Sodium hypochlorite and 0 pounds of lime for process control.

Collection System

31 pump station inspections were completed. All stations are operating as designed.

Energy Use

Energy use for August 2020 was: 187 KWH

Precipitation

Precipitation for August 2020 was 1.31"

Golf Course

1.377 gallons of effluent was pumped to the pond in August.

Work Orders

70 work orders were completed.

Graphs

